MINUTES

A meeting of the Senate of the University of Victoria was held on April 5, 2019 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. **APPROVAL OF THE AGENDA**

Prof. Cassels informed members that item 6a)ii, Qualifying Year – Graduate Admissions Option would be removed from the agenda.

   **Motion:** (R. Lipson/C. Krull)
   That the agenda be approved as amended.

   **CARRIED**

2. **MINUTES**

   a. **March 1, 2019**

   **Motion:** (S. Lewis/M. Garcia-Barrera)
   That the minutes of the open session of the meeting of the Senate held on March 1, 2019 be approved and that the approved minutes be circulated in the usual way.

   **CARRIED**

3. **BUSINESS ARISING FROM THE MINUTES**

There was none.

4. **REMARKS FROM THE CHAIR**

Prof. Cassels acknowledged the success of the 2019 Ideafest and thanked the students and faculty members who shared the university’s work with the community.

The university’s annual report was distributed. Prof. Cassels recalled the metrics outlined in the report as significant points of measurement of the university’s accomplishments.

Prof. Cassels noted the favourable standings achieved by the University of Victoria in both the QS World University Rankings by Subject and the US News World University Rankings report.

Prof. Cassels reported that the Board of Governors approved the 2019-20 budget to allocate resources toward academic areas and operating expenses.
In regards to the Federal budget, Prof. Cassels mentioned that the results were good news for the university and students in general. Federal funding for work integrated learning supports and work placements means that the university is well situated to take full advantage of this budget as UVic is an early adopter of co-operative education and work-integrated learning.

Finally, Prof. Cassels announced that Vice-President External Relations, Carmen Charette plans to retire at the end of the calendar year. Prof. Cassels remarked on her impact on the university and thanked her for her work.

5. **CORRESPONDENCE**

There was none.

6. **PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

   a. **Senate Committee on Admission, Re-registration and Transfer**

      i. **Proposed creation of Year 1 admission requirements for the Combined Program in Visual Arts and Computer Science, Department of Visual Arts, Faculty of Fine Arts**

      Dr. Hundza introduced the proposal. There were no questions.

      **Motion:** (S. Hundza/S. Lewis)
      That Senate approve, effective for September 2020 entry, the enclosed Year 1 admission requirements for the Combined Major Program in Visual Arts and Computer Science, Department of Visual Arts, Faculty of Fine Arts to be published in the September 2019 undergraduate academic calendar.

      CARRIED

   b. **Senate Committee on Awards**

      i. **New and Revised Awards**

      Dr. Annalee Lepp introduced the proposal. There were no questions.

      **Motion:** (A. Lepp/M. Laidlaw)
      That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

      - Budvitch Award in Holocaust Studies (new)
      - Hoy Sun Benevolent Association Scholarship (revised)*
      - CFUW Victoria Diana Morgan Scholarship in Humanities (new)*
      - Boehm-Hesser Graduate Research Excellence in Astronomy Award (new)*
• Dr. Lorene Kennedy Environmental Studies (Graduate) Award (revised)*
• Dr. Lorene Kennedy Graduate Award (revised)*
• Sheila Ryan and Eileen Ryan Award in Child and Youth Care (new)*
• Sheila Ryan and Eileen Ryan Award in Health Information Science (new)*
• Howlers Rugby Award (revised)*

*Administered by the University of Victoria Foundation

CARRIED

c. Senate Committee on Planning

i. Proposal to Change the Name of the Bachelor of Music Major in History and Literature to “Major in Musicology and Sound Studies”

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/S. Breau)
That Senate approve, and recommend to the Board of Governors that it also approve the proposal to change the name of the Bachelor of Music Major in History and Literature to “Major in Musicology and Sound Studies,” as described in the memorandum dated February 13, 2019.

CARRIED

ii. Proposal to Add a Cultural, Social and Political Thought (CSPT) Option to the Master of Arts in French

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/S. Beam)
That Senate approve, and recommend to the Board of Governors that it also approve the proposal for the addition of a Cultural, Social and Political Thought (CSPT) Option within the Master of Arts in French, as described in the document “Addition of a CSPT Option within the French Graduate Program.”

CARRIED
iii. Proposal to Establish a Major in Recreation and Health Education in the Bachelor of Physical and Health Education Program

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/S. Hundza)
That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a Major in Physical and Health Education in the Bachelor of Recreation and Health Education program, as described in the document “New Major in Physical and Health Education in the Recreation and Health Education Program,” and that this approval be withdrawn should the program not be offered within five years of the granting of the approval.

CARRIED

iv. Proposal to Change the Name of the Professional Specialization Certificate in Special Education to “Professional Specialization Certificate in Special and Inclusive Education”

Dr. Wright introduced the proposal. There was a question about the name change to which Dr. Wright clarified the adjustment intended.

Motion: (N. Wright/M. Prendergast)
That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to change the name of the Professional Specialization Certificate in Special Education to “Professional Specialization Certificate in Special and Inclusive Education,” as described in the memorandum dated January 11, 2019.

