



MINUTES

A meeting of the Senate of the University of Victoria was held on March 1, 2013 at 3:30 p.m. in the Senate and Board Chambers, University Centre, room A180.

1. APPROVAL OF THE AGENDA

Motion: (L. van Luven/J. Wood)

That the agenda be approved as circulated.

CARRIED

2. MINUTES

Motion: (F. Diacu/P. Bell)

That the minutes of the open session of the meeting of the Senate held on February 1, 2013 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. Update on Carry Forward

Dr. Turpin provided an update on carry forward funds, explaining that carry forward funds were one part of the university's reserve funds. He described how carry forward funds are held and allocated. Dr. Turpin reviewed the intended uses for carry forward funds, as identified by departments across campus. He also provided an overview of where carry forward funds are located and how they are distributed across portfolios. Dr. Turpin noted that the majority of carry forward funds are allocated for employee obligations and academic purposes, including financial aid, research support, and curriculum and program development. He added that the remainder are required to plan for equipment replacement and capital.

There were no questions from members of Senate.

b. President's Report

With regards to provincial matters, Dr. Turpin reported that the provincial budget had been released February 19, 2013 which included a \$50 million cut to funding for the post-secondary system applied over three years. He said there would be no change for the coming year's budget and that the reductions previously anticipated would be going forward.

Regarding municipal matters, Dr. Turpin reported meeting with a number of mayors and councils around the region. He said that in collaboration with the Capital Regional District, an event titled “A New Leaf: Turning to Our Region’s Future” was held on February 21 and 22, 2013 and provided an opportunity to consider the potential impact of demographic change in our region.

Dr. Turpin provided an update on matters at the university. He reported that:

- in the upcoming election of members-at-large to the Senate, March 11 – 19, 2013, eight nominees will be running to fill three positions. The elections for student representatives to the Board of Governors and the Senate will take place over three days from March 6 – 8, 2013;
- the site preparation has begun for the Centre for Athletics, Recreation and Special Abilities (CARSA). Campbell Construction had been awarded the contract;
- regarding the Community Engagement Framework for Campus Land Use and Development Projects, the university’s new “Engaging with Our Neighbours” framework is now available online. The successful result of an extensive seven-month process, the framework sets a new direction for UVic on community engagement for future land use planning and capital projects on the Gordon Head campus and immediate surrounding area;
- on February 19, 2013, the university was pleased to announce a \$500,000 donation from Vancouver-based resource firm Goldcorp Inc. to support the Peter B. Gustavson School of Business’s Centre for Social and Sustainable Innovation. Established in 2011, the Centre is part of Gustavson’s commitment to being an educational and academic leader in the developing field of social and sustainable innovation;
- for the second year in a row, the University of Victoria has been named one of Canada’s Best Diversity Employers. The winners of the 2013 competition were announced February 19, 2013, recognizing 55 organizations that lead the nation in creating inclusive workplace cultures.
 - the university was recognized for a variety of initiatives, including managing a mental health task force that organizes awareness events throughout the year, maintaining a diversity and equity steering committee, and hosting an annual diversity research forum
 - this year’s forum was held on January 31, 2013. The event was a great success with many participants from on and off campus. The event featured a keynote presentation from the Honourable Jim Munson, Senator and Mrs. Ginette Munson and sessions on topics such as mental health, activism, and cross-cultural pedagogy
- IdeaFest 2013 begins on Monday, March 4, 2013 and will feature two weeks of panels, workshops, exhibits, lectures, screenings and tours will feature more than 50 “ideas that can change everything”;
- on March 8, 2013, a symposium entitled “Building an Innovation Nation: The Role of Universities in Strengthening Canada’s Future” will be held as part of IdeaFest.
 - this forum explores the state of and opportunities for breaking new ground in Canadian innovation with a panel discussion and audience Q+A on this timely and multi-faceted subject
 - thought leaders including Dr. Tom Brzustowski, Mr. Don Drummond, Dr. Ana Maria Peredo and Dr. Gerri Sinclair will discuss how both public policy and partnerships between universities, industry, government and community will keep moving Canada forward;

