

SENATE
Notice of
Meeting and Agenda

The next open meeting of the Senate of the University of Victoria is scheduled for Friday, October 2, 2026 at 3:30 p.m. This meeting will be held in the Senate and Board Chambers, Jamie Cassels Centre and via Zoom.

AGENDA as reviewed by the Senate Committee on Agenda and Governance.

1. APPROVAL OF THE AGENDA ACTION

2. REMARKS FROM THE CHAIR

- a. President's Report INFORMATION

3. MINUTES ACTION

- a. April 10, 2026 (SEN-OCT 2/26-1)

Motion: That the minutes of the open session of the meeting of the Senate held on April 10, 2026 be approved and that the approved minutes be circulated in the usual way.

- b. May 8, 2026 (SEN-OCT 2/26-2)

Motion: That the minutes of the open session of the meeting of the Senate held on May 8, 2026 be approved and that the approved minutes be circulated in the usual way.

4. BUSINESS ARISING FROM THE MINUTES

CONSENT

This consent agenda is to group together routine or informational items that do not require a decision by Senate. This approach is meant to allow Senate to focus its time on matters requiring deliberation.

5. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

- a. Senate Committee on Academic Standards – Cedric Littlewood, Chair

- i. 2025/2026 Annual Report (SEN-OCT 2/26-3) INFORMATION

- b. Senate Committee on Continuing Studies – Jo-Anne Clarke, Chair
 - i. 2025/2026 Annual Report (**SEN-OCT 2/26-4**) **INFORMATION**
- c. Senate Committee on Curriculum – Dennine Dudley, Chair
 - i. 2025/2026 Annual Report (**SEN-OCT 2/26-5**) **INFORMATION**

6. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

- a. 2025/26 Report on the Status of External Reviews of Academic Units (**SEN-OCT 2/26-6**) **INFORMATION**

REGULAR

7. CORRESPONDENCE

- a. University of Victoria Financial Statements as at March 31, 2026 (**SEN-OCT 2/26-7**) **INFORMATION**

(Note: the Schedule of Employees' Remuneration and Expenses is available for viewing by clicking [here](#).)

Advance notice of questions is appreciated. The Vice-President Finance and Operations will be pleased to answer any questions received *prior to* noon on the day of the Senate meeting. Please email questions to Kathy MacDonald in the Office of the University Secretary at usec2@uvic.ca.

8. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

- a. Senate Committee on Academic Standards – Cedric Littlewood, Chair
 - i. Removal of C+ requirement in Political Science Honours degree program (**SEN-OCT 2/26-8**) **ACTION**

Motion: That Senate approve the removal of the C+ requirement in the Political Science Honours degree program effective May 2027.
 - ii. Proposal to update Faculty of Social Sciences language regarding Graduation Standing (**SEN-OCT 2/26-9**) **ACTION**

Motion: That Senate approve the changes to the Graduation Standing language for the Faculty of Social Sciences in the Undergraduate Academic Calendar.

- iii. Approval of Calendar Revisions: Grade Below B process
(SEN-OCT 2/26-10) **ACTION**
- Motion: That Senate approve the revisions to the Grade Below B Grading regulation under Grading and Academic Performance in the Graduate Academic Calendar effective January 2027.
- iv. Approval of Calendar Revisions: Missing Grading Information
(SEN-OCT 2/26-11) **ACTION**
- Motion: That Senate approve the addition of the grading submission process under the Grading section of the Graduate Academic Calendar effective January 2027.
- v. Approval of Calendar Revisions: Course Currency (SEN-OCT 2/26-12) **ACTION**
- Motion: That Senate approve the revisions to the Time Limit and Leaves of absence with permission and withdrawal from graduate programs regulations regarding course currency in the Graduate Academic Calendar effective January 2027.
- b. Senate Committee on Agenda and Governance – Elizabeth Croft, Chair
- i. Appointments to the 2026/2027 Senate standing committees
(SEN-OCT 2/26-13) **ACTION**
- Motion: That Senate approve the appointments to the 2026/2027 Senate standing committees for the terms indicated in the attached document.
- ii. Revisions to the Senate Rules and Procedures (SEN-OCT 2/26-14) **ACTION**
- Motion: That Senate approve the revisions to the Senate Rules and Procedures.
- c. Senate Committee on Awards – Maureen Ryan, Chair
- i. New and Revised Awards (SEN-OCT 2/26-15) **ACTION**
- Motion: That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:
- Carol Lalli Award in Music* (New)

- Chelsea and Katie Award in Fine Arts* (New)
- Colleen Rasmussen/Drexel Memorial Award* (New)
- Donna Trenholm Staff Award in Humanities* (Revised)
- Douglas E. Baer Training in Quantitative Methods Award* (Revised)
- Dr. Francis Horne Sr. and Native Northwest Award (New)
- Dr. Peter Montgomery Graduate Scholarship* (Revised)
- Eloise Spitzer Award for Graduate Studies (Revised)
- Frank Hori Foundation Scholarship (Revised)
- Gervin Inuit & Métis Award for Distinguished Advocacy and Leadership (Revised)
- Lei & Di Medical Physics Graduate Scholarship* (Revised)
- Leslie and Kaye Jowett Graduate Scholarship* (Revised)
- Marine Geoscience and Oceanography Scholarship* (Revised)
- Native Northwest Reconciliation Award (Revised)
- Nicholas V. Galichenko Scholarship* (Revised)
- Norah & Calvin Banks Indigenous Leadership Award in the Sciences* (Revised)
- Planar Motor Scholarship (New)
- Pooni Family Award (Revised)
- Robin and Jane Hall Business Undergraduate Award* (Revised)
- Robin and Jane Hall Business Graduate Award* (New)
- Saanich Employees Benefit Association Award* (Revised)
- Sharyl Yore Award* (Revised)
- The Iron Ring Camp 23 Award* (New)
- UVic WIS STEM Leadership in Diversity Scholarship* (Revised)
- Vancouver Island Compassion Society Cannabis and Psychedelic Studies Scholarship* (Revised)
- Victoria Hope Society Student Award (New)
- W.R. (Bill) Gordon Scholarship* (Revised)
- Wilson S.C. Lai Scholarship (Revised)
- Zoe's Award for Women in Second Year Engineering and Computer Science (New)
- Dearing Family Award (New)
- Fasken Prize in Transsystemic Contracts (New)
- Stonehouse Family Graduate Scholarship in Nursing (New)
- Alexander Holburn Beaudin & Lang Scholarship* (Revised)
- Bonnie and Ken Putt Award* (Revised)
- CSSE/EIC Vancouver Island Award (Revised)
- Elias Mandel Prize for Study Abroad* (Revised)
- First Open Heart Society of B.C. Scholarship (Revised)
- Greater Victoria Chamber 1863 Impact Award* (Revised)
- IEEE Pacific Rim Wu-Sheng Lu Graduate Scholarships* (Revised)

- International Scholars Impact Award (New)
- Jim & June Young Memorial Award* (Revised)
- John and Joan Mathers Scholarship in Biology (New)
- John Peter Memorial Scholarship* (Revised)
- Mark Deeley Entrance Scholarship (New)
- Peninsula Co-op Bud Nunn Entrance Award (Revised)
- Peninsula Co-op Jack Groves Entrance Award (Revised)
- Peninsula Co-op Sus Tabata Entrance Award (Revised)
- Peninsula Co-op Pat Fafard Entrance Award (Revised)
- R. H. Roy Scholarship in Military History and Global Security* (Revised)
- Silvan Herberger Memorial Scholarship* (New)
- Thorsteinssons Prize in Taxation (Revised)
- VIES Leaders' Entrance Award* (Revised)
- UVSS International Student Award (Revised)
- Alexander and Glenda Kirk Award (Revised)
- Cora Arenas and Carol Artemiw Women in Engineering and Computer Science Second Year Retention Award (Revised)
- Glenda and Alexander Kirk Graduate Fellowship in Physical Chemistry and Chemical Physics (New)
- Janina Wetselaar Award in Nursing (Revised)
- Nick Matous Memorial Award* (New)
- Orca Book Publishers Award in Indigenous Language Revitalization (Revised)
- William Haysom Award (New)
- Wuitchik Family Marine Sciences Graduate Scholarship (Revised)
- Association of Women in Finance Award (Revised)
- David Stanonik Pacific Northern Gas Scholarship* (Revised)
- Dr. Charlotte Loppie Award* (Revised)
- Faculty of Science Award (New)
- Margaret Beck Student Research Travel Undergraduate Award* (Revised)
- Margaret Beck Student Research Travel Graduate Award* (New)
- Reinhard Illner Math Scholarship* (New)
- The Neurodiversity Family Centre Student Award (New)
- Thomas Hukari Fellowship in Linguistics and Indigenous Language Revitalization* (New)
- University of Victoria Langford Education Award* (New)

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- ii. Revisions to Undergraduate Academic Calendar Regulations: Scholarships, Awards, Medals and Prizes (**SEN-OCT 2/26-16**) **ACTION**

Motion: That Senate approve the proposed revisions to the Undergraduate Academic Calendar Regulations: Scholarships, Awards, Medals and Prizes.

d. Senate Committee on Curriculum – Dennine Dudley, Chair

- i. 2026/2027 Cycle 3 Curriculum Submissions (**SEN-OCT 2/26-17**) **ACTION**

Motion: That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the January 2027 academic calendars.

Motion: That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendars.

Note: The summaries of the curriculum changes from the faculties have been included in the docket. To view the complete curriculum submissions, please email Kathy MacDonald, Senate Coordinator, at usec2@uvic.ca.

e. Senate Committee on Planning – Elizabeth Adjin-Tettey, Chair

- i. Proposal to discontinue the Non-credit Certificate in General Studies (**SEN-OCT 2/26-18**) **ACTION**

Motion: That Senate approve, and that it recommend to the Board of Governors that it also approve, the proposal to discontinue the Non-credit Certificate in General Studies, as described in the document “Certificate in General Studies (non-credit)”.

- ii. Proposed changes to the Entrepreneurship Minor (ENTX) program (**SEN-OCT 2/26-19**) **ACTION**

Motion: That Senate approve the proposed changes to the Entrepreneurship Minor (ENTX) program, as described in the document “Entrepreneurship Minor (ENTX) program change”.

- iii. Proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives (CAPI) (**SEN-OCT 2/26-20**) **ACTION**

Motion: That Senate approve the proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives (CAPI) for a five-year period, July 1, 2028 – June 30, 2033.

9. PROPOSALS AND REPORTS FROM FACULTIES

- a. Peter B. Gustavson School of Business **ACTION**
 - i. Approval of Revisions to the Bylaws of the Gustavson School of Business (**SEN-OCT 2/26-21**)

Motion: That Senate approve the revisions to Gustavson School of Business' bylaws as presented and authorize the Dean and/or delegate to take all necessary steps to finalize, execute, and implement the amended bylaws.

10. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

- a. Academic Accommodation Policy (AC1205) Annual Report (**SEN-OCT 2/26-22**) **INFORMATION**

11. OTHER BUSINESS

- a. Re-appointment of an Orator for the University of Victoria (**SEN-OCT 2/26-23**) **ACTION**

Motion: That Senate approve the re-appointment of John Dower as an Orator for a 3-year term, July 1, 2026 – June 30, 2029.

- b. Academic Important Dates (**SEN-OCT 2/26-24**) **ACTION**

Motion: That Senate approve the Academic Important Dates for the period January 2028 through April 2028 for submission to the January 2027 undergraduate and graduate academic calendar publications.

- c. Update on Senate Elections **INFORMATION**
- d. Election of Vice-Chair of Senate **ACTION**

12. ADJOURNMENT

Meeting of Senate
April 10, 2026

MINUTES

A meeting of the Senate of the University of Victoria was held on April 10, 2026 at 3:32 p.m. in the Senate and Board Chambers, Jamie Cassels Centre and via Zoom.

On behalf of the Acting President and Vice-Chancellor, Qwul'sih'yah'maht, Robina Thomas, Annalee Lepp, Vice-Chair of Senate, welcomed members of Senate to the meeting.

1. APPROVAL OF THE AGENDA

The agenda was approved as circulated.

2. MINUTES

a. March 6, 2026

Motion: (P. Loock/L. Harder)

That the minutes of the open session of the meeting of the Senate held on March 6, 2026 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

There was none.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Revisions to the Policy on Academic Integrity

Danu Stinson, Chair of the Senate Committee on Academic Standards, presented the proposal, acknowledging the subcommittee's extensive efforts over the past four years and emphasizing the importance of this long-awaited revision.

Motion: (F. Kodar/M. Ryan)

That Senate approve the revisions to the Policy on Academic Integrity in the Academic Calendars, effective September 2026.

A Senate member expressed appreciation for the committee's work, noting the policy represented a substantial improvement. However, the member also voiced concern that small units and sessional instructors would serve as the initial decision-makers rather than an academic integrity office. In response, Yasmine Kandil, Chair of the SCAS Subcommittee for the Policy on Academic Integrity, explained that consultations showed a clear preference for handling matters at the unit level and that students reported feeling intimidated when required to meet directly with a Chair. She further noted that the Division of Learning and Teaching Innovation will establish a community of practice and that the academic integrity advisor role was designed to support workload distribution, consistent with practices at peer institutions. Nevertheless, as the policy will be reviewed in two years, the university may decide to move to such a model in the future.

A Senator inquired about how the policy accounts for students with accommodations, especially regarding the distinction between authorized and unauthorized use of GenAI and also expressed concern about the reliance on a single module. In response, Y. Kandil noted that the diversity of AI tools necessitates a flexible model in which instructors may opt in to any university approved platform. The Senator also sought clarification on the role of the Centre for Accessible Learning (CAL) and other units in issuing written authorization. Y. Kandil confirmed that enhanced communication and guidance for instructors will be provided.

A member of Senate expressed concern regarding the sections on copyright and intellectual property, noting that this policy may not be the appropriate place for such provisions and suggesting that any violation would constitute an infringement. The Senator also questioned whether the potential penalty of a failing grade was fair and equitable in matters related to intellectual property. Ada Saab, Associate University Secretary, responded that the committee had reviewed practices at other institutions and that concerns had been raised during consultations about the uploading of instructor materials. She clarified that the penalties were intended to be conduct based rather than grade based. Another suggestion was made that additional education should be in place prior to implementation. Y. Kandil noted that this policy could be linked to others to support clarity. A Senator further emphasized concerns about students understanding the intellectual property of the instructor and the need to ensure the gravity of the offense was understood even by students not in a course.

A Senator asked how false positives in AI detection tools would be addressed, particularly in relation to the burden of proof. David Scoones, a member of the SCAS subcommittee, responded that in such cases instructors would be required to substantiate their concerns but also noted that AI detection software is not permitted to be used by instructors.

In response to a Senator's question regarding the definition of "Disciplinary Academic Suspension", Y. Kandil explained that the threshold within the successive penalty system

was designed to reflect the progressive nature of the disciplinary process. A further comment was raised concerning the claim of a case involving a graduate student's misconduct related to a criminal matter, which the Senator believed should have been addressed as an academic integrity violation but was not. A motion was subsequently proposed to reduce the number of instances required for Disciplinary Academic Suspension from five to three.

Carrie Andersen, University Secretary, advised that it would not be appropriate for Senate to introduce such substantial changes to one of the main principles of the proposed revision at this stage. A. Lepp added that members could vote on the full proposal and if it were defeated, this type of amendment could be referred to the committee for consideration in a future revision.

The Senator insisted that this motion should be put before Senate and challenged the Chair's decision not to permit the proposed change. The Senator requested that this challenge be decided by secret ballot.

A. Lepp reminded Senate that, in accordance with the Senate Rules and Procedures, at least fourteen members must support the use of a secret ballot. After a show of hands confirming this requirement, a secret ballot was conducted on the motion.

Motion: (A. Weaver/C. Bradley)

That the Chair should allow a motion to amend the definition of "Disciplinary Academic Suspension" from "(normally a culmination of five or more instances)" to "(normally a culmination of three or more instances)".

DEFEATED

A member of Senate observed that the recent vote to challenge a decision of the Chair was not a procedure outlined in the Senate Rules and Procedures. Although the matter was now concluded, the member noted that this type of scenario should be considered for future procedural clarification.

With respect to the proposed policy, a Senator recommended that the section concerning the sharing of an instructor's intellectual property be revised to specify what forms of sharing are permitted. It was further suggested that the Notice of Academic Integrity Violation include the specific appeal timeline currently outlined under Student Responsibilities.

A Senator raised concerns about situations—particularly for new students unfamiliar with the policy—in which violations occur in parallel or in close succession, asking how such cases would be addressed. Y. Kandil responded that the Office of the Registrar and Enrolment Management would be aware of these circumstances, and that decision-makers are expected to take such factors into account, as outlined in the policy. A follow-up question was posed regarding cases in which a significant amount of time has passed between violations. Y. Kandil noted that all violations are time-stamped.

A Senator then asked whether the policy envisions appeals being based on questions of fact or on a standard of reasonableness. Y. Kandil replied that the focus of appeals is procedural. A further question was raised regarding the absence of a statute of limitations, with an example provided. A. Saab advised that a mechanism exists to address such situations.

A Senator expressed concern that shifting responsibilities from Chairs to instructors could lead to inconsistencies and asked whether a mechanism existed to address this. Y. Kandil responded that the academic integrity coordinator and the emerging communities of practice would play a key role in supporting consistency.

A member of Senate asked whether a student who uploads an instructor's material would be treated the same as a student who uploads text using CAL approved speech-to-read software as an accommodation. Y. Kandil replied that such matters would be assessed on the basis of reasonableness and judgment, noting that the accommodation software would be considered university approved, as outlined in the policy. A Senator further observed that graduate supervisors may have vested interests, including financial ones, and suggested that additional safeguards may be required. Y. Kandil responded that such concerns could be addressed through the remediation process or by the academic integrity coordinator.

In response to a previous question asked by a Senator regarding students who violate the policy but who are not in a course, A. Saab referred to the section which deals with non-course-based penalties.

Referring to the recently defeated motion, Carrie Andersen, University Secretary, informed Senate of the delayed vote for the purposes of transparency. She noted that the delay did not alter the outcome of the defeat.

A Senator sought clarification on the section titled "Multiple submissions without prior permission" noting the absence of a statute of limitations and asking how many courses were implicated. Y. Kandil confirmed it was two or more courses.

A Senator proposed, in light of the extensive discussion, an amendment be made to table the proposal. C. Andersen clarified that such a motion would return the proposal to the committee for consideration of Senate's feedback.

A Senator asked for the votes to be recorded in the minutes.

Motion: (E. Maher/M. Caryk)
That the proposal on the revisions to the Policy on
Academic Integrity be sent back to the Senate Committee
on Academic Standards for further consideration.

CARRIED
22 for
18 against
1 abstained

ii. Core Writing & Research Requirement Proposal

D. Stinson introduced the proposal. A. Lepp noted the addition of the effective date to the motion.

Motion: (A. Weaver/T. Milford)

That Senate approve the establishment of the Core Writing & Research Requirement as a replacement for the current Academic Writing Requirement (AWR) and require the completion of the proposed Core Writing & Research Requirement for all undergraduate students, effective September 2028.

A member of Senate proposed an amendment to the motion and commented that, while the proposal presented opportunities to reduce barriers to student success, concerns remained regarding the maintenance of academic standards, the accuracy of supporting data from some faculties, and the availability of necessary resources. Elizabeth Adjin-Tetty, Associate Vice-President Academic Programs, provided an overview of the memo circulated with the agenda, emphasizing that the request before Senate was not the approval of specific courses but the approval of a university-wide requirement establishing core competencies.

Further concerns were raised regarding the type of data that would need to be collected, the development of retention strategies, and the challenge of identifying students who may be at risk in large classes. E. Adjin-Tetty reiterated that the approval being sought was based on skills and competencies and noted that, in 2012, Senate approved the transition from the Undergraduate English Requirement to its current form.

Cindy Holder, member of the AWR Working Group, reminded Senate that academic units have ownership of their courses and are empowered to determine how they are delivered. She noted that the Senate Committees on Academic Standards and Curriculum are the bodies responsible for determining whether courses meet established requirements. C. Holder emphasized the importance of considering the requirement in functional terms and in relation to the specific ways competencies are combined.

A member of Senate then read a revised motion for consideration. Todd Milford, also a member of the AWR Working Group, responded to the four points outlined in the new motion. In response to a Senator's question regarding external reviews, E. Adjin-Tetty confirmed that the Core Writing & Research Requirement would undergo the regular quality assurance review process.

Following brief discussion on the way in which the amended motion was brought to the discussion, a member of Senate requested that the new motion be decided by secret ballot. After a show of hands confirmed the required support, a secret ballot was conducted. A Senator requested that the votes be recorded in the minutes.

Motion: (L. Marks/S. Humphreys)

That the Core proposal be postponed for this meeting, and send back to SCAS and to the Academic Writing Requirement Working Group for further amendments. In particular, it is recommended that SCAS and the AWRWG consider further amendments to ensure the following:

1. That writing and reading be defined as not just two of six competencies for Core, but the primary and overarching competencies with 4 other subsidiary competencies. (The writing and reading can be from a disciplinary lens).
2. That class size for the Core courses across campus align with national and international research-based standards for the successful teaching of first-year undergraduate writing.
3. That prior to Senate approval of the Core proposal, that there be a clear, robust and transparent planning process put in place that will ensure that there will be an adequate number of Core seats for first year students across campus, and that there also not be a major excess in seats.
4. That there be a mandatory 3-year review of the Core program before it is approved by Senate — a review that is conducted by experts external to UVic with expertise in teaching academic writing/communication courses. This review will assess to what extent students are acquiring the Core competencies and do so in an objective and measurable way. The review will also determine if the planning for Core is appropriate, so there are enough seats for students to access the course in first year, but not too many seats. The results of the review would be sent to SCAS and to Senate for discussion and possible recommendations for amendments to the Core program.

CARRIED

22 for
20 against

b. Senate Committee on Awards

i. New and Revised Awards

Maureen Ryan, Chair of the Senate Committee on Awards, introduced the new and revised awards. There were no questions.

Motion: (M. Ryan/R. Hancock)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Active Earth Engineering Award for Indigenous Students in STEM (Revised)
- Alfred Joseph Memorial Award* (Revised)
- All Our Relations Award* (Revised)
- Béts'ahchu Undergraduate Award in Indigenous Language Revitalization* (Revised)
- Betty Moys Memorial Award (Revised)
- Birdwood Fund Award* (Revised)
- BME Elevate Award (Revised)
- BMO Alliance for Women in Business Award (Revised)
- Borden Ladner Gervais Professional Excellence Award (Revised)
- British Columbia Environment Industry Association Indigenous Award (Revised)
- Bryan & Audrey Williams Award* (Revised)
- Chris Lalonde Indigenous Wellbeing Award* (Revised)
- Cindy Player Award on Equity and Human Rights* (Revised)
- Crabtree Indigenous Legal Scholar Award (Revised)
- Del Meidinger Travel Scholarship (Revised)
- Edson-Simpson Graduate Scholarship in Nursing (Revised)
- Grace and Harry Hickman Scholarship* (Revised)
- "Honouring Aaron Devor" Scholarship for Transgender Studies* (New)
- Howlers Rugby Award* (Revised)
- Jessie L. and Frederic R. Sherwood Indigenous Assistance Bursary* (Revised)
- John Geerdes Memorial Bursary* (Revised)
- Lisa Koop Vikes Indigenous Athletic Award (Revised)
- Lyn Wayland Memorial Bursary* (Revised)
- Marion Cassels Memorial Indigenous Athletics Award* (Revised)
- Mary Lewis Graduate Scholarship in Nursing* (New)
- Mary Lewis Undergraduate Scholarship in Nursing* (New)
- Promise Bursary (Revised)
- Rosy and Steven Chan Memorial Bursary* (Revised)
- S. Aitken Graduate Award (Revised)
- Satir-Banmen-Lum Counselling Psychology Scholarship (Revised)

- SMONEĆ Natural Sciences Scholarship for Graduate Students (Revised)
- Trudy Usher Bursary* (Revised)
- Tsi'tsu'wu'tul Annual Award (Revised)
- Visual Arts Auction Bursary* (Revised)
- Dr. J. Donald Rowlatt Entrance Scholarship* (Revised)
- Qukin Scholarship - Joyce Green and James Johnson* (Revised)
- J. Anne Forsyth Bursary in Nursing* (New)
- R. H. Roy Scholarship in Military History* (Revised)

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CARRIED

c. Senate Committee on Learning and Teaching

i. Annual Report on Course Delivery Modes (2025/26)

Li-Shih Huang, Chair of the Senate Committee on Learning and Teaching, introduced the annual report. There were no questions.

d. Senate Committee on Planning

i. Proposed changes to the Major and Honours programs in Art History and Visual Studies

E. Adjin-Tettey, Chair of the Senate Committee on Planning, introduced the proposal. There were no questions.

Motion: (M. Laidlaw/E. Campbell)

That Senate approve the proposed changes to the Major and Honours programs in Art History and Visual Studies, as described in the document "AHVS changes to Major and Honours Programs".

CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There was none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Consultation – Proposed Revisions to Resolution of Non-Academic Misconduct Allegations Policy (AC1300)

Joel Lynn, Executive Director, Student Development & Success, introduced the proposal and noted that the memo distributed with the agenda outlined the work completed to date and

detailed the proposed additions. He then introduced Kirsten McMenamie, Director of the Office of Student Life, and Emma Naismith, Associate Director, Student Conduct & Case Resolution.

Referring to a PowerPoint presentation, J. Lynn outlined the purpose of the policy, provided an overview of the stakeholder consultation process, reviewed the key themes identified through that consultation, and described the proposed changes to the policy.

J. Lynn posed three questions for Senate's consideration. While there were no comments on the first two questions, discussion arose in response to the third, which asked whether there were any questions regarding the three key themes identified and the proposed responses to them. Suggestions included revising the policy title to explicitly reference students, given that the policy applies only to them; adding a link to policies governing non-student community members; and expanding the definition of non-academic misconduct related to personal and material benefit, as any transaction could be interpreted as conferring a personal benefit. A further suggestion was made to clarify the policy's treatment of criminal charges, convictions, or court judgments, noting that these should not be limited solely to Canadian law.

There being no further comments, J. Lynn briefly outlined the next steps.

9. OTHER BUSINESS

At the close of the meeting, C. Andersen reminded Senators of their responsibility as campus leaders who work collectively to uphold and strengthen academic governance.

There being no other business the meeting was adjourned at 5:31p.m.

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Name	In Attendance	Regrets		Page 10 of 11 Position
Adjin-Tetty, Elizabeth	X		Associate Vice-President Academic Programs	By Invitation
Aggarwal, Aarav			Student Senator	Elected from the Student Societies
Alatorre, Carmen	X		Faculty of Fine Arts	Elected by the Faculty
Andersen, Carrie	X		University Secretary	Secretary of Senate
Bengtson, Jonathan	X		University Librarian	Ex officio
Bradley, Colin	X		A/Dean, Faculty of Engineering and Computer Science	Ex officio
Brown, Graham			Acting Dean, Peter B. Gustavson School of Business	Ex officio
Buller, Marion	X		Chancellor	Ex officio
Campbell, Erin	X		Faculty of Fine Arts	Elected by the Faculty Members
Caruncho, Hector			Acting Head, Division of Medical Sciences	Additional Member
Caryk, Michael	X		Student Senator	Elected from the Student Societies
Cohen Cheetham			Student Senator	Elected from the Student Societies
Clarke, Jo-Anne	X		Dean, Division of Continuing Studies	Ex officio
Colby, Jason		X	Faculty of Humanities	Elected by the Faculty Members
Con, Adam	X		Faculty of Fine Arts	Elected by the Faculty Members
Constantinescu, Daniela	X		Faculty of Engineering and Computer Science	Elected by the Faculty
Croft, Elizabeth	X		Vice-President Academic and Provost	Ex officio
Diether, Kelly	X		Convocation Senator	Elected by the Convocation
Donovan, Kate	X		Convocation Senator	Elected by the Convocation
Dudley, Dennine	X		Faculty of Fine Arts	Elected by the Faculty
Dunsdon, Jim		X	Associate Vice-President Student Affairs	By Invitation
Eagle, Chris	X		Faculty of Science	Elected by the Faculty Members
Farnham, Martin		X	Faculty of Graduate Studies	Elected by the Faculty
Filipovich, Daniil			Student Senator	Elected from the Student Societies
Gair, Jane			Faculty of Health	Elected by the Faculty
Goodman, Emily			Student Senator	Elected from the Student Societies
Hallgrimsdottir, Helga	X		Deputy Provost	By invitation
Hancock, Rob	X		Faculty of Social Sciences	Elected by the Faculty Members
Harder, Lois	X		Dean, Faculty of Social Sciences	Ex officio
Hicks, Robin	X		Dean, Faculty of Graduate Studies	Ex officio
Hopper, Tammy	X		Dean, Faculty of Health	Ex officio
Hopper, Tim		X	Faculty of Health	Elected by the Faculty Members
Hudson, Logan		X	Student Senator	Elected from the Student Societies
Humphreys, Sara	X		Faculty of Humanities	Elected by the Faculty Members
Ipiroti, Vita			Student Senator	Elected from the Student Societies
Irvine, Valerie	X		Faculty of Education	Elected by the Faculty
Kalynchuk, Lisa		X	Vice-President Research and Innovation	Ex officio
Kehoe, Inba	X		Librarian, McPherson Library	Elected by Professional Librarians
Kennedy, Cole	X		Student Senator	Elected from the Student Societies
Kodar, Freya	X		Dean, Faculty of Law	Ex officio
Kong, May			Student Senator	Elected from the Student Societies
Krueger, Charlie	X		Student Senator	Elected from the Student Societies
Kuklev, Artem			Student Senator	Elected from the Student Societies
Laidlaw, Mark	X		Faculty of Science	Elected by the Faculty
Lepp, Annalee	X		Dean, Faculty of Humanities	Ex officio
Lindgren, Allana		X	Dean, Faculty of Fine Arts	Ex officio
Loock, Peter	X		Dean, Faculty of Science	Ex officio
Loomer, Geoff	X		Faculty of Law	Elected by the Faculty
Macleod, Colin	X		Faculty of Humanities	Elected by the Faculty
Maher, Evan	X		Student Senator	Elected from the Student Societies
Mallidou, Anastasia		X	Faculty of Health	Elected by the Faculty Members
Marks, Lynne	X		Faculty of Humanities	Elected by the Faculty
Martin, Travis	X		Faculty of Science	Elected by the Faculty
McGinnis, Martha	X		Faculty of Graduate Studies	Elected by the Faculty
McNiven, Mackenzie	X		Student Senator	Elected from the Student Societies
Milford, Todd	X		Acting Dean, Faculty of Education	Ex officio
Nair, Sudhir			Peter B. Gustavson School of Business	Elected by the Faculty
Newcombe, Andrew	X		Faculty of Law	Elected by the Faculty
Nowell, April	X		Faculty of Social Sciences	Elected by the Faculty
Prest, Anita		X	Faculty of Education	Elected by the Faculty
Rose-Redwood, CindyAnn	X		Faculty of Social Sciences	Elected by the Faculty
Ryan, Maureen	X		Faculty of Health	Elected by the Faculty Members
Saab, Ada	X		Associate University Secretary	By Invitation
Sharpe, Deborah	X		Student Senator	Elected from the Studies Societies
Smith, Brock		X	Peter B. Gustavson School of Business	Elected by the Faculty
Swayne, Leigh Anne	X		Faculty of Health	Elected by the Faculty
Taylor, Wendy	X		Registrar	By Invitation
Thomas, Robina		X	Acting President and Vice-Chancellor	Ex officio
Thompson, Eva			Student Senator	Elected from the Student Societies
Walshaw, Jill			Faculty of Humanities	Elected by the Faculty Members
Wang, Alivia	X		Convocation Senator	Elected by the Convocation
Weaver, Andrew	X		Faculty of Science	Elected by the Faculty Members
Weber, Jens	X		Faculty of Engineering and Computer Science	Elected by the Faculty
Wyatt, Victoria	X		Convocation Senator	Elected by the Convocation
Zhou, Lina	X		Faculty of Engineering and Computer Science	Elected by the Faculty Members

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Marion Buller (31/12/27)

Acting President and Vice-Chancellor:

Qwul'sih'yah'maht, Robina Thomas, Chair

Vice-President Academic and Provost: Elizabeth Croft

Vice-President Research and Innovation: Lisa Kalynchuk

Acting Dean of Peter B. Gustavson School of Business:

Graham Brown

Acting Dean of Education: Todd Milford

Acting Dean of Engineering: Colin Bradley

Dean of Continuing Studies: Jo-Anne Clarke

Dean of Fine Arts: Allana Lindgren

Dean of Graduate Studies: Robin Hicks

Dean Faculty of Health: Tammy Hopper

Dean of Humanities: Annalee Lepp (Vice-Chair)

Dean of Law: Freya Kodar

Dean of Science: Peter Looock

Dean of Social Sciences: Lois Harder

University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)

BUSI: Sudhir Nair (30/6/28)

Brock Smith (30/6/27)

EDUC: Valerie Irvine (30/6/28)

Anita Prest (30/6/26)

ENGR: Daniela Constantinescu (30/6/26)

Jens Weber (30/6/28)

FINE: Carmen Alatorre (30/6/28)

Dennine Dudley (30/6/27)

GRAD: Martin Farnham (30/6/28)

Martha McGinnis (30/6/26)

HLTH: Jane Gair (30/6/28)

Leigh Anne Swayne (30/6/28)

HUMS: Lynne Marks (30/6/27)

Colin Macleod (30/6/28)

LAW: Geoff Loomer (30/6/28)

Andrew Newcombe (30/6/26)

SCIE: Mark Laidlaw (30/6/26)

Travis Martin (30/6/26)

SOSC: April Nowell (30/6/27)

CindyAnn Rose-Redwood (30/6/26)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Erin Campbell (30/6/26)

Jason Colby (30/6/27)

Adam Con (30/6/26)

Chris Eagle (30/6/26)

Rob Hancock (30/6/27)

Tim Hopper (30/6/28)

Sara Humphreys (30/6/26)

MEMBERS ELECTED BY THE FACULTY MEMBERS

(continued)

Anastasia Mallidou (30/6/26)

Maureen Ryan (30/6/27)

Jill Walshaw (30/6/28)

Andrew Weaver (30/6/27)

Lina Zhou (30/6/26)

MEMBERS ELECTED FROM THE STUDENT SOCIETIES -

Section 35 (2) (h)

Aarav Aggarwal (30/6/26)

Michael Caryk "

Cohen Cheetham "

Daniil Filipovich "

Emily Goodman "

Logan Hudson "

Vita Ipiroti "

Cole Kennedy "

May Kong "

Charlie Krueger "

Artem Kuklev "

Evan Maher "

Mackenzie McNiven "

Deborah Sharpe "

Eva Thompson "

Vacancy "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

Kelly Diether (30/6/27)

Kate Donovan (30/6/27)

Alivia Wang (30/6/27)

Victoria Wyatt (30/6/27)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Acting Head, Division of Medical Sciences:

Hector Caruncho (30/04/26)

Acting Dean of HSD: TBD (01/05/26)

Member elected by the Professional Librarians:

Inba Kehoe (30/06/27)

Continuing Sessional: Vacancy (30/06/26)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Carrie Andersen

BY INVITATION - Seated with specified speaking rights

Deputy Provost: Helga Hallgrímsdóttir

Assoc. VP Student Affairs: Jim Dunsdon

Assoc. VP Academic Programs: Elizabeth Adjinn-Tetty

Registrar: Wendy Taylor

Associate University Secretary: Ada Saab

Meeting of Senate
May 8, 2026

MINUTES

A meeting of the Senate of the University of Victoria was held on May 8, 2026 at 3:31 p.m. in the Senate and Board Chambers, Jamie Cassels Centre and via Zoom.

1. APPROVAL OF THE AGENDA

A member of Senate requested that the meeting proceedings be recorded and subsequently posted on the Office of the University Secretary's website, noting that the minutes would not be presented for approval until the fall term. Following a brief discussion, Senate proceeded to consideration of the agenda, which was approved by vote.

Motion: (M. Laidlaw/T. Martin)
That the agenda be approved as circulated.

CARRIED
2 opposed

E. Maher asked that his objection be noted in the minutes.

2. MINUTES

a. April 10, 2026

With respect to the proposal on the Core Writing and Research Requirement, a Senator requested that the minutes reflect their view that speaking rights are determined by the Chair and not by invited guests. The Senator also requested a ruling regarding the recording of Senate meetings.

Qwul'siy'yah'maht Robina Thomas, Chair of Senate, advised that the matter of recording Senate meetings would be referred to the Senate Committee on Agenda and Governance for further consideration.

