



**Finance Reporting**

Please input your desired report parameters.  
You can click on the magnifying glass to lookup a field

**Chart(s):**  1 - University Of Victoria

**Index:** \_\_\_\_\_

**Fund:** \_\_\_\_\_

**Orgn:** 2230

**Acct:** 77

**Prog:** \_\_\_\_\_

**Actv:** \_\_\_\_\_

**Locn:** \_\_\_\_\_

**Fund.Fin.Mgr:** \_\_\_\_\_

**Orgn.Fin.Mgr:** \_\_\_\_\_

**Fund Type:** \_\_\_\_\_

**Acct Type:** \_\_\_\_\_

**Fiscal Period:** Apr-2016 (Open)

**Report:** Operating Statement

Operating Statement  
Research/Specific Purpose/Capital - F...  
Balance Sheet  
Trial Balance  
Balance Sheet - 5 Year Trend  
My Outstanding Purchase Orders and...  
**Transaction Details**  
Current Year Actuals By Position

Reset Parameters

? If you prefer you can click the button. This will produce a report with the following parameters: [ ]

Note: You can enter multiple values in any field by separating them with a comma.

Leave blank if you want all your orgn

select fiscal period

select transaction details

- Click Enter to run the report.
- Use the Account roll up of "77" to capture all scholarships, fellowships and bursary payments

## Transaction Detail Report from FAST

University of Victoria | Version: 4.3.07.03 | Environment: BAN2P

Return to Report | Teresa Rush | Logout

Operating Statement | Balance Sheet | Additional Reports | Help

Finance Reporting > Transaction Detail > FOAPAL Lookup (Actuals) | (Data as of 08/07/2016 03:01:07 AM)

Filter Options | Report Results | Help | More

Orgn = 2230 | Acct = 77 Scholarship Fellowship & Burs | Fiscal Period From = Apr-2016 (Closed) | Fiscal Period To = Apr-2016 (Closed) | Chart = '1 - University Of Victoria'

Row #	Fund	Orgn	Acct	Prog	Actv	Locn	Acct Title	Tran Date	Document	Description	Requisition	PO #	Inv./Ref. #	Chk. #	Date Cashed
1	34617	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
2	35752	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
3	34617	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
4	35752	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
5	34617	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
6	35752	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
7	34617	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
8	35752	52300	7717	00100			PhD Fellowships - Visa	26/04/2016	FJ030323						
9	34617	52300	7716	00100			PhD Fellowships - Cdn	26/04/2016	FJ030323						
10	35752	52300	7716	00100			PhD Fellowships - Cdn	26/04/2016	FJ030323						
11	35690	52300	7702	00100			Masters Fellowships - Gra...	19/04/2016	RS005433				GSDEC15		
12	35690	52300	7702	00100			Masters Fellowships - Gra...	19/04/2016	RS005433				GSNOV15		
13	35690	52300	7702	00100			Masters Fellowships - Gra...	19/04/2016	RS005433				GSOCT15		
14	35690	52300	7702	00100			Masters Fellowships - Gra...	19/04/2016	RS005433				GSSEP15		
15	34651	52300	7717	00100			PhD Fellowships - Visa	14/04/2016	IE26777			E0001210	IE26777GSAPR16	10171636	
16	34999	52300	7717	00100			PhD Fellowships - Visa	14/04/2016	IE26753			E0000330	IE26753GSAPR16	10171567	
17	34681	52300	7714	00100			Grad Fellowships - Visa	14/04/2016	IE26737			E0000466	IE26737GSAPR16	10171637	
18	34929	52300	7717	00100			PhD Fellowships - Visa	14/04/2016	IE26736			E0001211	IE26736GSAPR16	10171636	
19	34175	52300	7702	00100			Masters Fellowships - Gra...	14/04/2016	IE26717			E0000435	IE26717GSAPR16	10171611	
20	34609	52300	7702	00100			Masters Fellowships - Gra...	14/04/2016	IE26710			E0000901	IE26710GSAPR16	10171605	

Records: 71

Return To Menu | Save As...

- Name and payment details have been removed in the above example.
- Click 'Show All 'at the bottom of the report to see all payments made. Export to Excel by clicking on the Excel icon at the bottom right of the screen.