- the Jamie Cassels Undergraduate Research Awards (JCURA) Research Fair takes place Wednesday, March 6, 2013, from 11:30 a.m. to 3:00 p.m. in the Michele Pujol Room, Cinecenta and Upper Lounge at the SUB. This year, over 100 award recipients will present their research results.
- congratulations and thank you to the organizers of recent events on campus:
 - Alumni week which was held February 3 – 9, 2013;
 - “Shoot for the Cure” – on February 16, 2013, the Vikes hosted the sixth annual event in support of breast cancer research. UVic was one of the first schools to participate in this event and has played a special role ever since.
 - 50th Anniversary Events – During the Anniversary Year over 90 events have been, or will be offered, attracting over 20,000 participants.
 - included among these are the recently completed are Special Convocations and President’s Distinguished Lectures for Dr. George Dyson and Dr. Anne Michaels that have attracted widespread acclaim for the quality of the presentations.
 - UVic is looking forward to the Convocation and Lecture presented by world-renowned eco-feminist and food security specialist, Dr. Vandana Shiva on 27 March.
 - Connect-U which had been held on February 20 and 21, 2013
- the university was deeply saddened by the loss of UVic student Georgia Klap. On February 16, 2013, this bright, hard-working member of our community with many promising years ahead of her passed away after a house fire in Victoria.

Regarding awards and honours at the university, Dr. Turpin reported that:

- School of Music Professor Emeritus Ian McDougall’s 2012 album *The Very Thought of You*—the Fine Arts benefit CD – has been nominated for a 2013 Juno Award as Instrumental Album of the Year. As well, a number of former UVic students drew Juno nominations, including Hannah Georgas (songwriter of the year, alternative album of the year), Japandroids members Brian King and David Prowse (alternative album of the year), Scot McFadyen (music DVD of the year) and Clifton Murray of The Tenors (adult contemporary album of the year). The annual awards show is set for April 21, 2013.
- the Victoria Leadership Awards were held on February 25, 2013. This year’s recipients of the University of Victoria Community Leadership Award are UVic Professor Emeritus David Lai and Dr. Ana Maria Peredo, Professor in the Gustavson School of Business and Director of UVic’s Centre for Co-operative & Community-Based Economy.
- this year’s Leadership Victoria Vancity Youth Award went to UVic Social Sciences alumna Rupinder Prihar. Ms. Prihar was a member of the UVic model UN Club and founding member and chair of the young adult group *United Now*, with the United Way of Greater Victoria.

5. CORRESPONDENCE

a. Advisory Committee on Academic Accommodation and Access for Students with Disabilities

i. Annual Report

Dr. Serra suggested that the report include more information about co-op work terms, particularly with respect to how the university supports students on work terms to ensure required accommodations are in place. She raised a concern that the necessary supports are not always in place. Mr. Dunsdon acknowledged that this information was not in the report, but noted that the Resource Centre for Students with Disabilities works with Co-op and Career Services to provide support to students. He said he would raise Dr. Serra's concern with the advisory committee and include information in the report to Senate.

Motion: (D. Greschner/P. Keller)

That Senate receive the 2012-2013 annual report of the Advisory Committee on Academic Accommodation and Access for Students with Disabilities for information.

CARRIED

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Creation of New WE Registration Status

In response to a question from Dr. Purkis, Ms. Charlton reviewed changes to the proposal made as a result of consultations.

Dr. Harrington commented that the proposal was not clear with respect to when the WE registration status would be used instead of a drop. Ms. Charlton responded that it was intended that use of the WE registration status would be the norm.

Ms. Charlton suggested a friendly amendment to the wording for the graduate and undergraduate grading scales in the academic calendar. She proposed that the calendar entries read "course registration or grade". Her amendment was accepted.

Motion: (T. Haskett/D. Capson)

That Senate approve the proposal to create a WE registration status, as set out in the proposal from the Senate Committee on Academic Standards dated February 12, 2013, effective May 1, 2013.

CARRIED

ii. Proposed Revisions to the Policy on Academic Integrity

Dr. Banerjee asked that the policy be clarified to indicate that in the Faculties of Humanities, Science and Social Sciences, the deans' designate may be the Associate Dean Academic Advising. Dr. Turpin said this clarification would be included.

