



## MINUTES

A meeting of the Senate of the University of Victoria was held on December 4, 2009 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

### 1. APPROVAL OF THE AGENDA

Motion: (S. Blackstone/M. Shannon)  
That the agenda be approved as circulated.

**CARRIED**

### 2. MINUTES

Motion: (M. Shannon/M. Sall)  
That the minutes of the open session of the meeting of the Senate held on November 6, 2009 be approved and that the approved minutes be circulated in the usual way.

**CARRIED**

### 3. BUSINESS ARISING FROM THE MINUTES

There was none.

### 4. REMARKS FROM THE CHAIR

#### a. President's Report

##### i. Report

Dr. Turpin congratulated Ms. Lauren Charlton on her appointment as UVic's new Registrar. He also reported that Dr. Mary Ellen Purkis had been reappointed as Dean of Human and Social Development for a second term.

Dr. Turpin provided an update on federal matters. He reported that the Association of Universities and Colleges of Canada's advocacy agenda included:

- increased funding to the granting councils, with a differential increase for the Social Sciences and Humanities Research Council, and increased funding for indirect costs;
- increased support for international student recruitment; and

- increased support for access to university for under-represented groups, including aboriginal students.

Dr. Turpin described the very difficult situations facing universities in other parts of the country and some of the actions they are taking.

With regard to provincial matters, Dr. Turpin reported that resources were also more constrained than in previous years. He described the budgeting challenges facing other major BC universities. Due to its disciplined approach to budgeting, UVic was not in the same position of having to make major cuts; however, any flexibility UVic had was now gone.

Prof. Cassels reported that the Senate Committee on the University Budget had met twice this year so far. The committee had been briefed on the fiscal environment, as well as preliminary priorities and budget assumptions. As the integrated planning process proceeded, Prof. Cassels said he would continue to keep the committee informed on emerging priorities and the budget framework for 2010/11 and to seek its input.

Dr. Turpin said the Canada Millennium Scholarship Foundation (CMSF) would expire shortly and that this threatened the loss of the research capacity it had built up. At the wind-up conference of the foundation, Dr. Turpin had invited other university presidents to a session. The session had resulted in the signing of an agreement committing the universities to exchange information concerning participation of under-represented groups and the success of efforts to raise it. Specifically, the presidents agreed to adopt common data standards and definitions, share data on access, and share information regarding proposals and strategies to enhance access and their results. Dr. Turpin said UVic has had success in aboriginal student recruitment in recent years and would share this with other universities and learn from them.

With regard to matters at the University, Dr. Turpin reported that:

- NEPTUNE would be going live on December 8, 2009;
- Mr. Kane Kilbey was appointed Associate Vice-President Human Resources, taking over from Peter Sanderson, who was retiring;
- Mr. John Forbes, formerly Director of the bookstore, was now Director of Campus Services.

With regard to awards and recognitions, Dr. Turpin reported that:

- Lorna Crozier, Department of Writing, John Esling, Department of Linguistics, and Ben Koop, Department of Biology, were inducted into the Royal Society of Canada last weekend; and
- Dr. Ross Chapman, School of Earth and Ocean Sciences, had been named a Fellow of the Electrical and Electronic Engineering Society for his contribution to geoacoustic characterization of ocean bottom environments.

**ii. University Rankings**

Mr. Tony Eder, director of institutional planning and analysis, provided a PowerPoint presentation on UVic's placement in the university rankings recently published in publications such as Research InfoSource, the Globe and Mail, and Macleans.

In response to a question, Mr. Eder said that "faculty research intensity" was research funding per faculty member. Mr. Eder also reported that UVic ranked 12<sup>th</sup> amongst Canadian universities in this regard.

**5. CORRESPONDENCE****a. Campus Planning Committee****i. Semi-annual report**

Motion: (M. Shannon/J. Cassels)

That Senate receive the 2009/10 semi-annual report of the Campus Planning Committee for information.

**CARRIED****6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES****a. Senate Committee on Admission, Re-registration and Transfer****i. Annual Report**

Motion: (M. Shannon/S. Blackstone)

That Senate receive the 2008/09 annual report of the Senate Committee on Admission, Re-registration and Transfer for information.

**CARRIED****b. Senate Committee on Awards****i. New and Revised Undergraduate Awards**

With respect to the Applebee's Vancouver Island Athletic Award, Dr. Thornicroft noted that UVic has a number of teams that are not Canadian Interuniversity Sport/National Association of Intercollegiate Athletics. He asked if they would be excluded from this award. Ms. Lori Nolt responded that the terms of reference typically reflect the donor's wishes. She suggested it would be possible to explore with the donor whether it was their intention that non CIS/NAIA teams be excluded.

