

**Approved for Release  
by the Senate  
of the University of Victoria**



## **MINUTES**

A meeting of the Senate of the University of Victoria was held on November 1, 2013 at 3:30 p.m. in the Bob Wright Centre, Room A104.

### **1. APPROVAL OF THE AGENDA**

Motion: (M. Purkis/A. Roudsari)  
That the agenda be approved as circulated.

**CARRIED**

### **2. MINUTES**

Ms. Andersen said the motion welcoming Prof. Cassels to Senate had been omitted from the minutes. She said the minutes would be revised to include this motion.

Motion: (R. Lipson/S. Lewis Hammond)  
That the minutes of the open session of the meeting of the Senate held on October 4, 2013 be approved as amended and that the approved minutes be circulated in the usual way.

**CARRIED**

### **3. BUSINESS ARISING FROM THE MINUTES**

There were none.

### **4. REMARKS FROM THE CHAIR**

#### **a. President's Report**

Prof. Cassels reported on the annual general meeting of the Association of Universities and Colleges of Canada (AUCC), which had taken place the previous week. He commented on AUCC's advocacy strategy for research support.

In response to a question, Prof. Cassels remarked on the lobbying underway by the U15. Members of Senate engaged in a brief discussion on this topic.

Prof. Cassels commented on the recently released Macleans' ranking and said Mr. Eder would be joining Senate at a future meeting to provide a more fulsome report.

On the provincial front, Prof. Cassels commented that the university's budget for this year had been confirmed.

Prof. Cassels said the university had been advised that it would be required to participate in the core review process being mandated by the provincial government.

Dr. Mateer reported on a meeting held that day with the Assistant Deputy Minister of Advanced Education, during which quality assurance oversight and initiatives had been discussed.

Prof. Cassels provided members of Senate with a report on a recent meeting of Vancouver Island post-secondary presidents, at which opportunities for collaboration had been discussed.

With respect to news on campus, Prof. Cassels encouraged members of Senate to look at the Faces of UVic Research videos that were recently released. He provided a brief report on the Centre for Athletics, Research and Special Abilities, which he said was proceeding on time and budget. Prof. Cassels noted that the Vice-President Research search was now underway. He also provided an update on recent Campus Conversations he had engaged in.

#### **b. Update on enrolment**

Dr. Tremblay provided an update on enrolment. She said overall it was a successful year, particularly for international enrolment, and that the university continued to exceed its overall Ministry target. Dr. Tremblay reported on domestic undergraduate enrolment noting that, although numbers were up, the university had fallen below its target. Dr. Tremblay said this was balanced by robust graduate enrolment and a continued increase in international enrolment.

Dr. Tremblay reported on increased numbers of undergraduate applications and registrations. She commented that there was continued focus on meeting enrolment targets while enhancing quality. With respect to undergraduate applicants, Dr. Tremblay noted that the majority of students continue to come from BC high schools, with approximately 70% of registrants coming from outside Greater Victoria. She noted that out-of-province first registrations were at 21.5%.

Dr. Tremblay commented on the strategies and initiatives being undertaken to meet enrolment targets while enhancing quality. She commented on continued efforts to enhance scholarship programs. Dr. Tremblay discussed successes achieved by enhanced coordination between student recruitment and the faculties. She also spoke about targeted recruitment efforts in various provinces.

With respect to enrolment trends across Canada, Dr. Tremblay noted that they were generally positive, although enrolment declines were being noted in specific regions, including the Maritimes and central Canada.

Dr. Stahl asked if the university had any insights on retention. In response, Mr. Tony Eder commented that the university had seen a period of growth in recent years and noted the retention challenges associated with a large first year class. He added that the university had a great retention rate for students with averages over 80%. Dr. Tremblay also commented on strategies in place to support retention.

In response to a question from Mr. Arora, Dr. Tremblay commented on the sections of the Strategic Plan regarding the size of the institution, noting that the university was not looking to

grow significantly. Prof. Cassels added that this did not reduce the importance of recruitment efforts.

Dr. Ulysses expressed concern about the impact of budget cuts on sessional instructors. She commented that while the institution focuses on research and enrolments, she was concerned about the value placed on teaching. Dr. Ulysses commented on the lack of support provided to sessional instructors, many of whom are deeply committed to students and the university. On behalf of the university, Prof. Cassels acknowledged the incredible importance of sessional instructors, and said he had heard Dr. Ulysses' concerns.