Dr. Harrington noted a discrepancy in the policy with respect to access to records by Chairs of departments. Ms. Andersen noted that an editorial clarification was required in the section of the policy regarding access to records. Dr. Baer asked if it was still the case that Chairs would not have access to information in a student's record until after a determination had been made regarding a specific violation. Dr. Turpin confirmed that Dr. Baer's understanding was correct.

Motion: (B. Smith/G. Van Gyn)

That Senate approve revised Policy on Academic Integrity, effective May 1, 2013.

CARRIED

Motion: (B. Smith/R. Burke)

That Senate approve the revisions to the section of the academic calendar entitled "Course Outline Requirement", as set out in the attached document, effective May 1, 2013.

CARRIED

b. Senate Committee on Admission, Re-registration and Transfer

i. Faculty of Engineering – Proposed Changes to Admission Requirement

Motion: (T. Tiedje/R. Tremblay)

That Senate approve that the minimum secondary school graduation average required for admission to the Bachelor of Engineering and Software Engineering programs be increased to 73% from the current 70%, effective May 1, 2013.

CARRIED

c. Senate Committee on Awards

i. New and Revised Awards

Motion: (A. Lepp/J. Wood)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document, as recommended by the Senate Committee on Awards:

- Fred Whitehouse National Association of Federal Retirees Scholarship (new)*
- Annual Giving Student Caller Scholarship (new)
- London Drugs Foundation Graduate Scholarship (new)
- Victoria Bar Association Bursary (revised)*

- Allen P. James Scholarship (new)*
- Gwen Lock Scholarship for Women (new)
- Anne McLaughlin Bursary in Leadership Studies (revised)*
- Audrey May McCormick Scholarship (new)*
- Lorene Kennedy Field Course Award (new)*
- Founders Committee Graduation Award in Law in Honour of Allan Cox, Hamish Gow and Robert Hutchinson (revised)*
- Pemberton Holmes Entrance Scholarship in Honour of Davine Burton (new)*

* *Administered by the University of Victoria Foundation*

CARRIED

d. Senate Committee on Planning

i. Proposal for a Master of Arts – Indigenous Communities Counselling

Motion: (M. Kennedy/D. Capson)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a program leading to a degree of MA Indigenous Communities Counselling to be offered by the Faculty of Education and the Faculty of Graduate Studies, as described in the document entitled “Master of Arts - Indigenous Communities Counselling”, dated February 12, 2013, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval. A start date will be determined after consultation with the Registrar. Once Senate and the Board of Governors have approved the proposal, the proposal must be posted on the Ministry of Advanced Education website for peer review for a period of 30 days.

CARRIED

ii. Proposal for Minor in History in Art

Motion: (L. van Luven/J. Wood)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a Minor in History in Art to be offered by the Faculty of Fine Arts, as described in the document “Proposal for Minor in History in Art”, dated February 13, 2013, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

iii. Proposal for a Joint BSN Degree Program

Dr. Mateer reviewed the proposal and provided some information on the background. Dr. Purkis provided details on the partnership with Camosun College. She hoped that formalizing the partnership would enable the institutions to work in a more collaborative fashion. Dr. Purkis said

she also hoped that the implementation of more stringent admission requirements would help Camosun address some challenges regarding student attrition.

Dr. Mateer commented on the change to the degree parchment being proposed, noting that approval to add the Camosun crest was being requested as part of the proposal.

Dr. Mateer noted that the university was undertaking development of a university policy to address partnership agreements with other institutions. She reviewed some of the consultation that would be undertaken before the policy was presented to Senate for approval.

Motion: (M. Purkis/G. Van Gyn)

That Senate approve, and recommend to the Board of Governors that it also approve, the establishment of the Camosun College – University of Victoria Nursing Degree Partnership (CVNDP) Program to be offered by the Faculty of Human and Social Development, in partnership with Camosun College, Department of Nursing, as described in the document entitled “Establishment of a Joint Degree Nursing Program”, dated February 12, 2013.