A Senator subsequently revisited comments made during the previous meeting's discussion of the Core Writing and Research Requirement and requested that the matter be considered closed. Another Senator noted that concerns had been raised and addressed during the original discussion and expressed the view that the issue had been resolved at that time.

Motion: (K. Diether/M. Ryan)
That the minutes of the open session of the meeting of the Senate held on April 10, 2026 be approved and that the approved minutes be circulated in the usual way.

TABLED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President's Report

R. Thomas began her report by thanking Senators for their contributions and dedication throughout the academic year. She noted that, as this was the final Senate meeting of the academic year, it would also be her final meeting as Acting President prior to her retirement at the end of June.

R. Thomas provided an update on several senior administrative appointments. She announced that Dr. Bruno Silvestre had been appointed Dean of the Peter B. Gustavson School of Business. She expressed appreciation to Dr. Graham Brown for his service as Acting Dean and thanked the members of the appointment committee for their work throughout the search process.

R. Thomas also advised Senate that Dr. Angela Jaime would be joining the University as Vice-President Indigenous on June 1. She noted that Dr. Jaime was joining the University from the University of Saskatchewan, where she currently served as Vice-Provost Indigenous Engagement.

R. Thomas then took a moment to acknowledge the passing of Dr. Skip Dick, noting that his death was a significant loss to the University community and that he had touched the lives of many members of the institution. She concluded by reading a message of thanks from his wife, Linda.

R. Thomas reported on a number of University activities and events that had taken place over the previous month. She noted that, in early April, the Vikes Celebration of Champions had recognized and showcased the accomplishments of student-athletes. She also highlighted UVic's sponsorship of the VIATEC Awards, an initiative that supports start-up ventures, talent development, co-operative education placements, and research collaborations with industry partners.

Turning to international engagement, R. Thomas advised that the University had recently hosted delegates from East China Normal University to commemorate the 45th anniversary of the partnership between the two institutions. She further reported that University leaders had participated in UVic's April 2026 legislative outreach activities at the Legislature. The meetings were described as positive and productive, with encouraging engagement from representatives across the political spectrum, including the Premier's Office and Opposition Members of the Legislative Assembly.

R. Thomas highlighted two recent recognition events. The UVic REACH Awards celebrated the achievements and contributions of members of the University community, while the

annual Retirees Reception recognized and thanked retiring faculty and staff for their years of service and the important role they played in the University's success.

Finally, R. Thomas highlighted several notable achievements by members of the University community. She noted that Dr. Val Napoleon had been recognized and supported through a Trudeau Fellowship in recognition of her significant contributions to Indigenous law. She also reported that Dr. Arif Babul had been named the 2026 recipient of the Carlyle S. Beals Award by the Canadian Astronomical Society for outstanding scientific achievement. In addition, Dr. Pavel Kovtun had received the 2026 CAP-CRM Prize in Theoretical and Mathematical Physics. R. Thomas concluded by noting that Aaron Bailey, a PhD student at the University, had been awarded a prestigious Trudeau Scholarship.

Lois Harder, Dean of the Faculty of Social Sciences, expressed her appreciation to R. Thomas for her many contributions to the University. She thanked R. Thomas for her leadership as Acting President, for her service as the University's first Vice-President Indigenous, and for her longstanding dedication and commitment to the institution. In recognition of her exceptional service and contributions, members of Senate rose and offered a standing ovation.

CONSENT

5. CORRESPONDENCE

- a. Campus Planning Committee
 - i. Semi-annual Report to Senate on Campus Development
- b. Office of the Ombudsperson
 - i. 2025 Annual Report

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

- a. Senate Committee on Appeals
 - i. 2025/2026 Annual Report
- b. Senate Committee on Learning and Teaching
 - i. 2025/2026 Annual Report
- c. Senate Committee on Libraries
 - i. 2025/2026 Annual Report

- d. Senate Committee on Planning
 - i. 2025/2026 Annual Report
- e. Senate Committee on University Budget
 - i. 2025/2026 Annual Report

7. OTHER BUSINESS

- a. Annual Report on UVic-approved Research Centres
- b. 2025 Policy Annual Report
- c. 2025/2026 Emeriti
- d. 2026/2027 Senate Elections

REGULAR

8. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

- a. Senate Committee on Academic Standards
 - i. Revisions to the Academic Concessions Regulation in the Undergraduate Academic Calendar

Danu Stinson, Chair of the Senate Committee on Academic Standards, introduced the proposal.

In response to a question from a Senator regarding the clarity of the proposed course requirements, Rob Hancock, Chair of the Senate Committee on Academic Standards Subcommittee on Revisions to the Academic Concessions Regulation, advised that the determination of course requirements would remain at the discretion of the instructor. The Senator suggested that additional wording be included in the regulation to provide greater clarity regarding what constitutes a course requirement.

A Senator also inquired whether any new data had become available since the implementation of the original changes in 2022. R. Hancock reported that he had sought qualitative feedback from Associate Deans but had been advised that the faculties were not yet in a position to provide such information. He noted that the collection and analysis of this information would be an important area for future follow-up.

Motion: (R. Hancock/M. Caryk)

That Senate approve the revisions to the Undergraduate Academic Concessions Regulation in the Undergraduate Academic Calendar, effective September 2026.

CARRIED
1 opposed, 3 abstained

ii. Changes to the Admission Requirements for the Master of Nursing

D. Stinson introduced the proposal. There were no questions.

Motion: (M. Caryk/M. Ryan)

That Senate approve the changes to the admission requirements for the Master of Nursing in the graduate academic calendar, effective September 2026.

CARRIED

iii. Changes to the Admission Requirements for the Master of Science, Clinical Psychology

D. Stinson introduced the proposal. There were no questions.

Motion: (A. Kuklev/L. Harder)

That Senate approve the changes to the admission requirements for the Master of Science, Clinical Psychology in the graduate academic calendar, effective September 2026.

CARRIED

iv. Proposed revisions to the Policy on Academic Integrity

D. Stinson introduced the proposal and acknowledged the significant attention the policy had received in recent months. She welcomed members of the public in attendance and those seated in the gallery who had come to observe the discussion. D. Stinson then introduced herself in her capacity as Chair of the Senate Committee on Academic Standards (SCAS) and provided a brief overview of the respective roles of SCAS and Senate within the University's academic governance framework.

D. Stinson provided Senate with a summary of the work undertaken by SCAS and its subcommittee over the previous four years at Senate's request. She acknowledged that the discussion at the previous Senate meeting had not proceeded as intended, noting that not all members who wished to speak had been provided the opportunity to do so. She further acknowledged that the proposal had not been presented in a manner that enabled Senate to make a fully informed decision.

Turning to the work completed since the previous meeting, D. Stinson advised that considerable time had been devoted to reviewing Senate's feedback and undertaking additional consultation. Referring to the accompanying cover memorandum, she outlined

the revisions that had been made to the proposal. She also reported that a motion to table the proposal had been considered at the committee level; however, following a vote by committee members, the motion to recommend the proposal to Senate was approved.

D. Stinson advised that the revised proposal was therefore before Senate for full consideration and discussion. She noted that substantial discussion had already occurred in advance of the meeting and acknowledged the concerns that had been raised by students throughout the review process. Addressing students directly, she emphasized that their concerns had been taken seriously, including concerns that some students may be adversely affected by inequitable systems. She concluded by noting that the commitment to equity and justice had served as a foundational principle in the development of the revised policy.

D. Stinson explained that the primary motivation for the proposed revisions was to strengthen and support students' rights while also providing greater clarity and support for instructors and academic units. She noted that the committee viewed the revised policy as a significant improvement over the existing framework, creating a more just, fair, and equitable process for addressing academic concession requests and related matters.

Addressing concerns that had been raised regarding the expedited timeline for consideration of the proposal, D. Stinson rejected the suggestion that the revisions were being rushed through the approval process. She explained that the timing reflected a desire to have the revised policy in place for the beginning of the September term so that students could begin benefiting from the improvements as soon as possible. Given the work undertaken by the Senate Committee on Academic Standards over several years, together with the additional consultation and revisions completed following the previous Senate meeting, D. Stinson advised that SCAS believed the policy was ready for implementation and supported bringing the revised proposal forward for Senate's consideration.

Yasmine Kandil, Chair of the SCAS Subcommittee on the Policy on Academic Integrity, reflected on the discussion that had taken place at the previous Senate meeting before presenting an overview of the review process and the proposed revisions. She summarized the rationale for undertaking the review, the extensive consultations conducted, and the feedback received throughout the process.

Yasmine Kandil explained that the review focused on balancing remediation and academic standards, clarifying procedures, addressing poor scholarship, academic dishonesty, and academic fraud, and improving understanding of the roles and responsibilities of instructors, department chairs, deans, the Provost, and the President. She outlined the proposed revisions, which included updated definitions, clearer procedural steps, the introduction of remediation measures, provisions relating to academic fraud, enhanced educational supports for students and instructors, and a revised framework for penalties associated with repeated violations.

She further highlighted revisions relating to the standard of proof, provisions specific to graduate students, and improvements to forms and records management practices. In

closing, Yasmine Kandil emphasized that the policy is intended to support student learning, encourage the reporting of academic misconduct, strengthen academic standards, and provide a long-term framework for academic integrity at the University. She noted that the policy would be reviewed by SCAS after two years of implementation

Several Senators expressed concern about the balance between instructor discretion and consistency in decision-making. In response, Yasmine Kandil explained that while the policy establishes a structured framework of penalties, it also seeks to support consistency through the involvement of Academic Integrity Advisors and communities of practice. Concerns were also raised regarding the collection of data on penalties and outcomes to monitor consistency across faculties and departments. Y. Kandil acknowledged the importance of identifying patterns and advised that reporting mechanisms had been incorporated into the revised approach.

Some Senators questioned whether greater discretion at the instructor level could increase variability in outcomes and place additional workload on faculty members. Suggestions were made to expand instructor training and communication supports. Y. Kandil acknowledged these concerns but emphasized that the revised policy was intended as a community-based approach to supporting students and improving academic integrity practices. D. Stinson added that the revised process would reduce duplication of effort by involving Academic Integrity Advisors and Learning and Teaching Innovation (LTI) staff, ultimately creating a more efficient system than the current policy. She noted that policies are living documents and should be assessed as improvements to existing practices rather than against an unattainable ideal.

Questions were also raised regarding the process followed by the Senate Committee on Academic Standards and whether committee members had been given sufficient time to review the revised proposal before it was recommended to Senate. D. Stinson responded that submission deadlines were intended to manage proposals originating outside the committee and did not apply in the same manner to committee-generated initiatives.

A Senator further inquired whether the policy provided additional supports for Indigenous students or varsity athletes. Y. Kandil advised that no such provisions existed within the policy itself. Jim Dunsdon, Associate Vice-President Student Affairs, noted that support services are available through the University's Student Support Coordinator program, which assists students facing a wide variety of challenges.

Several members discussed the policy's treatment of artificial intelligence. It was noted that the revised policy prohibits instructors from relying on unapproved AI detection tools in academic integrity investigations. Ada Saab, Associate University Secretary, read section 5.4 of the proposed policy, which specifies that only University-approved tools and processes may be used in the evaluation or investigation of alleged academic integrity violations. Both Y. Kandil and D. Stinson emphasized that any future institutional decision to approve AI-related software would require separate review through the University's governance processes and would likely require amendments to the Academic Integrity Policy itself.

A Senator reported having met with Y. Kandil and others earlier in the day to discuss concerns that had been raised by students regarding the proposal. Particular concern was expressed regarding the policy's standard of proof and the potential consequences of findings of academic misconduct, including degree rescission. Some members questioned whether the standard of "more likely than not" was sufficiently rigorous given the seriousness of potential outcomes. In response, Senators with legal expertise noted that Canadian administrative decision-making relies on the balance of probabilities standard rather than the criminal standard of proof beyond a reasonable doubt.

Additional concerns were raised regarding the limited grounds for appeal and the extent of consultation conducted with the University of Victoria Students' Society (UVSS). It was argued that the University has an obligation to develop student-centred policies and that concerns expressed by student representatives warranted further consideration. A Senator subsequently moved that the proposal be tabled and referred back to the committee for additional consultation and requested that the vote be conducted by secret ballot.

Responding to the concerns regarding consultation, D. Stinson noted that extensive consultation had already been undertaken and expressed concern that requiring repeated consultation whenever student leadership changed would make policy development extremely difficult. She also indicated her preference that Senate proceed to a decision rather than delay consideration further.

A Senator asked how instructors would be expected to identify potential artificial intelligence-related academic misconduct if they were prohibited from relying on AI detection software. In response, D. Stinson explained that instructors could not rely on artificial intelligence software as evidence of misconduct and instead would be required to provide their own rationale and supporting evidence. She added that Learning and Teaching Innovation (LTI) would support faculty members in developing approaches for identifying and addressing these matters.

Referring to section 5.4 of the proposed policy, a member of Senate observed that the policy did not specify the process through which AI software could become approved for institutional use. Y. Kandil responded that such matters fell outside the scope of the Academic Integrity Policy and would be addressed through other University processes.

Discussion also turned to the proposed standard of proof. A Senator suggested that a higher evidentiary threshold, such as "beyond a reasonable doubt," should be considered. In response, another Senator advised that Canadian decision-making frameworks generally recognize two standards of proof: "beyond a reasonable doubt," which applies in criminal proceedings, and the "balance of probabilities," which applies in administrative matters. The Senator noted that the balance of probabilities standard requires decision-makers to be satisfied that the available evidence establishes that an event was more likely than not to have occurred.

A member of Senate observed that a number of constructive suggestions had been raised throughout the discussion and expressed the view that students would be afforded greater protections under the proposed revisions than under the current policy. A Senator agreed

that the revised policy represented an improvement, while acknowledging ongoing concerns regarding the potential for bias in decision-making. The Senator noted, however, that faculty members already exercise decision-making authority under the existing policy and that the revisions did not fundamentally alter that reality. The Senator further expressed support for the policy's emphasis on education and remediation, particularly the introduction of opportunities for early intervention and lower-level penalties designed to address issues before they escalate into more serious violations.

Regarding the right to appeal, a member of Senate expressed concern that the discussion had focused heavily on hypothetical future consequences rather than the practical realities faced by students under the current system. The Senator noted that some students presently have limited opportunities to appeal decisions or engage meaningfully with instructors during the academic integrity process and suggested that these concerns should also be considered when evaluating the proposed revisions.

Another Senator acknowledged that the proposed policy was not perfect but expressed support for the progress that had been made through the review process. The Senator observed that developments in artificial intelligence were occurring so rapidly that aspects of the policy risked becoming outdated even before implementation and questioned whether the proposed provisions relating to AI remained appropriate. Concerns were also raised regarding the consistency of sanctions within the five-tier penalty framework. The Senator indicated support for the motion to table the proposal and refer it back to committee for further review with the goal of ensuring that it reflected current practices and emerging challenges.

A member of Senate observed that administrative decisions in other contexts may be made using standards of proof lower than those proposed in the policy and expressed support for the proposed definition of the standard of proof, noting that it provided clarity for decision-makers and students alike.

Another member of Senate spoke in support of the revised policy, emphasizing the importance of improving the current framework rather than delaying implementation in pursuit of a perfect solution. The Senator agreed that the proposed balance of probabilities standard was appropriate, noting that it protects both students who have engaged in misconduct and those who have not. The Senator suggested that imposing a higher standard of proof could make it more difficult to address academic integrity violations and reduce incentives for compliance.

A Senator subsequently indicated support for the revised policy and opposition to the motion to table.

Another member of Senate stated that the proposed revisions were consistent with current teaching and learning practices and expressed support for the policy's emphasis on education and the creation of a framework that promotes student learning and development in matters relating to academic integrity.

Given the time, R. Thomas brought the discussion to a close and confirmed with the Senator who had moved to table the motion and requested a secret ballot that those remained their wishes. The Senator confirmed that they did. Carrie Andersen, University Secretary, reminded Senate that if the motion to table carried, the proposal would be referred back to the Senate Committee on Academic Standards for further consideration. If the motion to table failed, Senate would proceed to vote on the substantive motion before it.

C. Andersen reminded Senate that a minimum of fourteen members was required to support a request for a secret ballot. Following the call for a secret ballot, insufficient support was received and, accordingly, the request did not proceed. Senate therefore continued with consideration of the motion in accordance with the normal voting procedures.

Motion: (E. Maher/M. Caryk)

That Senate approve to send the proposed revisions to the Policy on Academic Integrity back to the Senate Committee on Academic Standards for further consultation.

DEFEATED
6 approved
32 opposed
3 abstained

Those who voted to approve the motion were Michael Caryk, Valerie Irvine, Artem Kuklev, Evan Maher, and Andrew Weaver.

Motion: (D. Dudley/P. Loock)

That Senate approve the proposed revisions to the Policy on Academic Integrity in the academic calendars, effective September 2026.

CARRIED
30 approved
7 opposed
4 abstained

v. Change to the calendar entry for the Graduation Dean's List

D. Stinson introduced the proposal. There were no questions.

Motion: (C. Eagle/M. Laidlaw)

That Senate approve the calendar entry for the Graduation Dean's List for undergraduate degree-seeking students in all faculties except Law in the undergraduate academic calendar, effective May 2026.

CARRIED

vi. Change to Graduation Standing in the Faculty of Science

D. Stinson introduced the proposal. There were no questions.

Motion: (C. Eagle/P. Loock)

That Senate approve the changes to the Graduation Standing language for the Faculty of Science in the undergraduate academic calendar, effective May 2026.

CARRIED

b. Senate Committee on Agenda and Governance

i. Appointment to the 2025/2026 Senate Committee on Learning and Teaching

R. Hancock introduced the proposal. There were no questions.

Motion: (R. Hancock/M. Caryk)

That Senate approve the appointment of Evan Maher to the 2025/2026 Senate Committee on Learning and Teaching as the UVSS representative, effective immediately and ending June 30, 2026.

CARRIED

ii. Appointments to the 2026/2027 Senate Standing Committees

R. Hancock introduced the proposal. There were no questions.

Motion: (R. Hancock/M. Laidlaw)

That Senate approve the appointments to the 2026/2027 Senate standing committees for the terms indicated in the attached document.

CARRIED

c. Senate Committee on Awards

i. New and Revised Awards

Maureen Ryan, Chair, Senate Committee on Awards, introduced the new and revised awards. There were no questions.

Motion: (M. Ryan/A. Lepp)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

NEW AND REVISED TERMS OF REFERENCE

- Allana Lindgren International Graduate Student Scholarship in Fine Arts* (New)
- Dr. Julius F. Schleicher Graduate Scholarships* (Revised)
- Edythe Hembroff-Schleicher Scholarship* (Revised)
- Eloise Spitzer Award for Graduate Studies* (New)
- Faculty of Education Emergency Bursary (Revised)
- Goldstream Hatchery Education Bursary* (Revised)
- Jane Zhu Entrepreneurship Scholarship (Revised)
- Johann Strauss Foundation Scholarship* (Revised)
- Mary Catherine and Gloria Marshall Memorial Award* (Revised)
- Patrick Gregory Memorial Award in Biology* (New)
- Peter McCully Salmonid Conservation Award (New)
- Royal Canadian Legion Indigenous Education Award (New)
- Shaan Pruden and Stefan Schaefer Indigenous Entrance Undergraduate Scholarship* (New)
- Victoria General Hospital Auxiliary Nurse Practitioner Award* (New)
- Vikes International Athlete Award (Revised)
- Wanosts'a7 Scholarship* (Revised)
- Winner Medical Young Pioneer in Social Innovation with Health Technology Scholarship* (Revised)

ICD POLICY AND OTHER REVISIONS

- C. H. Dowling Memorial Award* (Revised)
- Christopher S. Johnson Scholarship* (Revised)
- Courage to Persevere Award (Revised)
- Crabtree Family Entrance Scholarship* (Revised)
- Dr. Frank Parnell Memorial Award* (Revised)
- Edna and Jack Marshall Indigenous Fine Arts Scholarship* (Revised)
- Eloise Spitzer Scholarship for Indigenous Women* (Revised)
- Ethel Dent Banks and Margaret Maunsell Award* (Revised)
- Faculty of Fine Arts Indigenous Student Award* (Revised)

- Gladys Pearson Indigenous Student Scholarship (Revised)
- Indigenous Law Student Award (Revised)
- Janet Person Legacy Award* (Revised)
- J. Prospero Scholarship for Sustainable Mining (Revised)
- Khowutzun Forestry Award in Environmental Studies (Revised)
- Law Foundation of British Columbia Diversity Access Grant* (Revised)
- Life in Law Diversity Award (Revised)
- Marianne Johnson Scholarship in Education* (Revised)
- Marilyn (Leslie) Kan and John Y.H. Kan Award* (Revised)
- Marilyn (Leslie) Kan and John Y.H. Kan Award for Indigenous Students* (Revised)
- Marilyn (Leslie) Kan and John Y.H. Kan Award for Undergraduate Indigenous Law Students* (Revised)
- Mary Naidu Entrance Scholarship for Indigenous Students* (Revised)
- Microserve Scholarship in Business Management Information Systems (Revised)
- MT + Co. Leonard George Memorial Indigenous Law Scholar Award* (Revised)
- One Heart for Reconciliation Award* (Revised)
- Phil Petersen Scholarship in Social Work (Revised)
- R. J. McMaster Award (Revised)
- Ralston S. Alexander K.C. Memorial Award (Revised)
- Salish Weave Indigenous Legal Scholar Award* (Revised)
- Salish Weave Visual Arts Award (Revised)
- Scotiabank Program for Law Students Scholarship (Revised)
- SMONEĆ Natural Sciences Scholarship for Graduate Students (Revised)
- Sylvia Brown Law Entrance Scholarship* (Revised)
- Ted and Helen Hughes Entrance Award* (Revised)
- Thundercat Award (Revised)
- Tolmie-Wood Scholarship* (Revised)
- Tru Cooperative Bank Indigenous Scholarship (Revised)

- UVic Undergraduate Indigenous Scholarship* (Revised)
- The Dais/Visca Indigenous Law Rejuvenation Award (Revised)
- WATT Consulting Group 40th Anniversary Award* (Revised)
- Y. P. Heung Foundation Post-Secondary Scholarship (Revised)

ICD – FIRST NATIONS, MÉTIS AND/OR INUIT

- Alan Steven John Award in Visual Arts (Revised)
- Allan and Rosamund Russell Award in Civil Engineering (Revised)
- Allison Osler Entrance Scholarship* (Revised)
- Arbutus Law Group Award (Revised)
- C. T. W. Memorial Fellowship for Indigenous Students* (Revised)
- Carolyn E. & Robert J. McCormick Indigenous Entrance Scholarship (Revised)
- Carolyn E. & Robert J. McCormick Indigenous Graduate Scholarship (Revised)
- CFUW Victoria Doreen Sutherland Indigenous Scholarship in the Faculty of Health* (Revised)
- CFUW Victoria Doreen Sutherland Scholarship in the School of EPHE* (Revised)
- Chief Michael A. Underwood Memorial Scholarship* (Revised)
- Christine Welsh Scholarship* (Revised)
- CPA Education Foundation Diversity Award* (Revised)
- Dean of Science Entrance Scholarship for Indigenous Students* (Revised)
- Dean's Award for Indigenous Graduate Students (Revised)
- Dr. Jack and Verna Miller Indigenous Athletics Award* (Revised)
- Dr. Charlotte Loppie Award* (Revised)
- Edwards, Kenny and Bray Award for BIPOC Students in Law (Revised)
- Enbridge Scholarship in Engineering and Computer Science (Revised)
- Enbridge Travel Award for Engineering and Computer Science Students (Revised)
- Fasken Indigenous Entrance Scholarship (Revised)
- Graduate Economics Scholarship for Women (Revised)

- Greater Victoria Chamber 1863 Impact Award* (Revised)
- Gregory and Victoria Spievak Graduate Scholarship* (Revised)
- Harris & Co Diversity Entrance Award (Revised)
- Hart Will Graduate Fellowship in Indigenous Governance & Leadership* (Revised)
- Hilder School of Music Award* (Revised)
- Indigenous Perspectives Camp 25th Anniversary Award (Revised)
- Jack Howard Jackson Memorial Award (Revised)
- Jean Tutcho Indigenous Undergraduate Award in Visual Arts* (Revised)
- JFK Law LLP Indigenous Legal Orders Scholarship (Revised)
- Jim Ounsworth Undergraduate Award for Indigenous Part-Time Students (Revised)
- Jim Ounsworth Undergraduate Award for Indigenous Students (Revised)
- John and Ann McLaren Award* (Revised)
- John Michael Brownutt Scholarship* (Revised)
- Joseph Arvay Social Justice Award (Revised)
- Joyce Family Foundation Award* (Revised)
- Langford-Seaborne Award for Indigenous Students in Humanities* (Revised)
- Langford-Seaborne Award for Indigenous Students in Social Sciences* (Revised)
- LE,NONET Bursary (Revised)
- Loretta Warnsby Memorial Award in Law* (Revised)
- Mandell Pinder LLP Indigenous Law Scholar Award (Revised)
- Mark Krasnick Leadership Award* (Revised)
- Mina Hoorfar Award for Indigenous Students in Engineering and Computer Science* (Revised)
- Mosaic Forest Management Award in Indigenous Language Revitalization* (Revised)
- Myrna and Terry Daniels Award in Indigenous Education* (Revised)
- Norah and Calvin Banks Indigenous Science Scholarship* (Revised)
- Olthuis Kleer Townshend Indigenous Law Scholar Award (Revised)
- Presquito Murdoch Indigenous Law Award* (Revised)
- Raincoast Conservation Award (Revised)

- Ratcliff LLP Indigenous Law Scholar Award* (Revised)
- Robert and Audrey Harry Indigenous Scholarship in Nursing* (Revised)
- RPIA ACE Finance Award for BIPOC Students (Revised)
- S. Aitken Graduate Award* (Revised)
- Salish Weave Indigenous Education Award (Revised)
- Sandra Louise Harper and Don Barnhardt Award in Indigenous Law* (Revised)
- Sellemah Scholarship* (Revised)
- Shelagh Rogers Entrance Scholarship (Revised)
- Skeena Scholarship in Creative Writing (Revised)
- SMONEĆ Natural Sciences Scholarship (Revised)
- Soleil Brooks Vikes Women's Rugby Award* (Revised)
- Steven P. Starkovich Opportunity Entrance Award (Revised)
- Storrow Family Award* (Revised)
- Thomas M. Hess Scholarship in Indigenous Language Revitalization* (Revised)
- UVic Business Class of 2009 Award* (Revised)
- UVSS BIPOC Public Interest Research Award* (Revised)
- Victoria Korean Presbyterian Church Award* (Revised)
- WIN Self-Sufficiency Bursary (Revised)
- Woodward & Company Indigenous Law Scholar Award* (Revised)
- Xa7limut (Ha-lay-mut) Jack Campo Indigenous Law Award (Revised)

ICD – INCLUSIVE OF ALL INDIGENOUS PEOPLES LOCALLY AND GLOBALLY

- Arseneo Leite Memorial Scholarship* (Revised)
- CPA Education Foundation Inclusion Award (Revised)
- Dianne Draper Environmental Sustainability and Stewardship Scholarship (Revised)
- Dr. Larry McCann Award for Interdisciplinary Leadership in Geography (Revised)
- Dr. Elmar B. F. Brosterhus Scholarship* (Revised)
- Faculty of Engineering and Computer Science Equity, Diversity and Inclusion Leadership Award (Revised)
- Helen Lansdowne Award* (Revised)
- Joyce Underwood Indigenous Undergraduate Student Scholarship in Social Sciences* (Revised)
- Maple Reinders Scholarship (Revised)
- Mastercard Award in Cyber Security (Revised)

- Stantec Award (Revised)
- Vancouver Security Traders Association (VSTA) Finance Award (Revised)
- VicFounders Award (Revised)

ICD – SPECIFIC NATIONS

- COYA Scholarship (Revised)
- Fanny Williams Huu-ay-aht First Nation Scholarship (Revised)
- Gervin Métis Award for Distinguished Advocacy and Leadership (Revised)
- Inuit Women or Two-Spirit Legal Scholar Award (Revised)
- Lii Michif Niiyanaan Award (Revised)
- TANSI Award* (Revised)
- TANSI Scholarship* (Revised)

** Administered by the University of Victoria Foundation*

CARRIED

d. Senate Committee on Curriculum

i. 2026/2027 Cycle 2 Curriculum Submissions

Dennine Dudley, Chair, Senate Committee on Curriculum, introduced the curriculum submissions. There were no questions.

Motion: (D. Dudley/A. Weaver)

That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the September 2026 academic calendars.

CARRIED

Motion: (D. Dudley/P. Loock)

That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

CARRIED

9. PROPOSALS AND REPORTS FROM FACULTIES

a. Faculty of Social Sciences

i. Procedures for the Appointment and Review of the Associate Dean(s) of Social Sciences the Faculty of Social Sciences (GV0645)

L. Harder introduced the proposal and provided an overview of the consultation process that had been undertaken in its development.

During discussion, a Senator expressed concern that the proposed change would establish a precedent extending beyond the Faculty of Social Sciences. The Senator noted that comparable policies typically require ratification after a six-month acting appointment and argued that extending this period could lead to similar amendments across other policies, thereby reducing opportunities for collegial governance and faculty input.

In response, the Dean of the Faculty of Graduate Studies advised that their faculty's policy already permits acting appointments of up to twelve months. L. Harder added that similar provisions exist within the Faculty of Law and the Peter B. Gustavson School of Business. While affirming her support for collegial governance, she noted the practical challenges associated with recruiting individuals to serve in academic leadership roles and reported that the faculty had unanimously supported the proposed revisions. She emphasized the importance of respecting the faculty's decision.

Additional comments were made in support of the proposal. One Senator observed that a six-month acting appointment does not align well with the academic calendar and can create administrative challenges. Another Senator acknowledged the concerns regarding reduced opportunities for ratification but expressed the view that the proposed revision would provide greater flexibility and stability for faculties and academic units.

Motion: (L. Harder/R. Hancock)

That Senate approve, and recommend that the Board of Governors also approve, the revisions to the policy Procedures for the Appointment and Review of the Associate Dean of Social Sciences (GV0645).

CARRIED
24 approved
12 against
1 abstained

10. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

There was none.

11. OTHER BUSINESS

a. Proposed Revisions to the Resolution of Non-Academic Misconduct Allegations Policy (AC1300)

Joel Lynn, Executive Director, Student Development & Success, thanked Senate members for the feedback they had provided at the previous meeting. He reviewed the key revisions made to the proposal in response to that feedback and advised that, if approved, the policy would be supported by a comprehensive implementation and communications plan.

During discussion, a Senator raised concerns regarding section 51, which addresses provisional administrative measures and the circumstances under which a student may be

restricted from campus while an investigation is underway. Questions were raised about the impact such measures could have on students' ability to attend classes, access residence accommodations, and maintain meal plan services.

In response, Kirsten McMenamie, Director, Student Life, explained that the provision was intended as an interim measure and that its purpose was to ensure the integrity of the investigative process rather than to permanently remove students from campus. Emma Naismith, Associate Director, Student Conduct & Case Resolution, added that matters relating to residence access are governed by the residence contract. When it was noted that previous residence agreements stated that students would not be removed from residence, E. Naismith advised that, in circumstances where a student could not remain in residence, the University would work with the student to identify appropriate alternative housing and provide support in accessing food and other necessities.

A Senator also expressed appreciation for the inclusion of non-credit learners within the scope of the policy, noting that this was a significant and positive enhancement to the proposal.

Motion: (R. Hancock/R. Hicks)

That Senate approve, and recommend that the Board of Governors also approve, the attached updated Resolution of Non-Academic Misconduct Allegations Policy (AC1300).

CARRIED
3 abstained

b. Election to the Senate Committee on Agenda and Governance

Carrie Andersen provided Senate with an overview of the nomination and election process for filling a vacancy on the committee. A call for nominations was then made for a member of Senate to serve a three-year term.

A. Wang nominated Mark Laidlaw, who accepted the nomination. As no further nominations were received, Mark Laidlaw was declared elected by acclamation.

There being no other business, the meeting was adjourned at 6:18 p.m.

