

## HSD Policy for Graduate Student Travel Award

Graduate students in the Faculty of Human and Social Development are eligible to apply for a Graduate Student Travel Award to subsidize travel and registration fees when presenting at a conference.

### Eligibility

In order to be eligible, students must:

1. Be an active (i.e. currently registered) graduate student (masters or doctoral) in good standing in one of the programs, including interdisciplinary programs, within the Faculty of Human and Social Development.
2. Have made requests to her/his own program and to Graduate Studies for financial support to attend the conference.
3. Have had a paper, poster or other form of presentation accepted for a conference.

### Limits and Possibilities

A maximum of \$500 per award is available to support travel or conference fees. The number and amount of awards granted in any year is dependent on available funding in the Office of the Dean. Masters students are eligible to receive up to 2 awards, for a maximum of \$1000, over the course of their registration as a graduate student. Doctoral students are eligible to receive up to 4 awards, for a maximum of \$2000, over the course of their registration as a graduate student.

### How to Apply

Applicants should write a letter of request to the Associate Dean Research, Faculty of Human and Social Development. The request should include:

1. Name and student number
2. Graduate program in which the student is enrolled
3. Confirmation of acceptance to present at a conference
4. Evidence of having requested financial support from the student's school/program
5. Evidence of having requested financial support from the Faculty of Graduate Studies
6. Budget for travel and conference fees and amount of the request to HSD.