CARRIED

iv. Discontinuation of Professional Specialization Certificate in Cultural Sector Leadership

Motion: (M. Purkis/D. Greschner)

That Senate approve, and recommend to the Board of Governors that it also approve, the discontinuation of the Professional Specialization Certificate in Cultural Sector Leadership.

CARRIED

e. *Ad hoc* Senate Committee to Consider the Curriculum Process

i. Final Report and Recommendations Regarding the Curriculum Process

Motion: (T. Haskett/P. Bell)

That Senate approve:

- i) the recommendations of the *Ad Hoc Senate Committee to Consider the Curriculum Process* set out in the attached document, and
- ii) the steps proposed by the *Ad Hoc Senate Committee to Consider the Curriculum Process* to implement these recommendations.

CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. OTHER BUSINESS

a. Transition to Online Course Experience Survey

Dr. Tremblay reviewed the background and the consultation regarding transitioning to online delivery of the course experience survey. Dr. Mateer reviewed the details of the proposal. She commented on why the current system is no longer sustainable and identified some concerns with transitioning to online delivery. With respect to concerns regarding response rates, Dr. Mateer acknowledged that a decrease in response rates was expected upon implementation of online delivery; however, she noted that other institutions had reported an increase in the quality of responses.

In response to a question, Dr. Mateer said details regarding how long students would have to respond to an online survey had not yet been determined. She acknowledged that there were a number of logistical issues that required careful consideration.

Dr. Smith raised a concern regarding the impact of online responses on mean scores and wondered if the university should consider moving to a trimmed mean, whereby the top and bottom five percent of scores would be dropped.

Ms. Watson asked what that expected decrease in response rates was. Dr. Mateer anticipated that response rates might drop from the current 70-75 percent to 45-60 percent. In response to a further question from Ms. Watson, Dr. Mateer said it might be possible for the course experience survey to be delivered via the course management system. Ms. Watson asked if it would be possible to implement mid-term assessment, noting that the literature indicated that response rates were higher when students thought their response would have an impact. Dr. Mateer said it might be possible for an online system to be made available for this purpose.

Dr. Burke stressed the importance of qualitative data, noting that it would be important to ensure that the format for an online course experience survey allowed for written comments. Dr. Mateer agreed and added that the specifications developed for an online system would include the ability to include additional questions.

Dr. Archibald expressed a concern on behalf of his faculty regarding the impact on response rates. He hoped the university would not only monitor response rates but implement strategies to ensure response rates are as high as possible.

In response to a question, Dr. Mateer confirmed there would be no changes to the form when online delivery was implemented.

Dr. Banerjee commented that, in her experience, it is most effective to carve out time in class for students to complete the course experience survey. She expressed concern that students who do not have electronic devices in class might not fill out the survey on their own time. Dr. Mateer acknowledged that this was one of the causes for a decrease in response rates. Dr. Banerjee asked if the university would be providing computers or other devices to assist with this challenge. Dr. Tiedje commented that the ability to complete the survey using smartphones would help address this issue.

In response to a question from Mr. Bell, Dr. Mateer said the transition to online delivery would most likely be a mandatory change.

Dr. Purkis commented on the online course experience surveys delivered by the Faculty of Human and Social Development, noting that instructors who develop strategies to get responses have good response rates. She added that the faculty also relied on peer evaluations and other information to supplement the feedback received from students.

Dr. Aragon asked if students would have one opportunity to complete the course experience survey or if they would be able to revise their responses. Concerns were expressed about the ability to revise responses. Dr. Mateer said that, at least upon implementation, online delivery of the course experience survey would mirror the current format.

Dr. Tremblay thanked members of Senate for their feedback. She said she would report back to Senate as next steps were taken.

Dr. Turpin reminded members of Senate of the Joint Senate Board Retreat being held the following day.

There being no other business the meeting was adjourned at 4:39 p.m.

