



## MINUTES

A meeting of the Senate of the University of Victoria was held on January 8, 2010 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

### 1. APPROVAL OF THE AGENDA

Motion: (S. Blackstone/M. Shannon)  
That the agenda be approved as circulated.

**CARRIED**

### 2. MINUTES

Motion: (M. Shannon/M. Sall)  
That the minutes of the open session of the meeting of the Senate held on December 4, 2009 be approved and that the approved minutes be circulated in the usual way.

**CARRIED**

### 3. BUSINESS ARISING FROM THE MINUTES

There was none.

### 4. REMARKS FROM THE CHAIR

#### a. President's Report

Dr. Turpin reported that, although the federal government had prorogued parliament, the university was continuing to work on AUCC priorities and was awaiting release of the federal budget. He said the university was also focusing on the upcoming provincial budget. Dr. Turpin said the university was preparing for the implementation of the Harmonized Sales Tax, although he hoped universities would receive a rebate or grant to help offset costs.

Dr. Turpin acknowledged recent media coverage regarding the fraudulent academic credentials used by Jason Walker. He reported that Mr. Walker had taught courses at the university in 2006. Dr. Turpin said the Director of the School of Child and Youth Care was carefully reviewing the courses taught by Mr. Walker to ensure that quality standards were met. He said the university was carefully investigating the serious situation.

In response to a question from Ms. Barnes regarding credential checking, Prof. Cassels explained that the university had received copies of Mr. Walker's credentials. He added that the university conducts reference checking during the hiring process and collects copies of credentials, as appropriate. Prof. Cassels said increased scrutiny during the hiring process was being considered.

Dr. Turpin reminded members that the university had received a government letter of the expectations a year ago. At that time, the university negotiated modifications to the letter, which was then signed. He reported that the university had recently received a new letter from the provincial government and was in the process of providing feedback.

Dr. Turpin reminded members of Senate that the Joint Senate Board Retreat was scheduled for February 27, 2010. He reviewed the draft agenda and encouraged members of Senate to attend.

With regard to the United Way, Dr. Turpin reported that this year's campaign had raised \$303,000. He congratulated the campaign chair, Ms. Norah McRae, and all those involved on a record setting year.

Dr. Turpin reported that the go-live for Neptune had taken place on December 8, 2009. He said it was a remarkable event that had attracted news media around the world.

Dr. Turpin noted that two publications had recently been released. One was an insert in the Times Colonist outlining the university's relationship with the broader community. The other was Viewpoints, a review of major media coverage received by the university.

## **5. CORRESPONDENCE**

There was none.

## **6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

### **a. Senate Committee on Academic Standards**

#### **i. Credit Assessment for Co-op Work Terms**

Mr. Foster asked how the change would affect athletics fees and fees for the UPass. Ms. Norah McRae responded that co-op students on work terms away from Victoria would continue to be eligible to opt out of these fees.

Mr. Foster asked why a decision was made to only increase the units for undergraduate students to 4.5 instead of reflecting the equivalent of five courses. He asked if this reflected the value being placed on the co-op program. Dr. Haskett responded that it did not. He said 4.5 units was chosen because it reflected full time status for the purpose of counting enrolments. Dr. Haskett added that the Senate Committee on Academic Standards had reviewed the proposal and did not have any concerns with the change. Ms. Charlton explained that co-op credits did not count towards meeting degree requirements. Instead, they were only used to meet the co-op requirement.

In response to a question from Dr. Burke, Ms. McRae said there was no fee increase intended to be associated with this change.

Ms. Sall asked when the change would take effect. Ms. McRae said that, if approved, the change would be implemented in the 2010/11 academic calendar. She clarified that it would not be applied retroactively.

Dr. Littlewood asked about the variation in hours worked to complete a co-op work term. Ms. McRae responded that there was some variation but that this had to be within the guidelines established by the co-op program.

Mr. Foster asked if the change would affect the number of co-op terms required to meet a co-op requirement. Ms. McRae said it would not.

Motion: (D. Baer/S. Blackstone)

The Senate approve the provision of a credit assessment for co-op work terms equivalent to full-time status by increasing the current credit assessment for co-op work terms from 2.0 to 4.5 units for undergraduate co-op students and from 2.0 to 3.0 units for graduate co-op students.

