

# Field School Incident Report Form

Field School: \_\_\_\_\_

Today's date: \_\_\_\_\_

Date of incident: \_\_\_\_\_

Name(s) of student(s): \_\_\_\_\_

Time and place of incident (if applicable): \_\_\_\_\_

Incident Description:

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If you were not a witness, who provided the description? (List all names):

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Were the police or legal authorities notified of the incident or present at the scene?

Yes  No  If yes, provide case number, names and phone numbers of responsible legal authorities in charge of case:

Case Number:

Title/Name:

Phone:

Action taken:

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Action / follow up required (if applicable):

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Report filed by: \_\_\_\_\_

**Please report this information to UVic Security (+1 250 721 7599); and submit this form to Global Engagement ([world@uvic.ca](mailto:world@uvic.ca)) within 48 hours of any incident.**