Academic Leadership Initiatives

2017 Winter Workshop Schedule
Academic Leadership Initiatives

The University of Victoria is committed to providing career and professional development to emerging and existing academic leaders within all aspects of the annual cycle of university activities. UVic's Strategic Plan, a Vision for the Future - Building on Excellence, (Objective 6(g)) speaks to broadening the scope of our in-house training programs for new and existing chairs, directors and deans.

The Office of the Vice-President Academic and Provost (VPAC) holds various workshops for academic leaders through the Academic Leadership Initiative workshop program. These workshops focus on topics relevant to university policies, and practices, and the annual academic calendar. The goal is to provide a coordinated program that includes effective strategies and tools for academic leaders for guiding their units forward and to give them the skills and know-how to be successful in their role at the University.

If you have any questions regarding the Academic Leadership Initiatives in this program, or more generally, please contact:

Dr. Grace Wong Sneddon, Director Academic Leadership Initiatives, Adviser to the Provost on Equity & Diversity
gwongsne@uvic.ca or 250-721-6143

Ashley McKay, Assistant to the Director Academic Leadership Initiatives, Advisor to the Provost on Equity & Diversity
vpacgen@uvic.ca or 250-853-3815
Career Progression

January 18, 2017
9:30am—11:00am
Senate Chambers

Maureen Geldart, Principal of the Geldart Group & Cameron Geldart, Managing Director

The goal of this workshop is to provide an opportunity to examine strategic thinking in career progression with a focus on steps, skills, knowledge and experiences to assist in the preparation to move ahead. Information about what external consultants look for in the review progress, strategies on how to map your leadership development and best practices on search essentials.

Speed Mentoring Session

February 7, 2017
12:00pm -1:30pm
Senate Chambers

Hosted by the Office of the Vice-President Academic and Provost

A speed mentoring opportunity to help you learn from mentors in other departments and disciplines across campus and. This is a great opportunity to connect with our new colleagues. Lunch will be provided.

What Grad Advisors need to know: Dealing with grad student mental health issues

February 21, 2017
1:30 pm—3:30 pm
Arbutus/Queenswood, Cadboro Commons

Marsha Runtz, Associate Dean, Graduate Studies

This workshop will address the topic of grad student mental health issues and how they intersect with graduate students’ ability to achieve success in their studies. Discuss ion of the types of mental health concerns that grad advisors may encounter, review the on and off campus resources and protocols for dealing with these issues, discuss FGS policies that can be useful, and will engage participants through the use of hypothetical case studies.
**Associate Deans’ Luncheon**  
Hosted by the Office of the Vice-President Academic and Provost  
February 28, 2017  
11:30am—1:00 pm  
University Club of Victoria  
The third meeting of 2016/2017 academic year for the Associate Deans to share information about practices across disciplines and the diversity of the role of Associate Deans.

**Sessional Information Session**  
Hosted by the Office of the Vice-President Academic and Provost with CUPE 9143, Component 3  
March 1, 2017  
11:00am—2:00 pm  
MWB 120  
This information session will provide resources on teaching and resources for sessional lecturers, it is aimed to orient new sessional faculty to the university and teaching.

**Senior Leaders Workshop**  
Hosted by the Office of the Vice-President Academic and Provost  
March 7, 2017  
1:00 pm - 4:00 pm  
Senate Chambers  
An opportunity for discussion, planning and networking as well as an ICAT workshop presented by the Office of Indigenous Affairs for Senior Leaders.

**Supervising Staff**  
Steve Gorham, Director, Labour Relations and HR Consulting & Sarah Hood, Director, Organizational Development & Learning Services  
March 13, 2017  
1:30pm – 4:00pm  
MWB 120  
This session will provide academic leaders with an overview of managing the performance of employees and information on performance management under the relevant collective agreements.
Handling Difficult Conversations
March 23, 2017
1:00pm - 2:30pm
Senate Chambers

This session will provide Chairs, Deans, and Directors with information, practice skills and to make connections with others who can provide support.

Facilitating Effective Meetings
March 30, 2017
11:00am—12:30 pm
MWB 120

This hands-on workshop will offer the nuts and bolts of running an effective meeting by providing some practical tools that can be immediately applied.

Senior Leaders’ Retreat
April 3, 2017
9:00 am - 4:00 pm
Senate Chambers

Annual retreat for the UVic senior leadership to network and to discuss. Topics such as the Sexualized Violence Policy and WorkSafe training will be discussed.

Academic Program Review Workshop
April 7, 2017
9:30 am - 11:00 am
MWB 120

This session is focused on the purposes of and processes involved in external review programs. Anyone who participate sin the process of Program Reviews are invited to attend this session.
End of the year Mentoring Reception
Hosted by the Office of the Vice-President Academic and Provost
April 11, 2017
4:00pm – 5:30pm
University Club of Victoria
VPAC hosted Mentoring event to celebrate the end of term and to have a discussion on the successes and what can be improved upon for next year.

How Budgets Work
Tony Eder, Executive Director, Academic Resource Planning,
Kristi Simpson, Associate Vice-President Financial Planning,
April 13, 2017
10:00am - 12:00pm
MWB 120
Everything you want to know about how budgets work at the institutional level.

Associate Deans Luncheon with the Provost
Hosted by the Office of the Vice-President Academic and Provost
April 26, 2017
11:30am - 1:00pm
MWB 120
The Associate Vice-President Faculty Relations and Academic Administrator meet with the Associate Deans on a regular basis over a networking lunch to discuss relevant topics. This is also an opportunity to share information about practices across disciplines and the diverse roles of Associate Deans.
Looking for New Funding Opportunities?

Cost-Shared Funding for External Leadership

The VPAC Office encourages deans, associate deans, chairs, directors and senior library managers to pursue management and leadership training through off-campus programs as a means of supplementing the workshops and seminars offered for academic leaders on campus. The VPAC Office will provide a limited number of subsidies for academic administrators who wish to attend such programs. The fees will be cost-shared with the academic unit.

Contact: Dr. Grace Wong Sneddon at gwongsne@uvic.ca or 250-721-6143.

Community Building Fund

A one-time allocation of funding is awarded to support selected new projects or events that focus on enhancing equity, diversity and inclusion at the University of Victoria. Applications are reviewed and funding is awarded twice a year (during the Fall and Spring Academic terms).

Specific deadlines, more information, and application forms.

Call for Nominations for the Distinguished Women Scholars Lecture

The Distinguished Women Scholars Lecture Committee is accepting nominations for the 2017-18 academic year. The series was established to highlight and honour outstanding research achievements by women scholars.

Further details on the requirements and the process can be found on this poster. The deadline for submission is May 19, 2017. The electronic nomination package (in PDF) must be sent to the attention of Grace Wong.