



Cost Shared External Leadership Development Fund

Application for Funds

For detailed information regarding eligibility for the Cost Shared External Leadership Development Fund please visit the [VPAC website](#) or contact the [Faculty Relations Training Coordinator](#).

Name:

Faculty:

Department:

Current or upcoming role:

Dean

Associate Dean

Chair (of department)

Director (of School)

Start date of (upcoming) role (if applicable):

External Leadership Program Name:

External Leadership Program Date(s):

External Leadership Program Location:

Program Summary:

Approver* has approved this training and agreed to fund 50% of the cost: Yes No
If No, please consult with your Dean/Provost before submitting this form

*The Dean in the case of a Chair/Director applicant or the Provost, in the case of a Dean applicant.

Registration cost of the External Leadership Program:

Estimated travel costs:

Estimated other costs:

Amount of approved funding by Supervisor:

Amount requested from the VPAC Office*:

**Funding from the VPAC Office is 50% of the cost of travel expenses, registration fees, and other necessary expenses related to external professional development training for senior administrative leaders up to \$2,500.

Please send this complete form along with written confirmation from your Approver (including approval of funding) to the FRAA Training Coordinator at fraatraining@uvic.ca.