MINUTES

A meeting of the Senate of the University of Victoria was held on May 3, 2019 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Motion: (J. Aragon/A. Ulysses)
That the agenda be approved as circulated.

CARRIED

2. MINUTES

a. April 5, 2019

Motion: (R. Lipson/S. Lewis)
That the minutes of the open session of the meeting of the Senate held on April 5, 2019 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President’s Report

Prof. Cassels began his report by recognizing the last Senate meeting of the year. He thanked the 26 outgoing Senators for their service with particular note to the senior leadership whose terms are ending at the end of June: Dr. David Castle, Dr. Rob Lipson, and Dr. Nancy Wright.

Regarding convocation, Prof. Cassels mentioned that there would be ten ceremonies this spring to confer degrees for over 3000 students and six honorary recipients.

Prof. Cassels noted that fundraising goals have exceeded at $19M raised on a $16M annual goal. As well, the University of Victoria has been awarded the Post-Secondary Challenge Cup at the United Way Spirit Awards. He congratulated Dr. Rachael Scarth on her leadership in this endeavour.
In local news, the provincial government announced $1.5M to develop an academic business case for post-secondary development in the West Shore area. The university continues to be a partner in discussion with Royal Roads and Camosun College.

Finally, the Indigenous Community Engagement Council had its inaugural meeting. This council is co-chaired by Prof. Cassels and Dr. Robina Thomas to provide advice on matters related to Indigenous education and research, the educational goals and aspirations of the Indigenous communities, and the promotion of mutual understanding and respect between UVic and local Indigenous communities.

5. CORRESPONDENCE

a. Office of the Ombudsperson

i. 2018 Annual Report

Prof. Cassels introduced the report. A member noted that in her assessment of the graduate supervisor policy, there are four sections where students may seek confidential advice. Ms. Annette Fraser, University Ombudsperson, noted the clarification. Other members thanked Ms. Fraser for the thoroughness of the report.

b. Campus Planning Committee

i. Semi-annual report

Dr. Valerie Kuehne, Vice-President Academic and Provost, introduced the report. She mentioned the new housing and dining facilities which will create 600 new additional beds. The construction for this will begin in May and will encompass a temporary dining facility during this time. As well, the campus greenway landscaping plan will begin implementation over the summer.

Dr. Kuehne also mentioned the Language Revitalization Pole commissioned by the First Nations Education Foundation would mark the UN International Year of Indigenous languages. The construction for the pole is located near the MacLaurin building.

A member asked if the seats in the classroom building will be enough for large first-year classes. Mr. Mike Wilson, Director of Campus Planning and Sustainability, replied that the design included classroom sizes which the most optimal for the university’s needs. The rooms will free already existing large classrooms for the large classes who need them.

Another member expressed appreciation for the expanding Engineering facilities. Dr. Kuehne mentioned that this expansion, along with Law, remains the top priorities with the government. Prof. Cassels added that the university was still in discussion and funding was not yet confirmed.

Prof. Cassels also mentioned that the student housing facility is designed according to passive house standards. These standards are beyond LEED standards and use 80% less energy. As a result, the 600 bed increased will result in a 10% decrease in greenhouse gases.
6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Proposed Revisions to the Undergraduate Grade Scale

Dr. Sara Beam introduced the proposal. A member asked if the committee recommends also the removal of flags regarding B-range grades. Dr. Beam clarified that the enrolment flags mentioned in the proposal are only for A-range grades.

Motion: (S. Beam/D. Baer)
That Senate approve the proposed revisions to the Undergraduate and Law Grading Scales as shown in the attached documents.

CARRIED

b. Senate Committee on Admission, Re-registration and Transfer

i. Qualifying Year – Graduate Admissions Option

Dr. Sandra Hundza introduced the proposal. There were no questions.

Motion: (S. Hundza/D. Capson)
That Senate approve the proposed changes to the “Other Admissions” section (as included in the attached) and that these revisions be published in the September 2019 edition of the graduate academic calendar.

CARRIED

ii. Request to change admission requirements for BEng/BSeng programs in the Faculty of Engineering

Dr. Hundza introduced the proposal.

A member asked if students are still required to take first-year Physics for the program. Dr. Peter Wild replied that first-year Physics classes require Physics 11. He reminded the committee that the admissions requirement does not remove Physics 12 but makes this an option along with Chemistry 12.

Motion: (S. Hundza/H. Struchtrup)
That Senate approve the enclosed high school admission requirements for the Faculty of Engineering Bachelor of Engineering and Bachelor of Software Engineering programs (effective September 2020) and that these requirements be published in the September 2019 edition of the undergraduate academic calendar.

CARRIED
iii. **Request to change Year 1 admission requirements for Bachelor of Science (BSc) Kinesiology Program**

Dr. Hundza introduced the proposal. There were no questions.