CARRIED

v. Proposal to Change the Name of the Diploma in Special Education to “Diploma in Special and Inclusive Education”

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/M. Garcia-Barrera)
That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to change the name of the diploma in Special Education to “Diploma in Special and Inclusive Education”, as described in the memorandum dated January 11, 2019.

CARRIED
vi. Proposal to Change the Name of the Physics and Ocean Sciences (Ocean-Atmosphere Dynamics) program to “Physics and Ocean-Atmosphere Sciences.”

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/R. Lipson)
That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to change the name of the Physics and Ocean Sciences (Ocean-Atmosphere Dynamics) program to “Physics and Ocean-Atmosphere Sciences,” as described in the memorandum dated January 8, 2019.

CARRIED

vii. Proposal to Establish New Honours and Major within the Existing Chemistry and Earth and Ocean Sciences Combined Program

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/R. Lipson)
That Senate approve, and recommend to the Board of Governors that it also approve the proposal to establish new Honours and Major within the existing Chemistry and Earth and Ocean Sciences combined program, as described in the document “Honours in Chemistry and Ocean Sciences/Major in Chemistry and Ocean Sciences”, and that this approval be withdrawn should the programs not be offered within five years of the granting of approval.

CARRIED

viii. Proposal to Establish an Honours program within the Existing Chemistry for Medical Sciences (ChemMedSci) Program

Dr. Wright introduced the proposal. There were no questions.

Motion: (N. Wright/R. Lipson)
That Senate approve, and recommend to the Board of Governors that it also approve the proposal to establish an Honours program within the existing Chemistry for Medical Sciences (ChemMedSci) program, as described in the document “Honours within the Existing Chemistry for Medical Sciences (ChemMedSci) Program”, and that this approval be withdrawn should the programs not be offered within five years of the granting of approval.

CARRIED
d. Senate Committee on University Budget

i. 2018/2019 Annual Report

There were no questions.

e. Senate Committee on Agenda and Governance

i. Feedback to the Request to Revise the 10-Year Sessional Calendar

Dr. Annalee Lepp introduced the report and stated that this was a presentation to Senate asking for feedback while the committee considered how to accommodate the request.

One member stated that the reduction to a regularized term of 59 days was a decrease in academic standards. He felt a reduction in class time should be a last resort and instead supported the idea of pushing out the start of the May term by a week or examining the length of the current exam period.

A follow-up question from another member asked if a situation were to require cancellation of a day to move the university to a term of 58 days, would this disqualify professional programs from their accreditation.

Another member commented on the university calendar’s independence from the K-12 calendar. For example, when the university begins earlier than the K-12 system, it is difficult for parents to find a balance when they have to teach classes.

In support for a lengthening of the break between the fall and spring term, one member commented on the workload and pressure put upon not only teaching faculty but on administrative staff for wait-listing and pre-requisite checking.

One member asked why the attempt to lengthen reading break failed. Dr. Lepp replied that among many considerations, Senate members were resistant to the idea of introducing Sunday exams or scheduling three exams in one day for students.

Another member gave support for the work that the committee was attempting to do and acknowledged that it was a tedious and challenging task. Nevertheless, he stated that this was a serious problem to which any additional days would help with teaching quality, travel time, and research pressures.

Senate members discussed why it was possible for Ontario schools to schedule both an extended winter break and a reading break while accommodating an exam timetable. Prof. Cassels proposed that Ontario schools may also have a shorter exam period.

A member asked why the exam schedule is made after the drop dates have passed and not when courses are scheduled. Ms. Wendy Taylor, Acting Registrar, replied that there were two main principles with which institutions schedule their exams: at the time of registration or based on student registration - which is how UVic deals with their exam scheduling. If the first method is
chosen, exams may be found to conflict with students’ required courses and pressure is put on to academic units to make alternate arrangements.

There was an inquiry as to how it would look if UVic were to move to the first principle. Ms. Taylor said that this would need to be tried before there was a decision on which method worked best for UVic.

In regards to a clarification on what was meant by a “student-friendly schedule,” Ms. Taylor replied that the exam schedule does its best to consider student registration and special requests by instructors. An attempt is made to ensure students do not have three exams scheduled in one day and two exams in a row are avoided.

Another member mentioned that she felt the exam schedule was extremely friendly and accommodating. The multiple sections of one exam make this especially tough. She stated that she currently has more than 10% of her students in crisis with academic accommodations.

A member mentioned that while he was cognizant of the need for quality in our academic programs, it was important to remember the purpose of the request. The current workload for instructors is unsustainable, and a more substantial break is needed. Another member echoed these comments and asked if it was also time to re-evaluate how we assess students; i.e. whether a final exam should be the standard.

In response to special requests from instructors regarding the exam timetable, a member commented on the need to consider a more stringent approach. Another member relayed the inconsistent approach and felt a principled vetting process could be better handled in the Office of the Registrar and not with the Dean of the faculty.

