



**University  
of Victoria**

## **MINUTES**

A meeting of the Senate of the University of Victoria was held on January 11, 2019, at 3:33 p.m. in the Senate and Board Chambers, University Centre, Room A180.

### **1. APPROVAL OF THE AGENDA**

Prof. Cassels notified the Senate that there would be a closed session following the open session of Senate to get feedback on an issue.

Motion: (R. Lipson/S. Lewis)  
That the agenda be approved as circulated.

**CARRIED**

### **2. MINUTES**

#### **a. December 7, 2018**

Motion: (M. Garcia-Barrera/S. Beam)  
That the minutes of the open session of the meeting of the Senate held on December 7, 2018 be approved and that the approved minutes be circulated in the usual way.

**CARRIED**

### **3. BUSINESS ARISING FROM THE MINUTES**

There was none.

### **4. REMARKS FROM THE CHAIR**

#### **a. President's Report**

Prof. Cassels mentioned a number of recent appointments:

- Dr. Peter Wild has been reappointed as Acting Dean of Engineering until June 2020.
- Mr. Trevor Sanderson has been appointed as the new Director of Internal Audit after Tom Smith's departure. He will start on February 1<sup>st</sup>, 2019. Prof. Cassels thanked Mr. Kelly Dorin for his work as Acting Director of Internal Audit during the interim and announced that Mr. Dorin will be retiring from UVic effective February 28<sup>th</sup>, 2019.

- Dr. Nancy Wright, Associate Vice-President of Academic Planning, is stepping down from her position at the end of June. Prof. Cassels thanked Dr. Wright for her work on numerous projects and initiatives during her time in this position. Dr. Wright will transition to an academic appointment on June 30<sup>th</sup>, 2019 in the Faculty of Humanities.
- The search committee is underway for the new Vice-President Research. Dr. David Castle will remain as the Vice President Research until June 30<sup>th</sup>, 2019.
- A reminder that the term for Vice-President Academic and Provost (VPAC) will expire in 18 months.

Prof. Cassels provided an update on the Quality Assurance Process Audit recently completed by the provincial government and organized by the VPAC office. Dr. Wright will bring the results of this audit to an upcoming Senate meeting.

Prof. Cassels updated Senate on the Queenswood opening of Ocean Networks Canada on January 10<sup>th</sup>, 2019. The Hon. Jonathan Wilkinson, Minister of Fisheries, Oceans, and the Canadian Coast Guard, joined Prof. Cassels for the ceremony. Hon. Wilkinson announced \$12.6 million in funding over four years for Ocean Networks Canada under the Oceans Protection Plan.

Federally, Prof. Cassels announced the results of his December meeting with Canada's Chief Statistician, Anil Arora. Statistics Canada is interested in working with UVic in a variety of research collaborations. He encouraged those who would benefit from this opportunity to get in touch with the Vice-President Research office.

At the municipal level, Prof. Cassels, Dr. Castle, and Ms. Carmen Charette (Vice-President External Relations) met with Mayor Lisa Helps to discuss Canada's Smart Cities Challenge and a proposal to Infrastructure Canada's Smart Cities Challenge. The Smart South Island proposal is one of ten short-listed for one of two awards worth up to \$10 million and deals with smart transportation in relation to human wellness. Dr. Castle is looking for others who would be interested in contributing to the project.

Prof. Cassels reminded Senate of the President's Extraordinary Service Awards. This is an award to celebrate the outstanding contributions of individuals and teams across campus. All faculty and staff are eligible for nomination. Prof. Cassels also mentioned the university's REACH awards which celebrate the university's excellence in research and teaching.

Prof. Cassels introduced Mr. Jim Dunsdon, Associate Vice-President Student Affairs, to talk about the upcoming Mental Health Awareness Week. Mr. Dunsdon announced the week will run from January 14-18 and is a collaboration with the University of Victoria Students' Society. He mentioned a number of free activities which will be open to all campus community members.

## **5. CORRESPONDENCE**

There was none.

## **6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

### **a. Senate Committee on Admission, Re-registration and Transfer**

#### **i. 2017/18 Annual Report**

Dr. Hundza introduced the report and thanked the committee for their hard work. There were no questions.

### **b. Senate Committee on Agenda and Governance**

#### **i. 2017/18 Annual Report**

Dr. Lepp introduced the report. There were no questions.

#### **ii. Upcoming Senate committee vacancies**

Ms. Saab reviewed the report, noting that it included vacancies for which committee members were eligible for reappointment. She briefly outlined the process for submitting nominations. There were no questions.

#### **iii. Revisions to the Terms of Reference for the Senate Committee on Admission, Re-registration and transfer**

Dr. Lepp introduced the proposal. There were no questions.

Motion: (A. Lepp/S. Hundza)

That Senate approve the revisions to the terms of reference for the Senate Committee on Admission, Re-registration and Transfer.

**CARRIED**

### **c. Senate Committee on Awards**

#### **i. New and Revised Awards**

Dr. Lepp introduced the proposal. There were no questions.

Motion: (A. Lepp/C. Whittla)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Herta Hartmanshenn Award in Music (revised)\*
- George Jennings Burnett Memorial Award (revised)\*
- Mary Dorothy Jones Bessex Award (revised)\*
- School of Exercise Science, Physical and Health Education Entrance Scholarship (revised)\*

- School of Exercise Science, Physical and Health Education Scholarship (revised)\*
- School of Exercise Science, Physical and Health Education Graduate Scholarship (revised)\*
- Henry, Annie and Harry Cathcart Award (revised)\*
- MBA Leadership/Citizenship Award (revised)
- MBA Pay-It-Forward Award (revised)\*
- Fox Memorial Bursary (revised) \*
- Phoenix Theatre Award (revised)\*
- Finlayson Award (revised)\*
- Jean Sally Wilson Scholarship (new)\*

\* *Administered by the University of Victoria Foundation*

**CARRIED**

**d. Senate Committee on Planning**

**i. Proposal to Change the Name of the Software Engineering CSC Degree Option to “Software Systems”**

Dr. Wright introduced the proposal. There were no questions.

