1. Purpose

The purpose of the Classroom Infrastructure Planning Group is to assess the current state of all classrooms (condition, functionality, quantity and composition) on campus and develop, as appropriate, a classroom renewal and growth plan.

2. Objective/Responsibilities

In developing the renewal and growth plan the group will:

- Complete a comprehensive inventory of current classrooms
- Assess the current classroom inventory to determine if the number, size and configurations meet current and future teaching needs;
- Assess the current physical state of campus classrooms against the new standard (technology included);
- Develop classroom standards that best address teaching needs currently and into the future (technology, configuration, furnishings, equipment etc.);
- Develop implementation plan to bring current classroom to new standard over a period of time; and
- recommend an on-going governance structure.

3. Team Composition

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>Kristi Simpson</td>
<td>AVP Financial Planning &amp; Operations</td>
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<tr>
<td>Katy Mateer</td>
<td>AVP Academic Planning</td>
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<td>David Perry</td>
<td>Director, Capital Development</td>
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<td>FMGT</td>
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<td>Lauren Charlton</td>
<td>Registrar</td>
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<td>Laurie Barnas</td>
<td>Associate Registrar, Operations &amp; Systems</td>
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4. Sponsors

The working group is sponsored by Valerie Kuehne, Vice-President Academic and Provost and Gayle Gorrill, Vice-President Finance and Operations.

5. Timing

The group will meet as required to complete a plan by June 30, 2016.

6. Reporting

The group will develop and submit a report to the sponsors which outlines:

- Recommended classroom standards
- Multi-year plan to upgrade and/or reconfigure the current classroom inventory
- Longer term plan for classroom growth which outlines size, configuration and quantity required.