



MINUTES

A meeting of the Senate of the University of Victoria was held on November 4, 2011 at 3:30 p.m. in the Bob Wright Centre, room A104.

Ms. Swanson welcomed members of Senate to the meeting and she was chairing the meeting in the absence of the Chair and Vice-Chair.

1. APPROVAL OF THE AGENDA

Motion: (L. Gammon/J. Archibald)
That the agenda be approved as circulated.

CARRIED

2. MINUTES

Motion: (T. Haskett/L. Gammon)
That the minutes of the open session of the meeting of the Senate held on October 7, 2011 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- a. Terms of reference for undergraduate awards

Ms. Swanson said a question had been raised at the last meeting about whether the Campus Dental Bursary and the European Study Abroad Travel Grants were available to graduate students. Ms. Lori Nolt confirmed that these awards were only available to undergraduate students.

4. REMARKS FROM THE CHAIR

a. President's Report

- i. Update on enrolment

Dr. Mateer provided an update on enrolment. She reported on enrolment growth in 2011/12, noting that overall growth was 1.7%. She reported on domestic graduate and undergraduate growth, as well as international growth and growth in the number of indigenous students. In response to a question, Dr. Mateer said she did not have specific data on international graduate growth with her, but that she would be happy to provide it. Dr. Baer asked if there were implications for the slight shortfall in undergraduate targets. Dr. Mateer said there were not.

ii. Other Matters

Ms. Swanson provided an update on federal matters. She reported that an \$8-billion federal contract had been awarded to Seaspan Marine Corporation in October. Ms. Swanson said the BC government was gearing up to take full advantage of the opportunities this contract would create and that UVic would try to maximize the potential of this opportunity.

With respect to provincial matters, Ms. Swanson reported that Premier Clark would be leading a mission to India and China this month with 250 representatives from more than 120 companies and organizations. She noted that Dr. Brunt would join the mission for a portion of time during his upcoming visit to China.

Ms. Swanson provided an update on matters at the university. She reported that UVic had ranked second overall among comprehensive universities in the 2011 Maclean's rankings and had received a B+ in the Globe and Mail's annual student satisfaction survey. Ms. Swanson said Tony Eder from Institutional Planning and Analysis would be providing a rankings update at the December meeting.

Ms. Swanson reported that Dr. Turpin had recently returned from a trip to Hong Kong, Shanghai and mainland China.

With respect to events at the university, Ms. Swanson reported that:

- UVic participated in the Great BC Shakeout on October 20, 2011; and
- members of Senate are invited to participate in "Great Moments at UVic", a 50th anniversary initiative.

Ms. Swanson reported on a number of awards and honours received by members of the university community. She said:

- UVic would be granting honorary degrees at the fall convocation ceremonies to Dr. Andrew Bjerring, Dr. Calvin Gotlieb and Mr. Dennis Tupman;
- Professor emeritus and novelist Jack Hodgins won the City of Victoria Butler Book Prize for his novel, *The Master of Happy Endings*; and
- Dr. John Esling, chair of UVic's Department of Linguistics, was elected president of the International Phonetic Association (IPA) at the International Congress of Phonetic Sciences in Hong Kong.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Agenda and Procedures

i. 2010/2011 Annual Report

Motion: (L. Gammon/L. Brown)

That Senate receive the 2010/2011 annual report of the Senate Committee on Academic Standards for information.

CARRIED

ii. Student Peer Evaluation – Graduate Academic Calendar Regulations

Dr. Gordon asked how “master’s course” was defined in the regulations. Dr. Mateer said a master’s course was any graduate level course being applied to a master’s degree. She confirmed that PhD students were eligible to participate in these classes. Dr. Gordon suggested that this might be problematic if PhD students were grading other PhD students enrolled in these classes. Dr. Webb confirmed that the intent of the regulations was to prevent graduate students from grading their peers. He suggested that the wording might require some further consideration.

Dr. Serra suggested that any re-working of the regulations should take into account that some courses that include both graduate and undergraduate students. She said that, while it may be appropriate for a graduate student to grade the work of undergraduate students, the regulations should be clear that marking another graduate student is not allowed.

Ms. Swanson suggested that the regulations be referred back to the Senate Committee on Academic Standards for further consideration.

