



**University
of Victoria**

Faculty Relations and
Academic Administration

Academic Leadership Initiatives 2019-2020 Fall/Winter Schedule

Session Title	Date	Location	Time
New Academic Leaders' Orientation	Aug. 19, 2019	UClub	9:00 – 4:00 pm
Foundations For Academic Leaders	Aug. 27, 2019	UClub	9:00 – 3:30 pm
Academic Leader Drinks & Discourse	Sept. 18, 2019	UClub	4:00 – 6:00 pm
Associate Deans' Lunch	Sept. 24, 2019	UClub	11:30 – 1:00 pm
Chairs & Directors Meeting	Sept. 25, 2019	UClub	12:00 -2:00 pm
The Renewed Collective Agreement	Oct. 18, 2019	Upper Lounge, Student Union Building	9:00 – 11:00 am
The Renewed Collective Agreement	Oct. 22, 2019	Upper Lounge, Student Union Building	2:00 – 4:00 pm
The Renewed Collective Agreement	Oct. 24, 2019	Upper Lounge, Student Union Building	12:00 – 2:00 pm
Tenure and Promotion Workshop	Oct. 30, 2019	MWB 120	10:00 – 12:00 pm
Joint Tenure and Promotion Workshop for Tenure & Promotion Committees	Oct. 31, 2019	MWB 120	9:00 – 11:00 am
Faculty Recruitment workshop	Nov. 6, 2019	Michele Pujol Room, Student Union Building	9:00 am - 12:30 pm
Performance Review Workshop	Nov. 21, 2019	Michele Pujol Room, Student Union Building	10:00 am - 12:00 pm
Leaves Workshop	Nov. 26, 2019	Upper Lounge, Student Union Building	1:00 - 3:00 pm

New Academic Leaders' Orientation

August 19, 2019
9:00 am – 4:00 pm
University Club

Target Audience: New Academic Leaders

Program Category: The Basics

Annual and comprehensive orientation for new Academic Leaders with a networking opportunity at the end. New leaders will have an opportunity to meet staff and colleagues from departments across campus as well as participate in a discussion between newly appointed and experienced leaders, and time to answer any questions you may have.

Foundations for Academic Leaders

August 27, 2019
9:00 am - 3:30 pm
University Club

Target Audience: All Academic Leaders and New Academic Leaders

Program Category: The Basics

This full day event offers four separate workshops: Leading Faculty, Supervising and Supporting Staff Performance, Facilitating effective Meetings and Taming your Email Inbox. Registration can be done for all four workshops or each one individually.

Academic Leader Drinks & Discourse

September 18, 2019
4:00 pm – 6:00 pm
University Club

Target Audience: All Academic Leaders

Program Category: Networking Opportunity

Join us for an informal event to discuss challenges and initiatives in leading academic units at UVic and to enable communication and innovation between Departments and Faculties. There is no formal program for this event, however, they will identify a topic ahead of time to discuss. The Provost's office will provide a drink ticket on arrival. The discourse is up to you.

The Renewed Collective Agreement

October 18, 2019
9:00 – 11:00 am
Upper Lounge, Student Union
Building

October 22, 2019
2:00 – 4:00 pm
Upper Lounge, Student Union
Building

October 24, 2019
12:00 – 2:00 pm
Upper Lounge, Student Union
Building

Target Audience: All Academic Leaders

Program Category: The Basics

In this session the Office of Faculty Relations and the Faculty Association will give a broad overview of the changes in process and procedure made to the Faculty and Librarian Collective Agreement.

Tenure and Promotion Workshop

October 30, 2019
10:00 - 12:00 pm
Michael Williams Building, room 120

Target Audience: All Academic Leaders

Program Category: The Basics

In this workshop you will gain an understanding of the Tenure and Promotion process and best practices in administration of the process under the new Collective Agreement, including: committee formation, dossier preparation; reference seeking, administrative deadlines, recommendation writing, and the appeal process. Process challenges will be identified and discussed.

Joint Tenure and Promotion Workshop for Tenure and Promotion Committees

October 31, 2019
9:00 am - 11:00 am
Michael Williams Building, room 120

Target Audience: Any member of a Tenure and Promotion Committee

Program Category: Other Training

In this workshop the standards and best practices for tenure and promotion consideration and related assessment procedures carried out by the ARPT Committee will be discussed by an experienced group of panelists. This workshop is hosted jointly by the Office of Faculty Relations and Academic Administration and The UVic Faculty Association.

Faculty Recruitment Workshop

November 6, 2019

9:00 am - 12:30 pm

Michele Pujol Room, Student Union Building

Target Audience: Any member of a Faculty Recruitment Committee

Program Category: The Basics

This workshop will offer a discussion of best practices on recruitment strategies and processes, including issues related to immigration and preferential and limited hires. Any department or school that is anticipating or undertaking faculty recruitment should send at least one faculty member to this required workshop. Participation of the Committee Chair is strongly encouraged.

Performance Review Workshop

November 21, 2019

10:00 am - 12:00 pm

Michele Pujol Room, Student Union Building

Target Audience: All Academic Leaders

Program Category: The Basics

This session will provide an overview of the updated performance review process required under the new Collective Agreement, including discussion of the related challenges, best practices, and the appeal process.

Leaves Workshop

November 26, 2019

1:00 – 3:00 pm

Upper Lounge, Student Union Building

Target Audience: All Academic Leaders

Program Category: The Basics

This session will provide an overview of the updated Leaves process as dictated in the revised Faculty and Librarian Collective Agreement.

ASSOCIATE DEANS LUNCHES:

September 24, 2019

11:30 am – 1:00 pm

UClub

December 10, 2019

11:30 am – 1:00 pm

UClub

CHAIRS AND DIRECTORS MEETING:

September 25, 2019

12:00 – 2:00 pm

UClub