**Motion:** (S. Hundza/J. Colby)

That Senate approve the enclosed Year 1 admission requirements for the Faculty of Education, BSc Kinesiology program (effective September 2020) and that these requirements be published in the September 2019 edition of the undergraduate academic calendar.

*CARRIED*

iv. **Request to change Year 2 admission requirements for Bachelor of Science (BSc) Kinesiology Program**

Dr. Hundza introduced the proposal. There were no questions.

**Motion:** (S. Hundza/S. Lewis)

That Senate approve the enclosed Year 2 admission requirements for the Faculty of Education, BSc Kinesiology program (effective September 2020) and that these requirements be published in the September 2019 edition of the undergraduate academic calendar.

*CARRIED*

c. **Senate Committee on Agenda and Governance**

i. **Appointments to the 2019/2020 Senate Standing Committees**

Dr. Annalee Lepp introduced the appointments. Prof. Cassels asked for additional nominations to the Senate committees. There were none.

**Motion:** (A. Lepp/R. Lipson)

That Senate approve the appointment to the 2019/2020 Senate standing committees for the terms indicated in the attached document.

*CARRIED*

d. **Senate Committee on Appeals**

i. **2018/2019 Annual Report**

Prof. Cassels introduced the report.

Dr. Michelle Lawrence, Chair of the Senate Committee on Appeals, remarked on the substantial increase in workload. Senate members discussed the need for revisions to the Academic Concessions Policy. Dr. Nancy Wright mentioned that revisions have been in development and guidelines are currently in progress with the Senate on Academic Standards.
e. Senate Committee on Awards

i. New and Revised Awards

Dr. Annalee Lepp introduced the proposal. There were no questions.

Motion: (A. Lepp/R. Lipson)
That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Sheila Ryan and Eileen Ryan Undergraduate Award in Nursing (new)*
- Sheila Ryan and Eileen Ryan Graduate Award in Nursing (new)*
- Rob and Tammy Lipson Research Scholarship (revised)*
- Silberberg Family Memorial Award (new)*
- Frances Trapp (Brown) Cameron Memorial Bursary in Visual Arts (revised)*
- Hazel T. Knox Memorial Bursary (revised)*
- L.E. Frances Druce Award in Science (revised)*
- Elizabeth Buckley School Award (new)
- Antony Legdon Education Award (new)
- Alfred Joseph Memorial Award (new)*
- Victoria B4B Entrepreneurship Award (new)
- Dr. Marion Porath Legacy Scholarship in Education (new)
- Joyce Clearihue Graduate Co-op Scholarship (revised)*
- Chemistry Honours Scholarship (new)
- Health Information Science Scholarship (new)
- UVic Retirees Association Award (new)*
- Ex-MLAs of B.C. Student Scholarship (new)*
- Corrina Ewan Memorial Scholarship (new)*
- Avis Rasmussen Award (new)*
- STÓ:LÔ Legacy Scholarship (revised)
- Ron C. Wells Geological Award (new)
- David F. & Mary J. Norton Indigenous Fellowship (revised)*

*Administered by the University of Victoria Foundation

CARRIED

f. Senate Committee on Curriculum

i. 2019-2020 Cycle 2 Curriculum Changes

Dr. Tim Haskett introduced the proposals. There were no questions.
Motion: (T. Haskett/S. Lewis)
That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2019/2020 academic calendar, effective September 1, 2019.

CARRIED

Motion: (T. Haskett/S. Beam)
That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

CARRIED

g. Senate Committee on Learning and Teaching

i. 2018/2019 Annual Report

Prof. Cassels introduced the report.

Dr. Erica Woodin outlined the work of the committee on behalf of the Prof. David Leach, Chair of the Senate Committee on Learning and Teaching. There were no questions.

h. Senate Committee on Libraries

i. 2018-19 Annual Report of the Senate Committee on Libraries

Prof. Cassels introduced the report. Dr. Simon Devereaux, Chair of the Senate Committee on Libraries, thanked Dr. Jonathan Bengtson and the senior library staff for their work. There were no questions.

i. Senate Committee on Planning

i. Annual Report of the Senate Committee on Planning for 2018-19

Dr. Wright introduced the report. Prof. Cassels thanked Dr. Wright for her leadership. There were no questions.

ii. Proposed Major Change in the Master of Arts in the Community Development Program

Dr. Wright introduced the proposal. There were no questions.

Motion: (R. Hicks/D. Capson)
That Senate approve the proposed major changes in the Master of Arts in the Community Development Program, as described in the memorandum dated January 11, 2019.

CARRIED
iii. Proposed Program Change in the PhD in Public Administration

Dr. Wright introduced the proposal. There were no questions.

Motion: (J. Clarke/S. Klein)
That Senate approve the proposed program change to the PhD in Public Administration, as described in the memorandum dated January 11, 2019.