Motion: (D. Harrington/L. Gammon)

That Senate refer the amendments to the section of the graduate academic calendar entitled “Assessment Techniques” to the Senate Committee on Academic Standards for further consideration.

CARRIED

iii. Principles for Degree Parchments Awarded at Special Convocations and Outside the Normal Convocation Cycle

Motion: (L. Gammon/D. Harrington)

That Senate approve the principles for degree parchments awarded at special convocations and outside the normal convocation cycle.

CARRIED

b. Senate Committee on Agenda and Governance

i. Appointments to the 2011/2012 Senate Committees

Motion: (K. Gillis/M. MacDonald)

That Senate approve the appointments to the 2011/12 Senate committees for the terms indicated in the attached document, as recommended by the Senate Committee on Agenda and Governance.

CARRIED

ii. Appointments to the Joint Senate Board Retreat Committee

Motion: (K. Gillis/M. Kennedy)

That Senate approve the appointment of Melissa Manuel, Faculty of Fine Arts, to the Joint Senate Board Retreat Committee for a one-year term from July 1, 2011 to June 30, 2012, as recommended by the Senate Committee on Agenda and Governance.

CARRIED

iii. Revised Terms of Reference and Procedural Guidelines for the Senate Committee on Awards

Motion: (A. Lepp/K. Gillis)

That Senate approve the revised Terms of Reference and the Procedural Guidelines for the Senate Committee on Awards, effective December 1, 2011.

CARRIED

c. Senate Committee on Awards

i. New and Revised Undergraduate Awards

Motion: (A. Lepp/M. Kennedy)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document, as recommended by the Senate Committee on Awards:

- Don Ingham Memorial Scholarship (revised)
- Clarence C. Cook Memorial Scholarship (revised) *
- John L. Climenhaga Scholarship (revised) *
- Dorothy Harper Memorial Scholarship (revised) *
- Terry T. Robertson Scholarships in Physics (revised) *
- Harry and Martha Dosso Scholarship in Physics (revised) *
- Harbhajan S. Sandhu Scholarship (revised) *

- Robert S. Evans Memorial Scholarships (revised) *

** Administered by the University of Victoria Foundation*

CARRIED

ii. 2010/2011 Annual Report

Motion: (A. Lepp/R. Wolfe)

That Senate receive the 2010/2011 annual report of the Senate Committee on Awards for information.

CARRIED

d. Senate Committee on Learning and Teaching

i. Creating a Respectful and Productive Learning Environment – Statement for Inclusion in the Academic Calendar

Dr. Beam asked if there were specific guidelines outlining what respectful behaviour is. Dr. Littlewood said the purpose of the calendar statement was to provide an aspirational statement and recourse to address questions and concerns. He said the Senate Committee on Learning and Teaching had discussed the diversity of learning environments across campus and thought it would not be possible to codify every behaviour. Dr. Lewis Hammond commented that the statement could include a broad range of behaviours. Dr. Littlewood agreed. He said that, instead of setting a university regulation for each of these behaviours, the statement provided instructors with the responsibility to determine how a respectful and productive learning environment was defined in their course. Mr. Foster agreed with this approach because of the range of class sizes and environments across campus.

Motion: (C. Littlewood/G. Van Gyn)

That Senate approve that the statement entitled “Creating a Respectful and Productive Learning Environment” be included in the General University Policies section of the undergraduate and graduate academic calendars.

CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. OTHER BUSINESS

a. Revisions to the Student Awards Policy (AC1130)

Motion: (K. Gillis/R. Burke)

That Senate approve, and recommend to the Board of Governors that it also approve, the revised *Student Awards Policy (AC1130)*.

CARRIED

There being no other business the meeting was adjourned at 3:56 p.m.

