

GUESTCard or loading funds to an existing ONECard holder via FAST

*** please allow 24 hours for processing**
*** we can not accept a Research Acct. for billing (#3 _____)**

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last / First

Phone#: _____ Email : _____

Date Required: _____ # of Cards Required: _____ Amount \$ per card: _____ = Total \$ Ordered: _____

Would you like a Single Card? Yes No

- A single GUESTCard is used for one individual and will provide a 5% discount with all UFS food outlets

Would you like to add the funds directly to an existing card? Yes No

* Funds added fall under the hospitality agreement as noted below

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

Name: _____ V00 _____

To add more names please attach a list via .doc/excel or in the email body.

By signing this form, the applicant agrees that the FAST Account charge will comply with all [university policies](#), the [Hospitality Expenditure Policy](#) and the [ONECard Agreement](#).

DISCLAIMER AND SIGNATURE

UVic ONECard reserves the right to alter or cancel card when/if applicable. I declare that the above information is correct and agree to the ONECard cardholder agreement set for this card. **We can not accept a research account for billing.**

Charge Fast

ACCOUNT NAME: _____ **FUND#** _____ **ORG#** _____ **ACCT#** 7283 **ACTV#** _____

Authorized FAST Account Signature: _____ Date: _____

Authorized FAST Account Printed Name: _____

Designated individual for pick-up*: _____ Date for Pick-up: _____

** Individual identified above must present valid identification*

OFFICE USE ONLY

Activated in BBTS: Yes _____ **No** _____ Journal Code FJ# _____ Date processed in FAST: _____

Card #'s assigned: _____

Designated signature for pick-up: _____ Date: _____

ONECard staff signature: _____ Staff printed name: _____