A meeting of the Senate of the University of Victoria was held on May 4, 2018 at 3:32 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. **APPROVAL OF THE AGENDA**

Dr. Beam, Chair of the Senate Committee on Academic Standards, requested that the item from the Senate Committee on Academic Standards be removed from the agenda upon request from the Faculty. There was no objection to removing this item.

   **Motion:** (B. Smith/S. Rogers)
   
   That the agenda be approved as amended.

   **CARRIED**

2. **MINUTES**

   a. **April 6, 2018**

   An editorial change to the minutes was made.

   **Motion:** (S. Klein/S. Lewis)
   
   That the minutes of the open session of the meeting of the Senate held on April 6, 2018 be approved as amended, and that the minutes be circulated in the usual way.

   **CARRIED**

3. **BUSINESS ARISING FROM THE MINUTES**

   There was none.

4. **REMARKS FROM THE CHAIR**

   a. **President’s Report**

   Prof. Cassels thanked members of Senate for their engagement throughout the year and acknowledged members whose terms were ending. In particular, he thanked the University Secretary, Dr. Julia Eastman, who was retiring. Dr. Eastman offered brief remarks to members of
Senate, reflecting on her experience at the university and thanking them for their continuing commitment to the university and to strong governance practices. Prof. Cassels reported that a search for a new University Secretary was underway and that Ms. Carrie Andersen would serve as Acting University Secretary until an appointment was made.

Prof. Cassels reported on the upcoming Convocation ceremonies. He commented on recent award recipients, including winners of the President’s Extraordinary Service Awards and the REACH Awards.

5. CORRESPONDENCE

a. Office of the Ombudsperson

i. 2017 Annual Report

Prof. Cassels introduced the report, noting that Ms. Martine Conway had left the university to pursue a new opportunity. He acknowledged Senate’s appreciation of her extraordinary work.

b. Campus Planning Committee

i. Semi-annual report

Ms. Gayle Gorrill, Vice-President Finance and Operations introduced the report.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Admission, Re-registration and Transfer

i. Discovery Studies Calendar Entry Proposal

Dr. Gray introduced the proposal.

In response to a question regarding eligibility to register in particular courses, Ms. Laurie Barnas, Associate Registrar, clarified registration restrictions. These included restrictions on registration in courses in Business. In response to a further question regarding the proposed changes, Ms. Barnas confirmed that students who had completed Discovery Studies would be eligible to apply for admission; however, admission was not guaranteed.

Motion: (G. Gray/S. Hundza)
That Senate approve the Discovery Studies calendar entry proposal updates in the Academic calendar, effective September 1, 2018.

CARRIED
b. Senate Committee on Agenda and Governance

i. Appointments to the 2018/2019 Senate Standing Committees

Ms. Andersen reviewed the nomination process for Senate committees. Prof. Cassels asked for additional nominations to the Senate committees. There were none.

Motion: (A. Lepp/S. Rogers)
That Senate approve the appointments to the 2018/2019 Senate standing committees for the terms indicated in the attached document.

CARRIED

ii. Student Election Poster and Banner Procedures

Dr. Eastman introduced the proposal. She explained that Senate maintained responsibility for the conduct of elections, which included approval of the poster and banner procedures. Dr. Eastman briefly reviewed the changes.

In response to a question regarding guidelines for electronic campaigning, Mr. Kyle McNeill, Policy Officer, explained that these procedures addressed physical campaigning.

A question was raised regarding why the university poster and banner limits for referenda were lower than the UVSS policy. Mr. McNeill acknowledged the difference, noting that the university limits remained unchanged in the procedures. He clarified that these limits did not include posters and banners placed in the Student Union Building. Some members of Senate expressed concern about the discrepancy in poster and banner limits for referenda, favouring the limits allowed by the UVSS. One member of Senate expressed support for the proposed revisions overall and in particular for reducing paper usage during elections and referenda.

A question was raised regarding inclusion of the requirement for candidates to remove chalking following an election period. Mr. McNeill explained that the addition was intended to make expectations for removing campaign materials consistent with those for posters and banners.

A motion was proposed to revise the policy to increase the poster and banner limits for referenda.

Motion: (D. Foster/P. Angelblazer)
With respect to Section 9.00, Senate approve to replace “sixty (60) posters” with “100 (one hundred) posters, and “four (4) banners” with “six (6) banners”.

CARRIED

A motion was proposed to revise the policy to remove the requirement for candidates to remove chalking following an election. There was a discussion of the proposed revision. Some members of Senate felt that placing the burden on candidates to remove all election materials was appropriate. Others expressed that this would be a difficult task for candidates and expressed concern about the imposition of this burden or penalties for not complying with the requirement.
Motion: (D. Foster/P. Angelblazer)  
With respect to Section 13.00, Senate approve to remove (c) candidates are responsible for removing their own chalking 24 hours after an election.

