

GUESTCard and/or loading funds to an existing ONECard account via FAST

- * please allow 24 hours for processing
- * We can not accept a Research Acct. for billing (3_____)

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last / First

Phone#: _____ Email : _____

Date Required: _____ # of Cards Required: _____ Amount \$ per card: _____ = Total \$ Ordered: _____

Would you like a Single Card? Yes No

- A single GUESTCard is used for one individual and will provide a 5% discount with all UFS food outlets

Would you like add the funds directly to the existing card?* Yes No

*Funds can be added to student cards only (not to faculty/staff cards)

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

To add more names please attach a list via .doc/excel or in the email body.

By signing this form, the applicant agrees that the FAST Account charge will comply with all [university policies](#), the [Hospitality Expenditure Policy](#) and the [ONECard Agreement](#).

DISCLAIMER AND SIGNATURE

UVic ONECard reserves the right to alter or cancel card when/if applicable. I declare that the above information is correct and agree to the ONECard cardholder agreement set for this card. **We can not accept a research account for billing.**

Charge Fast

ACCOUNT NAME: _____ **FUND#** _____ **ORG#** _____ **ACCT#** _____ **ACTV#** _____

Authorized FAST Account Signature: _____ Date: _____

Authorized FAST Account Printed Name: _____

Designated individual for pick-up*: _____ Date for Pick-up: _____

* Individual identified above must present valid identification

OFFICE USE ONLY

Activated in BBTS: Yes _____ **No** _____ Journal Code FJ# _____ Date processed in FAST: _____

Card #'s assigned: _____

Designated signature for pick-up: _____ Date: _____

ONECard staff signature: _____ Staff printed name: _____