

DECLARATION OF A MINOR

All students registered in the Faculty of Engineering must declare a program minor by submitting this form to their Academic Advisor (BME, CIVE, CENG, ELEC, MECH, SENG). Students are responsible for completing all requirements for their chosen minor as required by the relevant department/faculty. Students should also direct themselves to the appropriate Faculty Advising Center for advice and information regarding minors outside the Faculty of Engineering and Computer Science.

The form is **only** to be used to declare minors offered through the Faculty of Engineering and Computer Science or the Faculty of Business. For minors associated with the Faculty of Humanities, Science, and Social Sciences, please consult the main advising centre.

Part 1: To be completed by student

Student name: _____ Student Number: V00 _____

Email address: _____

Please specify your degree program:

- | | |
|---|---|
| <input type="checkbox"/> Bachelor of Engineering – Biomedical | <input type="checkbox"/> Bachelor of Engineering – Electrical |
| <input type="checkbox"/> Bachelor of Engineering – Civil | <input type="checkbox"/> Bachelor of Engineering – Mechanical |
| <input type="checkbox"/> Bachelor of Engineering – Computer | <input type="checkbox"/> Bachelor of Software Engineering |

Please specify your Minor and list courses

Minor: _____

Courses: _____

Please read the following carefully:

- *Should I decide to change my declared program above, I must notify my departmental advising office in writing as soon as possible. I realize that program changes will not be made automatically based on course registration or by meeting the requirements for another program.*
- *In no case will a program change be processed after my degree has been awarded.*
- *I understand that it is my responsibility to ensure that my degree program requirements are completed.*
- *Courses that fulfill requirements for a Minor cannot form part of the requirements for the Major degree. Requirements for a Minor are normally taken outside a student's primary academic unit.*

Student Signature: _____ Date: _____

Part 2: To be completed by Academic Advisor

Academic Advisor: _____

Signature: _____

Date: _____

Updated in BANNER: _____ (initials)