Mr. Foster asked why the President's Scholarships Award stated "two academic terms". He thought this seemed to exclude students registered in three terms of study. Ms. Nolt stated that the Student Awards and Financial Aid office looks at grades in May of each year. The office examines the GPA of each student with 12 units or more of registered course work for September to April. If a student is not registered in at least 12 units during those two terms, the office looks at their registration in the previous summer term. The scholarship GPA is based on the two most recent terms of study totaling at least 12 units of course work. The GPA of students with 12 units of course work in two terms is not compared to the GPA of students with 18 units or more of course work in three terms of study.

Ms. Amyot asked whether these scholarships were intended to go to graduate students. Ms. Nolt responded that they were only for undergraduate students. Ms. Nolt explained that the reason the second reference to undergraduates had been deleted was simply because the word "undergraduate" appeared twice in the sentence.

In response to Dr. Littlewood's inquiry as to whether a student going from undergraduate studies to graduate studies could still get an award, Ms. Nolt confirmed that would only be possible if a convocation award was involved.

Motion: (A. Lepp/M. Kennedy)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document as recommended by the Senate Committee on Awards:

- Applebee's Vancouver Island Athletic Award (new)
- The President's Scholarships (Revised)

**CARRIED**

**ii. Changes to the to the Undergraduate Scholarships, Medals and Prizes General Regulations**

Motion: (A. Lepp/J. Cullen)

That Senate approve the proposed changes to the Undergraduate Scholarships, Medals and Prizes General Regulations in the undergraduate academic calendar.

**CARRIED**

**c. Senate Committee on Planning**

**i. Planning and Priorities Committee**

Motion: (J. Cassels/A. Monahan)

That Senate approve the appointment of Geraldine Van Gyn as the representative from the Senate Committee on Planning to the Planning and Priorities Committee for a three-year term beginning immediately and ending on June 30, 2012.

**CARRIED**

**ii. Double Degrees: Master of Nursing and Master of Science in Health Informatics**

With this being the first of the double degrees, Dr. Serra asked whether there was a general guideline regarding the proportion of units required for a double degree. Dr. Devor responded that this proposal involved 14.75 units for each degree. Typically a Master's degree contained 15 units. A Master of Nursing was 21 units, but 6 of these were for additional practice. Dr. Devor stated that there was not yet a general policy. He said the working guidelines were that a double degree must incorporate the core requirements for both degrees and a thesis involving both areas.

Dr. Serra asked what the difference was between a double degree and a joint degree. Dr. Devor said that a double degree involved the awarding of two degrees for fulfilling the core requirements of both. A joint degree was a single degree that incorporated elements of two degrees. Prof. Cassels added that three double degrees had been developed. The key was that the academic units that were the guardians of quality had to be satisfied that the content is valid.

Prof. Cassels reported that some terminological issues had arisen in the calendar. What was being referred to as a "double degree" was currently described in the calendars as a "concurrent degree". Prof. Cassels said he would ask the appropriate Senate committees to look at this and recommend clear, consistent terminology.

In response to a question, Prof. Cassels confirmed that a concurrent degree was usually a concurrent undergraduate and graduate degree.

Motion: (M.E. Purkis/G. Brauer)

That Senate approve and recommend to the Board of Governors that it also approve the establishment of a **Double Degrees in Master of Nursing and Master of Science in Health Informatics** to be offered by the School of Nursing and the School of Health Information Science in the Faculty of Human and Social Development as described in the document entitled "Proposal for Double Degrees: School of Nursing and School of Health Information Science", dated November 10, 2009 and that this approval be withdrawn if the program should not be offered within five years of the granting of the approval. A start date will be determined pending budget approval

and consultation with the Registrar. Once Senate and the Board of Governors have approved the proposal, the proposal must be posted on the Ministry of Advanced Education website for peer review for a period of 30 days.

**CARRIED**

## **7. PROPOSALS AND REPORTS FROM FACULTIES**

### **a. Faculty of Business**

#### **i. Approval of Convocation Lists**

Motion: (D. Greschner/R. Sall)

That Senate approve that in future the convocation list of graduating students from the Faculty of Business be approved by the Dean, Faculty of Business or the Executive Committee of the faculty, if necessary.

**CARRIED**

### **b. Faculty of Graduate Studies: Graduate Admissions and Awards Committee**

#### **i. New and Revised Graduate Awards**

Dr. Walker asked why the award had been expanded from South East Asia to South Asia given that the former is a culturally and geographically well-defined area. Dr. Devor responded that he had not been at the meeting where this award was discussed but generally such a wording change was at the request of the donor.