CARRIED

Motion: (P. Marck/S. Klein)  
That Senate approve the Student Election Poster and Banner Procedures, as amended, effective May 4, 2018.

CARRIED

c.  Senate Committee on Appeals

i.  2017/2018 Annual Report

Prof. Cassels introduced the report on behalf of Prof. Gillen, Chair of the Senate Committee on Appeals.

d.  Senate Committee on Awards

i.  New and Revised Awards

Dr. John Walsh, Chair of the Senate Committee on Awards, introduced the proposal.

In response to a question, clarification was provided regarding the meaning of terminology in one of the awards. A friendly amendment was proposed to make an editorial change to the terms of reference of another award.

Motion: (R. Hicks/R. Warburton)  
That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Didier Bergeret Scholarship (new)*
- JFK Law Corporation Indigenous Legal Orders Scholarship (new)
- Chaney Fund (revised)*
- Dr. and Mrs. W. Clarke Horning Memorial Prize in Music (revised)*
- Horning Memorial Scholarship in Music (revised)*
- Art and Music Education Bursary (revised)
- Don Wright Scholarship in Music Education (revised)*
- Don Wright Scholarship in Music Education (Instrumental Music) (revised)*
• Don Wright Scholarship in Music Education (Vocal & Choral Music) (revised)*
• Howard & Donna Denike Memorial Bursary (revised)*
• Noel & Margaret Gantly Scholarship (revised)*
• Joseph Patrick Cunningham Memorial Scholarship (revised)*
• W.A.C. Bennett Scholarship (revised)*
• Lorene Kennedy Graduate Student “Writing-Up” Award (new)*
• Frances Theron Spirit of the Phoenix Award (new)
• Stephen & Eunice Lowe Legacy Scholarship (revised)*
• Lorne Loomer Rowing Award (new)*
• Hugh Campbell & Marion Alice Small Graduate Scholarship for Scottish Studies (revised)*
• Canet Foundation Scholarship (new)*
• Henriette Ann Schmidt Scholarship (revised)
• Hightech U Award (new)
• Leslie & Terry Farmer Nursing Scholarship (new)*
• Franc R. Joubin Entrance Scholarship (revised)*
• Dr Charlotte Loppie Award (new)*
• Jeffrey Rubinoff Scholar in Art as a Source of Knowledge Travel Award (revised)*
• Department of Computer Science Graduation Medal (revised)
• Department of Computer Science Honours Graduation Medal (new)
• Thea Vakil Scholarship (new)*
• Physics Red Scholarship (revised)*
• Eric Leblanc Memorial Scholarship (new)
• Dr. Lorene Kennedy Environmental Studies Undergraduate Award (revised)*
• Dr. Lorene Kennedy Undergraduate Award (revised)*
• Dr. Lorene Kennedy Environmental Studies Graduate Award (revised)*
• Dr. Lorene Kennedy Graduate Award (revised)*

* Administered by the University of Victoria Foundation

CARRIED

ii. Undergraduate Scholarships, Awards, Medals and Prizes

Dr. Walsh introduced the proposal.

Motion: (M. Garcia-Barrera/S. Rogers)
That Senate approve revisions to the Undergraduate Scholarships, Awards, Medals and Prizes section of the Undergraduate Academic Calendar, as set out in the attached document.

CARRIED
e. Senate Committee on Curriculum

i. 2018/2019 Cycle 2 Curriculum Changes

Dr. Haskett introduced the proposal.

Motion: (T. Haskett/C. Goto-Jones)  
That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2018/2019 academic calendar, effective September 1, 2018.  
CARRIED

Motion: (T. Haskett/C. Goto-Jones)  
That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.  
CARRIED

ii. Proposed Revisions to Procedures on Curriculum Submissions

Dr. Haskett introduced the proposal. He outlined the process undertaken to review the procedures and summarized the major changes.

Motion: (T. Haskett/L. Charlton)  
That Senate approve the revisions to the Procedures on Curriculum Submissions (associated with Policy AC1120).  
CARRIED

f. Senate Committee on Learning and Teaching

i. 2017/2018 Annual Report

Prof. Cassels introduced the report.

g. Senate Committee on Libraries

i. Revisions to Libraries Loan Policy (IM7600)

Dr. Simon Devereaux, Chair of the Senate Committee on Libraries, introduced the proposal and outlined proposed changes.

Motion: (S. Beam/J. Bengtson)  
That Senate approve the revised Libraries Loan Policy, effective May 7, 2018.  
CARRIED
ii. 2017/2018 Annual Report

Dr. Devereaux introduced the report.

h. Senate Committee on Planning

i. Proposal to change the name “Theatre History” to “Theatre Studies” for Theatre’s MA program

Dr. Nancy Wright, Chair of the Senate Committee on Planning, introduced the proposal. She explained how the proposals regarding Theatre were related.