Motion: (P. Wild/M. Garcia-Barrera)

That Senate approve the proposal to change the name of the Software Engineering CSC Degree Option to “Software Systems”, as described in the memorandum dated November 9, 2018.

**CARRIED**

**ii. Proposal to Discontinue the Diploma in Fine Arts**

Dr. Wright introduced the proposal. A question was raised as to what has been done to market the diploma before its discontinuance. Dr. Clarke, Dean of Continuing Studies, replied the courses are still available and are quite popular; however there is no interest in the diploma program. As a result, this motion followed the temporary suspension of the application process due to lack of interest over many years.

Motion: (M. Garcia-Barrera/S. Lewis)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to discontinue the Diploma in Fine Arts, as described in the memorandum dated October 16, 2018.

**CARRIED**

**iii. Proposal to Establish a Minor in Data Science**

Dr. Wright introduced the proposal. There were no questions.

Motion: (R. St. Clair/C. Goto-Jones)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to establish a Minor in Data Science, as described in the document “Minor in Data Science”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

**CARRIED**

**iv. Proposed Major Program Changes to the MPA Program - Thesis Option (On Campus) and Course-Based Option (Online)**

Dr. Wright introduced the proposal. There were no questions.

Motion: (M. Garcia-Barrera/P. Marck)

That Senate approve, and recommend to the Board of Governors that it also approve, the major program changes to the MPA Program – Thesis Option (On Campus) and Course - Based Option (Online), as described in the memorandum dated October 22, 2018.

**CARRIED**

**v. Proposal to Establish a Professional Specialization Certificate in Visitor and Community Engagement**

Dr. Wright introduced the proposal. There were no questions.

Motion: (D. Eso/C. Leckenby)

That Senate approve, and recommend to the Board of Governors that it also approve, the establishment of a Professional Specialization Certificate in Visitor and Community Engagement, as described in the document “Professional Specialization Certificate in Visitor and Community Engagement”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

**CARRIED**

**7. PROPOSALS AND REPORTS FROM FACULTIES**

There was none.

**8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST**

There was none.

## 9. OTHER BUSINESS

### i. Revisions to the academic AVP appointment procedures to include the position of Vice-Provost

Prof. Cassels introduced the proposal and provided background on the new leadership position. He explained that this motion was meant to update the search procedures to reflect current procedures and include this new position.

A question was asked why the Senate was not involved in the development of the new Vice-Provost position. Prof. Cassels replied that under the *University Act*, Senate does not decide on the establishment of new academic and administrative positions, but only the procedures for the search, appointment and reappointment. The creation of the new position was a judgment made after eight months of consultation and deliberation by the president and the motion is to establish the search and appointment procedures for that position.

Motion: (C. Goto-Jones/R. Lipson)

That Senate approve and recommend to the Board of Governors that the Board of Governors also approve the revised policy GV0350 Procedures for the Appointment and Re-appointment of the Vice-Provost and Academic Associate Vice-Presidents, effective February 1, 2019.

**CARRIED**

### ii. Establishment of the Strategic Framework Chairs Program

Prof. Cassels introduced the proposal with an explanation of the program's two chairs; the University of Victoria Impact Chairs and the University of Victoria President's Chairs. The President's Chairs will be for existing faculty members and present Chairs. The Impact Chairs will oversee the four thematic elements of the Strategic Framework and is meant for the recruitment of new faculty.

A comment was made as to the difficulty in recruiting new faculty for a 5-year non-renewable Impact Chair position. Prof. Cassels explained the positions are renewable, but the Chair may not be as the theme would need to remain flexible.

Another question was asked why full professors were excluded from the Impact Chair positions. Prof. Cassels responded that these positions were meant to encourage early career academics and to recognize, reward, and retain these faculty members. The member stated that it would be good to make this clear in the description of the positions. Another member stated that there is a partner to the early career recognition in the ten President's Chairs positions for full professors.

Motion: (C. Goto-Jones/P. Marck)

That Senate recommend to the Board of Governors that the Board of Governors approve the establishment of the University of Victoria Impact Chairs and the University of Victoria President's Chairs.

**CARRIED**

**iii. Revised Establishment and Review of Research Centres Policy (and Associated Procedures)**

Dr. Castle introduced the proposal. He explained this was part of the regular review of policies. The last review of this policy was completed eight years ago. Revisions were made to reduce redundancies and make approval processes more clear.

A question was asked if the definition of research was extended to creative activities and community engagement. Dr. Castle replied that the definition did include these pursuits and would change the wording to ensure this was understood in the policy document.

Motion: (D. Castle/R. Hancock)

That Senate approve, and recommend to the Board of Governors that it also approve, the revisions to the Establishment, Review and Closure of Research Centres Policy (RH8300) and Associated Procedures.

**CARRIED**

**iv. Revised Procedures for the Appointment and Re-Appointment of Research Centre Directors**

Dr. Castle introduced the proposal. There were no questions.

Motion: (D. Castle/R. Hicks)

That the Senate approve, and recommend to the Board of Governors that it also approve, the revisions to the Procedures for the Appointment and Re-appointment of Research Centre Directors (GV0705).

**CARRIED**

There being no other business the meeting was adjourned at 4:18 p.m.