Motion: (A. Devor/J. Dower)

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document as recommended by the Faculty of Graduate Studies:

- Ajaib Singh Sangha & Family Memorial Scholarship

**CARRIED**

## **8. OTHER BUSINESS**

### **a. Report on the Course Experience Survey**

Prof. Teresa Dawson and Dr. John Anderson provided a report on the Course Experience Survey.

Prof. Dawson explained that when Senate approved the development of a Course Experience Survey, it was agreed that Senate would receive a report on its implementation. It was noted that members of Senate had received an outline in their packages with links to some related material.

Prof. Dawson stated that the administration of the Course Experience Survey involved the Learning and Teaching Centre, University Systems and Institutional Analysis. Currently it was a manual system. The groundwork for it had been laid by her predecessor, Dr. Geraldine van Gyn. Prof. Dawson elaborated briefly on the outline.

Prof. Dawson informed members of Senate that there was an audio version for distance students, as well as a paper version.

Prof. Dawson stated the importance of considering the Course Experience Survey in the broader context of assessment. She informed members of Senate that there was a policy-level faculty advisory committee for the Course Experience Survey, chaired by the Associate Vice-President Academic Planning.

Dr. Anderson provided a PowerPoint presentation on the analysis he had done of the instrument. In summary, he said the data supported the two dimension design and that the items appeared to be functioning as intended.

Dr. Walker asked what the skewed distinction meant. Dr. Anderson suggested that faculty at UVic seem to be performing well. Dr. Walker suggested that perhaps the respondents are a select group and that those who are unhappy do not respond. Prof. Dawson said that did not appear to be the case because the response rate at UVic was high. Based on her experience at other institutions, and in consultation with students, she expected the distribution to be skewed, simply because students are generous.

Dr. Wild stated that he and his colleagues viewed the current Course Experience Survey as a very blunt instrument. He noted it was clearly reliable but said they needed some resolution at the top end, because it was not very informative. Prof. Dawson said it was important to interpret the results in light of course level and whether a course is required or not, for example. She said the results do indicate clearly where there is a problem. It is not designed to produce a merit table. It does show the extremes, but most of us are in the middle.

In response to suggestions for additional types of analysis, Prof. Dawson said this analysis was not possible with the current manual system. She added that the Information Systems Steering Council had approved a project charter in principle to create a real database system. That would make more creative analysis possible.

Dr. Webb noted that the response rate varied greatly from class to class. He suggested everyone work hard to get the response rates up.

Dr. Burke thought the average grade for the department and for the faculty was extremely important. He suggested that faculty members receive this information.

In response to a question about whether the survey could be done earlier in the term, Prof. Dawson stated that the literature suggests that if you do a survey in week three, the results will be the same as at the end of term. She added that many faculty members feel strongly that students should understand the whole trajectory of a course before completing the assessment.

Prof. Dawson and Dr. Anderson were thanked for the presentation.

Mr. Farmer left the meeting.

**b. Report on procedures from the *ad hoc* committee on procedures for the appointment of the Chancellor**

Dr. Turpin reminded members of Senate that the reason for these changes was to put into effect changes in the legislation.

Dr. Devor noted that the act referred to “consultation with the Senate”. He asked if there would such consultation. Dr. Turpin said consultation would take place through the Senate representatives on the committee and through Senate members’ responses to the call for nominations. There would not be a consultation with Senate as a whole, because the prospect of such consultation might undermine the university’s ability to recruit candidates of the very best caliber.

Motion: (P. Keller/S. Blackstone)

That Senate recommend to the Board of Governors that it approve the attached Procedures for the Appointment of the Chancellor.

**CARRIED**

**c. Election of a member of Senate to the *ad hoc* committee to review the procedures for the appointment of the President.**

Dr. Turpin left the meeting. Dr. Keller assumed the chair.

Dr. Eastman reminded members of Senate that this item had come to Senate in November for information. Since then, it had been proposed and agreed that the size of the committee be increased from the Board chair and one other member of the Board, the vice-chair of Senate and one other member of Senate, and a member of the senior administration to the Board chair and two other members of the Board, the vice-chair of Senate and two other members of Senate, and a member of the senior administration. The Senate Committee on Nominations and Committee Governance had therefore been asked to nominate two members of Senate.

Dr. Lepp said the committee nominated John Dower and Teresa Sims. Dr. Dower and Ms. Sims confirmed their willingness to stand. With no other nominations, they were elected by acclamation.