## **5. CORRESPONDENCE**

There was none.

## **6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

### **a. Senate Committee on Academic Standards**

#### **i. Annual Report**

Dr. Webb commented that it had been a number of years since the Senate Committee on Academic Standards had undertaken an examination of grading standards. He expressed a concern about the possibility of an erosion of grading standards in the competition for enrolment. Dr. Webb said he hoped the committee would examine grading standards this year.

Motion: (N. Bassi/S. Beam)

That Senate receive the 2012/13 annual report of the Senate Committee on Academic Standards for information.

**CARRIED**

### **b. Senate Committee on Admission, Re-registration and Transfer**

#### **i. Annual Report**

Motion: (S. Blackstone/K. Gillis)

That Senate receive the 2012/13 annual report of the Senate Committee on Admission, Re-registration and Transfer for information.

**CARRIED**

**c. Senate Committee on Agenda and Governance**

**i. Appointments to the 2013/2014 Senate Standing Committees**

Motion: (K. Gillis/M. Purkis)

That Senate approve the appointments to the 2013/2014 Senate standing committees for the terms indicated in the attached document, as recommended by the Senate Committee on Agenda and Governance.

**CARRIED**

**ii. Appointments to the Joint Senate Board Retreat Committee**

Motion: (M. Kennedy/R. Lanning)

That Senate approve the appointment of Jared Burnett-McCreery to the Joint Senate Board Retreat Committee effective immediately and ending June 30, 2013, as recommended by the Senate Committee on Agenda and Governance.

**CARRIED**

**iii. Appointments to the Search Committee for the Chancellor**

Motion: (K. Gillis/M. Webb)

That Senate approve the appointments of Rebecca Grant and Gina Starblanket to the Search Committee for the Chancellor, as recommended by the Senate Committee on Agenda and Governance.

**CARRIED**

**iv. Consultation on a Proposed Emergency Protocol for Senate Operations**

Ms. Andersen provided members of Senate with an overview of the proposal. She said the document was being presented at this time for feedback and asked members of Senate for their comments.

Dr. Beam suggested that reporting to Senate in the event of a catastrophic emergency should take place in a timelier manner.

**v. Consultation on Revisions to the *Rules to Govern the Conduct of Senate Procedures***

Ms. Andersen provided members of Senate with an overview of the proposal to revise the *Rules to Govern the Conduct of Senate Procedures*. She said the document was being presented at this time for feedback and asked members of Senate for their comments.

A couple of suggestions for clarifications were proposed. A brief discussion of the closed nature of Senate meetings was undertaken.

**d. Senate Committee on Awards**

Dr. Driessen asked how the types and amounts of scholarships available compared to other institutions. Ms. Lori Nolt said this information was reviewed annually and that UVic is in the top 20% in terms of amount awarded.

**i. New and Revised Awards**

Motion: (A. Lepp/M. Kennedy)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document as recommended by the Senate Committee on Awards:

- Dean's Science Fair Scholarship (new)
- Robert G. Lawrence Theatre in Canada Scholarship (new)\*
- Dr. Chi Shing (CS) Wong Memorial Scholarship (new)\*
- Churchill Foundation Vancouver Island's Shirley Burstall Scholarship (new)\*
- Jean Dey Bursary (new)\*
- Jean Dey Scholarship (new)\*
- Victoria International Running Society Award (new)\*
- Maurice Williams Summerhayes Memorial Scholarship (revised)\*

*\* Administered by the University of Victoria Foundation*

**CARRIED**

**ii. Undergraduate Financial Aid and Undergraduate Scholarships, Medals and Prizes**

Motion: (A. Lepp/S. Blackstone)

That Senate approve revisions to the Undergraduate Financial Aid and Undergraduate Scholarships, Medals and Prizes section of the Undergraduate Academic Calendar, as set out in the attached document.

**CARRIED**

**iii. Annual Report**

Dr. Keller suggested it would be useful to have a column with totals showing per-FTE by faculty or unit, as appropriate.

Motion: (A. Lepp/E. Sangster-Gormley)

That Senate receive the 2012/2013 annual report of the Senate Committee on Awards for information.

