DECLARATION OF A MINOR

All students registered in the Faculty of Engineering must declare a program minor by submitting this form to their Academic Advisor (BME, CIVE, CENG, ELEC, MECH, SENG). Students are responsible for completing all requirements for their chosen minor as required by the relevant department/faculty. Students should also direct themselves to the appropriate Faculty Advising Center for advice and information regarding minors outside the Faculty of Engineering and Computer Science.

The form is only to be used to declare minors offered through the Faculty of Engineering and Computer Science or the Faculty of Business. For minors associated with the Faculty of Humanities, Science, and Social Sciences, please consult the main advising centre.

Part 1: To be completed by student

Student name: _____________________________  Student Number: V00________________________

Email address: ____________________________

Please specify your degree program:

☐ Bachelor of Engineering – Biomedical
☐ Bachelor of Engineering – Electrical
☐ Bachelor of Engineering – Civil
☐ Bachelor of Engineering – Mechanical
☐ Bachelor of Engineering – Computer
☐ Bachelor of Software Engineering

Please specify your Minor and list courses

Minor: ____________________________________
Courses: ___________________________________
_____________________________________________________________________________________

Please read the following carefully:

- Should I decide to change my declared program above, I must notify my departmental advising office in writing as soon as possible. I realize that program changes will not be made automatically based on course registration or by meeting the requirements for another program.
- In no case will a program change be processed after my degree has been awarded.
- I understand that it is my responsibility to ensure that my degree program requirements are completed.
- Courses that fulfill requirements for a Minor cannot form part of the requirements for the Major degree. Requirements for a Minor are normally taken outside a student’s primary academic unit.

Student Signature: ___________________________  Date: ___________________________

_________________________________________________________________

Part 2: To be completed by Academic Advisor

Academic Advisor: ___________________________

Signature: _________________________________

Date: _________________________________

Updated in BANNER: _______ (initials)