Another member recognized the pressure that the Office of the Registrar is under when dealing with graduation requirements before convocation. He asked for reconsideration of the purpose of convocation and whether the need to gather graduation information before the ceremony is necessary.

Finally, a member acknowledged the need to change how assessments are constructed but mentioned that since there is a policy that stipulates only 15% of the course can be evaluated in the last two weeks of the course, this would need to be altered to accommodate a shift in culture.

7. **PROPOSALS AND REPORTS FROM FACULTIES**

There were none.

8. **PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST**

There were none.

There being no other business the meeting was adjourned at 4:22 p.m.
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# MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

**Effective December 1, 2018**

### EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)
- **Chancellor:** Shelagh Rogers (31/12/20)
- **President and Vice-Chancellor:** Jamie Cassels, Chair
- **Vice-President Academic & Provost:** Valerie Kuehne
- **Vice-President Research:** David Castle
- **Dean, Peter B. Gustavson School of Business:** Saul Klein
- **Dean of Education:** Ralf St. Clair
- **Acting Dean of Engineering:** Peter Wild
- **Dean of Continuing Studies:** Jo-Anne Clarke
- **Dean of Fine Arts:** Susan Lewis, Vice-Chair
- **Dean of Graduate Studies:** David Capson
- **Dean of Humanities:** Christopher Goto-Jones
- **Dean of HSD:** Patricia Marck
- **Dean of Law:** Susan Breau
- **Dean of Science:** Robert Lipson
- **Dean of Social Sciences:** Catherine Krull
- **University Librarian:** Jonathan Bengtson

### MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)
- **BUSI:** Dale Ganley (30/6/19)
  - Brock Smith (30/6/21)
- **EDUC:** Sandra Hundza (30/6/20)
  - Monica Prendergast (30/6/19)
- **ENGR:** Peter Driessen (30/6/19)
  - Henning Struchtrup (30/6/20)
- **FINE:** Patrick Boyle (30/06/21)
  - Carolyn Butler Palmer (30/6/19)
- **GRAD:** Sara Beam (30/6/19)
  - Mauricio Garcia-Barrera (30/6/20)
- **HSD:** Lynda Gagné (30/6/19)
  - Richard Marcy (30/6/21)
- **HUMS:** Jason Colby (30/6/21)
  - Annalee Lepp (30/6/19)
- **LAWF:** Gillian Calder (30/6/20)
  - Mark Gillen (30/6/19)
- **SCIE:** Neil Burford (30/6/20)
  - Diana Varela (30/6/20)
- **SOSC:** Helen Kurki (30/6/20)
  - Erica Woodin (30/6/21)

### MEMBERS ELECTED BY THE FACULTY MEMBERS - Sections 35 (2) (g)
- **FINE:** Joseph Salem – (30/6/20)
- **BUSI:** Rebecca Warburton - HSD (30/6/19)
- **GRAD:** Linda Welling – SOSC (30/6/20)
- **SOSC:** Victoria Wyatt - FINE (30/6/19)

### MEMBERS ELECTED FROM THE STUDENT SOCIETIES – Section 35 (2) (h)
- **BUSI:** Nathan Daisley (SOSC) (30/6/19)
- **EDUC:** David Eso (GRAD)
- **FINE:** Iris Fairley-Beam (SOSC)
- **HUMS:** Jordan Gilson (SOSC)
- **GRAD:** Adrienne Graham (SCIE)
- **HSD:** Maan Hani (GRAD)
- **BUSI:** Ashlee Kirby (LAW)
- **HUMS:** Cameron Leckenby (HUMS)
- **SCIE:** Isabella Lee (SOSC)
- **BUSI:** Adair Ng (EDUC)
- **HUMS:** Erhan (Jack) Ni (FINE)
- **EDUC:** Diana Popova (GRAD)
- **SCIE:** Curtis Whittla (SOSC)
- **HUMS:** Anona Wiebe (ENGR)
- **SOSC:** TBD (BUS)
- **SOSC:** TBD (HSD)

### MEMBERS ELECTED BY THE CONVOCATION – Section 35 (2) (i)
- **BUSI:** David Alexander (30/6/21)
- **HUMS:** Chandra Beaveridge (30/6/21)
- **HUMS:** Robert Hancock (30/6/21)
- **GRAD:** Carolyn Russell (30/6/21)

### ADDITIONAL MEMBERS - Section 35 (2) (k)
- **HUMS:** Head, Division of Medical Sciences: Bruce Wright
- **BUSI:** Member elected by the Professional Librarians: Dean Seeman (30/6/21)
- **SOSC:** Continuing Sessional: Alicia Ulysses (30/6/20)

### SECRETARY OF SENATE - Section 64 (2)
- **HUMS:** University Secretary: Carrie Andersen

### BY INVITATION - Seated with specified speaking rights
- **HUMS:** Assoc. V.P. Student Affairs: Jim Dunsdon
- **HUMS:** Assoc. V.P. Academic Planning: Nancy Wright
- **HUMS:** Acting Registrar: Wendy Taylor
- **HUMS:** Acting Associate University Secretary: Ada Saab