**CARRIED**

**b. Senate Committee on Planning**

**i. Diploma Status to Graduates for the Faculty of Education Post-Degree Professional Program-Secondary**

Motion: (T. Riecken/J. Cassels)

That Senate approve, and recommend to the Board of Governors that it also approve, the granting of Diploma Status to Graduates of the Faculty of Education Post-Degree Professional Program-Secondary program as per the memo dated December 10, 2009. This change would take place as soon as possible.

**CARRIED**

**ii. Graduate Certificate and a Diploma in Entrepreneurship**

Motion: (A. Dastmalchian/A. Devor)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a Graduate Certificate and a Diploma in Entrepreneurship. The programs will be offered by the Faculty of Business and the Faculty of Graduate Studies as described in the document entitled "Graduate Certificate and a Diploma in Entrepreneurship", dated December 11, 2009. The approval would be withdrawn if the program should not be offered within five

years of the granting of approval. A start date will be determined after consultation with the Registrar.

**CARRIED**

**iii. Masters of Global Business**

Dr. Anthony asked about the relationship between the certificate and diploma programs and the masters program being proposed. Dr. Dastmalchian explained that credits from a certificate or diploma program could be applied to a masters program if a student was accepted to that program.

Motion: (A. Dastmalchian/A. Devor)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a Masters of Global Business (MGB). The program will be offered by the Faculty of Business and the Faculty of Graduate Studies as described in the document entitled "Master of Global Business (MGB) Program Proposal", dated December 14, 2009. The approval would be withdrawn if the program should not be offered within five years of the granting of approval. A start date will be determined after consultation with the Registrar. Once Senate and the Board of Governors have approved the proposal, the proposal must be posted on the Ministry of Advanced Education website for peer review for a period of 30 days.

**CARRIED**

**7. PROPOSALS AND REPORTS FROM FACULTIES**

There were none.

**8. OTHER BUSINESS**

**a. Procedures for the Appointment of Chairs of Departments and Directors of Schools (GV0700)**

Motion: (S. Blackstone/J. Cassels)

That Senate approve, and recommend to the Board of Governors that it also approve, the revised Procedures for the Appointment of Chairs of Departments and Directors of Schools (GV0700)

With regard to sections 27 and 28 of the Procedures, Dr. Baer wondered if it was appropriate to refer to administrative leaves taken by chairs as vacancies. Dr. Rippin responded that this had been discussed by the working group that drafted the revisions. The sections were intended to indicate that a position was vacant for a specified period of time.

Dr. Webb noted that the proposed search committee composition was much more flexible than the composition outlined in the current Procedures. He noted that the current Procedures required

participation from students and faculty members from other disciplines. Dr. Webb wondered if it was appropriate for this participation to be made optional and asked what the rationale was for not providing mandatory participation. Dr. Rippin responded that one goal was to achieve a manageable search committee size. He said the wording was intended to indicate that in normal circumstances participation by all groups would occur, while still allowing for flexibility where appropriate.

Mr. Foster said he would like to make a motion that the Procedures be referred to the Senate Committee on Nominations and Committee Governance with instructions that the search committee composition be revised to require mandatory participation by graduate and undergraduate students. He was not in support of the revisions to the Procedures. Dr. Turpin explained that items are normally referred to the Senate Committee on Agenda and Procedures to direct as appropriate. Mr. Foster thought it was important for the Procedures to be considered by a Senate Committee. He suggested there were a number of issues that could be considered as a part of this review.

Dr. Turpin noted that, under the terms of the Framework Agreement, changes to the Procedures had to be agreed to by the Faculty Association.

Dr. Keller noted that it might not be possible for all units to include both a graduate student and an undergraduate student on a committee because not all departments have both categories of students.

Dr. Webb thought the Senate Committee on Nominations and Committee Governance was not the appropriate Senate committee to review the Procedures. Dr. Turpin suggested that Mr. Foster amend his motion to state that the Procedures be referred to the "appropriate Senate committee". Mr. Foster agreed.

Dr. Serra said she was disappointed with the emphasis on flexibility in the Procedures. She thought it was important to ensure staff and student participation on search committees.