May 8, 2026 Senate Meeting				SEN-OCT 2/26-2
Name	In Attendance	Regrets		Page 20 of 21 Position
Adjin-Tetty, Elizabeth	Y		Associate Vice-President Academic Programs	By Invitation
Aggarwal, Aarav			Student Senator	Elected from the Student Societies
Alatorre, Carmen	Y		Faculty of Fine Arts	Elected by the Faculty
Andersen, Carrie	Y		University Secretary	Secretary of Senate
Bengtson, Jonathan		X	University Librarian	Ex officio
Bradley, Colin	Y		A/Dean, Faculty of Engineering and Computer Science	Ex officio
Brown, Graham	Y		Acting Dean, Peter B. Gustavson School of Business	Ex officio
Buller, Marion	Y		Chancellor	Ex officio
Campbell, Erin			Faculty of Fine Arts	Elected by the Faculty Members
Caryk, Michael	Y		Student Senator	Elected from the Student Societies
Cohen Cheetham			Student Senator	Elected from the Student Societies
Clarke, Jo-Anne	Y		Dean, Division of Continuing Studies	Ex officio
Colby, Jason		X	Faculty of Humanities	Elected by the Faculty Members
Con, Adam	Y		Faculty of Fine Arts	Elected by the Faculty Members
Constantinescu, Daniela	Y		Faculty of Engineering and Computer Science	Elected by the Faculty
Croft, Elizabeth		X	Vice-President Academic and Provost	Ex officio
Diether, Kelly	Y		Convocation Senator	Elected by the Convocation
Donovan, Kate	Y		Convocation Senator	Elected by the Convocation
Dudley, Dennine	Y		Faculty of Fine Arts	Elected by the Faculty
Dunsdon, Jim	Y		Associate Vice-President Student Affairs	By Invitation
Eagle, Chris	Y		Faculty of Science	Elected by the Faculty Members
Farnham, Martin			Faculty of Graduate Studies	Elected by the Faculty
Filipovich, Daniil	Y		Student Senator	Elected from the Student Societies
Gair, Jane			Faculty of Health	Elected by the Faculty
Goodman, Emily			Student Senator	Elected from the Student Societies
Hallgrimsdottir, Helga	Y		Deputy Provost	By invitation
Hancock, Rob	Y		Faculty of Social Sciences	Elected by the Faculty Members
Harder, Lois	Y		Dean, Faculty of Social Sciences	Ex officio
Hicks, Robin	Y		Dean, Faculty of Graduate Studies	Ex officio
Hopper, Tammy		R	Dean, Faculty of Health	Ex officio
Hopper, Tim		R	Faculty of Health	Elected by the Faculty Members
Hudson, Logan	Y		Student Senator	Elected from the Student Societies
Humphreys, Sara	Y		Faculty of Humanities	Elected by the Faculty Members
Ipiroti, Vita			Student Senator	Elected from the Student Societies
Irvine, Valerie	Y		Faculty of Education	Elected by the Faculty
Kalynchuk, Lisa		X	Vice-President Research and Innovation	Ex officio
Kehoe, Inba		X	Librarian, McPherson Library	Elected by Professional Librarians
Kennedy, Cole			Student Senator	Elected from the Student Societies
Kodar, Freya	Y		Dean, Faculty of Law	Ex officio
Kong, May			Student Senator	Elected from the Student Societies
Krueger, Charlie			Student Senator	Elected from the Student Societies
Kuklev, Artem	Y		Student Senator	Elected from the Student Societies
Laidlaw, Mark	Y		Faculty of Science	Elected by the Faculty
Lepp, Annalee	Y		Dean, Faculty of Humanities	Ex officio
Lindgren, Allana	Y		Dean, Faculty of Fine Arts	Ex officio
Loock, Peter	Y		Dean, Faculty of Science	Ex officio
Loomer, Geoff	Y		Faculty of Law	Elected by the Faculty
Macleod, Colin	Y		Faculty of Humanities	Elected by the Faculty
Maher, Evan	Y		Student Senator	Elected from the Student Societies
Mallidou, Anastasia			Faculty of Health	Elected by the Faculty Members
Marks, Lynne	Y		Faculty of Humanities	Elected by the Faculty
Martin, Travis	Y		Faculty of Science	Elected by the Faculty
McGinnis, Martha	Y		Faculty of Graduate Studies	Elected by the Faculty
McNiven, Mackenzie	Y		Student Senator	Elected from the Student Societies
Milford, Todd	Y		Acting Dean, Faculty of Education	Ex officio
Nair, Sudhir			Peter B. Gustavson School of Business	Elected by the Faculty
Newcombe, Andrew	Y		Faculty of Law	Elected by the Faculty
Nowell, April			Faculty of Social Sciences	Elected by the Faculty
Prest, Anita	Y		Faculty of Education	Elected by the Faculty
Rose-Redwood, CindyAnn	Y		Faculty of Social Sciences	Elected by the Faculty
Ryan, Maureen	Y		Faculty of Health	Elected by the Faculty Members
Saab, Ada	Y		Associate University Secretary	By Invitation
Sharpe, Deborah	Y		Student Senator	Elected from the Studies Societies
Smith, Brock	Y		Peter B. Gustavson School of Business	Elected by the Faculty
Swayne, Leigh Anne	Y		Faculty of Health	Elected by the Faculty
Taylor, Wendy	Y		Registrar	By Invitation
Thomas, Robina	Y		Acting President and Vice-Chancellor	Ex officio
Thompson, Eva			Student Senator	Elected from the Student Societies
Walshaw, Jill			Faculty of Humanities	Elected by the Faculty Members
Wang, Alivia	Y		Convocation Senator	Elected by the Convocation
Weaver, Andrew	Y		Faculty of Science	Elected by the Faculty Members
Weber, Jens	Y		Faculty of Engineering and Computer Science	Elected by the Faculty
Wyatt, Victoria	Y		Convocation Senator	Elected by the Convocation
Zhou, Lina	Y		Faculty of Engineering and Computer Science	Elected by the Faculty Members

MEMBERSHIP OF THE SENATE

Effective May 2, 2026

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Marion Buller (31/12/27)

Acting President and Vice-Chancellor:

Qwul'sih'yah'maht, Robina Thomas, Chair

Vice-President Academic and Provost: Elizabeth Croft

Vice-President Research and Innovation: Lisa Kalynchuk

Acting Dean of Peter B. Gustavson School of Business:

Graham Brown

Acting Dean of Education: Todd Milford

Acting Dean of Engineering: Colin Bradley

Dean of Continuing Studies: Jo-Anne Clarke

Dean of Fine Arts: Allana Lindgren

Dean of Graduate Studies: Robin Hicks

Dean Faculty of Health: Tammy Hopper

Dean of Humanities: Annalee Lepp (Vice-Chair)

Dean of Law: Freya Kodar

Dean of Science: Peter Look

Dean of Social Sciences: Lois Harder

University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)

BUSI: Sudhir Nair (30/6/28)

Brock Smith (30/6/27)

EDUC: Valerie Irvine (30/6/28)

Anita Prest (30/6/26)

ENGR: Daniela Constantinescu (30/6/26)

Jens Weber (30/6/28)

FINE: Carmen Alatorre (30/6/28)

Dennine Dudley (30/6/27)

GRAD: Martin Farnham (30/6/28)

Martha McGinnis (30/6/26)

HLTH: Jane Gair (30/6/28)

Leigh Anne Swayne (30/6/28)

HUMS: Lynne Marks (30/6/27)

Colin Macleod (30/6/28)

LAW: Geoff Loomer (30/6/28)

Andrew Newcombe (30/6/26)

SCIE: Mark Laidlaw (30/6/26)

Travis Martin (30/6/26)

SOSC: April Nowell (30/6/27)

CindyAnn Rose-Redwood (30/6/26)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Erin Campbell (30/6/26)

Jason Colby (30/6/27)

Adam Con (30/6/26)

Chris Eagle (30/6/26)

Rob Hancock (30/6/27)

Tim Hopper (30/6/28)

Sara Humphreys (30/6/26)

MEMBERS ELECTED BY THE FACULTY MEMBERS

(continued)

Anastasia Mallidou (30/6/26)

Maureen Ryan (30/6/27)

Jill Walshaw (30/6/28)

Andrew Weaver (30/6/27)

Lina Zhou (30/6/26)

MEMBERS ELECTED FROM THE STUDENT SOCIETIES -

Section 35 (2) (h)

Aarav Aggarwal (30/6/26)

Michael Caryk "

Cohen Cheetham "

Daniil Filipovich "

Emily Goodman "

Logan Hudson "

Vita Ipiroti "

Cole Kennedy "

May Kong "

Charlie Krueger "

Artem Kuklev "

Evan Maher "

Mackenzie McNiven "

Deborah Sharpe "

Eva Thompson "

Vacancy "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

Kelly Diether (30/6/27)

Kate Donovan (30/6/27)

Alivia Wang (30/6/27)

Victoria Wyatt (30/6/27)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Member elected by the Professional Librarians:

Inba Kehoe (30/06/27)

Continuing Sessional: Vacancy (30/06/26)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Carrie Andersen

BY INVITATION - Seated with specified speaking rights

Deputy Provost: Helga Hallgrímsdóttir

Assoc. VP Student Affairs: Jim Dunsdon

Assoc. VP Academic Programs: Elizabeth Adjin-Tetty

Registrar: Wendy Taylor

Associate University Secretary: Ada Saab

SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: 2025/2026 Annual Report

The [Terms of Reference for the Senate Committee on Academic Standards](#) define its scope and relationship with Senate and other Senate committees. Each fall term the committee submits an annual report to Senate its activities and business conducted during the preceding academic year.

The Senate Committee on Academic Standards met eight times during the 2025/2026 academic year: September 15, 2025; October 24, 2025; November 17, 2025; January 12, 2026; February 9, 2026; March 23, 2026; April 20, 2026; and May 21, 2026.

Throughout the year, the committee approved the convocation lists on behalf of Senate, reviewed and made recommendations on a range of accademic regulation and admission requirements, advanced projects within its mandate, and provided feedback on proposals and initiatives brought forward by other unis of the university.

Approval of Convocation Lists

Acting on behalf of Senate, the committee approves the granting of degrees. At its October 2025 and May 2026 meetings, the committee approved the Fall 2025 and Spring 2026 convocation lists. The committee also approved credit-bearing micro-certificate recipients for both convocation cycles. In addition the committee considered requests for three posthumous degrees at its September 2025 and May 2026 meetings.

Recommendations to Senate

Revisions to the Academic Integrity Policy

Throughout the year, the committee reviewed and revised the Policy on Academic Integrity. Following approval by the committee in March 2026, the proposal was forwarded to Senate for consideration at its April 2026 meeting. After discussion, Senate referred the proposal back to the committee for further review.

At its April 2026 meeting, the committee considered Senate's feedback, approved additional revisions, and subsequently recommended the revised policy to Senate. Senate approved the revised policy at its May 2026 meeting.



Review of the Undergraduate Academic Concessions Regulation

At its September 2025 meeting, the committee reviewed proposed revisions to the Undergraduate Academic Concessions Regulation in preparation for consultation with Senate. Senate provided feedback on the revisions at its October 3, 2025 meeting.

The committee considered Senate's feedback and approved the proposed revisions at its October 2025 meeting. The proposal was subsequently recommended to and approved by Senate on May 8, 2026.

Proposed Updates to English Language Proficiency Requirement (Undergraduate Calendar)

At its September 2025 meeting, the committee reviewed and approved proposed updates to the Undergraduate Academic Calendar regarding the English Language Proficiency Requirement. The proposal was recommended to Senate and approved at its October 3, 2025 meeting.

Engineering and Computer Science Launchpad Admission Requirements

At its October 2025 meeting, the committee reviewed and approved the proposal from the Faculty of Engineering and Computer Science on the admission requirements for the new Engineering and Computer Science Launchpad program. The proposal was recommended to Senate and approved at its November 7, 2025 meeting.

Changes to Admission Requirements for the Bachelor of Nursing

At its February 2026 meeting, the committee reviewed and approved the proposal on changes to the admission requirement for the Bachelor of Nursing program. The proposal was recommended to Senate and approved at its March 6, 2026 meeting.

Revisions to the Non-Thesis Option in the MA stream for Holocaust Studies

At its February 2026 meeting, the committee reviewed and approved proposed revisions to the Non-Thesis Option in the Master of Arts Stream in Holocaust Studies. The proposal was recommended to Senate and approved at its March 6, 2026 meeting.

Changes to the Admission Requirements for the TESOL Professional Specialization Certificate

At its February 2026 meeting, the committee reviewed and approved the proposed revisions to the admission requirement for the TESOL Professional Specialization Certificate. The proposal was recommended to Senate and approved at its March 6, 2026 meeting.

Updates to Special Access for First Nations, Métis and Inuit Applicants Section (Undergraduate Calendar)

At its February 2026 meeting, the committee reviewed and approved proposed updates to the Undergraduate Academic Calendar on Special Access for First Nations, Métis and Inuit applicants. The proposal was recommended to Senate and approved at its March 6, 2026 meeting.

Core Writing & Research Requirement

At its January 2026 meeting, the committee provided feedback to the Academic Writing Requirement Working Group on a proposed Core Writing & Research Requirement.

At its March 2026 meeting, the committee reviewed and approved a revised proposal and recommended it to Senate for approval at its April 10, 2026 meeting.

Following discussion at Senate, the proposal was tabled for further consideration. The committee received an update on Senate's discussion at its April 2026 meeting.

Changes to the Admission Requirements for the Master of Nursing

At its April 2026 meeting, the committee reviewed and approved proposed changes to the admission requirements for the Master of Nursing program. The proposal was recommended to Senate and approved at its May 8, 2026 meeting.

Changes to the Admission Requirements for the Master of Science in Clinical Psychology

At its April 2026 meeting, the committee reviewed and approved proposed changes to the admission requirements for the Master of Science in Clinical Psychology. The proposal was recommended to Senate and approved at its May 8, 2026 meeting.

Revisions to the Graduation Dean's list Calendar Entry

At its April 2026 meeting, the committee reviewed and approved the proposed revisions to the Undergraduate Academic Calendar entry concerning the Graduation Dean's list. The proposal was recommended to Senate and approved at its May 8, 2026 meeting.

Revisions to Graduation Standing in the Faculty of Science

At its April 2026 meeting, the committee reviewed and approved the proposed revisions to the Undergraduate Academic Calendar entry on graduation standing in the Faculty of Science. The proposal was recommended to Senate and approved at its May 8, 2026 meeting.

Removal of C+ requirement in the Political Science Honours program

At its May 2026 meeting, the committee reviewed and approved a proposal to remove the C+ requirement in the Political Science Honours program. The proposal will be presented to Senate for approval at its October 2, 2026 meeting.

Revisions to Graduation Standing in the Faculty of Social Sciences

At its May 2026 meeting, the committee reviewed and approved the proposed revisions to the Undergraduate Academic Calendar entry on graduation Standing in the Faculty of Social Sciences. The proposal will be presented to Senate for approval at its October 2, 2026 meeting.

Provided Feedback from Other Areas:

At its October 2025 meeting, representatives from the Equity and Human Rights Office presented a training session on Equity, Diversity and Inclusion.

At its January 2026 meeting, the Acting Director of Indigenous University Initiatives and the Policy Implementation Manager presented the Indigenous Citizenship Declaration Policy.

Continuing Projects During 2025/2026

Annual Review of Grading Practices

As part of its ongoing oversight of academic standards, the committee reviewed the 2024/2025 Grading Report at its November 2025 meeting. The annual review supports the committee's responsibility to monitor grading trends and their implications for academic standards across the institution.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood, (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
Dennine Dudley, Faculty of Fine Arts
Rob Hancock, Faculty of Social Sciences
Ben Knight, Student Senator
Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
Ama Ouchen, GSS representative
Karima Ramji, Executive Director, Coop and Career Services
Irina Paci, Faculty of Science
Ben Pin-Yun Wang, Faculty of Humanities
Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary

2025/2026 Senate Committee on Academic Standards

Danu Stinson (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Michael Caryk, UVSS representative
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Dennine Dudley, Faculty of Fine Arts
Chloë Farr, GSS representative
Andrea Giles, Executive Director, Coop and Career Services
Emily Goodman, Student Senator
Rob Hancock, Faculty of Social Sciences
Charlie Krueger, Student Senator
Cedric Littlewood, Faculty of Graduate Studies/VPAC designate
David Medler, Associate Dean Advising (Faculties of SCIE, SOSC and HUMS)
Andrew Newcombe, Faculty of Law
Sorin Rizeanu, Peter B. Gustavson School of Business
Irina Paci, Faculty of Science
Tim Pelton, Faculty of Education
Ben Pin-Yun Wang, Faculty of Humanities
Crystal Seibold, President's nominee
Yang Shi, Faculty of Engineering and Computer Science

Wendy Taylor, Registrar
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary

SENATE



SENATE COMMITTEE ON CONTINUING STUDIES

To: Senate
From: Senate Committee on Continuing Studies
Date: August 15, 2026
Subject: 2025/2026 Annual Report

The Terms of Reference for the Senate Committee on Continuing Studies define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Continuing Studies met three times during the academic year: **October 15, 2025, November 18, 2025 and March 3, 2026**. All meetings were held in person with the option to attend virtually. The committee reviewed three existing academic programs, and two new academic programs:

- Review new Certificate in Gerontology and Certificate in Trade and Construction Management
- Review existing programming: Restoration of Natural Systems Certificate and Diploma and Certificate and Diploma in Business Administration
- Discontinued the Certificate in General Studies Programming

Bullets of Major Issues:

- **New non-credit Certificate in Gerontology (October 15, 2025)**

The committee approved a new non-credit Certificate in Gerontology and moved it forward to the Senate Committee on Planning for approval.

The Certificate in Gerontology is an entry-level credential providing s a foundational understanding of aging and the aging process. Graduates will be equipped with the knowledge, practical skills, and person-centred approaches needed to support the physical, mental, emotional, and social well-being of older adults in a variety of settings. The program emphasizes effective communication, professionalism, ethical practice, and adaptability, preparing learners to meet the diverse needs of an aging population.

- **Review of the Restoration of Natural Systems Certificate and Diploma (November 18, 2025)**

Following a review of materials provided and discussion, the committee agreed to approve the continuation of this program for another five (5) years.

The Restoration of Natural Systems program is an interdisciplinary, non-credit program that provides foundational knowledge and practical skills in ecological restoration. Combining



biophysical science with community-engaged restoration practices, the program prepares learners to assess sites, develop restoration plans, and implement effective solutions to environmental challenges.

- **New non-Credit Certificate in Trade and Construction Management (November 18, 2025)**

The committee approved the new non-credit Certificate in Trade and Construction Management and moved to forward it to the Senate Committee on Planning for approval.

This new non-credit certificate was designed to equip mid-career tradespeople, and managers transitioning from other sectors with applied competencies needed for supervisory and management roles in the construction and trade industries. The program offers flexible learning opportunities for individuals balancing employment and education while developing industry-relevant competencies in leadership, project planning, budgeting, procurement, safety compliance, quality assurance, and construction technologies. Graduates will be prepared to effectively manage projects, lead teams, mitigate risks, and support safe, efficient, and sustainable operations.

- **Review of the non-credit Certificate and Diploma in Business Administration (March 11, 2026)**

Following a review of program materials and discussion it was agreed to approve the continuation of the certificate and diploma programs for another five (5) years.

The non-credit Certificate and Diploma in Business Administration provide a comprehensive foundation in business, management and leadership, while offering opportunities for specialization in key areas. Through applied learning focused on contemporary business practices, emerging technologies, and practical skills, the programs prepare learners to address workplace challenges and meet evolving employer needs.

- **Review of the Certificate in General Studies (March 11, 2026)**

After reviewing the materials, the committee recommended cancelling this certificate and forwarding to Senate Committee on Planning for discontinuance.

The non-credit Certificate in General Studies was originally designed to give learners flexibility to design their own certificate by selecting from a wide range of courses. Due to limited learner demand since its launch in 2016 and the emergence of more targeted micro-credentials, this certificate no longer meets its original purpose and is no longer considered relevant.

Respectfully submitted,

2026-2027 Senate Committee on Continuing Studies

Jo-Anne Clarke (Chair), Division of Continuing Studies

Elizabeth Adjin-Tettey, AVP Academic Programs and Chair, Senate Committee on Planning

Jonas Bambi Yona, Faculty of Health

Kate Donovan, Convocation Senator

Valerie Irvine, Faculty of Education



Helen Kurki, Faculty of Social Sciences
Bernardo Leite, Graduate Studies Representative
Colin Macleod, Faculty of Humanities
Brock Smith, Gustavson School of Business
Natasha Thambirajah, Alumni Association Representative
Lily Yeo, Student Senator
Kirsten Kopp (Secretary), Division of Continuing Studies

2025-2026 Senate Committee on Continuing Studies

Jo-Anne Clarke (Chair), Division of Continuing Studies
Elizabeth Adjin-Tettey, AVP Academic Programs and Chair, Senate Committee on Planning
Aarav Aggarwal, Student Senator
Jonas Bambi Yona, Faculty of Health
Kate Donovan, Convocation Senator
Christopher Eagle, Faculty of Science
Valerie Irvine, Faculty of Education
Helen Kurki, Faculty of Social Sciences
Alexis Luko, Faculty of Fine Arts
Colin Macleod, Faculty of Humanities
Sarah Roberts, Graduate Studies Representative
Brock Smith, Gustavson School of Business
Natasha Thambirajah, Alumni Association Representative
Jens Weber, Faculty of Engineering & Computer Science
Kirsten Kopp (Secretary), Division of Continuing Studies



SENATE



SENATE COMMITTEE ON CURRICULUM

To: Senate
From: Senate Committee on Curriculum
Date: August 16, 2026
Subject: 2025/2026 Annual Report

The [Terms of Reference for the Senate Committee on Curriculum](#) define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Curriculum (SCC) met three times in 2025-2026:

Cycle 3 - August 15, 2025

Cycle 1 – December 12, 2025

Cycle 2 – March 13, 2026

Throughout 2025-2026, the committee undertook the following work:

Review and approval of curriculum change submissions:

The Committee approved, and recommended that Senate approve, 998 submissions over the three Cycles (417 in Cycle 1, 574 in Cycle 2, 7 in Cycle 3).

Review of Policy AC1120 – Calendar Submissions:

Throughout 2025-2026, the Committee continued its review of Policy AC1120 (Calendar Submissions), which came forward for its mandated review. Discussions focused on clarifying roles and responsibilities within the curriculum approval process, updating terminology and timelines, and identifying opportunities to improve efficiency in curriculum development and approval workflows. Members also examined policy provisions related to course sunseting, consultation requirements, special topics courses, and joint undergraduate-graduate courses. Feedback from the Committee informed ongoing revisions to the policy, with additional consultation planned for the Fall 2026 term.

Curriculum process improvement and consultation:

The Committee devoted considerable attention to curriculum workflow and consultation practices during the year. Members discussed barriers and bottlenecks related to the Kuali curriculum management system as well as overall curriculum processes and timelines and approaches to improving the efficiency and transparency of curriculum review processes. In response to these

discussions, the Committee approved the establishment of an annual fall meeting involving the SCC Chair, Secretary, and Faculty Curriculum Committee Chairs to discuss curriculum processes, challenges, and opportunities for improvement outside of the three annual curriculum cycle meetings.

The Committee also reviewed consultation requirements for curriculum proposals, including consultation between academic units, consultation related to tuition fee implications of new programs and courses, and emerging questions regarding the addition or removal of courses from program elective lists. These discussions reinforced the importance of early engagement among affected units and administrative offices in the curriculum development process.

Projects and discussion topics:

Joint undergraduate-graduate courses remained a significant topic of discussion during 2025-2026. Members considered the appropriate use of supplemental “Also” notes, mutually exclusive credit restrictions, and the degree to which existing policy language reflects current instructional practices. The Committee noted that upcoming revisions to Policy AC1120 should provide greater clarity and ensure appropriate distinctions between joint undergraduate-graduate courses and cross-listed courses at the same level.

Additional discussions focused on aspects of curriculum maintenance and calendar standards, such as: the development of enhanced sunset lists and identification of courses that have never been offered, the removal of prerequisites referencing courses retired for extended periods, distinctions between course descriptions and supplemental notes, and consistency in calendar standards and terminology. The Committee also discussed opportunities to strengthen training and support resources for faculty members involved in curriculum development and review.

Respectfully submitted,

2026/2027 Senate Committee on Curriculum

Dennine Dudley, (Chair), Faculty of Fine Arts

Celina Berg, Faculty of Engineering and Computer Science

Patricia Cochran, Faculty of Law

Vivien Corwin, Peter B. Gustavson School of Business

Chris Eagle, Faculty of Science

Leslee Francis-Pelton, Faculty of Education

Elisabeth Gugl, Faculty of Social Sciences

Catherine Harding, Faculty of Fine Arts

Cedric Littlewood, Senate Committee on Academic Standards

Asia Longphee, Manager, Curriculum and Calendar

Maureen Ryan, Faculty of Health

Ada Saab, Associate University Secretary

Leo Spalteholz, Co-op Education and Career Services

Lisa Surridge, Faculty of Humanities

Wendy Taylor, Registrar

Ashley de Moscoso (Secretary), Associate Registrar

Ashley Badham (Recording Secretary), Curriculum and Calendar

2025/2026 Senate Committee on Curriculum

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Leslee Francis-Pelton, Faculty of Education

Andrea Giles, Co-op Education and Career Services

Catherine Harding, Faculty of Fine Arts

LillAnne Jackson, Faculty of Engineering and Computer Science

Charlie Krueger, Student Senator

Cedric Littlewood, Faculty of Graduate Studies

Asia Longphee, Manager, Curriculum and Calendar

Reuben Rose-Redwood, Faculty of Social Sciences

Maureen Ryan, Faculty of Health

Ada Saab, Associate University Secretary

Danu Stinson, Chair, Senate Committee on Academic Standards

Lisa Surridge, Faculty of Humanities

Wendy Taylor, Registrar

Ashley de Moscoso (Secretary), Associate Registrar

Ashley Badham (Recording Secretary), Office of the Registrar and Enrolment Management



Office of the Vice-President Academic and Provost
Michael Williams Building PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-7013 | F 250-721-7216 | provasst@uvic.ca | www.uvic.ca/vpacademic

Date: September 9th, 2026

To: Senate

From: Dr. Helga Hallgrímsdóttir, Acting Vice-President Academic and Provost

RE: **2025/26 Report on the Status of External Reviews of Academic Units**

Under policy AC1145, the Provost reports annually to the Senate Committee on Planning, Senate, and the Board of Governors on the status of external reviews of academic units.

UVic's external review process assists academic units in evaluating the quality of their programs and provides for internal and external accountability of academic programs. The University continues to implement the recommendations from the fall 2018 Quality Assurance Process Audit (QAPA) conducted by the Degree Quality Assessment Board (DQAB). The assessors' report including recommendations is available [here](#).

Scheduling of Reviews

The following is a summary of academic units that underwent external reviews both virtually and in-person during the 2025/26 academic year, and academic units up for review in 2026/27. Executive summaries of the assessors' reports may be found on the Quality Assurance website: <https://www.uvic.ca/vpacademic/program-planning/program-reviews/index.php>

Given the success and environmental benefits of virtual external reviews, the majority of reviews conducted in 2025/26 were held virtually by default. Exceptions were made for academic programs with physical spaces integral to their discipline—such as laboratories, studios, research facilities, or those with cultural or territorial significance. The flexibility to conduct virtual reviews was enabled by the amendments to the AC1145 policy and its associated procedures in October 2020. It is anticipated that the same approach will continue for the 2026/27 review cycle.

Reviews Scheduled/Conducted in 2025/26	Schedule of Reviews to Initiate in 2026/27
Department of English	Co-Operative Education and Career Services
English Language Centre Program	Department of Anthropology
School of Social Work	School of Indigenous Governance
School of Child and Youth Care	Department of Computer Science





Office of the Vice-President Academic and Provost
Michael Williams Building PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-7013 | F 250-721-7216 | provasst@uvic.ca | www.uvic.ca/vpacademic

Department of Civil Engineering	School of Exercise Science, Physical and Health Education
Department of Writing	Department of Mathematics and Statistics
Department of Sociology	Department of Chemistry
Department of Economics	



2025/26 FINANCIAL REPORT



University
of Victoria

MARCH 31, 2026



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We acknowledge and respect the Ləkʷəŋən (Songhees and Xʷsepsəm/
E̓squmalt) Peoples on whose territory the university stands, and the
Ləkʷəŋən and W̱SÁNEĆ Peoples whose historical relationships with the
land continue to this day.



Message from the President

At the heart of our strategic plan, [Distinctly UVic](#), we are committed to building a future grounded in purpose, partnership, and responsibility. This commitment is supported by a coordinated set of institutional plans that shape our priorities and guide our decisions, including [Xʷkʷənənɪstəl | W̱ZENENISTEL | Helping to move each other forward, UVic's Indigenous Plan 2023](#), [Aspiration 2030: UVic Research and Creative Works Strategy](#), UVic's [Equity Action Plan](#), and the [Climate & Sustainability Action Plan 2030](#), amongst others. These plans help anchor our work and call on all of us to embrace change, work to-

gether, and respond with care and courage to the pressing challenges of our time.

We place great focus on student health, wellness, and accessibility. Since the launch of [UVic's Accessibility Plan](#) in 2023, we have been working to address barriers and create a more inclusive learning environment with improved accommodations and enhanced accessibility of our physical and digital spaces.

UVic's Strategic Plan holds us accountable to ʔetalnəwəl | ÁTOL,NEUEL: to respect the rights of one another, to live in right relationship with all things, and to uphold the rights and inherent dignity of Indigenous Peoples. The University of Victoria continues to be recognized as a national leader in Indigenization and reconciliation. This year we opened the Indigenous Laws wing, home to the Faculty of Law's groundbreaking JD/JID program—the first of its kind in Canada to combine Indigenous and non-Indigenous legal education. We also appointed three new Associate Deans Indigenous in the faculties of Law, Fine Arts, and the Gustavson School of Business to offer visionary leadership and embed Indigenous perspectives, knowledge systems, and governance practices across faculty structures, curriculum, research, and decision-making.

Sustainability remains a foundational priority for the university. We are advancing climate action through investments in low carbon infrastructure, including electrification of our District Energy Plant that will significantly cut campus greenhouse gas emissions, and through initiatives like the UVic Climate Connector, a new campus-wide initiative designed to accelerate climate action by strengthening collaboration between UVic climate and sustainability researchers and connecting them with groups addressing climate challenges in Victoria, British Columbia, and beyond.

Maintaining this important work within the financial constraints of our time might be challenging, but the teachings of Leʔt šxʷ helə ʔə cə makʷ sčəʔi səʔ | S,HOL ET̓ MEQ EN ENÁ SE SĆA be prepared for the work to come, reminds us that the work we do today will shape and be carried forward by all of those who come after us, and the strong relationships and processes we build will sustain ongoing resilient work. I raise my hands to each of you in gratitude for your dedication, care, and ongoing contributions to our campus community.

Huy tseep q'u Siem,

Qwul'sih'yah'maht

Dr. Robina Thomas

Acting President and Vice Chancellor



Message from the Vice-President, Finance and Operations

I am pleased to share the University of Victoria's Annual Financial Report for the 2025/26 fiscal year. Like post-secondary institutions across Canada, UVic continues to operate in an environment of financial pressure and uncertainty shaped by broader national and global influences that affect our enrolment and budget outlook. While many peer universities, including several in British Columbia, experienced significant budget reductions over the last year, UVic's early response to changes in the international marketplace provided for a balanced budget in 2025/26.

We successfully met our enrolment targets and remain focused on stabilizing international enrolment and advancing other revenue generating initiatives. As a result, UVic remains financially stable, generating consistent consolidated operating surpluses as required under legislation and maintaining strong liquidity to support operations.

Domestic undergraduate enrolment has rebounded following a dip in 2022/23 and is now at its highest level in UVic's history. This recovery reflects targeted investments in entrance scholarships, earlier admission timelines, and coordinated recruitment efforts led by faculties and the Division of Student Affairs. Graduate enrolment also remains strong, supported by UVic's research profile and the strength and reputation of our faculty and graduate programs.

International student recruitment and retention continue to present our greatest financial challenge. Changes to federal immigration policies and processes, intensifying global competition, and ongoing geopolitical uncertainty has significantly complicated international student recruitment across Canada. Further complicating this challenge, the number of international students graduating has exceeded new recruitment, and enrolment declines in a single year have budgetary impacts that extend over the four to five years typically required to complete a degree. International undergraduate tuition plays a critical role in university revenues because they are not subsidized by the provincial government.

Declines in international undergraduate enrolment have had a disproportionate effect on tuition revenue and, in turn, our operating budget. In response, UVic continues to prioritize enrolment and revenue diversification initiatives, with a focus on international undergraduate recruitment, transnational education, professional and continuing programs, micro credentials, and improved student success and retention.

Throughout the year, our decisions prioritized financial sustainability while continuing to invest in our core mission: delivering high-quality education, advancing impactful research, and supporting student success. Despite ongoing challenges, the financial indicators presented in this report demonstrate a generally stable financial position. As a result, we have a balanced budget for 2026/2027. UVic's resilience is a direct result of the commitment and collaboration of units across campus, and we are deeply grateful to our academic and administrative leaders, and to the faculty, staff, and students whose adaptability, innovation, and dedication continue to sustain the university as we navigate this period of fiscal pressure.

Kristi Simpson
Vice-President Finance and Operations



Fast Facts

22,000+
students

162,500+
alumni

6,000+
employees,
including

700+
patents

169
start-up
companies

900+
full time faculty

1,145+
invention disclosures

#1 in Canada for promoting
Indigenous visibility
Source: 2025 Times Higher Education Impact Ranking

\$843.9 million
total revenues

#1 in Canada for international
research collaboration
Source: Leiden, 2025

\$2.4 billion
total assets

#1 in Canada for
oceanography
Source: 2025 Shanghai Global Ranking of Academic Subjects

\$582.8 million
endowment market value

Draft Annual Financial Report (unaudited)



About the University of Victoria

Located on Ləkʷəŋən (Songhees and Xwsepsəm/Esquimalt) territory in the city of Victoria, British Columbia, the University of Victoria (the university, UVic) is one of Canada's leading research-intensive universities. UVic's student enrollment is over 22,000 (graduate and undergraduate) and the university employs more than 6,000 people, including 900 full-time faculty. At UVic, we offer more than 280 undergraduate and graduate programs as well as a wide range of degrees, diplomas and campus services. UVic operates under the authority of the University Act of British Columbia and in accordance with the mandate provided by the Ministry of Post-Secondary Education and Future Skills (the Province, Ministry). UVic's finances and administration are overseen by a Board of Governors and the university's academics are governed by the Senate.

The university annually develops a Planning and Budget Framework (P&BF), which is informed by UVic's institutional plans. The P&BF and associated financial models are developed within the context of a three-year planning cycle, which provides a more realistic time frame for the development of university initiatives and allows for greater flexibility than permitted within an annual process.

Financial Reporting Environment

UVic is part of the Government Reporting Entity (GRE) of the Province of B.C. and, as such, is required to present its financial statements in accordance with Section 23.1 of the *Budget Transparency and Accountability Act* supplemented by directives set out by the Province. The attached financial statements present the financial results of the university for the year ended March 31, 2026, in accordance with Public Sector Accounting Standards (PSAS). These statements are the consolidation of all university operations, including the results of general operations, ancillary operations, capital projects, endowment returns and spending, research grants and expenditures, etc. As required by PSAS, they also include the financial results of each of the university's 12 external entities as well as the staff pension plan. While these entities are required to be included in the financial statements, their assets are restricted for specific purposes (e.g., pension) and therefore are not available to support general operations of the university.

The Province has directed that Public Sector Accounting Standards be adopted without the PS4200 not-for-profit elections and that all restricted contributions received for acquiring tangible capital assets be deferred as Deferred Capital Contributions and recognized in revenue at the same rate that the amortization of the related tangible capital asset is recorded. More information on accounting policies is described in note 2 of the financial statements.

Operating Environment

The environment and financial outlook for post-secondary education in Canada continues to be constrained due to enrolments and funding models. Across Canada, most institutions have seen a decline in undergraduate international student registrants and have experienced an associated loss of revenue resulting in budget pressures across the country.

UVic's revenue primarily comes from two sources: domestic and international tuition and an operating grant from the Province of British Columbia. The provincial operating grant supports credit courses for eligible students, based on targets set by the Ministry for full-time domestic undergraduates, graduates, and co-op students. Overall operating revenue grew as funding from the provincial government increased due to funding for collectively bargained salary and benefits increases and funded enrolment for Health Information Sciences and technology expansion in software engineering and computer science programs.

At UVic, we achieved our 2025/26 enrolment targets set with the Board of Governors in March 2025 and continue to focus on stabilizing international enrolment, and our domestic enrolment has recovered and is at its highest level to date. This recovery is a result of investments in entrance scholarships, making earlier admission offers, and significant recruitment efforts within the faculties and in the Division of Student Affairs. Graduate enrolment was in line with previous years, thanks in part to our research reputation and the quality of our faculty and graduate programs. The Province limits annual tuition increases for domestic students to 2%, which is lower than our annual inflation costs estimated at over 5% over the last 3 years.

Unlike domestic tuition rates that are set by the Province, international tuition rates are shaped by the global market. To provide students with transparency with respect to the full cost of their degree program, UVic approves international undergraduate tuition fees early in the recruitment cycle (June of the previous year). International undergraduate tuition fees year over year are also capped at inflationary rates no greater than 4%. This provides cost certainty to students over the course of their degree.

The challenge for UVic, as with other institutions in Canada, is the recruitment and retention of international students, who have a greater impact on revenue as their education is not subsidized by the provincial government. Similar to 2024/25, given the continuing uncertain external environment we set realistic enrolment and corresponding budget targets for 2025/26. Significant recruitment work continued, with a focus on

stabilizing undergraduate international student enrolment to meet these targets, which we achieved. We will continue to carefully monitor student enrolment levels into the future so we can respond to enrolment changes and minimize institutional impacts.

Additional revenue sources are restricted for specific purpose, such as research and capital as outlined in note 12 - Deferred Contribution. Donor and corporate contributions support scholarships, bursaries, and specific projects, with such funds restricted to the purposes defined by the donor. Research funding varies year to year depending on sponsor priorities and the success of UVic's proposals.

UVic is required to run an annual surplus. It has two components: the unrestricted surplus or deficit from operations (teaching, research, and community engagement), and restricted surplus from net endowment contributions. The university's endowment fund allows for perpetual investment, with a portion of annual income made available for spending while the rest is reinvested for long-term growth. Part of the unrestricted surplus can, and is, invested in capital assets, but UVic does not have the financial capacity to solely fund major capital projects due to the high costs of maintaining and building the physical infrastructure. Instead, it relies on a mix of funding sources, including provincial and federal governments and private donors. The Ministry also provides an annual grant to support deferred maintenance, supplemented by UVic's own contributions. While this funding is critical and is utilized to address some deferred maintenance, UVic's physical infrastructure continues to require renewal and enhancement. To address program requirements, two significant capital projects were underway this year- the Centre for Indigenous Laws was opened in September of 2025 and the first of two buildings that make up the Engineering and Computer Science expansion is expected to open in September of 2026. Both projects provide key space to support teaching and research capacity. Future capital priorities have been identified in the 5-Year Capital Plan and include addressing deferred maintenance, increasing student housing, enhancing or repurposing current spaces, and increasing academic and research space for those areas with the greatest pressures.

UVic operates in an increasingly more complex environment with many factors that are outside of the university's control. The university uses an Enterprise Risk Management approach and develops risk mitigation strategies to reduce the impact where possible. More information on the major risks that can affect the university from a financial perspective are outlined in [UVic's Planning and Budget Framework](#).

Highlights of Financial Health

At the end of fiscal 2025/26, UVic's:

- Annual Surplus from operations increased \$1.0 million to \$17.4 million (2% of revenue)
- Consolidated revenue increased by \$35.5 million to reach \$843.9 million
- Consolidated expenses increased by \$34.5 million to reach \$826.0 million
- Consolidated assets increased \$150 million to reach \$2.4 billion
- The endowment returned 4.3% for the year ending at \$582.8 million

CAUBO Financial Health Indicators

The University of Victoria's financial sustainability can be assessed using the Canadian Association of University Business Officers' (CAUBO) four indicators of financial health:

- Net Income/Loss Ratio
- Primary Reserve Ratio
- Interest Burden Ratio
- Viability Ratio

These indicators are metrics to be used for assessing UVic's resilience and ability to withstand financial challenges based on guidance from CAUBO. CAUBO provided direction on which indicator should be used nationally; however, CAUBO members follow a variety of accounting standards by province. Changes in accounting standards at the institutional, provincial, or national level may lead to year over year fluctuations in financial ratios. The indicators serve as an important starting point for analysis.

Ratios have been prepared on an all-funds basis meaning that they are based on universities' total financial results rather than focusing solely on the operating fund. As a result, the financial picture presented may differ from information within our internal financial statements. Overall indicators suggest strong liquidity and low debt risk, but limited operating margin reduces financial flexibility.

UVic's Net Income/Loss ratio is 0.8% (2025 – 1.4%). The Net Income/Loss ratio measures the percentage of an institution's revenues that contribute to its net assets. The objective of the ratio is to track trends in an institution's net earnings. CAUBO guidance suggests a ratio above 1.5% indicates a favorable level of surplus capable of reinvestment in institutional initiatives. The lower ratio in the current year is primarily attributable to the

deferral of revenue for capital, as permitted by the Province, to better align with the related amortization expense.