Attendance

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective from July 1, 2012

March 2013

EX OFFICIO MEMBERS - University Act: Section 35

(2) (a-f)

- Chancellor: Murray Farmer (31/12/14)
✓ President and Vice-Chancellor: David Turpin, Chair
✓ V.P. Academic & Provost: Reeta Tremblay
V.P. Research: Howard Brunt
Dean, Peter B. Gustavson School of Business:
Sami Klein
Dean of Education: Fed Riecken
✓ Dean of Engineering: Thomas Tiedje
Dean of Continuing Studies: Maureen MacDonald
✓ Acting Dean of Fine Arts: Lynne Van Luven
✓ Dean of Graduate Studies: David Capson
✓ Dean of Humanities: John Archibald
✓ Dean of HSD: Mary Ellen Purkis
✓ Dean of Law: Donna Greschner
Dean of Science: Robert Lipson
✓ Dean of Social Sciences: Peter Keller, Vice-Chair
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES -

Section 35 (2) (g)

- BUSI: ✓ Brock Smith (30/6/15)
Richard Wolfe (30/6/13)
EDUC: ✓ Mary Kennedy (30/6/14)
✓ Geraldine Van Gyn (30/6/13)
ENGR: ✓ Nicola Serra (30/06/13)
✓ Yang Shi (30/6/14)
FINE: ✓ Patricia Kostek (30/6/15)
✓ Jan Wood (30/6/13)
GRAD: ✓ Annalee Lepp (30/6/13)
✓ John Walsh (30/6/14)
HUMA: ✓ Abdul Roudsari (30/6/15) Abdul came ✓
Debra Sheets (30/6/13)
HUMS: ✓ Jamie Dopp (30/6/13)
✓ Laura Parisi (30/6/15)
LAWF: ✓ Gillian Calder (30/6/14)
✓ Robert Howell (30/6/13)
SCIE: ✓ Robert Burke (30/6/14)
✓ Florin Diacu (30/6/14)
SOSC: ✓ Rosaline Canessa (30/6/15)
✓ Michael Webb (30/6/14)

MEMBERS ELECTED BY THE FACULTY

MEMBERS - Sections 35 (2) (g)

- ✓ Janni Aragon - SOSC (30/6/15)
✓ Doug Baer - SOSC (30/6/14)
✓ Sikata Banerjee - HUMS (30/6/13)
✓ Alison Chapman - HUMS (30/6/15)
✓ Kathryn Gillis - SCIE (30/6/14)
✓ Reuven Gordon - ENGR (30/6/14)
✓ David Harrington - SCIE (30/6/13)
✓ Tim Haskett - HUMS (30/6/13)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

- ✓ Susan Lewis Hammond - FINE (30/6/14)
✓ Adam Monahan - SCIE (30/6/14)
✓ Leslee Francis Pelton - EDUC (30/6/14)
✓ Margot Wilson - SOSC (30/6/15)

MEMBERS ELECTED FROM THE STUDENT

ASSOCIATION - Section 35 (2) (h)

- ✓ Rachel Barr (SOSC) (30/6/13)
✓ Peter Bell (GRAD) "
✓ Andrew Fortune (SOSC) "
David Foster (HUMS) "
David Hamilton (ENGR) "
Emilie Henriksen (FINE ARTS) "
Nicole Iaci (SOSC) "
Kelsey Mech (SCIE) "
Ariel Mishkin (BUSI) "
✓ YPA Gianni Pappas-Acreman (LAW) "
✓ Emily Rogers (HUMA) "
Peter Schalk (GRAD) "
Gabrielle Sutherland (SOSC) "
Ariel Tseng (HUMS) "
Kui Kelly Watson (GRAD) "
TBA (EDUC) "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

- ✓ Nav Bassi (31/12/14)
✓ Linda Hannah (31/12/14)
✓ Robbyn Lanning (31/12/14)
Cathy McIntyre (31/12/14)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Oscar Casiro
Member elected by the Professional Librarians:

- ✓ Tracie Smith (30/06/15)
✓ Continuing Sessional: Alicia Ulysses (30/06/14)

SECRETARY OF SENATE - Section 64 (2)

✓ University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

- ✓ Assoc. V.P. International - Andrew Marton
✓ Assoc. V.P. Student Affairs: Jim Dunsdon
✓ Assoc. V.P. Academic Planning: Catherine Mateer
✓ Registrar: Lauren Charlton
✓ Associate University Secretary: Carrie Andersen