**9. ADJOURNMENT**

There being no other business the meeting was adjourned at 4:50 p.m.

DEC  
2009

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective from July 1, 2009

Attendance Sheet

EX OFFICIO MEMBERS - University Act: Section 35  
(2) (a-f)

- Chancellor: Murray Farmer (31/12/11)
- President and Vice-Chancellor: David Turpin, Chair
- V.P. Academic & Provost: Jamie Cassels
- V.P. Research: Howard Brunt
- Dean of Business: Ali Dastmalchian
- Dean of Education: Ted Riecken
- Dean of Engineering: Thomas Tiedje
- Dean of Continuing Studies: Maureen MacDonald
- Dean of Fine Arts: Sarah Blackstone
- Dean of Graduate Studies: Aaron Devor
- Dean of Humanities: Andrew Rippin
- Dean of HSD: Mary Ellen Purkis
- Dean of Law: Donna Greschner
- Acting Dean of Science: Claire Cupples
- Dean of Social Sciences: Peter Keller
- University Librarian: Marnie Swanson, Vice-Chair

MEMBERS ELECTED BY THE FACULTIES -  
Section 35 (2) (g)

- BUSI: Jen Baggs (30/6/10)
- Kenneth Thornicroft (30/6/12)
- EDUC: Alison Preece (30/6/11)
- Mary Kennedy (30/6/10)
- ENGR: Peter Wild (30/6/11)
- Micaela Serra (30/06/10)
- FINE: Patricia Kostek (30/6/12)
- Jan Wood (30/6/10)
- GRAD: John Dower (30/6/11)
- Pan Agathoklis (30/6/10)
- HUMA: Gerhard Brauer (30/6/12)
- Jeannine Moreau (30/6/10)
- HUMS: Annalee Lepp (30/06/10)
- Cedric Littlewood (30/6/12)
- LAWF: Mark Gillen (30/6/11)
- Robert Howell (30/6/10)
- SCIE: Adam Monahan (30/6/11)
- Jay Cullen (30/6/11)
- SOSC: Ian Walker (30/6/11)
- Margot Wilson (30/6/12)

MEMBERS ELECTED BY THE FACULTY

MEMBERS - Sections 35 (2) (g)

- Robert Anthony - EDUC (30/6/11)
- Doug Baer - SOSC (30/6/11)
- Sikata Banerjee - HUMS (30/6/10)
- Robert Burke - SCIE (30/6/11)
- Sara Beam - HUMS (30/6/12)
- Darlene Clover - EDUC (30/6/11)
- Gordon Fulton - HUMS (30/6/12)
- Lynda Gammon - FINE (30/6/12)

MEMBERS ELECTED BY THE FACULTY  
MEMBERS (continued)

- Kathy Gillis - SCIE (30/6/11)
- Kathy Sanford - EDUC (30/6/10)
- Geraldine Van Gyn - EDUC (30/6/10)
- Michael Webb - SOSC (30/6/11)

MEMBERS ELECTED FROM THE STUDENT  
ASSOCIATION - Section 35 (2) (h)

- Nadim Adatia (SOSC) (30/6/10)
- Andrew Allen (EDUC) "
- Sarah Amyot (HUMA) "
- Abudi Awaysheh (LAW) "
- James Coccola (SOSC) "
- Jennifer Comer (SOSC) "
- David Foster (SOSC) "
- Veronica Harrison (SOSC) "
- Heather McKenzie (SCIE) "
- Manpreet Sall (ENGR) "
- Rajpreet Sall (HUMS) "
- Meghan Shannon (SOSC) "
- Teresa Sims (BUSI) "
- Curtis Smith (SOSC) "
- Andrew Wade (FINE) "
- Leanne Wiltsie (GRAD) "

MEMBERS ELECTED BY THE CONVOCAATION  
- Section 35 (2) (i)

- Kathleen Barnes (31/12/11)
- Betty Clazie (31/12/11)
- Larry Cross (31/12/11)
- Gail Flitton (31/12/11)

ADDITIONAL MEMBERS - Section 35 (2) (k)

- Head, Division of Medical Sciences: Oscar Casiro
- Member elected by the Professional Librarians:  
Rebecca Raworth (30/06/12)
- Continuing Sessional: Susan M. Turner (30/06/11)

SECRETARY OF SENATE - Section 64 (2)

- University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking  
rights

- Assoc. V.P. Students: Jim Dunsdon
- Assoc. V.P. Academic Planning: Catherine Mateer
- Acting Registrar: Lauren Charlton
- Assistant University Secretary: Carrie Andersen