UVic's Primary Reserve Ratio is 58.62 (2025 – 54.47). The Primary Reserve Ratio provides an indication of how long an institution could continue to operate using only its resources that can be expended without restrictions. The ratio compares expendable net assets to total unrestricted expenses and helps to answer whether the university's resources are sufficient and flexible enough to support its mission. CAUBO guidance suggests a ratio of 40 implies that the institution could cover approximately five months of expenses.

UVic's Interest Burden Ratio is 0.7% (2025 – 0.7%). The Interest Burden Ratio compares the level of current debt service with the institution's total expenses. It is an indicator of the institution's dependence on borrowed funds as a source of financing its mission. CAUBO guidance suggest a ratio below 2% indicates a low reliance on debt.

UVic's Viability Ratio is 1.08 (2025 – 0.95). The Viability Ratio measures the availability of expendable net assets to cover debt if the institution needed to settle its obligations immediately. It helps to answer whether resources, including debt, are being managed strategically to advance the university's mission. CAUBO guidance suggests a viability ratio above .6 indicates a favourable ability to respond to adverse conditions.

Overall, the financial health indicators reflect a generally stable and slightly improving picture of UVic's financial position. The Net Income/Loss Ratio remains below the recommended benchmark, indicating limited surplus available for reinvestment, and a constrained capacity to internally fund strategic initiatives or absorb financial shocks without external funding or cost containment.

The Interest Burden Ratio indicates that UVic is managing its debt obligations prudently. Significant investment in capital infrastructure, including major academic projects such as the Centre for Indigenous Laws and the Engineering Expansion were made. These investments are largely supported by external funding, which mitigates borrowing risk but increases deferred contributions and long-term obligations. The university is therefore balancing near-term financial stability with long-term infrastructure renewal and growth.

The increase in the Primary Reserve Ratio suggests an improved capacity to cover expenses using unrestricted, expendable resources. Similarly, the improvement in the Viability Ratio indicates a stronger ability to cover outstanding debt with available resources, suggesting that UVic's financial position remains resilient despite modest pressures.

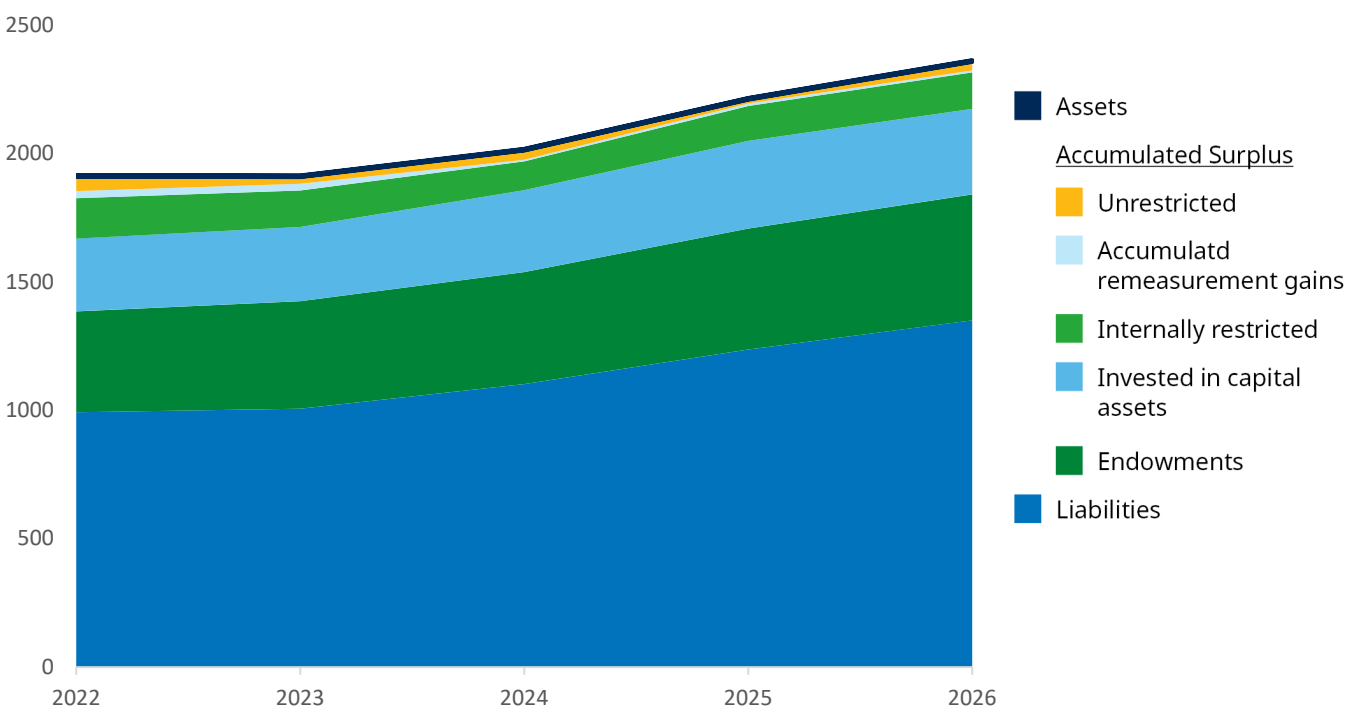
Financial Information

Consolidated Statement of Financial Position

The university's consolidated statement of financial position shows UVic's ability to cover existing liabilities and endowments as well as finance future operations by comparing financial assets to liabilities through the net financial asset (debt) indicator. It also considers the university's non-financial assets to determine UVic's overall financial position.

Consolidated Financial Position

in thousands of dollars



Consolidated Assets

<i>In thousands of dollars</i>	2026	2025	Variance \$	Variance %
Financial Assets				
Cash and cash equivalents	247,747	213,714	34,033	15.9%
Accounts Receivable	15,635	18,770	(3,135)	-16.7%
Due from governments	38,069	27,707	10,362	37.4%
Inventories for resale	1,344	1,399	(55)	-3.9%
Portfolio investments	247,977	250,241	(2,264)	-0.9%
Loans receivable	40,349	33,780	6,569	19.4%
Employee future benefits	52,460	44,641	7,819	17.5%
Investments in government business enterprises	6,188	4,907	1,281	26.1%
Non-Financial Assets				
Tangible capital assets	1,183,944	1,113,222	70,722	6.4%
Restricted endowment investments	489,871	470,829	19,042	4.0%
Inventories held for use	2,464	2,560	(96)	-3.8%
Prepaid expenses	32,730	30,358	2,372	7.8%
Total Consolidated Assets	2,358,778	2,212,128	146,650	6.6%

UVic's assets consist of financial assets, which are available to discharge existing liabilities or finance future operations, and non-financial assets, such as land and buildings.

UVic's consolidated assets total \$2.4 billion as outlined in the table above. UVic's consolidated assets grew primarily because of growth in tangible capital assets from investments in new buildings and infrastructure renewal, an increase in cash and cash equivalents that include Yield investments in the university's working capital fund.

Cash and cash equivalents increased as the university benefited from higher returns on short-term investments. The increase in due from governments reflects timing differences and year end funding. Portfolio investments include the university's working capital, investments underlying endowment expendable funds, investments related to sinking funds held for provincial debt, and supplemental pension obligations. The small decrease in portfolio investments is the net result of positive Yield investments in the university's working capital fund, offset by the lower returns of the expendable portion of UVic Foundation's endowment investments.

Employee future benefits represent a future asset for the Staff Pension Plan and liabilities for supplemental pension obligations, vested sick leave entitlements, and group life insurance plans. Investments in government business enterprises represent the equity held in controlled business operations of Heritage Realty Properties Ltd., the Vancouver Island Technology Park (VITP) Trust, and GSB Executive Education Inc.

Tangible capital assets include land, buildings, site improvements, library holdings, computers, equipment, and furnishings but excludes \$12.5 million of artwork and collections, as these are expensed under PSAS accounting. The net increase in tangible capital assets is largely due to the capital asset addition of Engineering Expansion and the Centre for Indigenous Laws.

Liabilities

<i>In thousands of dollars</i>	2026	2025	Variance \$	Variance %
Accounts payable and accrued liabilities	74,300	63,167	11,133	17.6%
Derivatives	62	157	(95)	-60.5%
Due to governments	9,235	8,940	295	3.3%
Deferred revenue	23,782	26,366	(2,584)	-9.8%
Deferred contributions	366,847	342,379	24,468	7.1%
Deferred capital contributions	688,986	611,958	77,028	12.6%
Debt	124,566	125,441	(875)	-0.7%
Asset retirement obligation	62,069	58,009	4,060	7.0%
Total Liabilities	1,349,847	1,236,417	113,430	9.2%

UVic's liabilities include deferred contributions, which are externally restricted revenue that is not recognized until related expenses are incurred (e.g., research grants) and deferred capital contributions, which are externally restricted contributions for investment in capital assets amortized over the life of the related tangible capital assets. UVic's liabilities total \$1.3 billion as outlined in the table above.

Deferred contributions increased in fiscal year 2026, driven primarily by growth in research funding and capital contributions, partially offset by a decline in specific purpose funds (including endowments), as outlined in Note 12. Research deferred contributions rose to \$150.3 million from \$142.3 million in the prior year, while deferred capital contributions increased significantly to \$33.8 million from \$11.9 million, reflecting higher capital funding received during the year, net of amortization. Deferred contributions for

specific purposes (including endowments) decreased to \$182.7 million from \$188.2 million in 2025.

Debt decreased due to regular debt repayments. Asset retirement obligations related to buildings containing asbestos and other hazardous materials increased due to inflation and the revaluation of these obligations as of March 31, 2026.

Net debt (financial assets less liabilities) increased in 2025/26, primarily reflecting the timing difference between capital spending and the recognition of related funding, which is recorded as deferred capital contributions and recognized into revenue over time. This trend is expected during periods of significant capital expansion and is mitigated by the university's limited reliance on new external borrowing, stable operating results, and substantial deferred capital contributions from government and funding partners. Overall, the net debt position remains manageable and consistent with the university's long-term infrastructure renewal strategy.

Accumulated Surplus

<i>In thousands of dollars</i>	2026	2025	Variance \$	Variance %
Unrestricted	8,873	18,082	(19,400)	-107.3%
Remeasurement gains	7,196	10,412	(3,216)	-30.9%
Internally restricted	170,373	135,520	34,853	25.7%
Invested in capital assets	332,618	340,868	(8,250)	-2.4%
Endowments	489,871	470,829	19,042	4.0%
Accumulated surplus	1,008,931	975,711	33,220	3.4%

Accumulated surplus represents the university's residual interest in its assets after deducting liabilities (net assets). It increased to \$1.0 billion, which mostly represents restricted, spent, or committed funds.

The majority of accumulated surplus is unavailable to fund operations as it is either restricted or has already been used to invest in buildings, equipment and other capital assets. Endowments are described in the following section. Unrestricted surplus consists primarily of balances arising from ancillary operations such as student housing and other entities that are consolidated in the Financial Statements (see related entities below). Remeasurement gains represent unrealized gains on university unrestricted or quasi endowment funds and the university's working capital arising after April 1, 2012.

Internally Restricted Surplus

<i>(In thousands of dollars)</i>	2026	2025	Variance \$	Variance %
General operating	180,144	156,380	23,764	15.2%
Ancillary enterprises	21,933	23,295	(1,362)	-5.8%
Vacation pay and staff pension	53,215	44,292	8,923	20.1%
Capital	(84,919)	(88,647)	3,728	-4.2%
Total internally restricted	170,373	135,520	34,853	25.7%

Internally restricted surplus consists of balances set aside or appropriated by the Board of Governors for equipment replacement, capital improvements, and other nonrecurring expenditures. Internally restricted surplus increased during the year due to appropriations from the general operating fund as well as an increase in the staff pension plan asset.

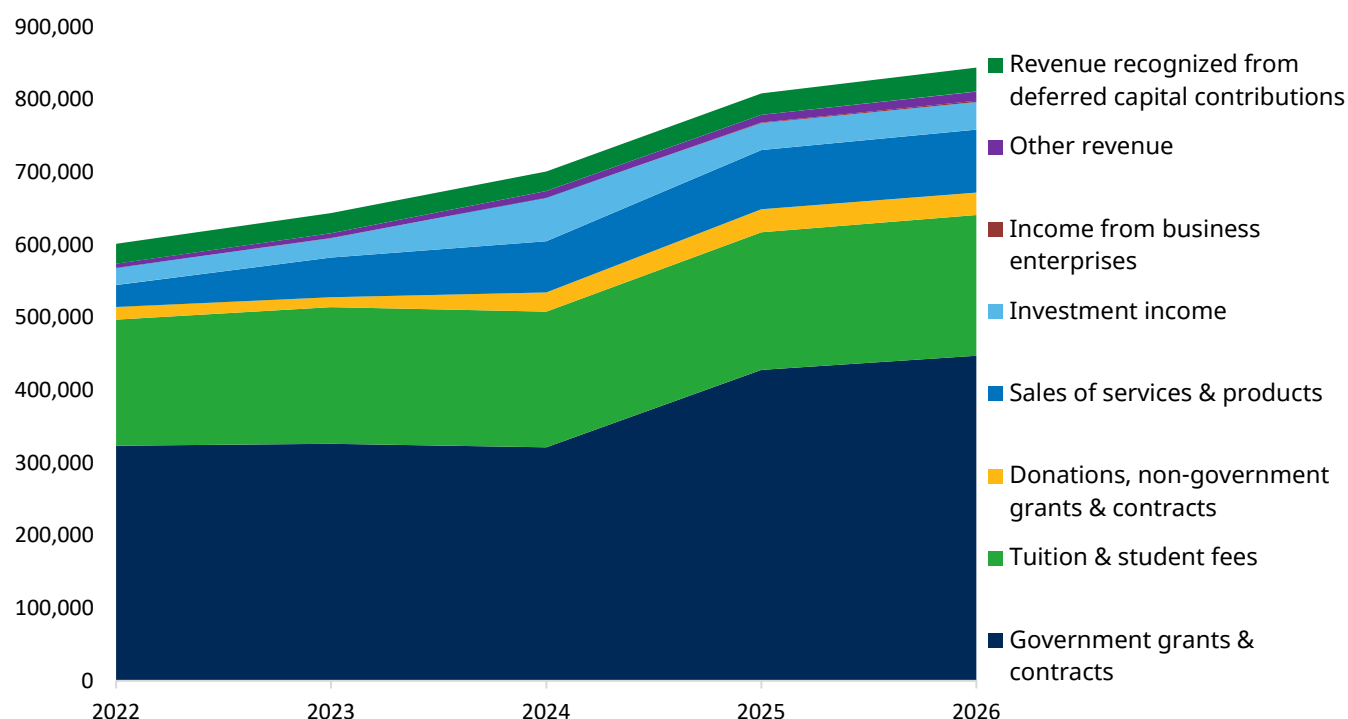
Consolidated Statement of Operations and Accumulated Surplus

Revenue

UVic's revenue is primarily from tuition and government grants, but the university also receives revenue from donations, investments, and ancillary operations. Consolidated revenue increased 4.4% to \$844 million.

Consolidated Revenue

in thousands of dollars



Revenue

<i>(In thousands of dollars)</i>	2026	2025	Variance \$	Variance %
Government grants and contracts	447,371	427,746	19,625	4.6%
Tuition & student fees	193,625	189,616	4,009	2.1%
Donations, non-government grants & contracts	30,716	31,638	(922)	-2.9%
Sales of services and products	86,778	81,460	5,318	6.5%
Investment income	38,140	36,935	1,205	3.3%
Income from business enterprises	1,732	750	982	130.9%
Other revenue	12,451	10,850	1,601	14.8%
Revenue recognized from deferred capital contributions	33,075	29,299	3,776	12.9%
Total Revenue	843,888	808,294	35,594	4.4%

Government grants and contracts revenue is received from the Province of B.C. (69%), the Government of Canada (25%), and other governments (6%). Revenue from the Province increased by \$5.2 million overall, due mainly to funding for targeted program growth and related to salary increases resulting from collective bargaining. Annual grants received from the Province for capital purposes, including routine capital and specific project funding, were \$86.2 million.

Investment income increased by \$1.0 million. This increase was primarily attributed to returns by the working capital fund as a result of holding higher balances of Liquidity investments and allocating more funds to Yield investments in the past year. Endowments are outlined in the section below and the university maintains a separate pool of working capital investments, which generated a 2.8% return in 2025/26 (2024/25: 5.2%). These funds support the university's short- to medium-term liquidity and operational needs.

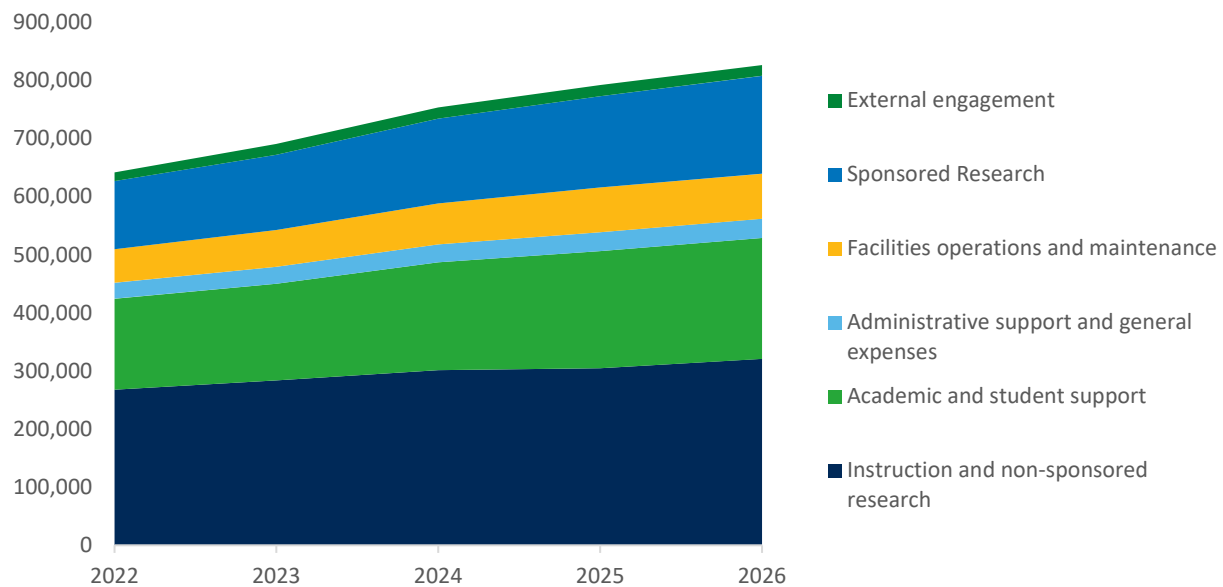
Overall, credit tuition increased to \$168.6 million. This reflects a 2% increase in domestic fees (Provincial Government policy limits annual domestic increases to 2%) and graduate international fees, and a 5.25% increase in undergraduate international fees for new students. International tuition represents a significant portion of tuition revenue, and an enrolment contingency is maintained to mitigate this risk during the current period of uncertainty. A sustained decline would have a multi-year compounding impact given the duration of degree programs.

Expense

Consolidated Expenses increased 4.3% to \$826.5 million reflecting increased salaries and benefits, supplies and services, travel, and scholarships, fellowship, and bursary expenses.

Consolidated Expenses by Function

in thousands of dollars



Expenses Reported by Object

<i>In thousands of dollars</i>	2026	2025	Variance \$	Variance %
Salaries and benefits	534,152	515,926	18,226	3.5%
Travel	19,998	18,861	1,137	6.0%
Supplies and services	114,362	107,777	6,585	6.1%
Equipment rental and maintenance	12,553	11,225	1,328	11.8%
Utilities	8,799	8,252	547	6.6%
Scholarships, fellowships & bursaries	65,441	61,599	3,842	6.2%
Cost of goods sold	11,021	10,751	270	2.5%
Interest on long term debt	5,553	5,572	-19	-0.3%
Depreciation	54,615	52,018	2,597	5.0%
Total Expenses	826,494	791,981	34,513	4.36%

Salaries and benefits represent 65% of total expenses and increased due to progression through the ranks and ranges, negotiated settlements, and hiring during the year. UVic invests in its faculty and staff with compensation representing approximately two-thirds of total expenses. As a result, inflationary pressures in salaries and benefits remain the primary driver of expenditure growth. Travel, supplies and services, and cost of goods sold all increased. The highest percentage increase occurred in equipment rental and maintenance, which rose by 12%, or \$1.3 million. Scholarships, fellowships, and bursaries saw a significant boost of \$3.8 million, reflecting increased support for students and a continued commitment to improving access to education. These increases highlight a broader focus on both strengthening institutional resources and enhancing student financial assistance.

Operating Surplus

The university ended the year with a modest consolidated operating surplus before donations and other adjustments related to the endowment of \$17.3 million or 2.0% of total revenues. This increase is largely due to a gain on the staff pension plan, investment in tangible capital assets, and positive ancillary and operating fund result. The positive operating fund primary reflects meeting our enrolment targets and allowing additional non-recurring allocations to be spent in 25/26 and 26/27.

Operating Surplus

<i>In thousands of dollars</i>	2026	2025	Variance \$	Variance %
Designated Items				
Staff Pension actuarial gain	9,440	7,890	1,550	19.6%
Ancillary fund surplus	4,567	3,671	896	24.4%
Invested in tangible capital assets	7,205	9,098	(1,893)	-20.8%
Non-Designated Items				
Net operating results	2,437	2,804	-367	-13.1%
Other	(6,255)	(7,150)	895	-12.5%
Operating surplus	17,394	16,313	1,081	6.6%

While the University reports an operating surplus, this does not fully reflect the cash demands of capital investment. Each year the university is required to invest in capital expenditures to meet program requirements and/or address deferred maintenance. While these expenditures are made each year, for accounting purposes the expenditures are not shown as an expense in the year made. Instead, the expenditure is expensed, or

amortized, over the future life of the asset. The university received approval to restrict \$23 million of provincial grants for capital expenditures to provide for better matching of revenues and amortization. This restriction only reflects a portion of total capital spending and therefore the year's operating surplus is higher as capital expenditures are not reflected in the operating surplus. As a result, annual surplus does not directly represent available funds after capital spending.

Endowment

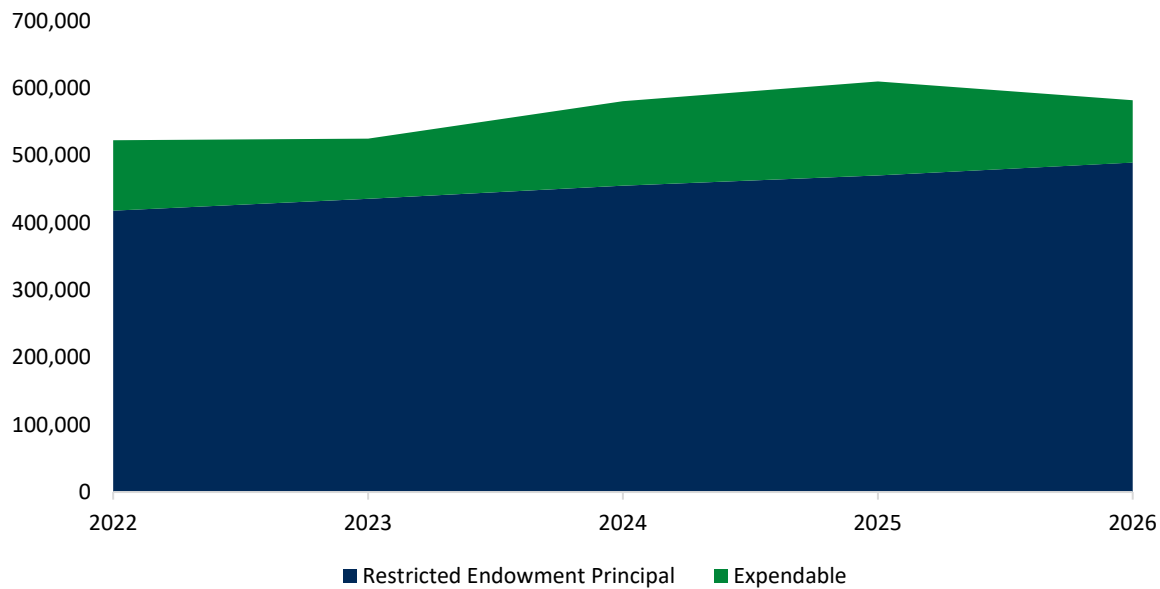
The endowment provides a stable, long-term funding stream to support scholarships, research, and other initiatives as defined by donors. As of March 31, 2026, the investments, held within the University of Victoria Foundation, had a fair market value of \$582.8 million, down from \$610.3 million in 2024/25. The endowment portfolio is comprised of 1,662 individual funds that support a wide range of donor-specified academic, research, and student initiatives. In 2025/26, these funds provided \$58.6 million, which was comprised of \$23.6 million from the annual distributions to the endowments and \$35.0 million of funds disbursed from the University of Victoria Foundation to the University of Victoria that are held in a restricted fund.

The endowment is structured in two components:

- The principal fund, which includes restricted donations and capitalized investment income, is required to be maintained in perpetuity to preserve long-term support for designated purposes.
- The expendable fund portion is recorded as deferred contributions. This account provides a cushion against market volatility and helps ensure consistent funding distributions. As of March 31, 2026, the stabilization account had a balance of \$82.8 million, (2025: \$127.9 million) representing 16.6% of the endowment principal (2025: 26.5%). The \$45.1 million drop in the expendable fund portion is primarily attributed to the \$35.0 million disbursement from the University of Victoria Foundation to the University of Victoria, and the remaining \$10.1 million from capitalization.

Endowment

in thousands of dollars



Endowment investments are managed across eight investment mandates and generated a return of 4.3% for the year, compared to 8.3% in 2024/25. In line with donor intent and Foundation policies, a portion of investment income is capitalized each year to preserve the purchasing power of the endowment against inflation. During the year, restricted endowment principal grew by \$10.1 million that was capitalized income and by \$7.5 million in new donations. The decrease reflects lower market returns and use of the expendable stabilization fund to support consistent distributions rather than a decline in underlying long-term endowment strength.

The university's endowment continues to be a vital source of long-term financial support, and the prudent investment and stabilization strategy ensures sustainability and intergenerational equity in meeting donor commitments. Despite the positive but lower than expected investment performance in 2025/26, the Foundation Board approved maintenance of the existing spending rate. As a result, the spending rate exceeded investment returns in 2025/26. The Foundation Board continues to review the Endowment Management Policy (i.e., Spending Policy) on an annual basis using long-term capital assumptions, which may differ from year-to-year investment performance.

Looking Ahead

Looking ahead to 2026/27, the University will continue to operate in a constrained but stable financial environment, with a balanced operating budget supported by prudent enrolment planning. The budget framework reflects ongoing sector-wide pressures, including uncertainty in international student enrolment and persistent inflationary impacts on salaries, benefits, and key operating costs such as utilities, software, and library acquisitions. At the same time, the university's outlook is supported by strong domestic enrolment and stabilization in international student numbers, alongside targeted tuition adjustments within provincial limits. To ensure financial sustainability we will need to continue to limit new ongoing spending, focus investments on government-funded academic program expansions, and advance strategic priorities aligned with its institutional plan through one-time funds or current resources. Continued emphasis on enrolment diversification and student retention will also be critical to maintaining balance, while capital investment and infrastructure renewal will require careful management to ensure long-term financial resilience.

Related Entities

The university's consolidated financial statements include the following related entities:

Entity	Description	Entity Type	Consolidated Method
UVic Industry Partnerships	Assists with intellectual property management and commercialization of research discoveries	Wholly Owned By UVic	Fully consolidated
UVic Properties Investments Inc.	Manages the university's real estate holdings including the Vancouver Island Technology Park Trust.	Wholly Owned By UVic	Fully consolidated
Ocean Networks Canada Society	Manages the university's VENUS and NEPTUNE ocean observatories	Wholly Owned By UVic	Fully consolidated
Pacific Climate Impacts Consortium	Stimulates collaboration to produce climate information for education, policy and decision-making.	Wholly Owned By UVic	Fully consolidated
Byron Price & Associates Ltd.	Holds land in North Saanich that was donated to the university	Wholly Owned By UVic	Fully consolidated
University of Victoria Foundation	Encourage financial support of the university and administer the university's endowment funds	Wholly Owned By UVic	Fully consolidated
Foundation for the University of Victoria		Wholly Owned By UVic	Fully consolidated
U.S. Foundation for the University of Victoria		Wholly Owned By UVic	Fully consolidated
Pacific Marine Science Alliance Society (formerly WCUMSS)	Operates a marine research facility at Bamfield on the west coast of Vancouver Island	20% owned by UVic	Proportionate consolidation
Heritage Realty Properties Ltd.	Manages the property rental and downtown hotel and brew-pub operation donated by the late Michael C. Williams	Profit-oriented subsidiaries	Modified Equity
VITP	Provides leased space to technology companies on Vancouver Island	Profit-oriented subsidiaries	Modified Equity
GSB Executive Education Inc.	Provides executive education and other non-credit education	Profit-oriented subsidiaries	Modified Equity

Consolidated Financial Statements of

UNIVERSITY OF VICTORIA

And Independent Auditor's Report Thereon

Year ended March 31, 2026

STATEMENT OF ADMINISTRATIVE RESPONSIBILITY FOR FINANCIAL STATEMENTS

The University is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards and Treasury Board direction outlined in Note 2(a). This responsibility includes selecting appropriate accounting principles and methods and making decisions affecting measurement of transactions in which objective judgment is required. In fulfilling its responsibilities and recognizing the limits inherent in all systems, the University's management has developed and maintains a system of internal controls designed to provide reasonable assurance that the University assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements. The system of internal controls is monitored by the University's management.

The Board of Governors carries out its responsibility for review of the financial statements principally through its audit committee. The members of the Audit Committee are not officers or employees of the University. The Audit Committee meets with management and with the internal and external auditors to discuss the results of audit examinations and financial reporting matters. The auditors have full access to the Audit Committee, with and without the presence of management.

The consolidated financial statements have been examined by KPMG LLP, an independent firm of Chartered Professional Accountants. The Independent Auditor's Report outlines the nature of the examination and the opinion on the consolidated financial statements of the University for the year ended March 31, 2026.

On behalf of the University:

_____ Chair, Board of Governors

_____ Vice-President Finance and Operations

INDEPENDENT AUDITOR'S REPORT

To the Board of Governors of the University of Victoria, and
To the Minister of the Ministry of Post-Secondary Education and Future Skills, Province of British Columbia

Opinion

We have audited the consolidated financial statements of the University of Victoria (the "Entity"), which comprise:

- the consolidated statement of financial position as at March 31, 2026
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of changes in net debt for the year then ended
- the consolidated statement of remeasurement gains and losses for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements as at and for the year ended March 31, 2026 of the Entity are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Financial Reporting Framework

We draw attention to Note 2(a) to the financial statements which describes the applicable financial reporting framework and the significant differences between that financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. Other information comprises:

- Information, other than the financial statements and the auditor's report thereon, included in the Management Discussion and Analysis.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the information, other than the financial statements and the auditor's report thereon, included in the Management Discussion and Analysis as at the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditor's report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Plan and perform the group audit to obtain sufficient appropriate audit evidence regarding the financial information of the entities or business units within the group as a basis for forming an opinion on the group financial statements. We are responsible for the direction, supervision and review of the audit work performed for the purposes of the group audit. We remain solely responsible for our audit opinion.



Chartered Professional Accountants

Victoria, Canada
May 26, 2026

UNIVERSITY OF VICTORIA

Consolidated Statement of Financial Position

As at March 31, 2026

(in thousands of dollars)

		2026	2025
Financial Assets			
Cash and cash equivalents	(Note 3)	\$ 247,747	\$ 213,714
Accounts receivable	(Note 4)	15,635	18,770
Due from governments	(Note 5)	38,069	27,707
Inventories for resale		1,344	1,399
Portfolio investments	(Note 6(a))	247,977	250,241
Loans receivable	(Note 7)	40,349	33,780
Employee future benefits	(Note 8)	52,460	44,641
Investments in government business enterprises	(Note 9)	6,188	4,907
		649,769	595,159
Liabilities			
Accounts payable and accrued liabilities	(Note 11)	74,300	63,167
Derivatives	(Note 6(c))	62	157
Due to governments		9,235	8,940
Deferred revenue		23,782	26,366
Deferred contributions	(Note 12)	366,847	342,379
Deferred capital contributions	(Note 13)	688,986	611,958
Debt	(Note 14)	124,566	125,441
Asset retirement obligations	(Note 15)	62,069	58,009
		1,349,847	1,236,417
Net debt		(700,078)	(641,258)
Non-financial Assets			
Tangible capital assets	(Note 16)	1,183,944	1,113,222
Restricted endowment investments	(Note 6(b))	489,871	470,829
Inventories held for use		2,464	2,560
Prepaid expenses		32,730	30,358
		1,709,009	1,616,969
Accumulated surplus	(Note 18)	\$ 1,008,931	\$ 975,711
Accumulated surplus is comprised of:			
Endowments	(Note 19)	\$ 489,871	\$ 470,829
Invested in tangible capital assets		332,618	340,868
Internally restricted		170,373	135,520
Unrestricted		8,873	18,082
Accumulated operating surplus		1,001,735	965,299
Accumulated remeasurement gains		7,196	10,412
Accumulated surplus		\$ 1,008,931	\$ 975,711

Contractual rights (Note 20) Contractual obligations (Note 21) Contingent liabilities (Note 22)

On behalf of the Board:

Erinn Pinkerton, Acting Chair

Kristi Simpson, VP Finance & Operations

The accompanying notes are an integral part of these financial statements.

UNIVERSITY OF VICTORIA

Consolidated Statement of Operations and Accumulated Surplus

Year ended March 31, 2026

(in thousands of dollars)

	Budget (Note 2(p))	2026	2025
Revenue:			
Province of British Columbia grants	\$ 301,506	\$ 308,344	\$ 303,081
Government of Canada grants	105,000	112,172	103,635
Other government grants	23,200	26,855	21,030
Student tuition - credit courses	173,903	168,627	164,787
Student tuition - non-credit courses	21,095	24,998	24,829
Donations, non-government grants and contracts	23,200	30,716	31,638
Sales of services and products	84,155	86,778	81,460
Investment income	31,000	38,140	36,935
Income from government business enterprises (Note 9)	-	1,732	750
Other revenue	7,000	12,451	10,850
Revenue recognized from deferred capital contributions (Note 13)	32,400	33,075	29,299
	802,459	843,888	808,294
Expenses: (Note 23)			
Instruction and non-sponsored research	308,571	320,912	304,909
Academic and student support	203,940	208,020	201,520
Administrative support and general expenses	32,858	33,157	32,468
Facility operations and maintenance	77,641	77,345	76,720
Sponsored research	159,299	168,455	157,409
External engagement	19,183	18,605	18,955
	801,492	826,494	791,981
Annual operating surplus	967	17,394	16,313
Restricted endowment contributions			
Endowment principal donations (Note 19)	8,000	7,515	4,736
Investment income and donations capitalized (Note 19)	8,000	11,527	10,636
	16,000	19,042	15,372
Annual surplus	16,967	36,436	31,685
Accumulated operating surplus, beginning of year	965,299	965,299	933,614
Accumulated operating surplus, end of year	\$ 982,266	\$ 1,001,735	\$ 965,299

UNIVERSITY OF VICTORIA

Consolidated Statement of Changes in Net Debt Year ended March 31, 2026 (in thousands of dollars)

	Budget (Note 2(p))	2026	2025
Annual surplus	\$ 16,967	\$ 36,436	\$ 31,685
Acquisition of tangible capital assets	(135,368)	(123,385)	(125,848)
Increase in tangible capital assets related to asset retirement obligations	-	(1,952)	(2,192)
Amortization of tangible capital assets	54,403	54,615	52,018
	(80,965)	(70,722)	(76,022)
Increase in restricted endowment investments	-	(19,042)	(15,372)
Acquisition of inventories held for use	-	(2,202)	(971)
Acquisition of prepaid expense	-	(30,318)	(31,056)
Consumption of inventories held for use	-	2,298	1,872
Use of prepaid expense	-	27,946	24,606
	-	(21,318)	(20,921)
Net remeasurement gains	-	(3,216)	3,111
Increase in net debt	(63,998)	(58,820)	(62,147)
Net debt, beginning of year	(641,258)	(641,258)	(579,111)
Net debt, end of year	\$ (705,256)	\$ (700,078)	\$ (641,258)

UNIVERSITY OF VICTORIA

Consolidated Statement of Remeasurement Gains and Losses

Year ended March 31, 2026

(in thousands of dollars)

	2026	2025
Accumulated remeasurement gains, beginning of year	\$ 10,412	\$ 7,301
Unrealized gains (losses) attributed to:		
Portfolio investments	(3,362)	2,465
Derivatives	95	(245)
Foreign currency translation	51	891
Net remeasurement gains (loss) for the year	(3,216)	3,111
Accumulated remeasurement gains, end of year	\$ 7,196	\$ 10,412

UNIVERSITY OF VICTORIA
Consolidated Statement of Cash Flows
Year ended March 31, 2026
(in thousands of dollars)

	2026	2025
Cash provided by (used in):		
Operations:		
Annual surplus	\$ 36,436	\$ 31,685
Items not involving cash		
Amortization of tangible capital assets	54,615	52,018
Revenue recognized from deferred capital contributions	(33,075)	(29,299)
Change in employee future benefits	(7,819)	(7,964)
Change in investments in government business enterprises	(1,281)	(776)
Unrealized remeasurement gains on foreign exchange	51	891
Amortization of debt discount	529	511
Accretion expense	2,108	2,105
Changes in non-cash operating working capital:		
Decrease in accounts receivable	3,135	756
Increase in due from government organizations	(10,362)	(7,667)
Increase in loans receivable	(6,569)	(459)
Decrease in inventories	151	917
Increase in prepaid expenses	(2,372)	(6,450)
Increase in accounts payable and accrued liabilities	11,133	13,434
Increase in due to government organizations	295	190
Decrease in deferred revenue	(2,584)	(625)
Increase in deferred contributions	24,468	35,826
Net change from operating activities	68,859	85,093
Capital activities:		
Acquisition of tangible capital assets	(123,385)	(125,848)
Net change from capital activities	(123,385)	(125,848)
Investing activities:		
Net acquisition of portfolio investments	(1,098)	(15,212)
Net acquisition of restricted endowment investments	(19,042)	(15,372)
Net change from investing activities	(20,140)	(30,584)
Financing activities:		
Repayment of debt	(1,404)	(2,551)
Receipt of deferred capital contributions	110,103	112,564
Net change from financing activities	108,699	110,013
Net change in cash and cash equivalents	34,033	38,674
Cash and cash equivalents, beginning of year	213,714	175,040
Cash and cash equivalents, end of year	\$ 247,747	\$ 213,714

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

1. Authority and purpose

The University of Victoria (the “University”) operates under the authority of the *University Act* of British Columbia. The University is a not-for-profit entity governed by a 15 member Board of Governors, eight of whom are appointed by the government of British Columbia including two on the recommendation of the Alumni Association. The University is a registered charity and is exempt from income taxes under section 149 of the *Income Tax Act*.