**CARRIED**

**e. Senate Committee on Planning**

**i. Proposal to Move Music Education (Secondary) Teaching Area From Curriculum and Instruction, Faculty of Education to School of Music, Faculty of Fine Arts**

Motion: (S. Blackstone/P. Kostek)

That Senate approve moving the Music Education Program from the Faculty of Education, Department of Curriculum and Instruction to the Faculty of Fine Arts, School of Music.

**CARRIED**

**ii. Discontinuation of the Professional Specialization Certificate in Heritage Conservation Planning**

Motion: (M. MacDonald/S. Blackstone)

That Senate approve, and recommend to the Board of Governors that it also approve, the discontinuation of the Professional Specialization Certificate in Heritage Conservation Planning.

**CARRIED**

**iii. Discontinuation of the Diploma in Fine Arts**

Motion: (M. MacDonald/S. Blackstone)

That Senate approve, and recommend to the Board of Governors that it also approve, the discontinuation of the Diploma in Fine Arts.

**CARRIED**

**7. PROPOSALS AND REPORTS FROM FACULTIES**

There was none.

**8. OTHER BUSINESS**

**a. Joint Senate Board Retreat**

Prof. Cassels announced that the Joint Senate Board Retreat would be held Saturday, March 1, 2014.

There being no other business the meeting was adjourned at 4:19 p.m.

Senate Meeting November 1, 2013

Name	In Attendance	Regrets		
Carrie Andersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate University Secretary	By Invitation
Janni Aragon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
John Archibald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Humanities	Ex officio
Pavan Arora	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Graduate Studies	Elected by the students
Doug Baer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Sikata Banerjee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the faculty members
Rachel Barr	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Social Sciences	Elected by the students
Nav Bassi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Sara Beam	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Peter Bell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Graduate Studies	Elected by the students
Jonathan Bengtson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	University Librarian	Ex officio
Sarah Blackstone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Fine Arts	Ex officio
Howard Brunt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President Research	Ex officio
Robert Burke	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Science	Elected by the Faculty
Jared Burnett-McCreery	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Student Senator, Engineering	Elected by the students
Gillian Calder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Rosaline Canessa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
David Capson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Graduate Studies	Ex officio
Oscar Casiro	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Head, Division of Medical Sciences	Ex officio
Jamie Cassels	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	President and Vice-Chancellor	Chair of Senate
Alison Chapman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the faculty members
Lauren Charlton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Registrar	By Invitation
Carolyn Crippen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Nikolai Dechev	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Florin Diacu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Peter Driessen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Jim Dunsdon	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Associate Vice-President Student Affairs	By Invitation
Julia Eastman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Secretary	Secretary of Senate
Murray Farmer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chancellor	Ex officio
Mark Gillen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Kathryn Gillis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the faculty members
Reuven Gordon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the faculty members
Rebecca Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
Nadia Hamdon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Social Sciences	Elected by the students
Matthew Hammer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Humanities	Elected by the students
Linda Hannah	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Lucia Heffelfinger Orser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Humanities	Elected by the students
Susan Karim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Education	Elected by the students
Peter Keller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Social Sciences	Ex officio
Mary Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Saul Klein	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Peter B. Gustavson School of Business	Ex officio
Patricia Kostek	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Robbyn Lanning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Annalee Lepp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Susan Lewis Hammond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members
Robert Lipson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Science	Ex officio
Maureen MacDonald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Division of Continuing Studies	Ex officio
Bowen Macy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Social Sciences	Elected by the students
Andrew Marton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President International	By Invitation
Catherine Mateer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Academic Planning	By Invitation
Cathy McIntyre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Lianne McLarty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Kelsey Mech	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Science	Elected by the students
Ariel Mishkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Business	Elected by the students
Adam Monahan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Science	Elected by the faculty members
Yianni Pappas-Acreman	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Student Senator, Law	Elected by the students
Laura Parisi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Leslee Francis Pelton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the faculty members
Mary Ellen Purkis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Human and Social Development	Ex officio
Ted Riecken	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Education	Ex officio
Emily Rogers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Human and Social Development	Elected by the students
Abdul Roudsari	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Esther Sangster-Gormley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Brock Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
Tracie Smith	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Librarian	Elected by the Professional Librarians
Ann Stahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Gina Starblanket	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Graduate Studies	Elected by the students
Nick Tang	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator, Science	Elected by the students
Thomas Tiedje	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Engineering	Ex officio
Reeta Tremblay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vice-President Academic and Provost	Ex officio
Alicia Ulysses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Continuing Sessionals
John Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Michael Webb	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Jeremy Webber	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Law	Ex officio
Margot Wilson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Victoria Wvatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA  
Effective July 1, 2013

