

Course Delivery Modes Framework

Below are the Senate-approved course codes and definitions to be included in the Academic Calendar and used for timetabling for Winter Session 2022/23 and going forward.

Delivery Mode	Definition	Alternate Delivery Modes Threshold	Assessment
Face-to-face (F2F)	Instruction primarily F2F in a physical location	At least 2/3 of instruction in-person synchronous ⁽¹⁾ with up to 1/3 incorporating online elements into instruction ⁽²⁾ The course syllabus must clearly indicate all student expectations re: F2F and online elements	In-person and/or online assessments Instructor must notify students of modes of assessment in the course syllabus by the course start date
<p>(1) Students and instructors are in the same physical location and at times designated in the timetable, e.g. campus classroom, etc.</p> <p>(2) May include use of learning technologies to enhance learning and teaching, e.g. posting course materials, learning activities, discussion groups, online preparation for F2F class using online platforms (e.g. Brightspace, Zoom, Echo 360, Microsoft Teams, Online Academic Community, etc.), virtual guest lectures (i.e. guests joining in-person class remotely), etc.</p>			
Blended	Instruction combines F2F with extensive use of online elements ⁽³⁾	At least 1/2 of instruction in-person synchronous ⁽⁴⁾ with up to 1/2 delivered incorporating online elements into instruction ⁽⁵⁾ The course syllabus must clearly indicate all student expectations re: F2F and online elements	In-person and/or online assessments Instructor must notify students of modes of assessment in the course syllabus by the course start date
<p>(3) Online instructions may include synchronous components (e.g. live online lectures and discussions) and asynchronous components (e.g. recorded lectures, flipped classroom, online discussion boards, online activities, etc.).</p> <p>(4) Synchronous components occur within times designated in the timetable.</p> <p>(5) E.g. up to 1.5 hours of a class timetabled for three hours per week, excluding labs, tutorials, assessment times scheduled outside of scheduled class times, etc.</p>			
Online with some face-to-face	Primarily online with some mandatory in-person components	Over 1/2 of instruction delivered online (synchronous or	In-person and/or online assessments

		asynchronous) with some in-person synchronous components Course syllabus must clearly indicate extent of in-person elements	Instructor must notify students of modes of assessment in the course syllabus by the course start date
Fully online	Instruction and learning entirely online using learning technologies ⁽⁶⁾		Online only; ⁽⁷⁾ may be synchronous or asynchronous Instructor must notify students of modes of assessment in the course syllabus by the course start date ⁽⁸⁾
<p>(6) May include synchronous components (e.g. live online lectures and discussions) and/or asynchronous components (e.g. recorded lectures, discussion boards, online activities, etc.). Synchronous components occur within times designated in the timetable.</p> <p>(7) Assessments will not be in-person for fully online courses.</p> <p>(8) Date and time of synchronous assessments (with the exception of the exam period) must be provided.</p>			

Multi-Access

Definition	Assessment	Comments
Course instruction offered F2F and remotely simultaneously (e.g. live streaming a lecture with discussion enabled for both F2F and online students). Students may access course F2F and/or online throughout duration of the course. Components may be synchronous or asynchronous. ⁽⁹⁾	Assessments may be in-person or online ⁽¹⁰⁾	Requires separate course code for purposes of room booking and for students to understand the multimodal format
<p>(9) Multi-access encompasses all course delivery modalities. Students can access the course in-person or online in real time.</p> <p>(10) Students who are taking the course through a fully online format will be provided the option of fully online assessments unless notified in the course syllabus that there is a requirement to attend in-person.</p>		