



University
of Victoria

**Application for Clock Extension
Reappointment, Continuing Appointment, Probationary Status, and Tenure**

For details on your eligibility to apply for an extension, please see the relevant provisions from the LOU: Collective Agreement adjustments resulting from impact of COVID-19 (3A and 3B) below

Name: _____ V#: _____

Academic Unit: _____ Rank: _____

Faculty: _____ Current Consideration Date: _____

Application for an *automatic* deferral of one year under 3 A

Applicant signature

Date

Submit to Dean's office, copy to your Chair/Director

Application for further deferral of one year due to extraordinary circumstances under 3 B

Faculty members who have been granted an extension of one year may make an application in writing to the Dean for a further extension based on extraordinary and extenuating circumstances.

Statement of extraordinary and extenuating circumstances:

Applicant signature

Date

Recommended by the Chair/Director

Comments:

Chair/Director signature

Date

Recommendation of the Dean

I have reviewed the application and recommend that it:

Be approved

Be denied

Rationale for recommendation:

Dean signature

Date

Approval of the Vice-President Academic and Provost

Vice-President Academic and Provost

Date

**LOU: 2019-2022 Collective Agreement Adjustments
resulting from impacts of COVID-19**
(relevant excerpts only)

The Parties hereby agree:

Extensions for Reappointment, Continuing Appointment and Tenure

3. A) Where a Member's Academic or Professional Responsibilities have been affected by COVID-19 related restrictions in the period January 1, 2020 to December 31, 2020:
 - a) the Faculty Member may apply in writing to the Dean of the Faculty for an automatic deferral of consideration for Reappointment, Continuing Appointment or Tenure by one year;
 - b) the Librarian on probationary status may apply in writing to the University Librarian for an automatic deferral of consideration for a confirmed Regular Appointment by one year.

Such a request must occur no later than April 15 in the calendar year of consideration, except that the deadline for considerations in 2020 shall be May 15, 2020.

B) Faculty Members who have been granted an extension under 3A may make application in writing to the Dean of the Faculty for a further extension based on extraordinary and extenuating circumstances that demonstrate the one year extension in 3A is insufficient to mitigate the impacts of the effect of government or university directed COVID-19 protocols on the Member's research/scholarly activity. This application for additional extension may occur no later than April 15 in the calendar year in which the Faculty Member is to be considered. The granting of this application is in the discretion of the Vice-President Academic and Provost, on recommendation of the Dean.