2. Summary of significant accounting policies

The consolidated financial statements of the University are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the University are as follows:

(a) Basis of accounting

The consolidated financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

The *Budget Transparency and Accountability Act* requires that the consolidated financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all taxpayer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections related to not-for-profit accounting standards.

Regulation 198/2011 requires that restricted contributions received or receivable are to be reported as revenue depending on the nature of the restrictions on the use of the funds as follows:

- Contributions for the purposes of acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.
- Contributions restricted for specific purposes other than those for the acquisition or development of a depreciable tangible capital asset are recorded as deferred contributions and recognized in revenue in the period in which the stipulation or restriction on the contributions have been met.

For British Columbia taxpayer supported organizations, these contributions include government transfers and externally restricted contributions.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(a) Basis of accounting (continued)

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the consolidated statement of operations and accumulated surplus and certain related deferred capital contributions would be recorded differently under Canadian public sector accounting standards.

(b) Basis of consolidation

(i) Consolidated entities

The consolidated financial statements reflect the assets, liabilities, revenues, and expenses of organizations which are controlled by the University. Controlled organizations are consolidated except for government business enterprises which are accounted for by the modified equity method. Inter-organizational transactions, balances, and activities have been eliminated on consolidation.

The following organizations are controlled by the University and fully consolidated in these financial statements:

- UVic Industry Partnerships (formerly University of Victoria Innovation and Development Corporation) which facilitates research partnerships between the private sector and the University.
- University of Victoria Properties Investments Inc. which manages the University's real estate holdings including the Vancouver Island Technology Park Trust.
- Ocean Networks Canada Society which manages the University's VENUS and NEPTUNE ocean observatories.
- Pacific Climate Impacts Consortium which stimulates collaboration to produce climate information for education, policy and decision making.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(b) Basis of consolidation (continued)

(i) Consolidated entities (continued)

- University of Victoria Foundation, the Foundation for the University of Victoria, and the U.S. Foundation for the University of Victoria which encourage the financial support of the University and administer the University's endowment funds.
- Byron Price & Associates Ltd. which holds land in North Saanich.

(ii) Investment in government business enterprises

Government business enterprises are accounted for by the modified equity method. Under this method, the University's investment in the business enterprise and its net income and other changes in equity are recorded. No adjustment is made to conform the accounting policies of the government business enterprise to those of the University other than if other comprehensive income exists, it is accounted for as an adjustment to accumulated surplus (deficit). Inter-organizational transactions and balances have not been eliminated, except for any profit or loss on transactions between entities of assets that remain within the entities controlled by the University.

The following organizations are controlled by the University and consolidated in these financial statements using the modified equity basis:

- Heritage Realty Properties Ltd. which manages the property rental and downtown hotel and brew-pub operation donated by the late Michael C. Williams.
- Vancouver Island Technology Park Trust which provides leased space to high-technology companies on Vancouver Island.
- GSB Executive Education Inc. provides executive training and other non-credit education.

(iii) Investment in government partnerships

Government partnerships that are business partnerships are accounted for by the modified equity method. Accounting policies of the business partnership are not conformed to those of the partners before the equity pick-up. The University is not party to any government business partnerships.

Government partnerships that are not wholly controlled business partnerships are accounted for under the proportionate consolidation method. The University accounts for its share of the partnership on a line by line basis on the financial statements and eliminates any inter-organizational transactions and balances. Accounting policies of the partnership, which is not a business partnership, are conformed to those of the University before it is proportionately consolidated.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(b) Basis of consolidation (continued)

(iii) Investment in government partnerships (continued)

The following organization is a government partnerships and is proportionately consolidated in these financial statements:

- Pacific Marine Science Alliance (PMSA), formerly known as the Western Canadian Universities Marine Sciences Society (WCUMSS), which operates a marine research facility at Bamfield on the west coast of Vancouver Island. These financial statements include the University's 20% interest.

(iv) Trusts under administration

Trusts administered by the University are not consolidated in the financial statements as the assets are not held for the benefit of the University.

(v) Funds held in trust

Funds held in trust by the University as directed by agreement or statute for certain beneficiaries are not included in the University's consolidated financial statements.

(c) Cash and cash equivalents

Cash and cash equivalents include highly liquid investments readily convertible to known amounts of cash and subject to insignificant risk of changes in value. They are held for the purpose of meeting short-term cash commitments rather than investing.

(d) Loans receivable

Loans receivable are recorded at amortized cost. Interest is accrued on loans receivable to the extent it is deemed collectable.

(e) Financial instruments

Financial instruments are classified into two categories: fair value or cost.

(i) Fair value category

Portfolio instruments that are quoted in an active market and derivative instruments are reflected at fair value as at the reporting date. Other financial instruments designated to be recorded at fair value are endowment and portfolio investments. Transaction costs related to the acquisition of investments are recorded as an expense. Sales and purchases of investments are recorded at trade date.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(e) Financial instruments (continued)

(i) Fair value category (continued)

Unrealized gains and losses on financial assets are recognized in the consolidated statement of remeasurement gains and losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the consolidated statement of operations and accumulated surplus and related balances reversed from the consolidated statement of remeasurement gains and losses. Unrealized gains and losses in endowment investments, where earnings are restricted as to use, are recorded as deferred contributions and recognized in revenue when disposed and when related expenses are incurred. Restricted unrealized gains spent to meet current year endowment expenses or capitalization transfers are recorded in the consolidated statement of remeasurement gains and losses.

Canadian public sector accounting standards require an organization to classify fair value measurements using a fair value hierarchy, which includes three levels of information that may be used to measure fair value:

- Level 1 – Unadjusted quoted market prices in an active market for identical assets or liabilities;
- Level 2 – Observable or corroborated inputs, other than level 1, such as quoted prices for similar assets or liabilities in active markets or market data for substantially the full term of the assets or liabilities; and
- Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities.

(ii) Cost category

Gains and losses are recognized in the consolidated statement of operations and accumulated surplus when the financial asset is derecognized due to disposal or impairment and the gains and losses are recognized at amortized cost using the effective interest method; accounts payable and accrued liabilities and debt are measured at amortized cost using the effective interest method.

The underwriting discount along with consulting fees relating to the debenture issuances are capitalized and amortized to match the term of the long-term debenture. Amortization is calculated based on the effective interest rate method.

(f) Short-term investments

Short-term investments are comprised of money market securities and other investments with maturities that are capable of prompt liquidation. Short-term investments are cashable on demand and are recorded at cost based on the transaction price on the trade date. All interest income, gains and losses are recognized in the period in which they arise.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(g) Inventories for resale

Inventories held for resale, including books, merchandise and food are recorded at the lower of cost or net realizable value. Cost includes the original purchase cost, plus shipping and applicable duties. Net realizable value is the estimated selling price less any costs to sell.

(h) Asset retirement obligations

An asset retirement obligation (“ARO”) is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset
- The past transaction or event giving rise to the liability has occurred
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made

Certain buildings owned by the University contain asbestos and other hazardous materials. The ARO liability for the removal of asbestos and other hazardous materials in buildings owned by the University has been recognized based on the estimated future expenses to remediate the buildings.

Under the modified retrospective method, the assumptions used on initial recognition are those as of the date of adoption of the standard. Assumptions used in the subsequent calculations are revised annually. When the amount and timing of future cash flows of a remediation or demolition of a project are known, the liability is discounted using a present value calculation, and adjusted yearly for accretion expense up to the time the project commences.

The recognition of the ARO liability resulted in an accompanying increase to the respective tangible capital assets. The increase in building assets is being amortized in accordance with the amortization accounting policy outlined in Note 2(i(i)).

(i) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Interest is capitalized during construction whenever external debt is issued to finance the construction of tangible capital assets.

UNIVERSITY OF VICTORIA**Notes to Consolidated Financial Statements****Year ended March 31, 2026***(tabular figures in thousands of dollars)***2. Summary of significant accounting policies (continued)**

(i) Non-financial assets (continued)

(i) Tangible capital assets (continued)

The cost, less residual value of the tangible capital assets, are amortized on a straight line basis over their estimated useful lives. Land is not amortized as it is deemed to have a permanent value.

Asset	Straight line Rate
Buildings - Concrete	50 years
Buildings - Woodframe	30 years
Buildings - Heritage	35 years
Site Improvements	30 years
Equipment - Computing	3 years
Equipment - Other	8 years
Information Systems	8 years
Furnishings	8 years
Library Holdings	10 years
Ships/Vessels	25 years

Donated assets are recorded at fair value at the date of donation. In unusual circumstances where fair value cannot be reasonably determined, the tangible capital asset would be recorded at a nominal value.

Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the University's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value.

(ii) Works of art and historic assets

Works of art and historic assets are not recorded as assets in these financial statements.

(iii) Leased capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(i) Non-financial assets (continued)

(iv) Inventories held for use

Inventories held for use are recorded at the lower of cost and replacement cost.

(j) Employee future benefits

The costs of pension and other future employee benefits are recognized on an accrual basis over the working lives of employees as detailed in Note 8.

(k) Revenue recognition

Tuition and student fees and sales of goods and services are reported as revenue at the time the services are provided or the products are delivered, and collection is reasonably assured.

Unrestricted donations and grants are recorded as revenue when receivable if the amounts can be estimated and collection is reasonably assured.

Restricted donations and grants are reported as revenue depending on the nature of the restrictions on the use of the funds by the contributors as follows:

- (i) Contributions for the purpose of acquiring or developing a depreciable tangible capital asset or in the form of a depreciable tangible capital asset, in each case for use in providing services are recorded and referred to as deferred capital contributions and recognized in revenue at the same rate that amortization of the tangible capital asset is recorded. The reduction of the deferred capital contributions and the recognition of the revenue are accounted for in the fiscal period during which the tangible capital asset is used to provide services.
- (ii) Contributions restricted for specific purposes other than for those to be held in perpetuity or the acquisition or development of a depreciable tangible capital asset are recorded as deferred contributions and recognized in revenue in the year in which the stipulation or restriction on the contribution have been met.
- (iii) Contributions restricted to be retained in perpetuity, allowing only the investment income earned thereon to be spent are recorded as restricted endowment contributions in the statement of operations and accumulated surplus for the portion to be held in perpetuity and as deferred contributions for any restricted investment income earned thereon.

Investment income includes interest recorded on an accrual basis and dividends recorded as declared, realized gains and losses on the sale of investments, and write-downs on investments where the loss in value is determined to be other-than-temporary.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(l) Pledges, gifts-in-kind and contributed services

Pledges from donors are recorded when payment is received by the University or the transfer of property is completed since their ultimate collection cannot be reasonably assured until that time. Gifts-in-kind include securities and equipment which are recorded in the financial statements at their fair market value at the time of donation. The value of contributed services is not determinable and is not recorded in the financial statements.

(m) Use of estimates

Preparation of the financial statements requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets, liabilities, and related disclosures. Key areas where management has made estimates and assumptions include those related to the amortization period of tangible capital assets, asset retirement obligations, valuation allowances for receivables and inventories, the valuation of financial instruments and assets and obligations related to employee future benefits. Where actual results differ from these estimates and assumptions, the impact will be recorded in future periods when the difference becomes known.

(n) Foreign currency translation

Transactions in foreign currencies are translated into Canadian dollars at the exchange rate in effect on the transaction date. Monetary assets and liabilities denominated in foreign currencies and non-monetary assets and liabilities which were designated in the fair value category under the financial instrument standard are reflected in the financial statements in equivalent Canadian dollars at the exchange rate in effect on the statement of financial position date. Any gain or loss resulting from a change in rates between the transaction date and the settlement date or statement of financial position date is recognized in the consolidated statement of remeasurement gains and losses. In the period of settlement, any exchange gain or loss is reversed out of the consolidated statement of remeasurement gains and losses, and reflected in the consolidated statement of operations and accumulated surplus.

(o) Functional classification of expenses

Expenses on the consolidated statement of operations and accumulated surplus have been classified based on functional lines of service provided by the University. The outline of services provided by each function is as follows:

- (i) Instruction and non-sponsored research - This function includes expenses related to all direct educational delivery within the institution. This would include credit and non-credit courses, diploma, certificate and degree granting programs; continuing education; developmental education and on-line delivery. Costs associated with this function include the Deans, Directors and Chairs; instructional administration; and support staff and support costs related to these activities. Non-sponsored research is research activity funded by the university and includes faculty research start-ups; the Office of the Vice President of Research and Innovation and associated research projects; and research centres.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

2. Summary of significant accounting policies (continued)

(o) Functional classification of expenses (continued)

- (ii) Academic and student support - This function includes activities that directly support the academic functions of the University as well as centralized functions that support individual students or groups of students. These include: libraries; records and admissions; scheduling; student service administration; student recruitment; co-op programing; counseling and career services; financial aid administration; scholarships and bursaries; student social development and recreation; Office of Indigenous Affairs; student computer labs. Also included are costs associated with Ancillary Operations (including interest and amortization) such as the bookstore and regalia; residence housing, food, conference and child care services.
- (iii) Administrative support and general expenses - This function includes activities that support the institution as a whole such as the Office of the President; the University Secretary and the Board of Governors; finance and financial operations; internal audit; budget and planning; human resources; general counsel; institutional research; and a portion of informational technology and telecommunications.
- (iv) Facility operations and maintenance - This function includes the operations and maintenance of the physical plant and plant equipment for all institutional activities; capital asset amortization expense for building, site and plant equipment; accretion expense on asset retirement obligations; utilities; facilities administration; custodial services; landscaping and grounds keeping; major repairs and renovations; security services and capital-related interest. This function also includes the ancillary operations of parking services and the University of Victoria Broad St. properties; Heritage Realty Properties Ltd.; and University of Victoria Properties Investments Inc.
- (v) Sponsored research - This function includes research activities specifically funded by contracts with and/or grants from external organizations and undertaken within the institution to produce research outcomes. Also included are joint ventures such as Pacific Marine Science Alliance and subsidiaries such as the Pacific Climate Impacts Consortium and Ocean Networks Canada Society, solely incorporated for sponsored research.
- (vi) External engagement - This function includes all activities provided in support of ongoing external relations. These activities include advancement and development (fundraising); alumni relations; community and government relations; corporate relations; marketing and communications; ceremonies; and art galleries.

(p) Budget figures

Budget figures have been provided for comparative purposes. The budget was approved by the Board of Governors of the University on September 23, 2025 and provided to the Province. The budget is reflected in the consolidated statement of operations and accumulated surplus and the consolidated statement of changes in net debt.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

3. Cash and cash equivalents

	2026	2025
Cash	\$ 112,020	\$ 72,021
Short-term investments	135,727	141,693
	\$ 247,747	\$ 213,714

4. Accounts receivable

	2026	2025
Revenues receivable	\$ 20,066	\$ 22,671
Accrued interest receivable	745	841
Less: provision for doubtful accounts	(5,176)	(4,742)
	\$ 15,635	\$ 18,770

5. Due from governments

	2026	2025
Federal government	\$ 20,693	\$ 20,720
Provincial government	16,369	6,045
Other	1,007	942
	\$ 38,069	\$ 27,707

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

6. Financial instruments

Financial assets and liabilities recorded at fair value are comprised of the following:

(a) Portfolio investments

Fair Value Hierarchy		2026	2025
Portfolio investments carried at fair value:			
Various pooled bond and mortgage funds	Level 1	\$ 190,150	\$ 152,513
Canadian equities	Level 1	2,818	2,026
Global equities	Level 1	33,201	61,990
Infrastructure, real estate and private equity	Level 3	21,446	31,810
		247,615	248,339
Portfolio investments at cost which approximates fair value:			
Short-term investments		-	830
Cash		304	999
Other		58	73
Total portfolio investments		\$ 247,977	\$ 250,241

(b) Restricted endowment investments

Fair Value Hierarchy		2026	2025
Restricted endowment investments carried at fair value:			
Various pooled bond and mortgage funds	Level 1	\$ 40,566	\$ 58,632
Global equities	Level 1	304,377	287,829
Infrastructure and real estate	Level 3	142,447	116,510
		487,390	462,971
Restricted endowment investments at cost which approximates fair value:			
Short-term investments		-	4,173
Cash		2,481	3,685
Total restricted endowment investments		\$ 489,871	\$ 470,829

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

6. Financial instruments (continued)

(c) Derivatives (See note 14 for breakdown of debt related to derivatives):

	Fair Value Hierarchy	2026	2025
Derivatives - interest rate swaps on debt quoted at fair value:			
Royal Bank of Canada floating interest rate fixed at 3.56%, commencing 2024 through 2034, unsecured	Level 2	\$ (62)	\$ (157)
Total derivatives		\$ (62)	\$ (157)

7. Loans receivable

	2026	2025
Various employees		
Electric bike loans to employees, interest free for 1-2 years, no renewal option, unsecured	\$ 34	\$ 52
Various faculty and senior administrators		
Home relocation loans, interest free for 5 years with option for further renewal unless employment ceases, secured by second mortgages	6,284	6,577
Heritage Realty Properties Ltd.		
Promissory note receivable, interest at Royal Bank Prime + 2.0%, due March 31, 2026, secured by an unregistered equitable mortgage	10,634	10,634
Vancouver Island Technology Park Trust loans receivable		
Promissory note, secured by an unregistered equitable mortgage	8,648	8,648
Interest at 5.13%, due April 2030, unsecured	4,181	5,078
Interest at 6.13%, due April 2030, unsecured	1,068	1,291
Interest at 5.25%, payable on demand, unsecured, due March 2027	9,500	1,500
	\$ 40,349	\$ 33,780

UNIVERSITY OF VICTORIA**Notes to Consolidated Financial Statements****Year ended March 31, 2026***(tabular figures in thousands of dollars)***8. Employee future benefits**

Employee future benefits arise in connection with the University's group life insurance and accumulated sick leave plans. The University also maintains pension plans, and other retirement and supplementary benefit arrangements for substantially all of its continuing employees.

Summary of employee future benefit assets:

		2026	2025
Staff pension plan	(Note 8(a)(ii))	\$ (66,868)	\$ (57,428)
Supplemental pension obligations	(Note 8(a)(i))	12,129	10,702
Special accumulated sick leave	(Note 8(b))	2,034	1,847
Basic group life insurance plan		245	238
		\$ (52,460)	\$ (44,641)

(a) Pension benefits**(i) Combination plan**

The pension fund for full-time continuing faculty and administrative and academic professional staff is referred to as the Combination Plan. The plan's benefits are derived primarily from defined contributions with a defined benefit minimum. The plan has been accounted for as a defined contribution plan. The employees make contributions equal to 3.50% of salary up to the year's maximum pensionable earnings ("YMPE") plus 5.50% of salary in excess of the YMPE. The University makes contributions equal to 6.87% of salary up to the YMPE plus 8.50% of salary in excess of the YMPE. The university also contributes 2.50% of salary to fund the defined benefit minimum. The latest actuarial valuation for funding purposes as at December 31, 2024 showed that the accrued formula pension benefit liabilities of the Combination Plan were fully funded. The next valuation will be completed as at no later than December 31, 2027. A solely defined contribution plan is available for part-time faculty and administrative and academic professional staff who meet certain eligibility criteria. The University has made contributions to these two plans during the year of \$29,981,000 (2025 - \$29,536,000) and recorded them as a pension expense.

The University provides supplemental pensions in excess of those provided under registered plans. They are fully funded out of the general assets of the University. The accrued liabilities of these arrangements total \$12,129,000 as at March 31, 2026 (2025 - \$10,702,000). The University paid supplemental benefits of \$883,000 in the year (2025 - \$894,000) and recorded employee benefit expense of \$900,000 (2025 - \$1,010,000).

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

*(tabular figures in thousands of dollars)***8. Employee future benefits (continued)**

(a) Pension benefits (continued)

(ii) Staff plan

The Staff Pension Plan (the "Plan") is a contributory defined benefit pension plan made available to regular staff employees that are eligible to join the Plan. The Plan provides pensions based on credited service and final average salary. Based on membership data as at the last actuarial valuation as at December 31, 2022, the average age of the 1,132 active employees covered by the Plan is 48.3. In addition, there are 745 former employees who are entitled to deferred pension benefits averaging \$298 per month. At December 31, 2022, there were 986 pensioners receiving an average monthly pension of \$1,089. The employees make contributions equal to 4.53% of salary that does not exceed the YMPE plus 6.28% of salary in excess of the YMPE. A separate pension fund is maintained. The University makes contributions to the plan in line with recommendations contained in the actuarial valuation. Though the University and the employees both contribute to the pension fund, the University retains the full risk of the accrued benefit obligation. The pension fund assets are invested primarily in Universe bonds and equities.

The University has made contributions to the Plan during the year of \$6,626,000 (2025 – \$6,543,000). The Plan paid benefits in the year of \$17,059,000 (2025 – \$16,364,000).

The net pension asset at March 31 includes the following components:

	2026	2025
Accrued benefit obligation	\$ 292,473	\$ 285,253
Pension fund assets	(361,653)	(358,941)
	(69,180)	(73,688)
Unamortized actuarial gains	2,312	16,260
Net asset	\$ (66,868)	\$ (57,428)

Actuarial valuations are performed triennially using the projected benefit prorated method. The latest triennial actuarial valuation completed as at December 31, 2022 reported a going concern surplus and a solvency deficiency (i.e. if the plan were to be wound up on that date) of \$57,243,000. The next required valuation will be as at December 31, 2025, which will be completed in the summer of 2026. As of March 31, 2025, The *Pension Benefits Standards Act* of British Columbia requires minimum annual contributions or the use of letters of credit to fund a portion of the solvency deficiency if the plan's solvency ratio is below 85%. The University has not been required to hold a letter of credit since 2023.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

*(tabular figures in thousands of dollars)***8. Employee future benefits (continued)**

(a) Pension benefits (continued)

(ii) Staff plan (continued)

This requirement for a letter of credit will be reassessed in conjunction with the next plan valuation and updated solvency funding level. The accrued benefit obligation shown for 2026 is based on an extrapolation of that 2022 valuation. There is an unamortized gain to be amortized on a straight-line basis over the expected average remaining service life of the related employee group (9 years).

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect the University's best estimates. The expected inflation rate is 2%. The discount rate used to determine the accrued benefit obligation is 6.95%. Pension fund assets are valued at market value as at December 31, 2025.

The expected rate of return on pension fund assets is 7.0%. The actual rate of return on Plan assets in 2025 was 2.8%. The total expenses related to pensions include the following components:

	2026	2025
Current period benefit cost	\$ 8,806	\$ 8,653
Amortization of actuarial gains	(4,007)	(3,529)
	4,799	5,124
Less: Employee contributions	(2,550)	(2,511)
Pension benefit expense	2,249	2,613
Interest cost on the average accrued benefit obligation	19,453	17,942
Expected return on average pension plan assets	(24,692)	(22,056)
Pension interest income	(5,239)	(4,114)
Total pension expense (income)	\$ (2,990)	\$ (1,501)

The Supplementary Retirement Benefit Account is a separate fund available to provide pensioners over the age of 65 with supplemental indexing against inflation beyond that provided by the basic plan above. It is accounted for as a defined contribution plan, with University contributions during the year of \$145,000 (2025 – \$143,000).

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

8. Employee future benefits (continued)

(b) Special accumulated sick leave benefit liability

Certain unionized employees of the University are entitled to a special vested sick leave benefit in accordance with the terms and conditions of their collective agreements. Employees who accumulate and maintain a minimum balance of regular sick leave may opt to transfer sick days into this special accumulating and vested benefit. The University recognizes a liability and an expense as days are transferred into this benefit. At March 31, 2026 the balance of this special accumulated sick leave was \$2,034,000 (2025 – \$1,847,000).

(c) Other long-term disability plan

An insured long-term disability plan funded entirely by the University was commenced for other staff on July 1, 2000. The University's contribution for the year ending March 31, 2026 was \$1,435,000 (2025 – \$1,436,000).

9. Investments in government business enterprises

The University controls three profit-oriented subsidiaries which are recorded using the modified equity method of accounting. The three entities are Heritage Realty Properties Ltd., Vancouver Island Technology Park Trust and GSB Executive Education Inc.

Change in equity in government business enterprises:

	2026	2025
Equity at beginning of year	\$ 1,915	\$ 1,724
Dividends/distributions paid	(851)	(559)
Surplus for the year	1,732	750
Equity at end of year	2,796	1,915
Dividends/distributions payable	8,025	7,625
Eliminate gain on property transfer	(4,633)	(4,633)
Investment in government business enterprises	\$ 6,188	\$ 4,907

Condensed financial information of these government business enterprises are as follows:

Consolidated Statement of Financial Position

	2026	2025
Assets	\$ 54,373	\$ 44,075
Liabilities	(51,577)	(42,160)
Equity	\$ 2,796	\$ 1,915

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

9. Investments in government business enterprises (continued)

Consolidated Statement of Operations

	2026	2025
Revenue	\$ 12,911	\$ 12,238
Expenses	(11,179)	(11,488)
Surplus for the year	\$ 1,732	\$ 750

10. Investments in government partnerships

The University is one of five university members of Pacific Marine Science Alliance (PMSA), formerly known as the Western Canadian Universities Marine Sciences Society (WCUMSS), for marine field research. The University provided a grant to the Society in 2026 of \$293,200 (2025 – \$283,100). PMSA financial results are proportionately consolidated with those of the University based upon the University's share of its total contributions of 20% (2025 – 20%).

The proportionate amounts included in these consolidated financial statements are as follows:

Consolidated Statement of Financial Position

	2026	2025
Financial assets	\$ 382	\$ 233
Liabilities	(1,135)	(432)
Net debt	(753)	(199)
Non-financial assets	1,548	1,419
Accumulated surplus	\$ 795	\$ 1,220

Consolidated Statement of Operations

	2026	2025
Revenue	\$ 1,173	\$ 1,308
Expenses	(1,692)	(1,303)
Surplus (Deficit) for the year	\$ (519)	\$ 5

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

11. Accounts payable and accrued liabilities

	2026	2025
Accounts payable and accrued liabilities	\$ 39,983	\$ 39,475
Salaries and benefits payable	19,775	9,761
Accrued vacation pay	14,542	13,931
	\$ 74,300	\$ 63,167

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

12. Deferred contributions

Deferred contributions are comprised of funds restricted for the following purposes:

	2026	2025
Specific purpose (including endowment earnings)	\$ 182,730	\$ 188,185
Research	150,278	142,306
Capital	33,839	11,888
	\$ 366,847	\$ 342,379

	2026				2025
	Specific Purpose	Research	Capital	Total	
Balance, beginning of year	\$ 188,185	\$ 142,306	\$ 11,888	\$ 342,379	\$ 306,553
Contributions and endowment investment income	52,053	156,487	24,211	232,751	232,440
Revenue recognized from deferred contributions	(57,508)	(148,515)	(734)	(206,757)	(191,477)
Transfer to deferred capital contributions	-	-	(1,526)	(1,526)	(5,137)
Balance, end of year	\$ 182,730	\$ 150,278	\$ 33,839	\$ 366,847	\$ 342,379

The balance shown under specific purpose includes accumulated unrealized gains of \$94,642,000 (2025 – \$112,187,000) from endowment investments.

13. Deferred capital contributions

Contributions that are restricted for capital are referred to as deferred capital contributions. Amounts are recognized into revenue at the same rate that amortization of the related tangible capital asset is recorded.

Treasury Board provided direction on accounting treatment as disclosed in Note 2(a). Changes in the deferred capital contributions balance are as follows:

	2026	2025
Balance, beginning of year	\$ 611,958	\$ 528,693
Contributions received during the year	108,577	107,427
Transfers from deferred contributions	1,526	5,137
Revenue from amortization of deferred capital contributions	(33,075)	(29,299)
Balance, end of year	\$ 688,986	\$ 611,958

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

14. Debt

Debt reported on the consolidated statement of financial position is comprised of the following (see note 6

	2026	2025
Province of British Columbia 4.43% bond due 2053, unsecured, with annual sinking fund payments of \$1,565,000	\$ 104,000	\$ 104,000
Province of British Columbia 4.17% bond due 2054, unsecured	18,000	18,000
Province of British Columbia 3.56% term loan due 2034, unsecured	4,263	4,770
Province of British Columbia 4.82% bond due 2028, unsecured, with annual sinking fund payments of \$327,000	10,800	10,800
Province of British Columbia 4.74% bond due 2039, unsecured, with annual sinking fund payments of \$302,000	10,000	10,000
Great West Life Insurance Company 5.13% term loan due 2030, unsecured	4,181	5,078
Total debt issued	\$ 151,244	\$ 152,648
Unamortized debt discounts	(26,678)	(27,207)
Debt	\$ 124,566	\$ 125,441

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

14. Debt (continued)

(a) Principal repayments

Anticipated annual principal repayments, including sinking fund instalments and maturities, due over the next five years and thereafter are as follows:

	Sinking Fund	Other	Total
2027	\$ 2,194	\$ 1,470	\$ 3,664
2028	2,194	1,538	3,732
2029	1,867	1,610	3,477
2030	1,565	1,685	3,250
2031	1,565	699	2,264
Thereafter	34,430	19,442	53,872
	\$ 43,815	\$ 26,444	\$ 70,259

(b) Sinking Fund Investments

Sinking fund investments are held and invested by the Province of British Columbia. These funds totaling \$20,114,000 (2025 – \$17,976,000) will provide for the retirement at maturity of \$124,800,000 of debt issued to the Province. The amount forms part of the portfolio investments balance shown on the Consolidated Statement of Financial Position.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

15. Asset Retirement Obligations

The University owns and operates buildings that are known to contain asbestos and other hazardous materials, which represents a health hazard when undergoing certain repairs and maintenance work and upon demolition of the building. As there is a legal obligation to remove hazardous materials, the University has recognized a liability relating to the removal and post-removal care of the asbestos and other hazardous materials in these buildings. Such estimated costs have been discounted to the present value using a discount rate of 3.73% per annum (2025 - 3.60%).

Changes to the asset retirement obligations in the year are as follows:

	2026	2025
Balance, beginning of year	\$ 58,009	\$ 53,712
Accretion expense	2,108	2,105
Changes in assumptions	1,952	2,192
Balance, end of year	\$ 62,069	\$ 58,009

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

16. Tangible capital assets

Cost	Balance as at March 31, 2025	Additions	Disposals	Balance as at March 31, 2026
Land	\$ 20,364	\$ -	\$ -	\$ 20,364
Site improvements	64,785	655	-	65,440
Buildings	1,313,779	90,913	-	1,404,692
Equipment and furnishings	209,500	24,306	(18,260)	215,546
Information systems	18,441	-	-	18,441
Computer equipment	12,207	8,365	(2,144)	18,428
Library holdings	26,143	1,098	(3,342)	23,899
Total	\$ 1,665,219	\$ 125,337	\$ (23,746)	\$ 1,766,810
Accumulated amortization	Balance as at March 31, 2025	Disposals	Amortization	Balance as at March 31, 2026
Site improvements	\$ 30,084	\$ -	\$ 1,750	\$ 31,834
Buildings	386,535	-	25,889	412,424
Equipment and furnishings	93,630	(18,260)	20,599	95,969
Information systems	18,441	-	-	18,441
Computer equipment	6,359	(2,144)	4,230	8,445
Library holdings	16,948	(3,342)	2,147	15,753
Total	\$ 551,997	\$ (23,746)	\$ 54,615	\$ 582,866
Net book value			March 31, 2026	March 31, 2025
Land			\$ 20,364	\$ 20,364
Site improvements			33,606	34,701
Buildings			992,268	927,244
Equipment and furnishings			119,577	115,870
Computer equipment			9,983	5,848
Library holdings			8,146	9,195
Total			\$ 1,183,944	\$ 1,113,222

UNIVERSITY OF VICTORIA**Notes to Consolidated Financial Statements****Year ended March 31, 2026***(tabular figures in thousands of dollars)***16. Tangible capital assets (continued)****(a) Contributed tangible capital assets:**

Additions to equipment and furnishings include the following contributed tangible capital assets:

	2026	2025
Equipment and furnishings	\$ 4,507	\$ 519

(b) Assets under construction

Assets under construction comprised of buildings having a value of \$112,533,000 (2025 – \$87,973,000) and equipment having a value of \$30,955,000 (2025 – \$26,427,000) have not been amortized. Amortization of these assets will commence when the asset is available for productive use.

(c) De-recognition of tangible capital assets

The de-recognition of tangible capital assets during the year had an original cost of \$23,746,000 (2025 – \$26,076,000) and related to fully amortized assets with a net book value of \$nil (2025 – \$nil).

17. Financial risk management

The University has exposure to the following risks from its use of financial instruments: credit risk, price risk and liquidity risk. The Board of Governors ensures that the University has identified major risks and management monitors and controls them.

(a) Credit risk

Credit risk is the risk of financial loss to the University if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from the amounts receivable and from fixed income assets held by the University.

The University manages amounts receivable by using a specific bad debt provision when management considers that the expected recovery is less than the account receivable.

The entity is exposed to credit risk through its accounts receivable from students. This risk is managed by limiting the extent of credit granted to students and by monitoring the collection of receivables.

UNIVERSITY OF VICTORIA**Notes to Consolidated Financial Statements****Year ended March 31, 2026***(tabular figures in thousands of dollars)***17. Financial risk management (continued)****(a) Credit risk (continued)**

The University limits the risk in the event of non-performance related to fixed income holdings by dealing principally with counter-parties that have a credit rating of A or higher as rated by the Dominion Bond Rating Service or equivalent. The credit risk of the University investments at March 31, 2026 is \$414,182,000 (2025 – \$400,336,000).

The following shows the percentage of fixed income holdings in the portfolio by credit rating:

Credit Rating	%
AAA	9.5%
AA	5.0%
A	7.0%
BBB	10.0%
BB and below	2.8%
Mortgages	13.2%
Cash and short-term	
R1 high	32.3%
R1 mid	1.1%
R1 low	19.1%
	100.0%

(b) Price risk

Price risk includes market risk and interest rate risk.

Market risk relates to the possibility that the investments will change in value due to fluctuations in market prices. The objective of market risk management is to mitigate market risk exposures within acceptable parameters while optimizing the return on risk. This risk is mitigated by the investment policies for the respective asset mixes to be followed by the investment managers, the requirements for diversification of investments within each asset class and credit quality constraints on fixed income investments. Market risk can be measured in terms of volatility, i.e., the standard deviation of change in the value of a financial instrument within a specific time horizon.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

17. Financial risk management (continued)

(b) Price risk (continued)

Based on the volatility of the University's current asset class holdings, the net impact on market value of each asset class is shown below.