Prof. Cassels expressed concern with Senate providing explicit instructions to a committee without having considered the full effect of these instructions. He added that he did not think the virtue of flexibility should be dismissed. Prof. Cassels noted that the diversity between departments made it difficult to create one search committee composition that was appropriate. He also emphasized the administrative difficulties associated with managing these search committees.

Dr. Webb thought it was rare for Senate to send an item back for consideration with explicit instructions. He preferred to ask the working group to re-consider the revisions in light of the comments made by members of Senate.

Mr. Foster said he thought it was important for the Procedures to be considered by a Senate committee. He noted that the Procedures had been submitted to Senate by a working group that did not include student representation. He was offended by the idea that the working group would attempt to remove student participation.

Dr. Baer suggested that a motion to refer the Procedures back with concerns expressed, instead of with specific instructions, might be appropriate. Mr. Foster agreed to this change.

Dr. Rippin said it was important to read the Procedures in light of the policy on chairs and directors, which requires chairs and directors to consult with students and staff. He thought it was important to consider where the most appropriate place for student participation was.

Dr. Walker asked when and how the appropriate Senate committee to consider the Procedures would be determined. Dr. Turpin explained that the Senate Committee on Agenda and Procedures would be asked to direct the issue appropriately.

Dr. Turner asked whether the desire to include flexibility in the process was out-weighted by the obligation to be inclusive. Dr. Rippin responded that all members of the working group had been involved in appointment processes. They felt it was important that the search committee size was manageable.

Dr. Thornicroft spoke against the motion to refer the Procedures back for re-consideration. He thought the “normally” clause indicated that not including students on a committee would require some rationale. He also thought the expertise and work contributed by the working group should be valued.

Dr. Serra said she would like the Procedures to be referred back. She was concerned that the “normally” clause could be used as a loophole to allow for exclusion.

Ms. McKenzie thought it was important to recognize that a legitimate concern with the Procedures had been raised. She thought it would be valuable to have the Procedures referred back for further discussion of these concerns.

Dr. Rippin noted that search committees would be established at the department level, which would allow for student participation at the time the search committees were established.

Motion: (D. Foster/L. Wiltsie)

That Senate refer the proposed revision of the Procedures for the Appointment of Chairs and Directors back to the appropriate Senate committee to consider the concerns expressed at this Senate meeting that the mandatory representation of undergraduate and graduate students on such committees has been overlooked.

**DEFEATED**

Mr. Foster requested voting by roll call. There were 10 votes in favour of the motion and 32 against. There were 4 abstentions.

Dr. Turpin said members of Senate would now consider the original motion, which was that “Senate approve, and recommend to the Board of Governors that it also approve, the revised Procedures for the Appointment of Chairs of Departments and Directors of Schools (GV0700)”.

Dr. Monahan asked if consideration had been given to including post-doctoral fellows. Dr. Rippin said it had not.

In response to a question from Dr. Serra about the appointment of acting chairs, Dr. Rippin said it was keeping with the spirit of the Procedures that acting appointments for longer than 12 months would require ratification.

Dr. Walker asked, with regard to procedure, when and how Senate might consider referring the Procedures back to the working group. He asked what process would be followed if Senate defeated the motion. Dr. Turpin explained that if the motion was defeated, the matter would most likely be sent back to the working group. The working group could decide to stop work or bring the proposal back at a later date.

Dr. Baer noted that the requirement to consult with the Faculty Association was not onerous when this proposal was being brought forward. Dr. Turpin clarified that he had mentioned the role of the Faculty Association so that members of Senate would be clear about the process for referring the Procedures back for reconsideration.

Dr. Webb suggested it might be appropriate to table the motion as a result of the concerns raised. Dr. Rippin agreed to take the concerns raised by members of Senate to the working group.

Dr. Webb moved to table the motion. Dr. Walker seconded.

Motion: (M. Webb/I. Walker)

That the motion that Senate approve, and recommend to the Board of Governors that it also approve, the revised Procedures for the Appointment of Chairs of Departments and Directors of Schools (GV0700) be tabled.

**CARRIED**

There were 22 votes in favour of the motion and 16 against.

## **9. ADJOURNMENT**

There being no other business the meeting was adjourned at 4:40 p.m.