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f) MEMBERS ELECTED BY THE FACULTY

Chancellor: Murray Farmer (31/12/14)  
President and Vice-Chancellor: Jamie Cassels, Chair  
V.P. Academic & Provost: Reeta Tremblay  
V.P. Research: Howard Brunt  
Dean, Peter B. Gustavson School of Business:  
Saul Klein  
Dean of Education: Ted Riecken  
Dean of Engineering: Thomas Tiedje  
Dean of Continuing Studies: Maureen MacDonald  
Dean of Fine Arts: Sarah Blackstone  
Dean of Graduate Studies: David Capson  
Dean of Humanities: John Archibald  
Dean of HSD: Mary Ellen Purkis, Vice-Chair  
Dean of Law: Jeremy Webber  
Dean of Science: Robert Lipson  
Dean of Social Sciences: Peter Keller  
University Librarian: Jonathan Bengtson

MEMBERS (continued)

Susan Lewis Hammond-FINE (30/6/14)  
Adam Monahan - SCIE (30/6/14)  
Leslee Francis Pelton - EDUC (30/6/14)  
Ann Stahl - SOSC (30/6/16)  
Victoria Wyatt - FINE (30/6/16)  
Margot Wilson - SOSC (30/6/15)

MEMBERS ELECTED FROM THE STUDENT

ASSOCIATION - Section 35 (2) (h)

Pavan Arora (GRAD) (30/6/14)  
Rachel Barr (SOSC) "  
Peter Bell (GRAD) "  
Jared Burnett-McCreery (ENGR) "  
Nadia Hamdon (SOSC) "  
Matthew Hammer (HUMS) "  
Susan Karim (EDUC) "  
Bowen Macy (SOSC) "  
Kelsey Mech (SC IE) "  
Ariel Mishkin (BUSI) "  
Lucia Heffelfinger Orser (HUMS) "  
Yianni Pappas-Acreman (LAW) "  
Emily Rogers (HUMA) "  
Gina Starblanket "  
Nick Tang (SCIE) "  
TBA (FINE) "

MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)

BUSI: Rebecca Grant (30/6/16)  
Brock Smith (30/6/15)  
EDUC: Carolyn Crippen (30/6/16)  
Mary Kennedy (30/6/14)  
ENGR: Peter Driessen (30/6/16)  
Nikolai Dechev (30/6/14)  
FINE: Patricia Kostek (30/6/15)  
Lianne McLarty (30/6/16)  
GRAD: Sara Beam (30/6/16)  
John Walsh (30/6/14)  
HUMA: Abdul Roudsari (30/6/15)  
Esther Sangster-Gormley (30/6/16)  
HUMS: Annalee Lepp (30/6/16)  
Laura Parisi (30/6/15)  
LAWF: Gillian Calder (30/6/14)  
Mark Gillen (30/6/16)  
SCIE: Robert Burke (30/6/14)  
Florin Diacu (30/6/14)  
SOSC: Rosaline Canessa (30/6/15)  
Michael Webb (30/6/14)

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

Nav Bassi (31/12/14)  
Linda Hannah (31/12/14)  
Robbyn Lanning (31/12/14)  
Cathy McIntyre (31/12/14)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Oscar Casiro  
Member elected by the Professional Librarians:  
Tracie Smith (30/06/15)  
Continuing Sessional: Alicia Ulysses (30/06/14)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Janni Aragon - SOSC (30/6/15)  
Doug Baer - SOSC (30/6/14)  
Sikata Banerjee - HUMS (30/6/16)  
Alison Chapman - HUMS (30/6/15)  
Kathryn Gillis - SCIE (30/6/14)  
Reuven Gordon - ENGR (30/6/14)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

Assoc. V.P. International - Andrew Marton  
Assoc. V.P. Student Affairs: Jim Dunsdon  
Assoc. V.P. Academic Planning: Catherine Mateer  
Registrar: Lauren Charlton  
Associate University Secretary: Carrie Andersen