CARRIED

iv. Proposal to Discontinue the Master of Arts in the Dispute Resolution Program

Dr. Wright introduced the proposal. There were no questions.

Motion: (S. Klein/Dean Seeman)
That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Arts in the Dispute Resolution Program, as described in the memorandum dated December 19, 2018.

CARRIED

v. Proposal to Discontinue the Graduate Certificate in Digital Humanities

Dr. Wright introduced the proposal. There were no questions.

Motion: (D. Capson/ S. Lewis)
That Senate approve, and recommend to the Board of Governors that it also approve, the discontinuation of the Graduate Certificate in Digital Humanities, as described in the memorandum dated February 14, 2019.

CARRIED

vi. Proposal to Change the Name of the Master of Arts in Indigenous Communities Counselling to the Master of Arts in Indigenous Communities Counselling Psychology

Dr. Wright introduced the proposal. There were no questions.

Motion: (R. Hancock/E. Woodin)
That Senate approve, and recommend to the Board of Governors that it also approve, the name change of the Master of Arts in Indigenous Communities Counselling to the Master of Arts in Indigenous Communities Counselling Psychology, as described in the memorandum dated December 4, 2018.

CARRIED
vii. Proposal to Establish a Master of Engineering (MEng) Program in Industrial Ecology

Dr. Wright introduced the proposal.

A member noted that comparisons made in the proposal were to those with research-intensive programs and asked if the choice to create a one-year course-based program meant that the program intends to expand in the future. Dr. Chris Kennedy replied that this was a cost-recovery program that was not currently at a point to offer more than a one-year course-based program.

Motion: (D. Popova/M. Gillen)
That Senate approve, and recommend to the Board of Governors that it also approve, the establishment of a Master of Engineering (MEng) program in Industrial Ecology, as described in the document “Master of Engineering (MEng) Program in Industrial Ecology”, and that this approval be withdrawn should the program not be offered within five years of the granting of approval. Once Senate and the Board of Governors have approved the proposal, the proposal must be approved by the Secretariat of the Ministry of Advanced Education, Skills and Training.

CARRIED

viii. Proposal to Renew the Approved Centre Status of the Institute on Aging and Lifelong Health

Dr. Wright introduced the proposal. There were no questions.

Motion: (S. Klein/M. Gillen)
That Senate approve the renewal of approved centre status for the Institute on Aging and Lifelong Health (IALH) for the period November 1, 2019 through October 31, 2024.

CARRIED

ix. Proposal to Renew the Approved Centre Status of the Centre for Biomedical Research (CFBR)

Dr. Wright introduced the proposal. There were no questions.

Motion: (M. Hani/P. Wild)
That Senate approve the renewal of approved centre status for the Centre for Biomedical Research (CFBR) for the period July 1, 2019 through June 30, 2021.

CARRIED
7. PROPOSALS AND REPORTS FROM FACULTIES

a. Faculty of Graduate Studies

i. Revisions to the Membership in the Faculty of Graduate Studies

Dr. David Capson introduced the proposed revisions.

A member asked for clarification on the meaning of emeritus membership. Dr. Capson explained the need for faculty to have formal relationships with the university.

Motion: (D. Capson/M. Hani)
That the Senate approve the amendment to the Affiliate Membership section in the Membership in the Faculty of Graduate Studies policy, cited in the attached document.

CARRIED

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Advisory Committee on Academic Accommodation and Access for Students with Disabilities

i. Annual Report

Mr. Jim Dunsdon introduced the report.

A member expressed the importance of including non-credit students when developing policy and process in this area.

b. Annual Report on Non-Academic Misconduct Allegations and Resolutions

Mr. Dunsdon introduced the report and noted the introduction of trends and planning in response to previous requests from Senate. There were no questions.

9. OTHER BUSINESS

a. 2018 Strategic Research Plan Implementation Progress Report

Dr. David Castle presented the report and responded to questions regarding a need for increased funding for graduate students and support for existing faculty members.

b. Annual report to Senate on UVic-approved research centre approvals, renewals and closures

Dr. Castle introduced the report. There were no questions.
c. **Parchment Change – Acknowledgement of Partnership: University of Victoria in Partnership with the College of the Rockies**

Ms. Ada Saab introduced the proposal. There were no questions.

**Motion:** (T. Haskett/S. Lewis)

That Senate approve the change to the parchment as per the April 2016 memorandum of understanding between the College of the Rockies and the University of Victoria.

*CARRIED*


d. **Stole for University Orators**

Ms. Saab introduced the proposal. There were no questions.

**Motion:** (B. Smith/D. Popova)

That Senate approve an orator stole for the University of Victoria convocation ceremony.