Asset Class		Estimated Volatility (% change)
Short Term Bonds	+/-	2.3%
Mortgages	+/-	2.8%
Corporate Bonds	+/-	4.3%
Universe Bonds	+/-	5.0%
Canadian equities	+/-	16.9%
Global equities	+/-	14.1%
Real estate	+/-	8.0%
Infrastructure	+/-	11.6%
Private equity	+/-	27.9%
Benchmark for Investments		Net Impact on Market Value
FTSE Canada Short Term Bond Index	+/-	\$ 1,102
FTSE Canada Short Term Bond Index (Mortgages)	+/-	1,592
FTSE Canada All Corporate Bond Index	+/-	1,020
FTSE Canada Universe Bond Index	+/-	4,186
S&P/TSX Composite index	+/-	532
MSCI All Country World Index	+/-	47,932
MSCI/REALPAC Canada Quarterly Property Fund Index	+/-	4,660
Canadian Consumer Price Index (Infrastructure)	+/-	11,309
Canadian Consumer Price Index (Private Equity)	+/-	2,284

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The value of fixed-income and debt securities, such as bonds, debentures, mortgages or other income-producing securities is affected by interest rates. Generally, the value of these securities increases if interest rates fall and decreases if interest rates rise.

It is management's opinion that the University is exposed to market or interest rate risk arising from its financial instruments. Duration is an appropriate measure of interest rate risk for fixed income funds as a rise (fall) in interest rates will cause a decrease (increase) in bond prices; the longer the duration, the greater the effect. Duration is managed by the investment manager at the fund level. At March 31, 2026, the modified duration of all fixed income in aggregate was 1.9 years. Therefore, if interest rates were to increase by 1% across all maturities, the value of the bond portfolio would drop by 1.9%; contrarily, if interest rates were to decrease by 1% across all maturities, the value of the bond portfolio would increase by 1.9%.

UNIVERSITY OF VICTORIA**Notes to Consolidated Financial Statements****Year ended March 31, 2026***(tabular figures in thousands of dollars)***17. Financial risk management (continued)****(b) Price risk (continued)**

The University's debt is fixed rate; accordingly, changes in interest rates do not impact interest payments but may impact the fair value of such debt and the fair value of related derivatives (interest rate swaps on debt). The University uses interest rate swaps to lock in interest rates on future debt issues to protect against rising interest rates.

(c) Liquidity risk

Liquidity risk is the risk that the University will not be able to meet its financial obligations as they become due. The University manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing and financing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the University's reputation.

18. Accumulated surplus

Accumulated surplus is comprised of the following:

	2026	2025
Endowments	\$ 489,871	\$ 470,829
Invested in tangible capital assets	332,618	340,868
Internally restricted	170,373	135,520
Unrestricted	8,873	18,082
Accumulated remeasurement gains	7,196	10,412
	\$ 1,008,931	\$ 975,711

Endowments consist of restricted donations and capitalized investment income to be held in perpetuity.

Invested in tangible capital assets consist of unrestricted funds previously spent on capital assets, debt repayment, and asset retirement obligations.

Internally restricted funds consist of balances set aside or appropriated by the Board of Governors for equipment replacement, capital improvements and other non-recurring expenditures.

Unrestricted funds consist primarily of balances arising from the University's ancillary and specific purpose funds, and consolidated entities.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

19. Endowments

Changes to the endowment principal balances, not including remeasurement gains/losses, (see note 12 for accumulated unrealized gains/ losses on restricted endowment investments) are as follows:

	2026	2025
Balance, beginning of year	\$ 470,829	\$ 455,457
Contributions received during the year	7,515	4,736
Invested income and donations capitalized	11,527	10,636
Balance, end of year	\$ 489,871	\$ 470,829

The balance shown does not include endowment principal with fair value of \$8,982,000 (2025 – \$8,656,000) and book value of \$4,820,000 (2025 – \$4,820,000) held by the Vancouver Foundation. The excluded principal is not owned or controlled by the University, but income from it is paid to the University to be used for specific purposes.

20. Contractual rights

The University may, from time to time, enter into contracts or agreements in the normal course of operations that result in future assets or revenue. One example of such agreements is multi-year research funding agreements, whereby the University has the opportunity to earn revenue in future years by incurring qualified expenditures. These funding agreements do not abnormally impact the University's financial position and do not guarantee the university the right to future funding.

21. Contractual obligations

The nature of the University's activities can result in multiyear contracts and obligations whereby the University will be committed to make future payments. Significant contractual obligations related to operations that can be reasonably estimated are as follows:

	2027	2028	2029	2030	2031
Construction contracts	\$ 50,924	\$ 10	\$ -	\$ -	\$ 5,149
Operating leases	1,665	1,460	336	177	36
Total	\$ 52,589	\$ 1,470	\$ 336	\$ 177	\$ 5,185

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

22. Contingent liabilities

The University may, from time to time, be involved in legal proceedings, claims, and litigation that arise in the normal course of business. It is management's opinion that the aggregate amount of any potential liability is not expected to have a material adverse effect on the University's financial position or results.

The University is one of 58 Canadian university subscribers to CURIE, which has provided property and liability insurance coverage to most campuses other than Quebec and Prince Edward Island since 1988. The anticipated cost of claims based on actuarial projections is funded through member premiums. Subscribers to CURIE have exposure to premium retro-assessments should the premiums be insufficient to cover losses and expenses.

23. Expenses by object

The following is a summary of expenses by object:

	2026	2025
Salaries and wages	\$ 454,732	\$ 440,665
Employee benefits	79,420	75,261
Travel	19,998	18,861
Supplies and services	114,362	107,777
Equipment rental and maintenance	12,553	11,225
Utilities	8,799	8,252
Scholarships, fellowships and bursaries	65,441	61,599
Cost of goods sold	11,021	10,751
Interest on long-term debt	5,553	5,572
Amortization of tangible capital assets	54,615	52,018
	\$ 826,494	\$ 791,981

24. Trusts under administration

(a) University of Victoria Long-Term Disability Trust

The University administers an employee-funded long-term disability plan for faculty and administrative and academic professional staff. The University does not contribute to or control the plan. The long-term disability plan's assets and liabilities have not been included in the consolidated statement of financial position. The plan's operations have not been included in the consolidated statement of operations and accumulated surplus.

UNIVERSITY OF VICTORIA

Notes to Consolidated Financial Statements

Year ended March 31, 2026

(tabular figures in thousands of dollars)

24. Trusts under administration (continued)

(a) University of Victoria Long-Term Disability Trust (continued)

As of March 31, 2026, the balances of the long-term disability plan are as follows:

	2026	2025
Assets	\$ 28,787	\$ 25,674
Accrued benefit obligation	(34,729)	(38,184)
	\$ (5,942)	\$ (12,510)

(b) Funds held in trust

Funds held in trust are funds held on behalf of autonomous organizations, agencies, and student societies having a close relationship with the University. These funds are not reported on the University's consolidated statement of financial position (2026 – \$264,000; 2025 – \$541,000).

25. Supplemental cash flow information

	2026	2025
Cash paid for interest	\$ 4,998	\$ 5,099

26. Related party transactions

The University is related through common control to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount. The university accounts for its controlled entities, government business enterprises and government partnerships as outlined in Note 2(b).

The University has a related party relationship with the University of Victoria Foundation (the "Foundation"), which manages and invests certain endowed funds on behalf of the University. During the year ended March 31, 2026, the Foundation transferred \$35 million of the Pacific Institute for Climate Solutions (PICS) funds (the "2025 Segment") to the University, to be used in accordance with the original funding terms established by the Province of British Columbia. The University has retained the Foundation to provide investment management services for the 2025 Segment.

During the year ended March 31, 2026, there have been no material transactions between the University and its key management personnel or their close family members.

27. Comparative information

Certain 2025 comparative information has been reclassified to conform to the presentation adopted in the current year.

SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: Removal of C+ requirement in Political Science Honours degree program

At its meeting on May 21, 2026 the Senate Committee on Academic Standards considered a proposal from the Faculty of Social Sciences, Department of Political Science to remove the C+ requirement for POLI 100-level and 200-level courses in the Political Science Honours degree program.

Recommended Motion:

That Senate approve the removal of the C+ requirement in the Political Science Honours degree program effective May 2027.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
Dennine Dudley, Faculty of Fine Arts
Rob Hancock, Faculty of Social Sciences
Ben Knight, Student Senator
Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
Ama Ouchen, GSS representative
Karima Ramji, Executive Director, Coop and Career Services
Irina Paci, Faculty of Science
Ben Pin-Yun Wang, Faculty of Humanities
Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary



Faculty of Social Sciences

Business & Economics Building, Room 466, PO Box 1700 STN CSC, Victoria, BC V8W 2Y2, Canada
T 250-853-3938 | F 250-472-4583 | soscasdn@uvic.ca | socialsciences.uvic.ca | @UvicSocialSci

Memo

7 May 2026

To: Senate Committee on Academic Standards

From: Reuben Rose-Redwood, Associate Dean Academic, Faculty of Social Sciences

Re: Removal of C+ requirement in Political Science Honours degree program

The Department of Political Science proposes removing the minimum C+ grade requirement for POLI 100-level and 200-level courses for students completing a POLI Honours degree. This will involve making the following changes to the academic calendar:

Current:

Program Requirements

Political Science (Bachelor of Arts – Honours)

Students will be admitted to the Honours Program in Political Science, at the discretion of the department, at the beginning of the third year.

Students wishing to be admitted to the Honours program must contact the Political Science Honours adviser in writing no later than May 31 preceding the year in which they wish to take [POLI 321](#) and [338](#), and be admitted to third-year Honours. Admission decisions will be made by the Honours adviser no later than the beginning of winter-session registration (in late June). Students are advised that because of limited staff and facilities, it may be necessary to limit enrolment in the Honours program.

Honours graduation standing

Graduation with Honours in Political Science requires:

1. a graduating average of 5.5 or higher
2. an average of 5.5 or higher in the best 21 units of Political Science at the 300 and 400 levels

Years 1 and 2

Complete all of the following

- Earned a minimum grade of C+ in 1 of:
 - [POLI101](#) - Canadian Politics (1.5)
 - [POLI201](#) - Canadian Institutions of Government (1.5)
 - Earned a minimum grade of C+ in 5 of:
 - [POLI101](#) - Canadian Politics (1.5)
 - [POLI103](#) - The Worlds of Politics (1.5)
 - [POLI 104](#) - Politics of Consumption (1.5)
 - [POLI201](#) - Canadian Institutions of Government (1.5)
 - [POLI202](#) - An Introduction to Political Theory (1.5)
 - [POLI210](#) - Comparative Politics (1.5)
 - [POLI211](#) - European Integration and the European Union (1.5)
 - [POLI217](#) - Global Development (1.5)
 - [POLI240](#) - International Politics (1.5)
 - [POLI263](#) - The Politics of Indigenous Peoples (1.5)
-

Proposed:

Program Requirements

Political Science (Bachelor of Arts – Honours)

Students will be admitted to the Honours Program in Political Science, at the discretion of the department, at the beginning of the third year.

Students wishing to be admitted to the Honours program must contact the Political Science Honours adviser in writing no later than May 31 preceding the year in which they wish to take [POLI 321](#) and [338](#), and be admitted to third-year Honours. Admission decisions will be made by the Honours adviser no later than the beginning of winter-session registration (in late June). Students are advised that because of limited staff and facilities, it may be necessary to limit enrolment in the Honours program.

Honours graduation standing

Graduation with Honours in Political Science requires:

1. a graduating average of 5.5 or higher
2. an average of 5.5 or higher in the best 21 units of Political Science at the 300 and 400 levels

Years 1 and 2

- Complete 1 of
 - [POLI101](#) - Canadian Politics (1.5)
 - [POLI201](#) - Canadian Institutions of Government (1.5)
- Complete 5 of:
 - [POLI101](#) - Canadian Politics (1.5)
 - [POLI103](#) - The Worlds of Politics (1.5)
 - [POLI 104](#) - Politics of Consumption (1.5)
 - [POLI201](#) - Canadian Institutions of Government (1.5)
 - [POLI202](#) - An Introduction to Political Theory (1.5)
 - [POLI210](#) - Comparative Politics (1.5)
 - [POLI211](#) - European Integration and the European Union (1.5)
 - [POLI217](#) - Global Development (1.5)
 - [POLI240](#) - International Politics (1.5)
 - [POLI263](#) - The Politics of Indigenous Peoples (1.5)

—

The rationale for the removal of the C+ requirement is that the Department finds that it is a redundant requirement for Honours students in Political Science. In order to be admitted to the Honours program, students must achieve a GPA of 6.0 in at least 7.5 units of Political Science courses numbered at the 100 or 200 level. In addition, removing the requirement will mean the requirements are consistent in both the Honours and Majors programs where the change has already been implemented. This proposal has been approved by the Social Sciences Faculty Council.

Sincerely,



Reuben Rose-Redwood, Ph.D.
Associate Dean Academic
Faculty of Social Sciences

cc: Matt Davies, Administrative Officer, Department of Political Science
Scott Watson, Undergraduate Director, Department of Political Science
Feng Xu, Chair, Department of Political Science

SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: Proposal to update the Faculty of Social Sciences language regarding Graduation Standing

At its meeting on May 21, 2026 the Senate Committee on Academic Standards considered a proposal from the Faculty of Social Sciences to update the language in the Undergraduate Academic Calendar regarding Graduation Standing for the faculty.

Recommended Motion:

That Senate approve the changes to the Graduation Standing language for the Faculty of Social Sciences in the Undergraduate Academic Calendar.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
Dennine Dudley, Faculty of Fine Arts
Rob Hancock, Faculty of Social Sciences
Ben Knight, Student Senator
Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
Ama Ouchen, GSS representative
Karima Ramji, Executive Director, Coop and Career Services
Irina Paci, Faculty of Science
Ben Pin-Yun Wang, Faculty of Humanities
Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary



May 6, 2026

To: Senate Committee on Academic Standards

From: Reuben Rose-Redwood, Associate Dean Academic, Faculty of Social Sciences

Re: **Proposal to update Faculty of Social Sciences language regarding Graduation Standing**

Dear members of the Senate Committee on Academic Standards,

I am writing with a proposal to change the language in the Calendar regarding Graduation Standing in the Faculty of Social Sciences.

The existing [Calendar language](#) includes the following paragraph:

In cases of plagiarism and cheating, the Faculty of Social Sciences reserves the right to recommend to Senate the withdrawal of the [With Distinction](#) designation in addition to the penalties outlined in the University [Policy on Academic Integrity](#).

In 2025, Senate approved the creation of an Undergraduate Graduating Dean's List notation for undergraduate transcripts for graduating students with a Graduating GPA in the top 10% of graduating students in their academic unit. This notation has requirements that parallel the existing "With Distinction" notation, except with a 10% threshold instead of the 20% one used for "With Distinction."

Given the similarity between the "With Distinction" and the new "Graduating Dean's List" notations, the Faculty of Social Sciences proposes to amend the above-cited paragraph to include the right for the Faculty to recommend the withdrawal of the "Graduating Dean's List" notation under the same circumstances as it may recommend the withdrawal of the "With Distinction" notation. The Social Sciences Faculty Council approved this proposal on May 6, 2026.

A proposed Calendar change, with changes tracked, is attached to this memo.

Sincerely,

A handwritten signature in black ink that reads 'Reuben Rose-Redwood'.

Reuben Rose-Redwood
Associate Dean Academic, Faculty of Social Sciences
University of Victoria
soscasdn@uvic.ca





Proposed change to [Faculty of Social Sciences: Requirements](#)

Graduation standing

The graduation standing of students in the Faculty of Social Sciences is determined in accordance with the University regulations under [Standing at Graduation](#).

In cases of plagiarism and cheating, the Faculty of Social Sciences reserves the right to recommend to Senate the withdrawal of the [With Distinction](#) designation and/or the **Graduating Dean's List designation** in addition to the penalties outlined in the University [Policy on Academic Integrity](#).

Once a degree, diploma or certificate has been awarded by the University Senate, no change can be made to the programs that constitute that credential (see [Application for Graduation](#)).



SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: Approval of Calendar Revisions: Grade Below B process

At its meeting on September 9, 2026 the Senate Committee on Academic Standards considered a proposal from the Faculty of Graduate Studies to update the language regarding grades below B as it relates to the grading and academic performance sections of the graduate academic calendar.

Recommended Motion:

That Senate approve the revisions to the Grade Below B Grading regulation under Grading and Academic Performance in the Graduate Academic Calendar effective January 2027.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
Dennine Dudley, Faculty of Fine Arts
Rob Hancock, Faculty of Social Sciences
Ben Knight, Student Senator
Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
Ama Ouchen, GSS representative
Karima Ramji, Executive Director, Coop and Career Services
Irina Paci, Faculty of Science
Ben Pin-Yun Wang, Faculty of Humanities
Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary



Memorandum

To: Ada Saab, Associate University Secretary
Dr. Cedric Littlewood, Chair Senate Committee on Academic Standards

From: Lisa Pender, FGS Administrative Manager

CC: Robin Hicks, Dean Faculty of Graduate Studies

Date: September 1, 2026

Re: Approval of Calendar Revisions: Grade Below B process

Graduate calendar revisions were presented for review and approval to the Faculty of Graduate Studies Graduate Executive and Graduate Council late in spring 2026, all of which were approved.

This change is being presented for review and approval to the Senate Committee on Academic Standards.

Reason for changes.

Grade Below B

Information regarding the grade below B policy referred to sessional or cumulative averages, which was not correct. The grade below B process is initiated not based on an average of grades but occurs when a graduate student receives a grade of 4.0 (B-) or lower in a single course. This correction is reflected in calendar sections *Grading* and *Academic Performance*.



Addition of information to Grading section of the graduate calendar

Two revisions are recommended to the section on *Grading* in the graduate calendar:

1. Update the language regarding grades below B to ensure it is consistent throughout the graduate calendar
2. Include information on grade submission deadlines, release of grades and review of an assigned grade that is included in the *Grading* section of the undergraduate calendar but had not been included in the *Grading* section of the graduate calendar.

Proposed revision to the Graduate Calendar section on ***Grading*** with existing language on the left and proposed language on the right. Text proposed to be inserted is underlined and in red on the right.

Grading	Grading
Grading A primary purpose of evaluation and grading is to further effective teaching and learning. Any practices which assign a predetermined percentage of students a specific grade, that is, a certain percentage get A, another percentage get B and so on, without regard to individual achievement are prohibited. The table below displays the official grading system used by the Faculty of Graduate Studies. Sessional Grade Point Average The sessional grade point average is based on all courses completed in a session which have a unit value. Courses bearing the grade COM, grades designated as FNC or those used for transfer credit are not included in the calculation of the grade point average. A grade point average is found by multiplying the grade point value of each final grade by the number of units, totalling the grade points for all the grades, and dividing the total grade points by the total number of units.	Grading A primary purpose of evaluation and grading is to further effective teaching and learning. Any practices which assign a predetermined percentage of students a specific grade, that is, a certain percentage get A, another percentage get B and so on, without regard to individual achievement are prohibited. The table below displays the official grading system used by the Faculty of Graduate Studies. Sessional Grade Point Average The sessional grade point average is based on all courses completed in a session which have a unit value. Courses bearing the grade COM, grades designated as FNC or those used for transfer credit are not included in the calculation of the grade point average. A grade point average is found by multiplying the grade point value of each final grade by the number of units, totalling the grade points for all the grades, and dividing the total grade points by the total number of units.

Passing Grades					Passing Grades				
Grade	Grade Point Value	Percentage*	Description	Achievement of Assignment Objectives	Grade	Grade Point Value	Percentage*	Description	Achievement of Assignment Objectives
A+	9	90 - 100	Exceptional Work	Technically flawless and original work demonstrating insight, understanding and independent application or extension of course expectations; often publishable.	A+	9	90 - 100	Exceptional Work	Technically flawless and original work demonstrating insight, understanding and independent application or extension of course expectations; often publishable.
A	8	85 - 89	Outstanding Work	Demonstrates a very high level of integration of material demonstrating insight, understanding and independent application or extension of course expectations.	A	8	85 - 89	Outstanding Work	Demonstrates a very high level of integration of material demonstrating insight, understanding and independent application or extension of course expectations.
A-	7	80 - 84	Excellent Work	Represents a high level of integration, comprehensiveness and complexity, as well as mastery of relevant techniques/concepts.	A-	7	80 - 84	Excellent Work	Represents a high level of integration, comprehensiveness and complexity, as well as mastery of relevant techniques/concepts.
B+	6	77 - 79	Very good work	Represents a satisfactory level of integration, comprehensiveness, and complexity;	B+	6	77 - 79	Very good work	Represents a satisfactory level of integration, comprehensiveness, and complexity;

					demonstrates a sound level of analysis with no major weaknesses.						demonstrates a sound level of analysis with no major weaknesses.
B	5	73 - 76	Acceptable work that fulfills the expectations of the course	Represents a satisfactory level of integration of key concepts/procedures. However, comprehensiveness or technical skills may be lacking.		B	5	73 - 76	Acceptable work that fulfills the expectations of the course	Represents a satisfactory level of integration of key concepts/procedures. However, comprehensiveness or technical skills may be lacking.	
B-	4	70 - 72	Unacceptable work revealing some deficiencies in knowledge,	Represents an unacceptable level of integration, comprehensiveness and complexity. Mastery of some relevant techniques or concepts lacking. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.		B-	4	70 - 72	Unacceptable work revealing some deficiencies in knowledge,	Represents an unacceptable level of integration, comprehensiveness and complexity. Mastery of some relevant techniques or concepts lacking. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.	
C+	3	65 - 69				C+	3	65 - 69			
C	2	60-64				C	2	60-64			
D	1	50-59				D	1	50-59			

COM	N/A	N/A	Complete (Pass)	Used only for 0 unit courses and other graduate courses designated by the Senate. Such courses are identified in the course listings.								
CTN	Excluded N/A Grade		Continuing	Denotes the first half of a full-year course.								
FNC	Excluded 0-100 † Grade		For No Credit	Denotes a 100-299 level undergraduate course for no credit in the Faculty of Graduate Studies.								
Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual departments or schools may set higher standards. Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by their supervisory committee and continuation in the Faculty of Graduate Studies is approved by the Dean. Some academic units may employ a percentage system for evaluating student's work. † FNC will produce a grade on the transcript Failing Grades <table> <tr> <th>Grade</th><th>Grade Point Value</th><th>Percentage*</th><th>Description</th></tr> <tr> <td>F</td><td>0</td><td>0 - 49</td><td>Failing grade. Unsatisfactory performance. Wrote final examination and completed</td></tr> </table>					Grade	Grade Point Value	Percentage*	Description	F	0	0 - 49	Failing grade. Unsatisfactory performance. Wrote final examination and completed
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F	0	0 - 49	Failing grade. Unsatisfactory performance. Wrote final examination and									

N	0	0 - 49	course requirements.
F/X	Excluded Grade	N/A	Did not write examination or otherwise complete course requirements by the end of term or session. This grade is intended to be final.
N	0	0 - 49	completed course requirements.
F/X	Excluded Grade	N/A	Did not write examination or otherwise complete course requirements by the end of term or session. This grade is intended to be final.
N/X	Excluded Grade	N/A	Unsatisfactory performance. Completed course requirements; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.
N/X	Excluded Grade	N/A	Did not complete course requirements by the end of the term; no
N/X	Excluded Grade	N/A	Did not complete course requirements by the end of the

supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.

Temporary Grades

Grade	Grade Point Value	Percentage*	Description
INC	N/A	N/A	Incomplete (requires "Request for Extension of Grade" form). Used for those graduate credit courses designated by the Senate and identified in the course listings; also used, with Dean's permission, for those graduate credit courses with regular grading (A to F, including N) which are not complete by the end of the term

term; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.

Temporary Grades

Grade	Grade Point Value	Percentage*	Description
INC	N/A	N/A	Incomplete (requires "Request for Extension of Grade" form). Used for those graduate credit courses designated by the Senate and identified in the course listings; also used, with Dean's permission, for those graduate credit courses with regular grading (A to F, including N) which are not complete by

or session due to exceptional circumstances beyond the control of the instructor or student. INC must be replaced by a final grade not later than the end of the next term.

INP N/A N/A

In Progress. Used only for work terms; dissertations; theses; projects; comprehensive examinations and seminars offered on the same basis as dissertations or theses and designated by Senate (identified in the course listings). In the case of work terms, a final grade must replace INP within two months of the end of term. For dissertations, theses, designated seminars, projects and comprehensives, a final grade must replace INP by the end of the program. If the student does not complete the

the end of the term or session due to exceptional circumstances beyond the control of the instructor or student. INC must be replaced by a final grade not later than the end of the next term.

INP N/A N/A

In Progress. Used only for work terms; dissertations; theses; projects; comprehensive examinations and seminars offered on the same basis as dissertations or theses and designated by Senate (identified in the course listings). In the case of work terms, a final grade must replace INP within two months of the end of term. For dissertations, theses, designated seminars, projects and comprehensives, a final grade must replace INP by the end of the program. If the student does

degree requirements within the time limit for the degree, the final grades will be N.

CIC N/A N/A

Co-op Interrupted Course. Temporary grade. See [General Regulations: Graduate Co-op](#).

Grade Notes

Grade note	Grade Point Value	Percentage*	Description
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WE	N/A	N/A	Withdrawal under extenuating circumstances. The WE registration status will replace a course registration or grade when approved by the Dean following a request for academic concession from a student. This registration status is excluded from the calculation of all grade point averages; it will appear on the official transcript.
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not complete the degree requirements within the time limit for the degree, the final grades will be N.

CIC N/A N/A

Co-op Interrupted Course. Temporary grade. See [General Regulations: Graduate Co-op](#).

Grade Notes

Grade note	Grade Point Value	Percentage*	Description
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WE	N/A	N/A	Withdrawal under extenuating circumstances. The WE registration status will replace a course registration or grade when approved by the Dean following a request for academic concession from a student. This registration status is excluded from the calculation of all grade point averages; it will appear on the official transcript.
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* The grading scale for the evaluation of course achievement at the University of Victoria is a percentage scale that translates to a 9 point GPA/letter grade system. The 9 point GPA system is the sole basis for the calculation of grade point averages and academic standing. Standardized percentage ranges have been established as the basis for the assignment of letter grades. The percentage grades are displayed on the official and administrative transcripts in order to provide fine grained course assessment which will be useful to students particularly in their application to graduate studies and for external scholarships and funding. Comparative grading information (average grade [mean] for the class), along with the number of students in the class, is displayed for each course section for which percentage grades are assigned.

* The grading scale for the evaluation of course achievement at the University of Victoria is a percentage scale that translates to a 9 point GPA/letter grade system. The 9 point GPA system is the sole basis for the calculation of grade point averages and academic standing. Standardized percentage ranges have been established as the basis for the assignment of letter grades. The percentage grades are displayed on the official and administrative transcripts in order to provide fine grained course assessment which will be useful to students particularly in their application to graduate studies and for external scholarships and funding. Comparative grading information (average grade [mean] for the class), along with the number of students in the class, is displayed for each course section for which percentage grades are assigned.

Update to Graduate Calendar section on Academic Performance

An update to information regarding grades below B in the *Academic Performance* section of the graduate calendar to ensure it is consistent throughout the graduate calendar.

Proposed revision to the Graduate Calendar section on **Academic performance** with existing language on the left and proposed language on the right. Text proposed to be inserted is underlined and in red on the right. Text that has been repositioned is shown in green.

Academic Performance	Academic Performance
Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual academic units may set sessional and course standards at a higher level than the Faculty of Graduate Studies minimum. Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by their supervisory committee and continuation in the Faculty is approved by the Dean of Graduate Studies. Grades for courses designated FNC (for no credit) or used for Transfer Credit will not be used in the calculation of sessional or cumulative grade point averages. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and the academic unit graduate adviser and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean. Conditions may be imposed by the Faculty (upon the advice of the supervisory committee) for continuation in the program; if not met within the specified time limit, the student will be withdrawn. A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards,	Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual academic units may set sessional and course standards at a higher level than the Faculty of Graduate Studies minimum. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and the academic unit graduate adviser and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the <u>Dean of Graduate Studies</u>. Grades for courses designated FNC (for no credit) or used for Transfer Credit will not be used in the calculation of sessional or cumulative grade point averages. Conditions may be imposed by the Faculty (upon the advice of the supervisory committee) for continuation in the program; if not met within the specified time limit, the student will be withdrawn. A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Normally, such students will not be eligible for re-admission to the Faculty of Graduate Studies.

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SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: Approval of Calendar Revisions: Missing Grading Information

At its meeting on September 9, 2026 the Senate Committee on Academic Standards considered a proposal from the Faculty of Graduate Studies to update grading section of the graduate academic calendar to include language regarding grade submission deadlines, release of grades, and review of an assigned grade.

Recommended Motion:

That Senate approve the addition of the grading submission process under the Grading section of the Graduate Academic Calendar effective January 2027.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
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Rob Hancock, Faculty of Social Sciences
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Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
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Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary



Memorandum

To: Ada Saab, Associate University Secretary
Dr. Cedric Littlewood, Chair Senate Committee on Academic Standards

From: Lisa Pender, FGS Administrative Manager

CC: Robin Hicks, Dean Faculty of Graduate Studies

Date: September 1, 2026

Re: Approval of Calendar Revisions: Missing Grading Information

Graduate calendar revisions were presented for review and approval to the Faculty of Graduate Studies Graduate Executive and Graduate Council late in spring 2026, all of which were approved.

This change is being presented for review and approval to the Senate Committee on Academic Standards.

Reason for changes.

Missing Grading Information

Information on the submission and release of grades, and grade review process that appears in the undergraduate calendar was missing from the graduate calendar. The equivalent graduate details have been included in the graduate calendar section on *Grading*.

Addition of information to Grading section of the graduate calendar

Two revisions are recommended to the section on *Grading* in the graduate calendar:

1. Update the language regarding grades below B to ensure it is consistent throughout the graduate calendar
2. Include information on grade submission deadlines, release of grades and review of an assigned grade that is included in the *Grading* section of the undergraduate calendar but had not been included in the *Grading* section of the graduate calendar.

Proposed revision to the Graduate Calendar section on ***Grading*** with existing language on the left and proposed language on the right. Text proposed to be inserted is underlined and in **red** on the right.

Grading	Grading
Grading A primary purpose of evaluation and grading is to further effective teaching and learning. Any practices which assign a predetermined percentage of students a specific grade, that is, a certain percentage get A, another percentage get B and so on, without regard to individual achievement are prohibited. The table below displays the official grading system used by the Faculty of Graduate Studies. Sessional Grade Point Average The sessional grade point average is based on all courses completed in a session which have a unit value. Courses bearing the grade COM, grades designated as FNC or those used for transfer credit are not included in the calculation of the grade point average. A grade point average is found by multiplying the grade point value of each final grade by the number of units, totalling the grade points for all the grades, and dividing the total grade points by the total number of units.	Grading A primary purpose of evaluation and grading is to further effective teaching and learning. Any practices which assign a predetermined percentage of students a specific grade, that is, a certain percentage get A, another percentage get B and so on, without regard to individual achievement are prohibited. The table below displays the official grading system used by the Faculty of Graduate Studies. Sessional Grade Point Average The sessional grade point average is based on all courses completed in a session which have a unit value. Courses bearing the grade COM, grades designated as FNC or those used for transfer credit are not included in the calculation of the grade point average. A grade point average is found by multiplying the grade point value of each final grade by the number of units, totalling the grade points for all the grades, and dividing the total grade points by the total number of units.

Passing Grades					Passing Grades				
Grade	Grade Point Value	Percentage*	Description	Achievement of Assignment Objectives	Grade	Grade Point Value	Percentage*	Description	Achievement of Assignment Objectives
A+	9	90 - 100	Exceptional Work	Technically flawless and original work demonstrating insight, understanding and independent application or extension of course expectations; often publishable.	A+	9	90 - 100	Exceptional Work	Technically flawless and original work demonstrating insight, understanding and independent application or extension of course expectations; often publishable.
A	8	85 - 89	Outstanding Work	Demonstrates a very high level of integration of material demonstrating insight, understanding and independent application or extension of course expectations.	A	8	85 - 89	Outstanding Work	Demonstrates a very high level of integration of material demonstrating insight, understanding and independent application or extension of course expectations.
A-	7	80 - 84	Excellent Work	Represents a high level of integration, comprehensiveness and complexity, as well as mastery of relevant techniques/concepts.	A-	7	80 - 84	Excellent Work	Represents a high level of integration, comprehensiveness and complexity, as well as mastery of relevant techniques/concepts.
B+	6	77 - 79	Very good work	Represents a satisfactory level of integration, comprehensiveness, and complexity;	B+	6	77 - 79	Very good work	Represents a satisfactory level of integration, comprehensiveness, and complexity;

					demonstrates a sound level of analysis with no major weaknesses.						demonstrates a sound level of analysis with no major weaknesses.
B	5	73 - 76	Acceptable work that fulfills the expectations of the course	Represents a satisfactory level of integration of key concepts/procedures. However, comprehensiveness or technical skills may be lacking.		B	5	73 - 76	Acceptable work that fulfills the expectations of the course	Represents a satisfactory level of integration of key concepts/procedures. However, comprehensiveness or technical skills may be lacking.	
B-	4	70 - 72	Unacceptable work revealing some deficiencies in knowledge,	Represents an unacceptable level of integration, comprehensiveness and complexity. Mastery of some relevant techniques or concepts lacking. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.		B-	4	70 - 72	Unacceptable work revealing some deficiencies in knowledge,	Represents an unacceptable level of integration, comprehensiveness and complexity. Mastery of some relevant techniques or concepts lacking. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.	
C+	3	65 - 69				C+	3	65 - 69			
C	2	60-64				C	2	60-64			
D	1	50-59				D	1	50-59			

COM	N/A	N/A	Complete (Pass)	Used only for 0 unit courses and other graduate courses designated by the Senate. Such courses are identified in the course listings.
CTN	Excluded N/A Grade		Continuing	Denotes the first half of a full-year course.
FNC	Excluded 0-100 † Grade		For No Credit	Denotes a 100-299 level undergraduate course for no credit in the Faculty of Graduate Studies.

Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual departments or schools may set higher standards. ~~Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by their supervisory committee and continuation in the Faculty of Graduate Studies is approved by the Dean. Some academic units may employ a percentage system for evaluating student's work.~~

† FNC will produce a grade on the transcript

Failing Grades

Grade	Grade Point Value	Percentage*	Description
F	0	0 - 49	Failing grade. Unsatisfactory performance. Wrote final examination and completed

COM	N/A	N/A	Complete (Pass)	Used only for 0 unit courses and other graduate courses designated by the Senate. Such courses are identified in the course listings.
CTN	Excluded N/A Grade		Continuing	Denotes the first half of a full-year course.
FNC	Excluded 0-100 † Grade		For No Credit	Denotes a 100-299 level undergraduate course for no credit in the Faculty of Graduate Studies.

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† FNC will produce a grade on the transcript

Failing Grades

Grade	Grade Point Value	Percentage*	Description
F	0	0 - 49	Failing grade. Unsatisfactory performance. Wrote final examination and

N	0	0 - 49	course requirements. Did not write examination or otherwise complete course requirements by the end of term or session. This grade is intended to be final.
F/X	Excluded Grade	N/A	Unsatisfactory performance. Completed course requirements; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.
N/X	Excluded Grade	N/A	Did not complete course requirements by the end of the term; no

N	0	0 - 49	completed course requirements. Did not write examination or otherwise complete course requirements by the end of term or session. This grade is intended to be final.
F/X	Excluded Grade	N/A	Unsatisfactory performance. Completed course requirements; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.
N/X	Excluded Grade	N/A	Did not complete course requirements by the end of the

supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.

Temporary Grades

Grade	Grade Point Value	Percentage*	Description
INC	N/A	N/A	Incomplete (requires "Request for Extension of Grade" form). Used for those graduate credit courses designated by the Senate and identified in the course listings; also used, with Dean's permission, for those graduate credit courses with regular grading (A to F, including N) which are not complete by the end of the term

term; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.

Temporary Grades

Grade	Grade Point Value	Percentage*	Description
INC	N/A	N/A	Incomplete (requires "Request for Extension of Grade" form). Used for those graduate credit courses designated by the Senate and identified in the course listings; also used, with Dean's permission, for those graduate credit courses with regular grading (A to F, including N) which are not complete by

or session due to exceptional circumstances beyond the control of the instructor or student. INC must be replaced by a final grade not later than the end of the next term.

