

PHYSICS AND ASTRONOMY (SECOND YEAR)

Leslie Knope

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EDUCATION

Sep 2009 – **Physics and Astronomy**
 Present **University of Victoria – Victoria, B.C.**

SKILLS

Laboratory and Technical Skills

- Well practiced in using laboratory equipment, able to learn quickly how to use unfamiliar equipment
- Take precise and accurate measurements, always aware of potential sources of error with laboratory measurements
- Computer and typing experience, have experience with several operating systems and software packages, as well as basic programming languages and techniques, office productivity software, and spreadsheets

Research and Analysis

- Skilled at gathering, interpreting, and analysing data
- Experienced in taking measurements, making calculations, making conclusions based on data gathered, evaluating uncertainties, and comparing results with expected outcomes

Communication and Interpersonal Skills

- Strong communication and teamwork skills in both academic and work settings
- Quickly adapt to unfamiliar or changing work environments, persist when faced with a challenge
- Accept and provide feedback in a constructive manner, and seeks opportunities to improve work practices
- French speaking, writing and reading skills

WORK EXPERIENCE

Apr 2011 – **Cashier/Sales Associate**
 Present **Buck or Two Canada – Langford, British Columbia**

- Work with the cash register, provide friendly customer service, and answer questions regarding merchandise

Aug 2010 – **Cashier**
 Sep 2010 **University of Victoria Bookstore – Victoria, British Columbia**

- Handled cash, processed customer transactions, and provided friendly customer service

- Jun 2010 – **Cashier/Greeter**
 Sep 2010 **Walmart Canada – Langford, British Columbia**
- Handled cash and credit and assisted customers, provided friendly customer service, created a welcoming atmosphere, prevented theft
 - Recognized twice as a "Walmart Shining Star" for outstanding workmanship, asked to stay after initial work contract ended
- Jun 2009 – **Front End Assistant**
 Sep 2009 **Costco Wholesale Langford – Langford, British Columbia**
- Worked with the cash register, provided friendly customer service, directed customers through the store, and answered questions regarding merchandise
 - Asked to stay after initial work contract ended

VOLUNTEER EXPERIENCE

- Sep 2010 – **Marketing Coordinator**
 Present **UVic Physics and Astronomy Student Society – Victoria, British Columbia**
- Plan and organize society events, advertise events to students
- Sep 2007 – **Jazz Band Representative**
 Jun 2009 **Belmont Senior Secondary Music Executive – Langford, British Columbia**
- Planned and organized classes, performances, and trips, advertised performances to the public
- Mar 2006 – **Cashier in Concession, Field Maintenance**
 Aug 2009 **Langford Fastball Association – Langford, British Columbia**
- Volunteered in concession and assisted with field maintenance

AWARDS

- 2009 UVic President's Entrance Scholarship
 2009 BC Passport to Education (2007, 2008, 2009)
 2009 Provincial Examination Scholarship
 2009 Dogwood District Award for Musicianship
 2009 Music Executive School Service Award (2007, 2008, 2009)
 2009 Honour Roll and Principal's List (2003 – 2009)

ACTIVITIES & INTERESTS

I first found my passion for astronomy and physics when my family bought a telescope when I was very young. To this day, one of my favourite activities is star gazing on clear nights. I am an avid reader, and when not reading science magazines, I particularly enjoy reading fantasy novels. I am also very athletic, and as with all aspects of my life I strive to be the best I can be when playing sports, whether it be fastball, figure skating, or alpine skiing. When not using my telescope or playing sports, I enjoy playing a variety of musical genres on my trumpet, which I have been practicing for ten years.

REFERENCES

Dr. Ron Swanson

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