*CARRIED*

e. **2018/2019 Emeriti**

Prof. Cassels introduced the listing. There were no questions.

f. **Elections Update**

Ms. Saab introduced the update. There were no questions.

g. **Election to the Senate Committee on Agenda and Governance**

Ms. Saab reported the need to replace Dr. Doug Baer on the Senate Committee on Agenda and Governance. Dr. Aaron Devor nominated Dr. Helen Kurki. Dr. Doug Baer nominated Dr. Martha McGinnis. Ballots were distributed and collected. Ms. Carrie Andersen indicated that ballots would be counted following the meeting.

There being no other business the meeting was adjourned at 4:50 p.m.
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<th>Name</th>
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<th>Regrets</th>
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<td>Andersen, Carrie</td>
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<td>Cassetts, Jamie</td>
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<td>President and Vice-Chancellor</td>
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<td>Castle, David</td>
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<td>Colby, Jason</td>
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<td>Taylor, Wendy</td>
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<td>Wright, Bruce</td>
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<td>Wright, Nancy</td>
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<td>Associate Vice-President Academic Planning</td>
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<td>Wyatt, Victoria</td>
<td>X</td>
<td>□</td>
<td>Faculty of Fine Arts</td>
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MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective December 1, 2018

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)
Chancellor: Shelagh Rogers (31/12/20)
President and Vice-Chancellor: Jamie Cassels, Chair
Vice-President Academic & Provost: Valerie Kuehne
Vice-President Research: David Castle
Dean, Peter B. Gustavson School of Business: Saul Klein
Dean of Education: Ralf St. Clair
Acting Dean of Engineering: Peter Wild
Dean of Continuing Studies: Jo-Anne Clarke
Dean of Fine Arts: Susan Lewis, Vice-Chair
Dean of Graduate Studies: David Capson
Dean of Humanities: Christopher Goto-Jones
Dean of HSD: Patricia Marck
Dean of Law: Susan Breau
Dean of Science: Robert Lipson
Dean of Social Sciences: Catherine Krull
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)
BUSI: Dale Ganley (30/6/19)
Brock Smith (30/6/21)
EDUC: Sandra Hundza (30/6/20)
Monica Prendergast (30/6/19)
ENGR: Peter Driessen (30/6/19)
Henning Struchtrup (30/6/20)
FINE: Patrick Boyle (30/6/21)
Carolyn Butler Palmer (30/6/19)
GRAD: Sara Beam (30/6/19)
Mauricio Garcia-Barrera (30/6/20)
HSD: Lynda Gagné (30/6/19)
Richard Marcy (30/6/21)
HUMS: Jason Colby (30/6/21)
Annalee Lepp (30/6/19)
LAWF: Gillian Calder (30/6/20)
Mark Gillen (30/6/19)
SCIE: Neil Burford (30/6/20)
Diana Varela (30/6/20)
SOSC: Helen Kurki (30/6/20)
Erica Woodin (30/6/21)

MEMBERS ELECTED BY THE FACULTY MEMBERS (continued)

- Sections 35 (2) (g)
Joseph Salem – FINE (30/6/20)
Rebecca Warburton - HSD (30/6/19)
Linda Welling – SOSC (30/6/20)
Victoria Wyatt - FINE (30/6/19)

MEMBERS ELECTED FROM THE STUDENT SOCIETIES – Section 35 (2) (h)
Nathan Daisley (SOSC) (30/6/19)
David Eso (GRAD) “
Iris Fairley-Beam (SOSC) “
Jordan Gilson (SOSC) “
Adrienne Graham (SCIE) “
Maan Hani (GRAD) “
Ashlee Kirby (LAW) “
Cameron Leckenby (HUMS) “
Isabella Lee (SOSC) “
Adair Ng (EDUC) “
Erhan (Jack) Ni (FINE) “
Diana Popova (GRAD) “
Curtis Whittla (SOSC) “
Anona Wiebe (ENGR) “
TBD (BUS) “
TBD (HSD) “

MEMBERS ELECTED BY THE CONVOCATION – Section 35 (2) (i)
David Alexander (30/06/21)
Chandra Beaveridge (30/06/21)
Robert Hancock (30/06/21)
Carolyn Russell (30/06/21)

ADDITIONAL MEMBERS - Section 35 (2) (k)
Head, Division of Medical Sciences: Bruce Wright
Member elected by the Professional Librarians:
Dean Seeman (30/06/21)
Continuing Sessional: Alicia Ulysse (30/06/20)

SECRETARY OF SENATE - Section 64 (2)
University Secretary: Carrie Andersen

BY INVITATION - Seated with specified speaking rights
Assoc. V.P. Student Affairs: Jim Dunson
Assoc. V.P. Academic Planning: Nancy Wright
Acting Registrar: Wendy Taylor
Acting Associate University Secretary: Ada Saab