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective from July 1, 2011

Nov 4, 2011

EX OFFICIO MEMBERS - University Act: Section 35

(2) (a-f)

✓ Chancellor: Murray Farmer (31/12/14)
 President and Vice-Chancellor: David Turpin, Chair
 V.P. Academic & Provost: Reeta Tremblay
 V.P. Research: Howard Brunt
 Dean, Peter B. Gustavson School of Business:
 Ali Dastmalchian
 Dean of Education: Ted Riecken
 ✓ Dean of Engineering: Thomas Tiedje
 ✓ Dean of Continuing Studies: Maureen MacDonald
 ✓ Dean of Fine Arts: Sarah Blackstone
 ✓ Dean of Graduate Studies: Aaron Devor
 ✓ Dean of Humanities: John Archibald
 ✓ Acting Dean of HSD: Leslie Brown
 Dean of Law: Donna Greschner
 ✓ Dean of Science: Robert Lipson
 ✓ Dean of Social Sciences: Peter Keller, Vice-Chair
 ✓ University Librarian: Marnie Swanson

MEMBERS ELECTED BY THE FACULTIES -

Section 35 (2) (g)

BUSI: ✓ Richard Wolfe (30/6/13)
 Kenneth Thornicroft (30/6/12)
 EDUC: ✓ Mary Kennedy (30/6/14)
 ✓ Geraldine Van Gyn (30/6/13)
 ENGR: ✓ Micaela Serra (30/06/13)
 ✓ Yang Shi (30/6/14)
 FINE: ✓ Patricia Kostek (30/6/12)
 Jan Wood (30/6/13)
 GRAD: ✓ Annalee Lepp (30/6/13)
 ✓ John Walsh (30/6/14)
 HUMA: ✓ Abdul Roudsari (30/6/12)
 ✓ Debra Sheets (30/6/13)
 HUMS: ✓ Jamie Dopp (30/6/13)
 ✓ Cedric Littlewood (30/6/12)
 LAW: ✓ Gillian Calder (30/6/14)
 ✓ Robert Howell (30/6/13)
 SCIE: ✓ Robert Burke (30/6/14)
 ✓ Florin Diacu (30/6/14)
 SOSC: ✓ Michael Webb (30/6/14)
 ✓ Margot Wilson (30/6/12)

MEMBERS ELECTED BY THE FACULTYMEMBERS - Sections 35 (2) (g)

✓ Doug Baer - SOSC (30/6/14)
 ✓ Sikata Banerjee - HUMS (30/6/13)
 ✓ Sara Beam - HUMS (30/6/12)
 ✓ Gordon Fulton - HUMS (30/6/12)
 ✓ Lynda Gammon - FINE (30/6/12)
 ✓ Kathryn Gillis - SCIE (30/6/14)
 ✓ Reuven Gordon - ENGR (30/6/14)
 ✓ David Harrington - SCIE (30/6/13)

MEMBERS ELECTED BY THE FACULTYMEMBERS (continued)

✓ Jim Haskett - HUMS (30/6/13)
 ✓ Susan Lewis Hammond - FINE (30/6/14)
 ✓ Adam Monahan - SCIE (30/6/14)
 ✓ Leslee Francis Pelton - EDUC (30/6/14)

MEMBERS ELECTED FROM THE STUDENTASSOCIATION - Section 35 (2) (h)

Hafeez Ali Dhalla (SOSC) (30/6/14)
 ✓ Chandra Beaveridge (ENGR) "
 ✓ Carley Coccola (SOSC) "
 ✓ David Foster (HUMS) "
 Chris Hackett (BUSI) "
 Marc Labelle (GRAD) "
 Melissa Manuel (FINE) "
 ✓ Jaraad Marani (SOSC) "
 ✓ Yianni Pappas-Acreman (LAW) "
 Emily Rogers (HUMA) "
 Samandeep Sall (SCIE) "
 ✓ Dylan Sherlock (HUMS) "
 Ali Tehranchi (GRAD) "
 Ariel Tseng (HUMS) "
 TBA (EDUC) "
 TBA (GRAD) "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

✓ Kathleen Barnes (31/12/11)
 ✓ Betty Clazie (31/12/11)
 Larry Cross (31/12/11)
 ✓ Gail Flitton (31/12/11)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Oscar Casiro
 Member elected by the Professional Librarians:
 Rebecca Raworth (30/06/12)
 ✓ Continuing Sessional: Alicia Ulysses (30/06/14)

SECRETARY OF SENATE - Section 64 (2)

✓ University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

✓ Assoc. V.P. Student Affairs: Jim Dunsdon
 ✓ Assoc. V.P. Academic Planning: Catherine Mateer
 ✓ Registrar: Lauren Charlton
 ✓ Associate University Secretary: Carrie Andersen