*[insert the title of program discontinuation]*

*(Template must be submitted as a Word document)*

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| |  | | --- | |  | |

[insert the title of program discontinuation]

**Summary Description of Proposed Discontinuation**

1. **Provide a summary and rationale for the proposed discontinuation (maximum 1 page).**
2. **How does the proposed discontinuation impact students currently enrolled in the program and what is the transition plan for them to complete their program?**
3. **What impact will the proposed discontinuation have on resources such as faculty, staff appointments, and space?**
4. **Provide evidence of consultation with related programs and UVic departments/faculties participating or affected by the program discontinuation (emails/letters of support in an appendix).**