**Motion:** (S. Lewis/C. Goto-Jones)
That Senate approve, and recommend to the Board of Governors that it also approve, the change of the name “Theatre History” to “Theatre Studies” for the Department of Theatre’s MA program, as described in the memo dated December 5, 2017.

CARRIED

ii. Proposal to change the name “PhD in Theatre History” to “PhD in Theatre”

Dr. Wright introduced the proposal.

**Motion:** (S. Lewis/C. Goto-Jones)
That Senate approve, and recommend to the Board of Governors that it also approve, the change of the name “PhD in Theatre History” to “PhD in Theatre”, as described in the memo dated December 5, 2017.

CARRIED

iii. Existing curriculum for the PhD Theatre History become a stream identified as a “Theatre Studies Stream” within the PhD in Theatre

Dr. Wright introduced the proposal.

**Motion:** (S. Lewis/C. Goto-Jones)
That Senate approve, and recommend to the Board of Governors that it also approve, that the existing curriculum for the PhD in Theatre History become a stream identified as a “Theatre Studies Stream” within the PhD in Theatre.

CARRIED

iv. Proposal to add a stream in Applied Theatre to the newly Renamed PhD in Theatre

Dr. Wright introduced the proposal.
Motion: (S. Lewis/C. Goto-Jones)
That Senate approve, and recommend to the Board of Governors that it also approve, a stream in Applied Theatre be added to the newly renamed PhD in Theatre, as described in the document “Applied Theatre in PhD Stream”.

CARRIED

v. Renewal of Approved Centre Status for the Centre for Indigenous Research and Community-Led Engagement (CIRCLE)

Dr. Wright introduced the proposal.

Motion: (C. Goto-Jones/M. Garcia-Barrera)
That Senate approve the renewal of Approved Centre Status for the Centre for Indigenous Research and Community-Led Engagement (CIRCLE) for the period June 1, 2018 through May 31, 2023.

CARRIED

iv. 2017/2018 Annual Report

Prof. Cassels introduced the report.

i. Senate Committee on University Budget

i. 2017/2018 Annual Report

Prof. Cassels introduced the report.

7. PROPOSALS AND REPORTS FROM FACULTIES

There was none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

Dr. Valerie Kuehne provided members of Senate with information regarding the Strategic Enrolment Management process that was underway. She encouraged members to engage in the process and indicated how to do so. Dr. Kuehne said more information regarding Strategic Enrolment Management would be provided to Senate in the fall.

a. Advisory Committee on Academic Accommodation and Access for Students with Disabilities

i. Annual Report

Mr. Jim Dunsdon, Associate Vice-President Student Affairs, introduced the report and briefly commented on work undertaken over the course of the year.
b. **Annual Report on Non-Academic Misconduct Allegations and Resolutions**

Mr. Dunsdon briefly reviewed the report with members of Senate. He reminded members that the policy was recently reviewed and noted that, with the implementation of the Sexualized Violence Prevention and Response Policy, the scope of the policy had changed. In response to a question, Dr. Eastman confirmed that reporting on sexualized violence would occur through Equity and Human Rights.

Mr. Dunsdon reviewed the summary of incidents outlined in the report and responded to questions.

c. **Presentation on Strategic Direction for the Libraries**

Mr. Jonathan Bengtson, University Librarian, provided a presentation on the process being undertaken to develop a renewed strategic direction for the Libraries. He reviewed the current strategic plan, reviewed the process and outlined new strategic directions.

9. **OTHER BUSINESS**

a. **Review of Presidential Appointment Procedures**

Dr. Catherine Krull introduced the proposal. She outlined the process that had been undertaken to review the appointment procedures and thanked members of Senate for feedback provided during the process. Dr. Krull reviewed the proposed revisions and commented on suggestions made during the process the committee had not recommended pursuing.

A question was raised about the proposed revisions to committee membership, in particular why a representative from Senate had been retained. Dr. Eastman explained that, given the role of Senate as one of the university’s governing bodies, the committee felt it was desirable to preserve at least one position on the committee for a Senate member.

Motion: (C. Krull/J. Bengtson)
That Senate recommend to the Board of Governors the revisions to the Procedures for the Search, Appointment, and Re-appointment of the President and Vice-Chancellor (Policy GV0300) outlined in the attached document.

CARRIED

b. **Annual report to Senate on UVic-approved research centre approvals, renewals and closures**

Prof. Cassels introduced the report. There were no questions raised.

c. **Orators**

Ms. Andersen introduced the proposal.
Motion: (S. Rogers/S. Lewis)
That Senate re-appoint Dr. Mary Kennedy as Orator for the term from July 1, 2018 until June 30, 2021.