January 2010

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective from July 1, 2009

Attendance Sheet

EX OFFICIO MEMBERS - University Act: Section 35

(2) (a-f)

- Chancellor: Murray Farmer (31/12/11)
- President and Vice-Chancellor: David Turpin, Chair
- V.P. Academic & Provost: Jamie Cassels
- V.P. Research: Howard Brunt
- Dean of Business: Ali Dastmalchian
- Dean of Education: Ted Riecken
- Dean of Engineering: Thomas Tiedje
- Dean of Continuing Studies: Maureen MacDonald
- Dean of Fine Arts: Sarah Blackstone
- Dean of Graduate Studies: Aaron Devor
- Dean of Humanities: Andrew Rippin
- Dean of HSD: Mary Ellen Purkis
- Dean of Law: Donna Greschner
- Acting Dean of Science: Claire Cupples
- Dean of Social Sciences: Peter Keller
- University Librarian: Marnie Swanson Vice-Chair

MEMBERS ELECTED BY THE FACULTIES -

Section 35 (2) (g)

- BUSI: Jen Baggs (30/6/10)
- Kenneth Thornicroft (30/6/12)
- EDUC: Alison Preece (30/6/11)
- Mary Kennedy (30/6/10)
- ENGR: Peter Wild (30/6/11)
- Micaela Serra (30/06/10)
- FINE: Patricia Kostek (30/6/12)
- Jan Wood (30/6/10)
- GRAD: John Dower (30/6/11)
- Pan Agathoklis (30/6/10)
- HUMA: Gerhard Brauer (30/6/12)
- Jeannine Moreau (30/6/10)
- HUMS: Annalee Lepp (30/06/10)
- Cedric Littlewood (30/6/12)
- LAWF: Mark Gillen (30/6/11)
- Robert Howell (30/6/10)
- SCIE: Adam Monahan (30/6/11)
- Jay Cullen (30/6/11)
- SOSC: Ian Walker (30/6/11)
- Margot Wilson (30/6/12)

MEMBERS ELECTED BY THE FACULTY

MEMBERS - Sections 35 (2) (g)

- Robert Anthony - EDUC (30/6/11)
- Doug Baer - SOSC (30/6/11)
- Sikata Banerjee - HUMS (30/6/10)
- Robert Burke - SCIE (30/6/11)
- Sara Beam - HUMS (30/6/12)
- Darlene Clover - EDUC (30/6/11)
- Gordon Fulton - HUMS (30/6/12) → PLS. LABEL HUMS
- Lynda Gammon - FINE (30/6/12)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

- Kathy Gillis - SCIE (30/6/11)
- Kathy Sanford - EDUC (30/6/10)
- Geraldine Van Gyn - EDUC (30/6/10)
- Michael Webb - SOSC (30/6/11)

MEMBERS ELECTED FROM THE STUDENT

ASSOCIATION - Section 35 (2) (h)

- Nadim Adatia (SOSC) (30/6/10)
- Andrew Allen (EDUC) "
- Sarah Amyot (HUMA) "
- Abudi Awaysheh (LAW) "
- James Coccola (SOSC) "
- Jennifer Comer (SOSC) "
- David Foster (SOSC) "
- Veronica Harrison (SOSC) "
- Heather McKenzie (SCIE) "
- Manpreet Sall (ENGR) "
- Rajpreet Sall (HUMS) "
- Meghan Shannon (SOSC) "
- Teresa Sims (BUSI) "
- Curtis Smith (SOSC) "
- Andrew Wade (FINE) "
- Leanne Wiltsie (GRAD) "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

- Kathleen Barnes (31/12/11)
- Betty Clazie (31/12/11)
- Larry Cross (31/12/11)
- Gail Flitton (31/12/11)

ADDITIONAL MEMBERS - Section 35 (2) (k)

- Head, Division of Medical Sciences: Oscar Casiro
- Member elected by the Professional Librarians: Rebecca Raworth (30/06/12)
- Continuing Sessional: Susan M. Turner (30/06/11)

SECRETARY OF SENATE - Section 64 (2)

- University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

- Assoc. V.P. Student Affairs: Jim Dunsdon
- Assoc. V.P. Academic Planning: Catherine Mateer
- Registrar: Lauren Charlton
- Assistant University Secretary: Carrie Andersen