INP N/A N/A

In Progress. Used only for work terms; dissertations; theses; projects; comprehensive examinations and seminars offered on the same basis as dissertations or theses and designated by Senate (identified in the course listings). In the case of work terms, a final grade must replace INP within two months of the end of term. For dissertations, theses, designated seminars, projects and comprehensives, a final grade must replace INP by the end of the program. If the student does not complete the

the end of the term or session due to exceptional circumstances beyond the control of the instructor or student. INC must be replaced by a final grade not later than the end of the next term.

INP N/A N/A

In Progress. Used only for work terms; dissertations; theses; projects; comprehensive examinations and seminars offered on the same basis as dissertations or theses and designated by Senate (identified in the course listings). In the case of work terms, a final grade must replace INP within two months of the end of term. For dissertations, theses, designated seminars, projects and comprehensives, a final grade must replace INP by the end of the program. If the student does

degree requirements within the time limit for the degree, the final grades will be N.

CIC N/A N/A

Co-op Interrupted Course. Temporary grade. See [General Regulations: Graduate Co-op](#).

Grade Notes

Grade note	Grade Point Value	Percentage*	Description
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WE	N/A	N/A	Withdrawal under extenuating circumstances. The WE registration status will replace a course registration or grade when approved by the Dean following a request for academic concession from a student. This registration status is excluded from the calculation of all grade point averages; it will appear on the official transcript.
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not complete the degree requirements within the time limit for the degree, the final grades will be N.

CIC N/A N/A

Co-op Interrupted Course. Temporary grade. See [General Regulations: Graduate Co-op](#).

Grade Notes

Grade note	Grade Point Value	Percentage*	Description
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WE	N/A	N/A	Withdrawal under extenuating circumstances. The WE registration status will replace a course registration or grade when approved by the Dean following a request for academic concession from a student. This registration status is excluded from the calculation of all grade point averages; it will appear on the official transcript.
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* The grading scale for the evaluation of course achievement at the University of Victoria is a percentage scale that translates to a 9 point GPA/letter grade system. The 9 point GPA system is the sole basis for the calculation of grade point averages and academic standing. Standardized percentage ranges have been established as the basis for the assignment of letter grades. The percentage grades are displayed on the official and administrative transcripts in order to provide fine grained course assessment which will be useful to students particularly in their application to graduate studies and for external scholarships and funding. Comparative grading information (average grade [mean] for the class), along with the number of students in the class, is displayed for each course section for which percentage grades are assigned.

* The grading scale for the evaluation of course achievement at the University of Victoria is a percentage scale that translates to a 9 point GPA/letter grade system. The 9 point GPA system is the sole basis for the calculation of grade point averages and academic standing. Standardized percentage ranges have been established as the basis for the assignment of letter grades. The percentage grades are displayed on the official and administrative transcripts in order to provide fine grained course assessment which will be useful to students particularly in their application to graduate studies and for external scholarships and funding. Comparative grading information (average grade [mean] for the class), along with the number of students in the class, is displayed for each course section for which percentage grades are assigned.

Grade submission deadlines

Excluding the University Winter Break closure period and the Easter closure period (if applicable):

- **Seven (7) calendar days after the end of classes for courses that do not have a final examination as noted in the calendar.**
- **Seven (7) calendar days after the examination is written for those courses that have a final examination.**

In cases where there is no final examination and the due date for the last assignment is **after the last day of classes, the grades should be submitted **seven (7) calendar days after the due date for the assignment.****

Release of grades

Instructors are permitted to release final grades informally to students in their classes, on request, as soon as the grades have been forwarded to the Office of the Registrar and Enrolment Management by the school or department.

Student records are confidential. Instructors may release grades only to the student concerned, unless they have the student's permission to release the grades to a third party. Where grades are posted, only student numbers will be shown. Students are given the option at the beginning of a course to not have their grades posted.

Students' grades are available through Online tools - Student services.

Review of an assigned grade

See – Review of an assigned grade in graduate calendar section, [Evaluation of student course work](#)

SENATE



SENATE COMMITTEE ON ACADEMIC STANDARDS

To: Senate
From: Senate Committee on Academic Standards
Date: September 16, 2026
Subject: Approval of Calendar Revisions: Course Currency

At its meeting on September 9, 2026 the Senate Committee on Academic Standards considered a proposal from the Faculty of Graduate Studies to update the time limits and leaves of absence with permission and withdrawal from graduate programs sections of the graduate academic calendar regarding course currency.

Recommended Motion:

That Senate approve the revisions to the Time Limit and Leaves of absence with permission and withdrawal from graduate programs regulations regarding course currency in the Graduate Academic Calendar effective January 2027.

Respectfully submitted,

2026/2027 Senate Committee on Academic Standards

Cedric Littlewood (Chair), Faculty of Graduate Studies
Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs
Hector Caruncho, Faculty of Health
Ashley de Moscoso, Associate Registrar
Kelly Diether, Convocation Senator
Hannah DiGiuseppe, Student Senator
Dennine Dudley, Faculty of Fine Arts
Rob Hancock, Faculty of Social Sciences
Ben Knight, Student Senator
Evan Maher, UVSS representative
David Medler, Associate Dean, Academic Advising (HUMA, SCIE, SOSC)
Ama Ouchen, GSS representative
Karima Ramji, Executive Director, Coop and Career Services
Irina Paci, Faculty of Science
Ben Pin-Yun Wang, Faculty of Humanities
Tim Anderson, Faculty of Education
Yang Shi, Faculty of Engineering and Computer Science
Wendy Taylor, Registrar
Estair van Wagner, Faculty of Law
Laura Vizina, Division of Continuing Studies
Ada Saab (Secretary), Associate University Secretary



Memorandum

To: Ada Saab, Associate University Secretary
Dr. Cedric Littlewood, Chair Senate Committee on Academic Standards

From: Lisa Pender, FGS Administrative Manager

CC: Robin Hicks, Dean Faculty of Graduate Studies

Date: September 1, 2026

Re: Approval of Calendar Revisions: Course Currency

Graduate calendar revisions were presented for review and approval to the Faculty of Graduate Studies Graduate Executive and Graduate Council late in spring 2026, all of which were approved.

This change is being presented for review and approval to the Senate Committee on Academic Standards.

Reason for changes.

Course Currency

Revision to indicate that students seeking a program extension with course work that is more than 10 years old may be required to demonstrate the currency of the course work before the extension can be granted. These changes are included in the calendar sections *Time Limits* and *Leaves of Absence*.



Update to course currency

Include information related to course currency as it relates to program extensions

Proposed addition to the Graduate Calendar section on ***Time limits*** with existing language on the left and proposed language on the right. Text proposed to be inserted is underlined and in red on the right.

<i>Time limits</i>	<i>Time limits</i>
The time limits shown below are University of Victoria requirements and are in no way related to time limits established by funding agencies or loan remission programs. Contact your sponsor or student loan office for details on time limits for those purposes. Students with permanent disabilities may apply for a time limit extension for reasons directly related to their disability. Requests for such extensions must be directed in writing to the Office of the Dean of Graduate Studies and must be accompanied by a supporting letter from the Centre for Accessible Learning or from a physician. CAL advisers will certify that the request for an extension is supported by documentation supplied by the student in accordance with the Policy on Providing Accommodation for Students with a Disability. Where a time extension due to a disability is granted the program extension fee will not apply and students will be charged the standard re-registration fee for each term until degree completion. For more information on applying for a time extension for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or infocal@uvic.ca. Students must obtain approval for a program extension prior to the time limit expiry date. Students with course work forming part of the degree requirements that is more than 10 years old at the time of the program extension may be required to demonstrate currency within their field of study before the extension is granted. If a program extension is not approved	The time limits shown below are University of Victoria requirements and are in no way related to time limits established by funding agencies or loan remission programs. Contact your sponsor or student loan office for details on time limits for those purposes. Students with permanent disabilities may apply for a time limit extension for reasons directly related to their disability. Requests for such extensions must be directed in writing to the Office of the Dean of Graduate Studies and must be accompanied by a supporting letter from the Centre for Accessible Learning or from a physician. CAL advisers will certify that the request for an extension is supported by documentation supplied by the student in accordance with the Policy on Providing Accommodation for Students with a Disability. Where a time extension due to a disability is granted the program extension fee will not apply and students will be charged the standard re-registration fee for each term until degree completion. For more information on applying for a time extension for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or infocal@uvic.ca. Students must obtain approval for a program extension prior to the time limit expiry date. <u>Students intending to satisfy program requirements with course work that is more than 10 years old at the time of the program extension, or that is likely to be more than 10 years old at the projected completion of the credential, may be required to demonstrate</u>

prior to the program expiry date, the student will normally not be permitted to continue in or return to that program. Students who fail to obtain permission for an extension prior to the time limit expiry date will be considered to have abandoned their graduate program. Students who wish to have their abandoned program reactivated must have a letter of recommendation forwarded from the academic unit to the Dean of Graduate Studies. If approval is given, an application for reinstatement must be submitted and a fee must be paid to the Graduate Admissions and Records Office Time limit for Doctoral degrees Normally, a student proceeding toward a doctoral degree will be required to complete all the requirements within seven years from the date of first registration in the program. If a student transfers to a doctoral program after an initial period in a master's program, completion is required within seven years of the date of the first registration in the master's program. A doctoral degree will not be awarded in less than twenty-four consecutive months from the time of first registration. Time limit for Master's degrees Normally, a student proceeding toward a master's degree will be required to complete all the requirements for the degree within five years from the date of the first registration in the master's degree. In no case will a degree be awarded in less than twelve consecutive months from the time of first registration. Time limit for Graduate Diplomas and Certificate programs Normally, a student proceeding toward a Graduate Diploma or Certificate will be required to complete all program requirements in three	<u>currency of that course work within their field of study before the extension is granted.</u> If a program extension is not approved prior to the program expiry date, the student will normally not be permitted to continue in or return to that program. Students who fail to obtain permission for an extension prior to the time limit expiry date will be considered to have abandoned their graduate program. Students who wish to have their abandoned program reactivated must have a letter of recommendation forwarded from the academic unit to the Dean of Graduate Studies. If approval is given, an application for reinstatement must be submitted and a fee must be paid to the Graduate Admissions and Records Office Time limit for Doctoral degrees Normally, a student proceeding toward a doctoral degree will be required to complete all the requirements within seven years from the date of first registration in the program. If a student transfers to a doctoral program after an initial period in a master's program, completion is required within seven years of the date of the first registration in the master's program. A doctoral degree will not be awarded in less than twenty-four consecutive months from the time of first registration. Time limit for Master's degrees Normally, a student proceeding toward a master's degree will be required to complete all the requirements for the degree within five years from the date of the first registration in the master's degree. In no case will a degree be awarded in less than twelve consecutive months from the time of first registration. Time limit for Graduate Diplomas and Certificate programs Normally, a student proceeding toward a Graduate Diploma or Certificate will be required to complete all program requirements in three
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years (Diploma) or two years (Certificate) from the date of the first registration in the program. Time limit for students in Co-op programs Students who enrol in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to their normal time limits for completion times, to a maximum of 3 terms (12 months). Students may undertake more than 3 terms of Co-op work with the permission of their home academic unit, but these terms will be included within the time limit for completion.	years (Diploma) or two years (Certificate) from the date of the first registration in the program. Time limit for students in Co-op programs Students who enrol in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to their normal time limits for completion times, to a maximum of 3 terms (12 months). Students may undertake more than 3 terms of Co-op work with the permission of their home academic unit, but these terms will be included within the time limit for completion.
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Update to course currency

Revision recommended to the section *Leaves of absence with permission and withdrawal from graduate programs* in the graduate calendar regarding course currency

Proposed addition to the Graduate Calendar section on ***Leaves of absence with permission and withdrawal from graduate programs*** with existing language on the left and proposed language on the right. Text proposed to be inserted is underlined and in **red** on the right.

Leaves of absence with permission and withdrawal from graduate programs	Leaves of absence with permission and withdrawal from graduate programs
Leaves of absence are available to students for a variety of reasons or circumstances after completion of a minimum of one term. Normally, tuition fees are not assessed during leaves. While students are on a leave, all supervisory processes are suspended as students are normally expected, and may be required, not to be involved in any academic or research work during the period of the leave. Students on leave may choose to opt-in to the Graduate Students' Society and pay GSS fees in order to maintain their GSS membership during the period of their leave. Opting in to the GSS allows students on leave to access the GSS Extended Health and Dental Plan, as well as exercise all the rights and responsibilities of GSS members (such as voting in elections and at general meetings, serving in GSS elected positions and participating on GSS committees). Students on leave who opt-in to the GSS can also access other GSS services with the exception of the UPASS. Normally, students on leave may not use University services. Students who are receiving care or are anticipating receiving care at University Health Services and/or UVic Counselling Services should contact these services, as appropriate, to determine their eligibility to continue care, and/or to plan a transition to alternate providers. International students who are contemplating leave are strongly advised to discuss the implications of leave on their temporary resident	Leaves of absence are available to students for a variety of reasons or circumstances after completion of a minimum of one term. Normally, tuition fees are not assessed during leaves. While students are on a leave, all supervisory processes are suspended as students are normally expected, and may be required, not to be involved in any academic or research work during the period of the leave. Students on leave may choose to opt-in to the Graduate Students' Society and pay GSS fees in order to maintain their GSS membership during the period of their leave. Opting in to the GSS allows students on leave to access the GSS Extended Health and Dental Plan, as well as exercise all the rights and responsibilities of GSS members (such as voting in elections and at general meetings, serving in GSS elected positions and participating on GSS committees). Students on leave who opt-in to the GSS can also access other GSS services with the exception of the UPASS. Normally, students on leave may not use University services. Students who are receiving care or are anticipating receiving care at University Health Services and/or UVic Counselling Services should contact these services, as appropriate, to determine their eligibility to continue care, and/or to plan a transition to alternate providers. International students who are contemplating leave are strongly advised to discuss the implications of leave on their temporary resident

status in Canada with either UVic's International Centre for Students or, for business students, International Programs. All leave arrangements must be discussed as early as possible with supervisors so that appropriate adjustments can be made prior to the beginning of the leave. Leaves of absence are normally granted in 4-month blocks, to coincide with the usual registration terms. Short-term leaves of less than one term should be managed with the student's academic unit. There are five types of leaves of absence: 1. Personal Leave 2. Parental Leave 3. Medical Leave 4. Compassionate Leave 5. Leave with Permission of the Dean Students granted parental, medical or compassionate leave, or leave with permission of the Dean will retain the full value of a University of Victoria Graduate Fellowship or other award whose terms and conditions are established by the Faculty of Graduate Studies. Such awards will be suspended at the onset of the leave and reinstated when the student reregisters. Other awards will be paid according to the conditions established by the donor or granting agency. The Graduate Academic Concession form is required to request Parental, Medical or Compassionate leave is available online.	status in Canada with either UVic's International Centre for Students or, for business students, International Programs. All leave arrangements must be discussed as early as possible with supervisors so that appropriate adjustments can be made prior to the beginning of the leave. Leaves of absence are normally granted in 4-month blocks, to coincide with the usual registration terms. Short-term leaves of less than one term should be managed with the student's academic unit. <u>Students intending to satisfy program requirements with course work that is more than 10 years old at the time of any leave of absence, or that is likely to be more than 10 years old at the projected completion of the credential, may be required to demonstrate currency of that course work within their field of study before the leave is granted.</u> There are five types of leaves of absence: 1. Personal Leave 2. Parental Leave 3. Medical Leave 4. Compassionate Leave 5. Leave with Permission of the Dean Students granted parental, medical or compassionate leave, or leave with permission of the Dean will retain the full value of a University of Victoria Graduate Fellowship or other award whose terms and conditions are established by the Faculty of Graduate Studies. Such awards will be suspended at the onset of the leave and reinstated when the student reregisters. Other awards will be paid according to the conditions established by the donor or granting agency. The Graduate Academic Concession form is required to request Parental, Medical or Compassionate leave is available online.
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Personal leave Students who are not on approved program extensions may take leaves for personal reasons. Students planning to take personal leave must inform their supervisor in writing in advance of the planned absences, and make appropriate arrangements for care of ongoing research projects if necessary before initiating personal leaves through the UVic portal. The deadline for students to register in a personal leave is the 100% fee reduction date for registration each term. Procedures for taking a personal leave are available online. The time taken for personal leave will be counted toward the maximum time allotted to degree completion. All program requirements, academic unit expectations and deadlines will remain the same. Students on Personal Leave must be mindful of overall time limits for completion (see Time Limits). ▪ Students in Doctoral degree programs may take a maximum of 6 terms within the maximum 7-year period allowed. ▪ Students in regular Master's degree programs may take a maximum of three terms within the maximum 5-year period allowed. ▪ Students in approved one-year Master's programs may take only one term of personal leave unless a second term of leave has been approved by the Dean of Graduate Studies. ▪ Students enrolled in Graduate Diploma programs may take a maximum of two terms of personal leave. ▪ Students enrolled in Graduate Certificate programs are entitled to one term of personal leave but may take additional terms of personal leave with the approval of the program.	Personal leave Students who are not on approved program extensions may take leaves for personal reasons. Students planning to take personal leave must inform their supervisor in writing in advance of the planned absences, and make appropriate arrangements for care of ongoing research projects if necessary before initiating personal leaves through the UVic portal. The deadline for students to register in a personal leave is the 100% fee reduction date for registration each term. Procedures for taking a personal leave are available online. The time taken for personal leave will be counted toward the maximum time allotted to degree completion. All program requirements, academic unit expectations and deadlines will remain the same. Students on Personal Leave must be mindful of overall time limits for completion (see Time Limits). ▪ Students in Doctoral degree programs may take a maximum of 6 terms within the maximum 7-year period allowed. ▪ Students in regular Master's degree programs may take a maximum of three terms within the maximum 5-year period allowed. ▪ Students in approved one-year Master's programs may take only one term of personal leave unless a second term of leave has been approved by the Dean of Graduate Studies. ▪ Students enrolled in Graduate Diploma programs may take a maximum of two terms of personal leave. ▪ Students enrolled in Graduate Certificate programs are entitled to one term of personal leave but may take additional terms of personal leave with the approval of the program.
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Parental leave

A graduate student who is bearing a child, and/or who has primary responsibility for the care of a child immediately prior to or following birth or an adoption is entitled to request parental leave. Parental leaves may be granted for a minimum of one term (four months) to a maximum period of three terms (12 months). Requests should be submitted to Graduate Admissions and Records via a completed Graduate Academic Concession form. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same.

Medical leave

Graduate students are entitled to request medical leave. Students should submit their request via a completed Graduate Academic Concession form to Graduate Admissions and Records. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same.

Documentation required: a completed Graduate Academic Concession form stating the required duration of the leave, authorization from a health professional that the student is not available for study during the indicated terms (a box is provided on the form for the health professional's stamp), and written acknowledgement from the student's supervisor and the graduate advisor (usually through signature on the form). Students are strongly advised not to include any documents containing sensitive personal information.

For information on applying for a leave of absence for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or infocal@uvic.ca.

Parental leave

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For information on applying for a leave of absence for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or infocal@uvic.ca.

Compassionate leave Students suffering personal or family affliction may take a leave of absence for compassionate reasons. Such leaves may normally be granted up to a maximum of three terms. Students requiring additional time after three terms may wish to withdraw officially or request a personal leave (see Personal Leave) from the Faculty of Graduate Studies. Students should forward their requests and appropriate documentation (see below) to the Graduate Admissions and Records Office. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same. Documentation required: a completed Graduate Academic Concession form stating the required duration of the leave, a letter from the student outlining the circumstances and written acknowledgement from the student's supervisor and the graduate advisor (usually through signature on the form). Students are strongly advised not to include any documents containing sensitive personal information. Leave with Permission of the Dean Leave with Permission of the Dean is granted at the sole discretion of the Dean of Graduate Studies in cases where the Dean has been notified by a supervisor, graduate advisor, Dean, chair, director or other University, health or civil authority that a student is required to suspend their studies but is not able to apply personally for a leave due to illness, affliction or some other circumstance. This type of leave period is not included in the time period for the completion of the degree and deadlines will be adjusted accordingly. All other program requirements and academic unit requirements will remain the same. Documentation may be required by the Dean of Graduate Studies depending on the attendant circumstances.	Compassionate leave Students suffering personal or family affliction may take a leave of absence for compassionate reasons. Such leaves may normally be granted up to a maximum of three terms. Students requiring additional time after three terms may wish to withdraw officially or request a personal leave (see Personal Leave) from the Faculty of Graduate Studies. Students should forward their requests and appropriate documentation (see below) to the Graduate Admissions and Records Office. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same. Documentation required: a completed Graduate Academic Concession form stating the required duration of the leave, a letter from the student outlining the circumstances and written acknowledgement from the student's supervisor and the graduate advisor (usually through signature on the form). Students are strongly advised not to include any documents containing sensitive personal information. Leave with Permission of the Dean Leave with Permission of the Dean is granted at the sole discretion of the Dean of Graduate Studies in cases where the Dean has been notified by a supervisor, graduate advisor, Dean, chair, director or other University, health or civil authority that a student is required to suspend their studies but is not able to apply personally for a leave due to illness, affliction or some other circumstance. This type of leave period is not included in the time period for the completion of the degree and deadlines will be adjusted accordingly. All other program requirements and academic unit requirements will remain the same. Documentation may be required by the Dean of Graduate Studies depending on the attendant circumstances.
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Withdrawals There are three types of withdrawals: 1. Official Withdrawal 2. Withdrawal Without Permission 3. Withdrawal for Failing to Meet Academic Standards Official withdrawal After completion of a minimum of one term, students who wish to withdraw indefinitely from their program in the Faculty of Graduate Studies must submit a written request to the Dean and send the request to the Graduate Admissions and Records Office. A supporting memo from their supervisor (or graduate adviser if there is no supervisor) should accompany the request. The notation "Officially Withdrawn" will be placed on their permanent record. Should a student return to the program, the time spent "Officially Withdrawn" is not counted as part of the normal time allowed for completion of their program (see Time Limits). Students who have outstanding fees cannot be officially withdrawn. Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies. The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are normally considered to be out of date, but may be retained for credit with the support of the	Withdrawals There are three types of withdrawals: 1. Official Withdrawal 2. Withdrawal Without Permission 3. Withdrawal for Failing to Meet Academic Standards Official withdrawal After completion of a minimum of one term, students who wish to withdraw indefinitely from their program in the Faculty of Graduate Studies must submit a written request to the Dean and send the request to the Graduate Admissions and Records Office. A supporting memo from their supervisor (or graduate adviser if there is no supervisor) should accompany the request. The notation "Officially Withdrawn" will be placed on their permanent record. Should a student return to the program, the time spent "Officially Withdrawn" is not counted as part of the normal time allowed for completion of their program (see Time Limits). Students who have outstanding fees cannot be officially withdrawn. Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies. The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are normally considered to be out of date, but may be retained for credit with the support of the
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academic unit and permission of the Dean. The content of all completed courses recommended for re admission must be accepted by the academic unit as likely to remain current over the projected completion time for the credential. Withdrawal without permission Students who have been withdrawn without permission prior to reaching the maximum time limit for their graduate degree program are considered to have abandoned their program. Students who wish to have their abandoned program reactivated must complete an application for reinstatement through the online My UVic Application system. A reinstatement application fee will be assessed. Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies. The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date, but may be retained for credit with the support of the academic unit and permission of the Dean. The content of all completed courses recommended for readmission must be accepted by the academic unit as likely to remain current over the projected completion time for the credential. In all cases the time spent "Withdrawn Without Permission" will be counted as part of the total allowable time to degree completion.	academic unit and permission of the Dean. The content of all completed courses recommended for re admission must be accepted by the academic unit as likely to remain current over the projected completion time for the credential. Withdrawal without permission Students who have been withdrawn without permission prior to reaching the maximum time limit for their graduate degree program are considered to have abandoned their program. Students who wish to have their abandoned program reactivated must complete an application for reinstatement through the online My UVic Application system. A reinstatement application fee will be assessed. Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies. The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date, but may be retained for credit with the support of the academic unit and permission of the Dean. The content of all completed courses recommended for readmission must be accepted by the academic unit as likely to remain current over the projected completion time for the credential. In all cases the time spent "Withdrawn Without Permission" will be counted as part of the total allowable time to degree completion.
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Withdrawal for failing to meet academic standards A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Normally, such students will not be eligible for re-admission to any graduate program in the Faculty of Graduate Studies. Such withdrawals require approval by the Dean of Graduate Studies, and departments may consult with an Associate Dean of Graduate Studies where a withdrawal for failure to meet academic standards is being considered. Withdrawals may not be initiated by a department while a student is on an approved leave of absence.	Withdrawal for failing to meet academic standards A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Normally, such students will not be eligible for re-admission to any graduate program in the Faculty of Graduate Studies. Such withdrawals require approval by the Dean of Graduate Studies, and departments may consult with an Associate Dean of Graduate Studies where a withdrawal for failure to meet academic standards is being considered. Withdrawals may not be initiated by a department while a student is on an approved leave of absence.
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SENATE



SENATE COMMITTEE ON AGENDA AND GOVERNANCE

To: Senate
From: Senate Committee on Agenda and Governance
Date: September 16, 2026
Subject: Appointments to the 2026/2027 Senate standing committees

The Senate Committee on Agenda and Governance nominations sub-committee met on September 18, 2026 to consider appointments to the 2026/2027 Senate standing committees.

The Senate Committee on Agenda and Governance recommends to Senate the approval of appointments indicated in bold text in the attached document. Most new members are appointed for 3-year terms from July 1, 2026 to June 30, 2029. Committee chairs and student members appointed for one-year terms from July 1, 2026 to June 30, 2027.

Recommended Motion:

That Senate approve the appointments to the 2026/2027 Senate standing committees for the terms indicated in the attached document.

Respectfully submitted,

2026/2027 Senate Committee on Agenda and Governance

Elizabeth Croft, Chair, Acting President and Vice-Chancellor *

Annalee Lepp, Vice-Chair, Faculty of Humanities *

Carrie Andersen, University Secretary

Mahmoud Chick Zaouali, Student Senator *

Jason Colby, Faculty of Humanities

Helga Hallgrimsdottir, Acting Vice-President Academic and Provost

Rob Hancock, Faculty of Social Sciences*

Inba Kehoe, Libraries *

Mark Laidlaw, Faculty of Science

Alivia Wang, Convocation Senator

Ada Saab (Secretary), Associate University Secretary *

Kathy MacDonald, (Recording Secretary), Senator Coordinator *

*members of the Nominations Sub-committee

2026- 2027 Senate Committees

Senate Committee on Academic Standards

Name	Faculty or Department	Term
Cedric Littlewood (NS) (Chair)	Graduate Studies	2029 (2026)
Dennine Dudley (S)	Fine Arts	2027 (2024)
Irina Paci (NS)	Science	2027 (2024)
Estair van Wagner (NS)	Law	2029 (2026)
Ben Pin-Yun Wang (NS)	Humanities	2027 (2025)
Robert Hancock (S)	Social Sciences	2027 (2021)
Brian Leacock (S)	Peter B. Gustavson School of Business	2029 (2026)
Laura Vizina (NS)	Continuing Studies	2029 (2023)
Tim Pelton (NS) <i>(Tim Anderson replacing Tim Pelton while he is on leave July 1, 2026 to June 30, 2027)</i>	Education	2028 (2022)
Yang Shi (NS)	Engineering and Computer Science	2028 (2022)
Hector Caruncho (NS)	Health	2028 (2025)
Hannah DiGiuseppe (S)	Student Senator	2027 (2028)
Ben Knight (S)	Student Senator	2027 (2028)
Evan Maher (S)	Student Representative (UVSS)	2027 (2026)
Ama Ouchen (NS)	Student Representative (GSS)	2027 (2026)
Kelly Diether (S)	Convocation Senator	2027 (2026)
Vacancy	Vice-President Academic and Provost or designate	2027 (2026) (ex officio)
Vacancy	President or nominee	2027 (2026) (ex officio)
Karima Ramji (NS)	Executive Director, Cooperative Education and Career Services	(ex officio)
Elizabeth Adjin-Tettey (NS)	Associate Vice-President Academic Programs	(ex-officio)
Wendy Taylor (NS)	Registrar	(ex officio)
Ashley de Moscoso (NS)	Associate Registrar	(ex officio)
David Medler (NS)	Associate Dean Academic Advising (Faculties of Science, Social Sciences and Humanities)	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

(S) – Senator
(NS) – non Senator

Senate Committee on Admission, Re-registration And Transfer Appeals

Name	Faculty or Department	Term
Ralf St. Clair (NS) (Chair)	Education	2029 (2023)
Michael Zastre (NS) (Vice Chair)	Engineering & Computer Science	2029 (2023)
Sara Humphreys (S)	Humanities	2029 (2026)
Adam Krawitz (S)	Social Sciences	2029 (2026)
Mark Laidlaw (S)	Science	2028 (2025)
Leigh Anne Swayne (S)	Health	2028 (2025)
Claudia Smith (NS)	Peter B. Gustavson School of Business	2028 (2025)
Vacancy	Fine Arts	2029 (2026)
Taylor McManus (S)	Student Senator	2027 (2026)
Cohen Cheetham (S)	Student Senator	2027 (2025)
Donovan Wood-Gaines (NS)	Student Representative (UVSS)	2027 (2026)
Erin McGuire (NS)	President's nominee	2027 (2026) (ex officio)
David Medler (NS)	Associate Dean Academic Advising (Faculties of Science, Social Sciences and Humanities)	(ex officio)
Trisha Best (NS)	Director, International Centre for Students	(ex officio)
Vacancy	Director or equivalent of an Advising Centre	2026 (2025) (ex officio)
Ai-Lan Chia (NS)	Associate Director, Counselling Services	(ex officio)
Wendy Taylor (NS)	Registrar	(ex officio)
Vacancy	Representative to the BC Council on Admission and Transfer, Transfer and Articulation Committee	(ex officio)
Zane Robison (Secretary)	Associate Registrar	
Aimee Draper (Recording Secretary)	Central Services, OREM	

(S) – Senator
(NS) – non Senator

Senate Committee on Agenda and Governance

Name	Faculty or Department	Term
Elizabeth Croft (S) (Chair)	Acting Chair of Senate	(ex officio)
Annalee Lepp (S) (Vice-Chair)	Vice-Chair of Senate	2026 (2024) (ex officio)
Inba Kehoe (S)	Librarian	2027 (2024)
Geoff Loomer (S)	Law	2029 (2026)
Rob Hancock (S)	Social Sciences	2028 (2025)
Jason Colby (S)	Humanities	2027 (2024)
Mark Laidlaw (S)	Science	2029 (2023)
Mahmoud Chick Zaouali (S)	Student Senator	2027 (2026)
Alivia Wang (S)	Convocation Senator	2027 (2023)
Helga Hallgrímsdóttir (S)	Acting Vice-President Academic and Provost	(ex officio)
Carrie Andersen (S)	University Secretary	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	
Kathy MacDonald (Recording Secretary)	Senate Coordinator	

(S) – Senator
(NS) – non Senator

Senate Committee on Appeals

Name	Faculty or Department	Term
Janna Promislow (NS) (V) (Chair)	Law	2027 (2021)
Vacancy	TBD	2029 (2026)
Elisabeth Gugl (NS)	Social Sciences	2028 (2025)
Lina Zhou (S)	Engineering and Computer Science	2029 (2023)
Vacancy	Peter B. Gustavson School of Business	2029 (2026)
Leslee Francis Pelton (NS)	Education	2027 (2024)
Vacancy	TBD	2029 (2026)
Jill Walshaw (S)	Humanities	2027 (2024)
Vacancy	Health	2028 (2025)
Vacancy	TBD	2029 (2026)
Kevin Zhang (S)	Student Senator	2027 (2026)
Deborah Sharpe (S)	Student Senator	2027 (2025)
Norman Kaminski (S)	Student Senator	2027 (2026)
Cohen Cheetham (S)	Student Senator	2027 (2026)
Tam Aljundi (S)	Student Senator	2027 (2026)
Maggie Lawton (NS)	Student Representative (GSS)	2027 (2026)
Ada Saab (Secretary)	Associate University Secretary	

(S) – Senator
(NS) – non Senator

Senate Committee on Awards

Name	Faculty or Department	Term
Maureen Ryan (S) (Chair)	Health	2027 (2021)
Jane Butterfield (S)	Science	2029 (2026)
Timothy Iles (NS)	Humanities	2028 (2025)
Gerald Singh (S)	Social Sciences	2029 (2026)
Leslee Francis Pelton (NS)	Graduate Studies	2027 (2021)
Alyssa Manankil (NS)	Alumni Association	2027 (2021)
Vacancy (S)	Student Senator	2027 (2026)
Victor Marrugat (NS)	Student Representative (GSS)	2027 (2026)
Cedric Littlewood (NS)	Chair, Faculty of Graduate Studies Awards Committee	(ex officio)
Donja Roberts (NS)	Scholarships Officer, Faculty of Graduate Studies	(ex officio)
Wendy Taylor (NS)	Registrar	(ex officio)
Vacancy	President or nominee	2027 (2026) (ex officio)
Lori Hunter (NS)	Director, Student Awards and Financial Aid	(ex officio)
Amanda Thornborough (Secretary)	Student Awards & Financial Aid	

(S) – Senator
(NS) – non Senator

Senate Committee on Continuing Studies

Name	Faculty or Department	Term
Jo-Anne Clarke (S) (Chair)	Dean, Continuing Studies	(ex officio)
Brock Smith (S)	Peter B. Gustavson School of Business	2027 (2024)
Valerie Irvine (S)	Education	2028 (2025)
Jens Weber (S)	Engineering and Computer Science	2029 (2023)
Vacancy	Fine Arts	2029 (2023)
Jonas Bambi Yona (NS)	Health	2028 (2025)
Colin Macleod (S)	Humanities	2028 (2025)
Geoff Loomer (S)	Law	2029 (2026)
Chris Eagle (S)	Science	2029 (2023)
Helen Kurki (NS)	Social Sciences	2028 (2023)
Lily Luz Yeo (S)	Student Senator	2027 (2026)
Bernardo Leite (NS)	Student Representative (GSS)	2027 (2026)
Dillan Ilhan (NS)	Student Representative from diploma or certificate program in Continuing Studies	2027 (2026)
Natasha Thambirajah (NS)	Alumni Association	2028 (2022)
Kate Donovan (S)	Convocation Senator	2027 (2024)
Vacancy	President or nominee	2027 (2026) (ex officio)
Elizabeth Adjinn-Tettey (NS)	Chair, Senate Committee on Planning	(ex-officio)
Kirsten Kopp (Secretary)	Continuing Studies	

(S) – Senator
(NS) – non Senator

Senate Committee on Curriculum

Name	Faculty or Department	Term
Dennine Dudley (S) (Chair)	Fine Arts	2028 (2025)
Vacancy (Vice-Chair)	TBD	2029 (2026)
Vivien Corwin (NS)	Peter B. Gustavson School of Business	(ex officio)
Leslee Francis Pelton (NS)	Education	(ex officio)
Celina Berg (NS)	Engineering and Computer Science	(ex officio)
Catherine Harding (S)	Fine Arts	(ex officio)
Maureen Ryan (S)	Health	(ex officio)
Lisa Surridge (NS)	Humanities	(ex officio)
Patricia Cochran (S)	Law	(ex officio)
Elisabeth Gugl (NS)	Social Sciences	(ex officio)
Chris Eagle (S)	Science	(ex officio)
Cedric Littlewood (NS)	Dean, Graduate Studies' nominee	2026 (2025) (ex-officio)
Vacancy	President or nominee	2027 (2026) (ex officio)
Vacancy	Vice-President Academic and Provost or designate	2027 (2026) (ex officio)
Cedric Littlewood (NS)	Chair, Senate Committee on Academic Standards	2027 (2026) (ex officio)
Vacancy (S)	Student Senator from the Senate Committee on Academic Standards	2027 (2026) (ex officio)
Asia Longphee (NS)	Calendar Manager, Curriculum and Calendar	(ex officio)
Leo Spalteholz (NS)	Executive Director's designate, Cooperative Education and Career Services	(ex officio)
Wendy Taylor (NS)	Registrar	(ex officio)
Ashley de Moscoso (NS)	Associate Registrar	(ex officio)
Ada Saab (NS)	Associate University Secretary	(ex officio)
Ashley de Moscoso (Secretary)	Associate Registrar	
Ashley Badham (Recording Secretary)	Office of the Registrar and Enrolment Management	