CARRIED

d. 2017/2018 Emeritus and Emerita

Prof. Cassels introduced the report.

e. Election to the Senate Committee on Agenda and Governance

Prof. Cassels called for nominations for the elected position on the Senate Committee on Agenda and Governance. Dr. Annalee Lepp nominated Dr. Peter Driessen. Dr. Rebecca Warburton nominated Dr. Doug Baer. Ballots were distributed and collected. Prof. Cassels indicated that ballots would be counted following the meeting.

There being no other business the meeting was adjourned at 5:04 p.m.
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<td></td>
<td>Student Senator</td>
<td>Elected by the students</td>
</tr>
</tbody>
</table>
MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective January 1, 2018

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)
Chancellor: Shelagh Rogers (31/12/20)
President and Vice-Chancellor: Jamie Cassels, Chair
V.P. Academic & Provost: Valerie Kuehne
V.P. Research: David Castle
Dean, Peter B. Gustavson School of Business: Saul Klein
Dean of Education: Ralf St. Clair
Dean of Engineering: Thomas Tiedje
Dean of Continuing Studies: Jo-Anne Clarke
Dean of Fine Arts: Susan Lewis
Acting Dean of Graduate Studies: Stephen Evans
Dean of Humanities: Christopher Goto-Jones
Dean of HSD: Patricia Marck
Dean of Law: Jeremy Webber
Dean of Science: Robert Lipson
Dean of Social Sciences: Catherine Krull
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES
- Section 35 (2) (g)
BUSI: Dale Ganley (30/6/19)
      Brock Smith (30/6/18)
EDUC: Sandra Hundza (30/6/20)
       Monica Prendergast (30/6/19)
ENGR : Peter Driessen (30/6/19)
       Henning Struchtrup (30/6/20)
FINE: Carolyn Butler Palmer (30/6/19)
      Kirk McNally (30/6/18)
GRAD: Sara Beam (30/6/19)
      Mauricio Garcia-Barrera (30/6/20)
HSD:  Lynda Gagné (30/6/19)
      Andre Kushmiruk (30/6/18)
HUMS: Jason Colby (30/6/18)
      Annalee Lepp (30/6/19)
LAWF: Gillian Calder (30/6/20)
      Mark Gillen (30/6/19)
SCIE: Neil Burford (30/6/20)
      Diana Varela (30/6/20)
SOSC: Janni Aragon (30/6/18)
      Helen Kurki (30/6/20)

MEMBERS ELECTED BY THE FACULTY MEMBERS
- Sections 35 (2) (g)
Doug Baer - SOSC (30/6/20)
Deborah Begoray – EDUC (30/6/18)
Aaron Devor – SOSC (30/6/20)
Garry Gray – SOSC (30/6/19)
Helga Hallgrimsdottir – HSD (30/6/18)
Tim Haskett – HUMS (30/6/20)
Robin Hicks – SCIE (30/6/18)
Mark Laidlaw – SCIE (30/6/20)

MEMBERS ELECTED BY THE FACULTY
MEMBERS (continued)
Joseph Salem – FINE (30/6/20)
Rebecca Warburton - HSD (30/6/19)
Linda Welling – SOSC (30/6/20)
Victoria Wyatt - FINE (30/6/19)

MEMBERS ELECTED FROM THE STUDENT SOCIETIES – Section 35 (2) (h)
Dheeraj Alamchandani (ENGR) (30/6/18)
Pierre-Paul Angelblazer (SOSC) "
Brent Cantarutti (GRAD) "
Noor Chasib (SCIE) "
Mackenzie Cumberland (SOSC) "
Kate Fairley (BUSI) "
David Foster (LAW) "
Kate Fry (HUMS) "
Carl Haynes (BUSI) "
Alyssa Husband (EDUC) "
Natalia Karpovskaa (SOSC) "
Hannah Koning (FINE) "
Ngozi Nwoko (GRAD) "
Diana Popova (GRAD) "
Colin Saint-Vil (SOSC) "
Deepi Yadawad (HSD) "

MEMBERS ELECTED BY THE CONVOCATION
– Section 35 (2) (i)
Rizwan Bashir (30/06/18)
Chandra Beaveridge (30/06/18)
Lauren Charlton (30/06/18)
Peter Liddell (30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)
Head, Division of Medical Sciences: Bruce Wright
Member elected by the Professional Librarians:
John Durno (30/06/18)
Continuing Sessional: Alicia Ulysses (30/06/20)

SECRETARY OF SENATE - Section 64 (2)
University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights
Assoc. V.P. Student Affairs: Jim Dunson
Assoc. V.P. Academic Planning: Nancy Wright
Registrar: Nicole Greengoe
Associate University Secretary: Carrie Andersen