



## President and Vice-Chancellor Position Description

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As the Chief Executive Officer and Vice-Chancellor of the university, the President is responsible and accountable to the Board of Governors for providing overall leadership to the University of Victoria. It is the President's responsibility to fulfill the purpose of the university and lead pursuit of the principles and priorities articulated in the [university's strategic plan](#). The President directs the operation of the university, including its academic and research endeavours, business affairs, alumni relations, government relations, and engagement with the broader community. In carrying out these responsibilities, the President works collaboratively with the Vice-Presidents and the University Secretary, who report to the President, as well as with other academic and administrative leaders. As a member of the Board of Governors and Chair of the Senate, the President plays a key role in ensuring collegial good governance of the university.

### Specific Accountabilities

#### Strategic Leadership

- Articulates and oversees implementation of the university's vision and strategy as expressed in the strategic plan, and the university's overall direction and strategy.
- Promotes and protects the purpose, pledge and principles of the university.
- Maintains and enhances the reputation of the university through promotion and recognition of its research, academic and operational achievements.
- Provides bold leadership to the university community in the context of a rapidly evolving higher education landscape; globalization; and environmental, social, and technological changes.
- Represents and advocates for the broad spectrum of the university's research and academic endeavours while promoting and enabling interdisciplinary collaboration.

#### Administrative Leadership and Internal Engagement

- Builds and leads a strong senior leadership team. Provides oversight, motivation and mentorship. Delegates effectively within a context of trust.
- Exhibits leadership in achievement of the university's goals in relation to equity, diversity, and inclusion.
- Oversees operational, financial, budgetary and capital planning and management, and ensures that the university operates within the policy framework established by its governing bodies. Oversees effective management of the university's resources.
- Enables the university to create strong research and educational environments, supported by effective and efficient infrastructure and administration.
- Leads the development and implementation of a strategy for securing resources to sustain and build the full range of the university's academic and research strengths.

- Oversees preparation for and management of internal and external issues that require an institutional response.
- Champions a comprehensive and integrated approach to sustainability in research, education, community engagement, financial management, and campus operations.
- Communicates and engages with members of the university community.
- Fosters positive relationships with and amongst students and student leaders, faculty, staff, administration and alumni and promotes respectful and effective dialogue and communication. Stewards a positive organizational culture.
- Promotes and celebrates excellence and innovation in research, scholarship, artistic and creative activities; teaching and learning; and service.

## Respect and Reconciliation

- Leads the university's ongoing efforts to advance respect and reconciliation with Indigenous peoples and to implement and advance the applicable calls to action and goals in the university's Indigenous Plan; the Truth and Reconciliation Commission report; the National Inquiry into Missing and Murdered Indigenous Women and Girls report; the United Nations Declaration on the Rights of Indigenous Peoples Act; and the Declaration on the Rights of Indigenous Peoples Act.

## Governance

- Values and actively engages in the collegial governance of the university.
- Serves as Chair of Senate, and as a member of the Board of Governors, Senate committees, and other key institutional committees.

## External Engagement

- Acts as an advocate and an ambassador for the university, communicating the university's strengths and contributions in global, national, provincial and local arenas.
- Fosters strong and productive relationships with key partners and stakeholders, including local communities and community organizations; Indigenous communities; private sector organizations; and other post-secondary and research institutions.
- Engages with federal and provincial governments and agencies, Indigenous governments, and local municipalities to build and maintain productive relationships. Advocates for the sector's needs.
- Collaborates with other university leaders and partners to articulate and affirm the value of higher education and research to individuals and society.
- Facilitates contacts and relationships both domestically and internationally that enhance the university's activities, profile and contributions to students and society in Canada and abroad.
- Actively engages and participates in fundraising efforts and takes a leading role in securing major gifts in support of the university's strategic priorities.

## REPORTING RELATIONSHIPS

Reports Directly to: Board of Governors through the Board Chair

Direct Reports: Vice-President Academic and Provost  
Vice-President External Relations  
Vice-President Finance and Operations  
Vice-President Indigenous  
Vice-President Research and Innovation  
University Secretary  
Executive Director, Office of the President  
Associate Vice-President Global Engagement