



Job Posting

2023 Indigenous Student Mini-University Summer Camp Chaperones

Number of Positions: 6 Full-Time (40 hours), 6 Part-Time (20 hours) **Deadline for Application:** May 29th, 2023

Employment Dates: Full Time: July 9th to July 14th Part Time: July 10th to July 14th

Full-time: Arriving the evening of Sunday, July 9th and staying in dorms with campers until 3:00 pm Friday, July 14th, 2023 **Part-Time:** 7:30 am - 12:30 pm, or 12:30 – 5:30 pm, or 5:30 pm – 10:30pm daily. Times may vary slightly depending on schedule of events.

Responsible to: Kundoqk, Dr. Jacquie Green, IACE Executive Director

Compensation: starting at \$30/hour (based on prior experience)

Job Description

The Office of Indigenous Academic and Community Engagement is seeking responsible, enthusiastic and outgoing UVic/Camosun students or recent Alumni to be chaperones for our 17th Annual Indigenous Student Mini-University Summer Camp (Mini-U). Mini-U provides 20-25 Indigenous high school students from across B.C an orientation to UVic life. The campers will stay in UVic residence and will explore the campus and take part in classes, workshops and academic presentations along with visits into community.

Chaperone Qualifications

1. Priority given to Indigenous UVic/Camosun students who are returning in Fall 2023
2. Experience working with youth in a camp or educational setting an asset
3. A cultural awareness of the Indigenous peoples of B.C and familiarity with Indigenous communities and issues faced in regards to public post-secondary education systems
4. Experience in leadership positions and demonstrated excellent leadership qualities
5. Current certification in First Aid and CPR an asset (however, training will be provided for successful full-time chaperones candidates if required)
6. Prior experience working in a team atmosphere

Chaperone Duties/Responsibilities

1. Supervise campers at all times and keep them free from harm (e.g. harassment and discrimination)
2. Attend and accompany campers to all scheduled activities
3. Provide a safe and enjoyable environment for campers, respond to the learning needs of each individual camper, participate in activities and respond to unique situations
4. Attend two, three-hour orientation / training sessions prior to Mini U (week of July 3-7th)
5. Report all incidents to Mini-U Camp Coordinator, using proper forms and appropriate written detail
6. Role model communication skills through enthusiastic participation and support
7. Follow chaperone orientation package policies and procedures
8. Criminal Record Check to be submitted within two weeks of acceptance of chaperone position

How to apply:

Submit a cover letter and resume, indicating if you're applying for a part-time or full-time position, to:
Madeline Lucier, 2023 Mini-University Summer Camp Coordinator, mini_u@uvic.ca