



2024/25 Distinguished Women Scholars Call for Nominations

The Distinguished Women Scholars (DWS) selection committee welcomes nominations for the 2024/25 academic year. Visit the [VPAC website](#) for more information about the DWS Award.

To provide flexibility in planning events and given the available technology to support remote events, units may propose in-person or hybrid events.

- Nominations for **2024-25 events are due March 29, 2024**

All nominations for the Distinguished Women Scholars Award should be submitted to the Provost's Office via the Department Chair and the Dean.

Up to four nominations will be selected to receive funding based on scholarly excellence.

Nomination submissions must include:

1. A complete curriculum vitae or record of professional achievement and impact for the proposed DWS.
2. A short proposal (approximately 2 pages) that includes the following:
 - a. a brief introduction to the proposed DWS that addresses excellence in scholarly, creative or artistic endeavours;
 - b. a statement of potential impact and relevance of the proposed DWS events;
 - c. an outline of the nominee's proposed events during the visit, which may include information about the proposed public lecture by the scholar and the scholar's participation in the nominator's own and other academic units during the visit, presentation as part of a course/seminar, studio tour, curated content, and the creative and intellectual process.

The committee welcomes innovative approaches that speak to the goals of the DWS series. Proposals may be collaborative and draw in multiple areas; consider ways to engage your alumni in the proposed events. Units are encouraged to consider nominating candidates that further UVic's commitment to decolonization, reconciliation, equity, diversity, and inclusion.

3. The proposed DWS's agreement to be nominated (please attach an email confirming this agreement).
4. Contact information for the primary host and support staff; the host unit is responsible for all scheduling and logistics (the Office of the Vice-President Academic and Provost will provide a template for posters or other advertising to promote DWS events).
5. An estimated budget and proposed honorarium (nominees will receive an honorarium). Budget would normally include travel, accommodation, meals, advertising for the public talk, and an honorarium. Nominators should not commit to an honorarium amount until final approval of

nomination. Please consult with the Deputy Provost on the honorarium in advance of offering an honorarium amount to a prospective DWS.

6. The Dean's and/or Chair's commitment to provide funding to cover expenses if the total approved budget is exceeded.
7. Other criteria that may be considered include: support by multiple constituencies or academic units; sponsorship by an academic unit that has not hosted a speaker in the series recently, and sponsorship by a unit in which there is an underrepresentation of women.

Scope of DWS Activities:

- Selected scholars will give one public lecture suitable to the University and the wider community, as well as lectures/seminars and meeting with students within academic unit(s) on campus.
- Visits are usually two to five days in length, i.e., if there are budget constraints, it is reasonable to limit the number of days.
- The nominating faculty member/academic unit(s) is (are) responsible for arranging the details for the speaker's visit and are expected to act as host(s).
- The nominating faculty member/academic unit(s) must inform the Provost's office of the dates of lecture(s) and provide the poster(s)/announcement(s) to the Provost.
- All poster(s)/announcement(s) must indicate that the lecture is sponsored by the Provost's Distinguished Women Scholars Lecture Committee.

The nominator(s) must submit a report of the scholar's visit to the VPAC Office within thirty (30) days after the DWS's visit. The report will be used in the Distinguished Women Scholar annual report. The report and proof of budget spending should be submitted together to ensure budget transfer from VPAC to the department.

Please send PDF nomination(s) to Emma Judd at academicqac@uvic.ca in the Office of the Vice-President Academic and Provost by **Friday, March 29 at 4:30 p.m.**

