



Cost Shared External Leadership Development Fund

Application for Funds

For detailed information regarding eligibility for the Cost Shared External Leadership Development Fund please visit the [VPAC website](#) or contact the [VPAC Training and Development Manager](#)

Name:

Faculty:

Department:

Current or upcoming role:

Dean

Associate Dean

Chair (of department)

Director (of School)

Start date of (upcoming) role (if applicable):

External Leadership Program Name:

External Leadership Program Date(s):

External Leadership Program location:

Program Summary:

Supervisor has approved this training and agreed to fund 50% of the cost: Yes

No

*If No, please consult with your Supervisor before submitting this form

Registration cost of the External Leadership Program:

Estimated travel costs:

Estimated other costs:

Amount of approved funding by the Dean:

Amount requested from the VPAC Office*:

**Funding from the VPAC Office is 50% of the cost of travel expenses, registration fees, and other necessary expenses related to external professional development training for senior administrative leaders up to \$2,500.

Please send this complete form along with written confirmation from your Supervisor (including approval of funding) to the VPAC Training and Development Manager at vpactraining@uvic.ca.