**PRE-REQUISITE OR CO-REQUISITE WAIVER REQUEST FORM**  
(BME, CIVE, ECE, ENGR, MECH, & SENG Courses)

The Program Director and the Department offering the course will determine if the request is to be granted, and registration override is to be completed by the individual departments. Submit this request to your Academic Advisor. Please note, the Bachelor of Engineering and Bachelor of Software Engineering’s policy requires students to normally have a minimum 6.0 GPA to have their requests considered.

- Mechanical, Software – contact Belinda de Jong, engradv1@uvic.ca, EOW 207
- Biomedical, Civil, Computer, Electrical – contact Alejandra Montenegro, engradv2@uvic.ca, EOW 217

**Part 1: To be completed by student**

<table>
<thead>
<tr>
<th>Request date: ______________________________</th>
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</thead>
<tbody>
<tr>
<td>Student name: _____________________________ Student #: V00 ___________________</td>
</tr>
<tr>
<td>Email address: ____________________________</td>
</tr>
<tr>
<td>Course for which waiver is requested: _______ Term: ___________________________</td>
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<tr>
<td>Prerequisite or co-requisite course(s) to be waived: ____________________________________</td>
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<tr>
<td>Reason waiver should be granted (attach relevant information): ____________________________</td>
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<tr>
<td>Student Signature: _________________________</td>
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**Part 2: Consultation with Academic Advisor**

| Advisor recommendation to student: ________________________________________________ |
| Advisor recommends waiver: ☐ Yes  ☐ No  Signature: __________________ Date: ______________ |

**Part 3: To be completed by Department offering course. (ENGR courses determined by the Associate Dean)**

| Approval of Department Offering Course: ☐ Yes  ☐ No |
| Name: __________________ Signature: __________________ Date: __________________ |

**Part 4: Pre-requisite Override**

| Updated in Banner |
| Name: ____________ Signature: ____________ Date: ____________ |