(S) – Senator

(NS) – non Senator

Senate Committee on Learning and Teaching

Name	Faculty or Department	Term
Li-Shih Huang (NS) (Chair)	Graduate Studies	2027 (2024)
Todd Milford (S)	Education	2028 (2025)
Travis Martin (S)	Science	2029 (2023)
Daniela Constantinescu (NS)	Engineering and Computer Science	2028 (2025)
Vacancy	Fine Arts	2029 (2026)
Brock Smith (S)	Peter B. Gustavson School of Business	2028 (2022)
Tania Muir (NS)	Continuing Studies	2029 (2026)
April Nowell (S)	Social Sciences	2027 (2024)
Lynne Marks (S)	Humanities	2027 (2021)
Anastasia Mallidou (NS)	Health	2029 (2023)
Tim Richards (NS)	Law	2028 (2025)
Evan Maher (S)	Student Senator	2027 (2026)
Mahmoud Chick Zaouali (S)	Student Senator	2027 (2026)
Acorn Wasserman (NS)	Student Representative (UVSS)	2027 (2026)
Cecilia Bulbrook (NS)	Student Representative (UVSS)	2027 (2026)
Sarah Roberts (NS)	Student Representative (GSS)	2027 (2026)
Linnea Leist (NS)	Alumni Association	2028 (2025)
Tina Bebbington (NS)	Librarian selected by Faculty Association Librarians' Committee (FALC)	2028 (2026)
Victoria Wyatt (S)	Convocation Senator	2027 (2024)
Courtney Lundrigan (NS)	University Librarian's designate	2027 (2025) (ex officio)
Wency Lum (NS)	Associate Vice-President Systems & Chief Information Officer	(ex officio)
Karima Ramji (NS)	Executive Director, Cooperative Education and Career Services	(ex officio)
Shailoo Bedi (NS)	Executive Director, Learning and Teaching Support and Innovation	(ex officio)
Vacancy	President's nominee	2027 (2026) (ex officio)
Elizabeth Adjin-Tettey (NS)	Associate Vice-President Academic Programs	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

(S) – Senator
(NS) – non Senator

Senate Committee on Libraries

Name	Faculty or Department	Term
Brian Thom (Chair) (NS)	Social Sciences	2028 (2022)
Vacancy	Humanities	2029 (2026)
Robert Howell (NS)	Law	2028 (2025)
Sarah Marie Wiebe (S)	Graduate Studies	2029 (2026)
Mandeep Kaur Mucina (S)	Education	2029 (2026)
Becky Rogers (NS)	Continuing Studies	2029 (2026)
Lina Zhou (S)	Engineering and Computer Science	2029 (2023)
Danielle Geller (NS)	Fine Arts	2029 (2023)
Vacancy	Peter B. Gustavson School of Business	2029 (2026)
Jane Gair (S)	Health	2029 (2026)
Andrew Weaver (S)	Science	2027 (2024)
Bailey Aspin Moriarity (S)	Student Senator	2027 (2026)
Laura Dufort Gagnon (NS)	Student Representative (GSS)	2027 (2026)
Victor Ramraj (NS)	Representative of Council of Centre Directors	2027 (2021)
Vacancy (NS)	Librarian selected by Faculty Association Librarians' Committee (FALC)	2029 (2026)
Ry Moran (NS)	Associate University Librarian	(ex-officio)
Shahira Khair (NS)	Associate University Librarian	(ex-officio)
Karen Munro (NS)	Associate University Librarian	(ex officio)
Vacancy	President's nominee	2027 (2026) (ex officio)
Wency Lum (NS)	Associate Vice-President Systems & Chief Information Officer	(ex officio)
Jonathan Bengtson (S)	University Librarian	(ex officio)
Kaelan Smith (Secretary)	University Librarian's Office	

(S) – Senator
(NS) – non Senator

Senate Committee on Planning

Name	Faculty or Department	Term
Elizabeth Adjin-Tettey (NS) (Chair)	Associate Vice-President Academic Programs	(ex officio)
Jie Zhang (NS)	Peter B. Gustavson School of Business	2027 (2021)
Breanna Lawrence (NS)	Education	2027 (2024)
Kristin Semmens (NS)	Humanities	2027 (2024)
Erin Campbell (S)	Fine Arts	2029 (2026)
Scott Watson (NS)	Social Sciences	2028 (2025)
Tim Hopper (S)	Health	2028 (2025)
Ilamparithi Thirumarai-Chelvan (NS)	Engineering and Computer Science	2028 (2025)
Patricia Cochran (S)	Law	2029 (2026)
Vacancy	Science	2029 (2026)
Martin Farnham (S)	Graduate Studies	2029 (2026)
Miranda Angus (NS)	Continuing Studies	2029 (2026)
Pascale Sabine Ricard (S)	Student Senator	2027 (2026)
Alena Gavrilenko (NS)	Student Representative (UVSS)	2027 (2026)
Annalee Lepp (S)	Dean (except for Grad Studies, nominated by the Deans)	2028 (2022)
Robin Hicks (S)	Dean, Faculty of Graduate Studies	(ex officio)
Shailoo Bedi (NS)	Vice-President Academic and Provost or designate	2027 (2025) (ex officio)
Fraser Hof (NS)	Vice-President Research and Innovation's designate	2027 (2024) (ex officio)
Stuart Snaith (NS)	President's nominee	2027 (2025) (ex officio)
Wendy Taylor (NS)	Registrar	(ex officio)
Karima Ramji (NS)	Executive Director, Cooperative Education and Career Services	(ex officio)
Ada Saab (NS)	Associate University Secretary	(ex officio)
Viverly Litan (Secretary)	Office of the Vice-President Academic and Provost	

(S) – Senator

(NS) – non Senator

Senate Committee on University Budget

Name	Faculty or Department	Term
David Scoones (NS) (Chair)	Social Sciences	2027 (2024)
Qianqian Du (NS)	Peter B. Gustavson School of Business	2027 (2024)
Vacancy	TBD	2029 (2026)
Phalguni Mukhopadhyaya (NS)	Engineering and Computer Science	2028 (2022)
Catherine Harding (S)	Fine Arts	2028 (2022)
Chris Eagle (S)	Science	2028 (2025)
John Dower (NS)	Graduate Studies	2029 (2026)
Felipe Semedo (S)	Student Senator	2027 (2026)
Alivia Wang (S)	Convocation Senator	2027 (2026)
Elizabeth Croft (S)	Acting Chair of Senate	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

(S) – Senator

(NS) – non Senator

SENATE



SENATE COMMITTEE ON AGENDA AND GOVERNANCE

To: Senate
From: Senate Committee on Agenda and Governance
Date: September 18, 2026
Subject: Revisions to the Senate Rules and Procedures

Following review of the results of the 2025-2026 Senate Evaluation, the Office of the University Secretary has prepared a series of proposed amendments to the [Senate Rules and Procedures](#). These amendments are intended to improve the effectiveness of Senate meetings by providing greater procedural clarity and supporting more organized and inclusive discussion.

Proposed New Section 28: Chair's Procedural Authority:

The Chair is responsible for ensuring that Senate meetings proceed efficiently, fairly and in accordance with established rules. In fulfilling this responsibility, the Chair provides procedural guidance to members and makes procedural rulings on matters of process, order, and the interpretation of Senate rules and procedures.

A new provision has been added to clarify the Chair's responsibility for ensuring that Senate meetings proceed efficiently, fairly, and in accordance with established rules. The provision further affirms the Chair's authority to provide procedural guidance and make rulings on matters of process, order, and the interpretation of Senate Rules and Procedures.

Rationale

The Senate Evaluation identified opportunities to improve understanding of Senate procedures and meeting practices, particularly among newer members. While the Chair has historically exercised these responsibilities, they were not explicitly articulated in the Senate Rules and Procedures. This amendment formally codifies the Chair's procedural role and provides greater clarity regarding meeting management, helping to ensure consistency, fairness, and efficient conduct of Senate business.

Addition to Section 38: Management of Debate

For each agenda item, the Chair may develop a speakers list. Members must wait to be recognized by the Chair before speaking, avoid cross talk, and adhere to time limits set by the Chair. A member of Senate may speak a second time on a particular item only after the Chair has exhausted the list of first-time speakers. The mover of a motion or amendment will have the final opportunity to speak.

Section 38 has been expanded to authorize the Chair to maintain a speakers list, require members to be recognized before speaking, discourage cross-talk, prioritize first-time speakers, and provide the mover of a motion or amendment with a final opportunity to speak before debate concludes.

Rationale

Feedback from the Senate Evaluation highlighted the importance of ensuring all members have a reasonable opportunity to participate in discussion and that debate is conducted in an orderly and respectful manner. The addition provides a framework for managing discussion, promotes equitable participation, supports respectful deliberation, and helps Senate use meeting time more effectively. The amendment also reflects practices already commonly employed by the Chair during meetings and provides greater transparency regarding the conduct of debate.

These amendments are procedural in nature and are intended to strengthen Senate's deliberative processes by improving clarity, consistency, and member participation during meetings. The attached tracked-changes version of the Senate Rules and Procedures document sets out the proposed revisions for Senate's consideration.

Recommended Motion:

That Senate approve the revisions to the Senate Rules and Procedures.

Respectfully submitted,

2026/2027 Senate Committee on Agenda and Governance

Elizabeth Croft, Chair, Acting President and Vice-Chancellor

Annalee Lepp, Vice-Chair, Faculty of Humanities

Carrie Andersen, University Secretary

Mahmoud Chick Zaouali, Student Senator

Jason Colby, Faculty of Humanities

Helga Hallgrimsdottir, Acting Vice-President Academic and Provost

Rob Hancock, Faculty of Social Sciences

Inba Kehoe, Libraries

Mark Laidlaw, Faculty of Science

Alivia Wang, Convocation Senator

Ada Saab (Secretary), Associate University Secretary

Kathy MacDonald, (Recording Secretary), Senator Coordinator





SENATE RULES AND PROCEDURES

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RULES AND PROCEDURES

- 1.00 These Rules and Procedures have been established in accordance with the *University Act*. In the event of a conflict the *University Act* will prevail.
- 2.00 The *University Act* sets out the powers of Senate.
- 3.00 The Senate Committee on Agenda and Governance will consider and make recommendations to Senate on any matters relating to rules and procedures that are not otherwise covered by these Rules and Procedures.

MEMBERSHIP

- 4.00 Senate membership is established in accordance with section 35(2) of the *University Act*. The current membership is set out in Appendix A.

Chair and Vice-Chair

- 5.00 The President will serve as Chair of Senate.
- 6.00 Senate will elect one of its members to serve as Vice-Chair. The Vice-Chair will serve as Chair in the absence of the President. The Vice-Chair will serve for a term of one year and until replaced, and may not serve more than two consecutive terms.

Leaves and Vacancies

- 7.00 Any elected member of Senate is entitled to a leave of absence for no more than three consecutive regular meetings of Senate. Unless granted an extension by the Chair, any absence beyond that will lead to a request for the resignation of the member.
- 8.00 If a vacancy in any position arises on Senate before the next regular election, the Senate secretary will report this to Senate at its next meeting and will enter a declaration of vacancy in the minutes of that meeting.
 - 8.01 If the vacancy is an elected faculty member, professional librarian or continuing sessional, a by-election will be conducted in accordance with the *Rules to Govern Elections to the Board of Governors and the Senate*.
 - 8.02 If the vacancy is a student or convocation member, the Senate secretary will consult the list of alternates from the immediate past election. If there is a suitable alternate, the candidate will be declared elected if the candidate received a percentage of votes at least equal to the percentage of participation in the election. If there is no alternate, the Senate secretary will issue a call for nominations, which will specify the Senate meeting at which an election on the floor of Senate will be held.

Duties

- 9.00 Senate members must carry out their functions with integrity, independence, good faith, and prudence of a reasonable individual.
- 10.00 Each member of Senate has a duty with other Senate members to act in the best interests of the University. Members of Senate may also bring the perspective of their colleagues and may articulate the interests of their home department and faculty.

Confidentiality

- 11.00 Senate members are expected to maintain the confidentiality of closed Senate deliberations and documents forever. Senate committee members are expected to maintain the confidentiality of confidential committee deliberations and documents forever.

MEETINGS

Participation

- 12.00 Members of Senate may only participate in Senate in person. Attendance or vote by proxy is not permitted.
- 12.01 Ex officio members of Senate may assign a delegate to attend an open session on their behalf in order to respond to questions that may arise.
- 12.02 Remote attendance at Senate is permitted when a member of Senate is prevented from attending the physical meeting location.
- i) Senate members attending remotely ensure their full names are visible and cameras are turned on during the open and closed meetings of Senate.
 - ii) Senate members are expected to participate in the oral discussion of Senate irrespective of their mode of attendance. Messaging functions available with various software platforms are disabled.

Regular Meetings

- 13.00 Senate holds regular meetings each month from October to May. Regular meetings will normally be held on the first Friday of the month at 3:30 p.m. in the Senate and Board Chambers. Meetings may be scheduled on alternate dates and times to accommodate major events or notable dates.
- 14.00 A regular meeting may be cancelled by the Chair of Senate on recommendation of the Senate Committee on Agenda and Governance if the committee determines there is insufficient business to justify holding a meeting.

Special Meetings

- 15.00 Between June and September the Chair may call a special meeting if there is business that cannot be postponed until the next regular meeting. At any other time, a special meeting may be held at the discretion of the Chair, or at the request of at least eight members of Senate.
- 16.00 The notice for a special meeting will clearly specify the purpose of the meeting and will be circulated to Senate at least three days before the meeting.
- 17.00 At a special meeting, only the matter or matters specified in the notice may be considered.

Emergency Protocol

- 18.00 The *Emergency Protocol for Senate Operations* outlined in Appendix B is intended for use by Senate in case of emergencies or significant disruptions to academic program delivery.
- 18.01 In response to an emergency and in accordance with the *Emergency Protocol for Senate Operations*, Senate may delegate authority to the Senate Committee on Agenda and Governance or the Vice-President Academic and Provost.

Open and Closed Sessions

- 19.00 Meetings of Senate include an open and closed session, as necessary. The closed session is used for the discussion of business deemed by the Chair to be confidential.
- 20.00 The open session of a meeting is open to members of the public. Attendance is limited to the seating capacity of the visitors' gallery.
- 21.00 Normally, only members of Senate, and non-voting invitees with speaking rights as determined by Senate from time to time, may be present during the closed session.
- 22.00 The Chair, at his/her discretion, may invite non Senators to attend the closed session where their attendance supports the agenda.
- 23.00 The Chair, at his/her discretion, may have the visitors' gallery cleared or ask anyone who is interfering with the orderly conduct of the Senate's business to leave the visitors' gallery.

Quorum

- 24.00 The quorum required for all meetings of Senate will be fifteen members, at least eight of whom must be elected members.
- 25.00 For special meetings, at least five of the members required for quorum must be elected faculty members.

Agenda and Order of Business

26.00 The Chair is responsible for ensuring that Senate meetings proceed efficiently, fairly and in accordance with established rules. In fulfilling this responsibility, the Chair provides procedural guidance to members and makes procedural rulings on matters of process, order, and the interpretation of Senate rules and procedures.

26.0027.00 The agenda for regular meetings is reviewed by the Senate Committee on Agenda and Governance, normally a minimum of 14 days prior to the scheduled meeting date.

27.0028.00 Any member of Senate may request in writing that an item be added to the agenda of the next regular meeting. The request must be submitted to the Senate Committee on Agenda and Governance at least two days prior to its meeting to review the agenda.

28.0029.00 The agenda for regular meetings will normally be circulated to members of Senate at least six days before the meeting is scheduled to take place.

29.0030.00 There will be agendas for the open and the closed sessions. The open agenda will be made public.

30.0031.00 The order of agenda items for regular open meetings will normally be:

1. Approval of the agenda
2. Minutes of the last meeting
3. Business arising from the minutes
4. Remarks from the Chair
5. Correspondence
6. Proposals and reports from Senate committees
7. Proposals and reports from faculties and other divisions
8. Proposals and reports from the Vice-President Academic and Provost
9. Other business
10. Adjournment

31.0032.00 In exceptional circumstances, any urgent matter not on the agenda of a regular meeting may, at the request of a member of Senate and the discretion of the Chair, be added to the agenda under "other business".

32.0033.00 The Chair will receive proposals at the beginning of a regular meeting for other changes to the agenda.

33.0034.00 When the agenda is modified at a meeting, the Chair will declare it approved as amended, unless there is a call for a formal vote to approve the agenda. When there are

no additions or changes to the agenda, the Chair will declare the agenda approved as circulated.

~~34.00~~35.00 An item on the agenda of the open session may be placed into the closed session at any time prior to or during discussion of the item by successful motion to have it so placed.

~~35.00~~36.00 For each agenda item, the Chair may develop a speakers list. Members must wait to be recognized by the Chair before speaking, avoid cross-talk, and adhere to time limits set by the Chair. A member of Senate may speak a second time on a particular item only after the Chair has exhausted the list of first-time speakers. The mover of a motion or amendment will have the final opportunity to speak.

Voting

~~36.00~~37.00 Voting will normally be by show of hands. Alternatively, one or more secret ballots shall be held at the meeting by the open request of fourteen members of Senate.

~~37.00~~38.00 Voting for the purpose of elections conducted on the floor of Senate will be by secret ballot.

~~38.00~~39.00 Secret ballots by Senate members who attend remotely will be conducted via email to the University Secretary. This vote will be confidential but not anonymous.

~~39.00~~40.00 The Chair will have the same right of a single vote as other members of Senate.

~~40.00~~41.00 In the case of an equality of votes for and against a motion, the Chair will declare that the question is resolved in the negative.

~~41.00~~42.00 The Chair will formally announce the outcome of each vote and this outcome will be recorded in the Senate minutes. Any member of Senate may ask that the vote count or the member's individual vote or abstention be recorded in the Senate minutes.

Recording

~~42.00~~43.00 Senate proceedings may not be recorded or reported on using cameras or other electronic equipment unless approved at the discretion of the Chair prior to the meeting.

Minutes

~~43.00~~44.00 The minutes shall be the official record of a Senate meeting.

~~44.00~~45.00 The minutes of each meeting will be circulated in draft form to members of Senate for approval at the next regular meeting. Draft minutes of a previous open session will be approved by Senate during the open session. Draft minutes of a previous closed session will be approved by Senate at the closed session.

~~45.00~~46.00 Once approved, the minutes of an open session will be sent to the offices of Departments and Schools, the offices of senior officers of the university, the University of Victoria Students' Society, and the Graduate Students' Society.

Approval by Email

~~46.00~~47.00 In exceptional circumstances, the Chair, after consultation with the Senate Committee on Agenda and Governance, may request voting on the motion of an item by mail or email with a report to Senate at the next meeting.

SENATE COMMITTEES

~~47.00~~48.00 Senate will establish such standing and *ad hoc* committees it deems necessary and Senate will determine the terms of reference, membership and the method of appointing or electing members to those committees.

~~48.00~~49.00 The following Senate standing committees have been established by Senate:

- Senate Committee on Academic Standards
- Senate Committee on Admission, Re-registration and Transfer
- Senate Committee on Agenda and Governance
- Senate Committee on Appeals
- Senate Committee on Awards
- Senate Committee on Continuing Studies
- Senate Committee on Curriculum
- Senate Committee on Honorary Degrees and Other Forms of Recognition
- Senate Committee on Learning and Teaching
- Senate Committee on Libraries
- Senate Committee on Planning
- Senate Committee on University Budget

Terms of Reference

~~49.00~~50.00 The terms of reference of Senate standing or *ad hoc* committees are as determined by Senate. The terms of reference for the Senate standing committees are set out in Appendix C.

~~50.00~~51.00 A Senate standing or *ad hoc* committee may consider any item that falls within its terms of reference, or items referred to it by the Senate Committee on Agenda and Governance.

~~51.00~~52.00 A Senate standing committee may consider items that fall outside its terms of reference if it:

~~49-01~~52.01 notifies and works in conjunction with any other Senate standing or *ad hoc* committee that has authority to consider the item as provided by its terms of reference; and

~~49-02~~52.02 seeks the approval of the Senate Committee on Agenda and Governance.

~~52-00~~53.00 Senate standing and ad hoc committee meetings are normally closed. A committee may determine that the whole or part of any committee discussion or document presented to the committee shall be held in confidence.

Reports from Senate Committees

~~53-00~~54.00 The Senate standing committees will submit an annual report to Senate. *Ad hoc* committees of Senate will submit annual reports to Senate during the time that those committees are active.

~~54-01~~54.01 Annual reports will include information about meeting dates, actions taken and issues considered by a committee over the course of the year. Annual reports may also identify issues recommended by the committee for consideration by Senate.

~~54-00~~55.00 The schedule for submission of annual reports to Senate by Senate standing committees is as follows:

- January: Senate Committee on Agenda and Governance – nominations sub-committee, Senate Committee on Admission, Re-registration and Transfer
- April: Senate Committee on Learning and Teaching, Senate Committee on University Budget
- May: Senate Committee on Planning, Senate Committee on Appeals, Senate Committee on Honorary Degrees and Other Forms of Recognition, Senate Committee on Libraries
- October: Senate Committee on Continuing Studies; Senate Committee on Curriculum
- November: Senate Committee on Awards, Senate Committee on Academic Standards

~~55-00~~56.00 Each report to Senate from a Senate standing or *ad hoc* committee shall include the names of all members of the committee.

~~56-00~~57.00 At the request of Senate, representatives of Senate on outside bodies may be invited to report to Senate on the activities of those bodies.

Composition of Senate Standing Committees

The composition of the Senate Committee on Agenda and Governance will include members of Senate only and will be determined in part through an election conducted on the floor of

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Senate. Two members of Senate who are not students or convocation members will be elected to the Senate Committee on Agenda and Governance by Senate at the May meeting.

~~57.00~~58.00 In all other Senate standing committees, membership will include, where practicable and appropriate, at least two members of Senate, one of whom should normally be the Chair of the committee.

~~58.00~~59.00 The Chairs of Senate standing committees will be appointed by Senate for a one year term. The Chair of a standing committee will be eligible for re-appointment, but may not serve for a period longer than his or her maximum term on the committee.

~~59.00~~60.00 Normally an ex officio member of a Senate standing committee will not be appointed Chair of that committee.

~~60.00~~61.00 The President or nominee will be an ex officio member of all Senate committees except the Senate Committee on Appeals. If the President appoints a nominee, this appointment shall be a continuing appointment and it shall be made after consultation with the Senate Committee on Agenda and Governance; however, such a nominee may be withdrawn at any time by the President. Other ex officio members of the Senate standing committees will follow the same process for appointing a nominee.

~~61.00~~62.00 Any Senate standing committee other than the Senate Committee on Appeals may co-opt non-voting members, in consultation with the Senate Committee on Agenda and Governance. Any Senate standing committee may appoint *ad hoc* sub-committees whenever necessary.

Appointment to Senate Standing Committees

~~62.00~~63.00 Members of Senate standing committees will be appointed for a period of up to three years. A member of a standing committee will be eligible for re-appointment, but none may serve for more than six consecutive years.

~~63.00~~64.00 In accordance with its terms of reference, the Senate Committee on Agenda and Governance will normally be responsible for preparing recommendations on the membership of Senate standing and *ad hoc* committees for consideration by Senate at its May and October meetings, or as necessary. Further nominations may be made by the members of Senate present at the meeting at which nominations are considered, provided consent of the nominee has been obtained. In such case, an election will be held to determine the committee membership.

Leaves and Vacancies

~~64.00~~65.00 A member of a Senate standing committee, whether they are a member of Senate or not, will be entitled to a leave of absence for no more than three consecutive regular meetings of the committee. Unless granted an extension by the Chair, any absence

beyond that will lead to a request for the member's resignation from the Senate standing committee.

~~65.00~~66.00 A member of a Senate standing committee who is on leave will normally be replaced for the duration of his/her leave and return to the committee upon return from leave. In exceptional cases, a member may wish to continue serving on the Senate standing committee while on leave and this may be allowed, subject to the appropriate approvals.

~~66.00~~67.00 Vacancies on Senate standing committees that arise during the year will be filled by appointment by Senate upon recommendation of the Senate Committee on Agenda and Governance.

~~67.00~~68.00 If vacancies arise during the year for the members of the Senate Committee on Agenda and Governance elected to the committee on the floor of Senate, these will be filled through an election carried out on the floor of Senate.

~~68.00~~69.00 Vacancies that arise on the Senate Committee on Admission, Re-registration and Transfer or the Senate Committee on Appeals will be filled without delay by the Senate Committee on Agenda and Governance, subject to ratification by Senate at its next meeting.

AMENDMENTS TO RULES AND PROCEDURES

~~69.00~~70.00 Any proposal to amend or change the Senate Rules and Procedures, including a request to establish a new Senate standing committee or changes to the terms of reference of an existing Senate standing committee, will be presented in the form of one of the following:

~~68.01~~70.01 a notice signed by at least one-fourth of the members of Senate;

~~68.02~~70.02 a notice from a Senate standing committee;

~~68.03~~70.03 a notice from an *ad hoc* committee appointed by Senate to examine the Senate Rules and Procedures; or

~~68.04~~70.04 a notice made by a member of Senate during the course of a Senate meeting and approved by a majority of those present at the meeting.

~~70.00~~71.00 A notice to amend or change the Senate Rules and Procedures must specify the amendment or change proposed. The proposal will be included in the agenda of the next regular meeting of Senate, or will be considered at a special meeting called for that purpose. Following the receipt by Senate of such notice, the Senate Committee on Agenda and Governance will study the proposed amendment or change, will seek advice, as deemed appropriate by the committee, and will report its opinion or findings

to the person(s) or committee proposing the amendment or change and to Senate in time for the ordinary or special meeting at which the amendment or change will be considered.

~~69.01~~71.01 A notice to amend or change the Senate Rules and Procedures submitted by the Senate Committee on Agenda and Governance may be considered at Senate at the first meeting at which it is submitted.

~~71.00~~72.00 An amendment or change to the Senate Rules and Procedures will be considered passed if it is approved by at least two-thirds of the members of Senate present at the meeting.

Revisions approved by Senate on:

November 4, 1981
May 20, 1981
December 1, 1982
November 7, 1984
January 7, 1987
May 4, 1988
January 11, 1989
April 4, 1990
April 1, 1992
November 7, 2001
May 6, 2005
May 5, 2006
May 6, 2011
December 6, 2013
April 6, 2015
November 3, 2023
December 6, 2024
May 2, 2025



SENATE RULES AND PROCEDURES

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RULES AND PROCEDURES

- 1.00 These Rules and Procedures have been established in accordance with the *University Act*. In the event of a conflict the *University Act* will prevail.
- 2.00 The *University Act* sets out the powers of Senate.
- 3.00 The Senate Committee on Agenda and Governance will consider and make recommendations to Senate on any matters relating to rules and procedures that are not otherwise covered by these Rules and Procedures.

MEMBERSHIP

- 4.00 Senate membership is established in accordance with section 35(2) of the *University Act*. The current membership is set out in Appendix A.

Chair and Vice-Chair

- 5.00 The President will serve as Chair of Senate.
- 6.00 Senate will elect one of its members to serve as Vice-Chair. The Vice-Chair will serve as Chair in the absence of the President. The Vice-Chair will serve for a term of one year and until replaced, and may not serve more than two consecutive terms.

Leaves and Vacancies

- 7.00 Any elected member of Senate is entitled to a leave of absence for no more than three consecutive regular meetings of Senate. Unless granted an extension by the Chair, any absence beyond that will lead to a request for the resignation of the member.
- 8.00 If a vacancy in any position arises on Senate before the next regular election, the Senate secretary will report this to Senate at its next meeting and will enter a declaration of vacancy in the minutes of that meeting.
 - 8.01 If the vacancy is an elected faculty member, professional librarian or continuing sessional, a by-election will be conducted in accordance with the *Rules to Govern Elections to the Board of Governors and the Senate*.
 - 8.02 If the vacancy is a student or convocation member, the Senate secretary will consult the list of alternates from the immediate past election. If there is a suitable alternate, the candidate will be declared elected if the candidate received a percentage of votes at least equal to the percentage of participation in the election. If there is no alternate, the Senate secretary will issue a call for nominations, which will specify the Senate meeting at which an election on the floor of Senate will be held.

Duties

- 9.00 Senate members must carry out their functions with integrity, independence, good faith, and prudence of a reasonable individual.
- 10.00 Each member of Senate has a duty with other Senate members to act in the best interests of the University. Members of Senate may also bring the perspective of their colleagues and may articulate the interests of their home department and faculty.

Confidentiality

- 11.00 Senate members are expected to maintain the confidentiality of closed Senate deliberations and documents forever. Senate committee members are expected to maintain the confidentiality of confidential committee deliberations and documents forever.

MEETINGS

Participation

- 12.00 Members of Senate may only participate in Senate in person. Attendance or vote by proxy is not permitted.
- 12.01 Ex officio members of Senate may assign a delegate to attend an open session on their behalf in order to respond to questions that may arise.
- 12.02 Remote attendance at Senate is permitted when a member of Senate is prevented from attending the physical meeting location.
- i) Senate members attending remotely ensure their full names are visible and cameras are turned on during the open and closed meetings of Senate.
 - ii) Senate members are expected to participate in the oral discussion of Senate irrespective of their mode of attendance. Messaging functions available with various software platforms are disabled.

Regular Meetings

- 13.00 Senate holds regular meetings each month from October to May. Regular meetings will normally be held on the first Friday of the month at 3:30 p.m. in the Senate and Board Chambers. Meetings may be scheduled on alternate dates and times to accommodate major events or notable dates.
- 14.00 A regular meeting may be cancelled by the Chair of Senate on recommendation of the Senate Committee on Agenda and Governance if the committee determines there is insufficient business to justify holding a meeting.

Special Meetings

- 15.00 Between June and September the Chair may call a special meeting if there is business that cannot be postponed until the next regular meeting. At any other time, a special meeting may be held at the discretion of the Chair, or at the request of at least eight members of Senate.
- 16.00 The notice for a special meeting will clearly specify the purpose of the meeting and will be circulated to Senate at least three days before the meeting.
- 17.00 At a special meeting, only the matter or matters specified in the notice may be considered.

Emergency Protocol

- 18.00 The *Emergency Protocol for Senate Operations* outlined in Appendix B is intended for use by Senate in case of emergencies or significant disruptions to academic program delivery.
 - 18.01 In response to an emergency and in accordance with the *Emergency Protocol for Senate Operations*, Senate may delegate authority to the Senate Committee on Agenda and Governance or the Vice-President Academic and Provost.

Open and Closed Sessions

- 19.00 Meetings of Senate include an open and closed session, as necessary. The closed session is used for the discussion of business deemed by the Chair to be confidential.
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- 21.00 Normally, only members of Senate, and non-voting invitees with speaking rights as determined by Senate from time to time, may be present during the closed session.
- 22.00 The Chair, at his/her discretion, may invite non Senators to attend the closed session where their attendance supports the agenda.
- 23.00 The Chair, at his/her discretion, may have the visitors' gallery cleared or ask anyone who is interfering with the orderly conduct of the Senate's business to leave the visitors' gallery.

Quorum

- 24.00 The quorum required for all meetings of Senate will be fifteen members, at least eight of whom must be elected members.
- 25.00 For special meetings, at least five of the members required for quorum must be elected faculty members.

Agenda and Order of Business

- 26.00 The Chair is responsible for ensuring that Senate meetings proceed efficiently, fairly and in accordance with established rules. In fulfilling this responsibility, the Chair provides procedural guidance to members and makes procedural rulings on matters of process, order, and the interpretation of Senate rules and procedures.
- 27.00 The agenda for regular meetings is reviewed by the Senate Committee on Agenda and Governance, normally a minimum of 14 days prior to the scheduled meeting date.
- 28.00 Any member of Senate may request in writing that an item be added to the agenda of the next regular meeting. The request must be submitted to the Senate Committee on Agenda and Governance at least two days prior to its meeting to review the agenda.
- 29.00 The agenda for regular meetings will normally be circulated to members of Senate at least six days before the meeting is scheduled to take place.
- 30.00 There will be agendas for the open and the closed sessions. The open agenda will be made public.
- 31.00 The order of agenda items for regular open meetings will normally be:
1. Approval of the agenda
 2. Minutes of the last meeting
 3. Business arising from the minutes
 4. Remarks from the Chair
 5. Correspondence
 6. Proposals and reports from Senate committees
 7. Proposals and reports from faculties and other divisions
 8. Proposals and reports from the Vice-President Academic and Provost
 9. Other business
 10. Adjournment
- 32.00 In exceptional circumstances, any urgent matter not on the agenda of a regular meeting may, at the request of a member of Senate and the discretion of the Chair, be added to the agenda under "other business".
- 33.00 The Chair will receive proposals at the beginning of a regular meeting for other changes to the agenda.
- 34.00 When the agenda is modified at a meeting, the Chair will declare it approved as amended, unless there is a call for a formal vote to approve the agenda. When there are no additions or changes to the agenda, the Chair will declare the agenda approved as circulated.

- 35.00 An item on the agenda of the open session may be placed into the closed session at any time prior to or during discussion of the item by successful motion to have it so placed.
- 36.00 For each agenda item, the Chair may develop a speakers list. Members must wait to be recognized by the Chair before speaking, avoid cross-talk, and adhere to time limits set by the Chair. A member of Senate may speak a second time on a particular item only after the Chair has exhausted the list of first-time speakers. The mover of a motion or amendment will have the final opportunity to speak.

Voting

- 37.00 Voting will normally be by show of hands. Alternatively, one or more secret ballots shall be held at the meeting by the open request of fourteen members of Senate.
- 38.00 Voting for the purpose of elections conducted on the floor of Senate will be by secret ballot.
- 39.00 Secret ballots by Senate members who attend remotely will be conducted via email to the University Secretary. This vote will be confidential but not anonymous.
- 40.00 The Chair will have the same right of a single vote as other members of Senate.
- 41.00 In the case of an equality of votes for and against a motion, the Chair will declare that the question is resolved in the negative.
- 42.00 The Chair will formally announce the outcome of each vote and this outcome will be recorded in the Senate minutes. Any member of Senate may ask that the vote count or the member's individual vote or abstention be recorded in the Senate minutes.

Recording

- 43.00 Senate proceedings may not be recorded or reported on using cameras or other electronic equipment unless approved at the discretion of the Chair prior to the meeting.

Minutes

- 44.00 The minutes shall be the official record of a Senate meeting.
- 45.00 The minutes of each meeting will be circulated in draft form to members of Senate for approval at the next regular meeting. Draft minutes of a previous open session will be approved by Senate during the open session. Draft minutes of a previous closed session will be approved by Senate at the closed session.
- 46.00 Once approved, the minutes of an open session will be sent to the offices of Departments and Schools, the offices of senior officers of the university, the University of Victoria Students' Society, and the Graduate Students' Society.

Approval by Email

47.00 In exceptional circumstances, the Chair, after consultation with the Senate Committee on Agenda and Governance, may request voting on the motion of an item by mail or email with a report to Senate at the next meeting.

SENATE COMMITTEES

48.00 Senate will establish such standing and *ad hoc* committees it deems necessary and Senate will determine the terms of reference, membership and the method of appointing or electing members to those committees.

49.00 The following Senate standing committees have been established by Senate:

- Senate Committee on Academic Standards
- Senate Committee on Admission, Re-registration and Transfer
- Senate Committee on Agenda and Governance
- Senate Committee on Appeals
- Senate Committee on Awards
- Senate Committee on Continuing Studies
- Senate Committee on Curriculum
- Senate Committee on Honorary Degrees and Other Forms of Recognition
- Senate Committee on Learning and Teaching
- Senate Committee on Libraries
- Senate Committee on Planning
- Senate Committee on University Budget

Terms of Reference

50.00 The terms of reference of Senate standing or *ad hoc* committees are as determined by Senate. The terms of reference for the Senate standing committees are set out in Appendix C.

51.00 A Senate standing or *ad hoc* committee may consider any item that falls within its terms of reference, or items referred to it by the Senate Committee on Agenda and Governance.

52.00 A Senate standing committee may consider items that fall outside its terms of reference if it:

52.01 notifies and works in conjunction with any other Senate standing or *ad hoc* committee that has authority to consider the item as provided by its terms of reference; and

52.02 seeks the approval of the Senate Committee on Agenda and Governance.

53.00 Senate standing and ad hoc committee meetings are normally closed. A committee may determine that the whole or part of any committee discussion or document presented to the committee shall be held in confidence.

Reports from Senate Committees

54.00 The Senate standing committees will submit an annual report to Senate. *Ad hoc* committees of Senate will submit annual reports to Senate during the time that those committees are active.

54.01 Annual reports will include information about meeting dates, actions taken and issues considered by a committee over the course of the year. Annual reports may also identify issues recommended by the committee for consideration by Senate.

55.00 The schedule for submission of annual reports to Senate by Senate standing committees is as follows:

- January: Senate Committee on Agenda and Governance – nominations sub-committee, Senate Committee on Admission, Re-registration and Transfer
- April: Senate Committee on Learning and Teaching, Senate Committee on University Budget
- May: Senate Committee on Planning, Senate Committee on Appeals, Senate Committee on Honorary Degrees and Other Forms of Recognition, Senate Committee on Libraries
- October: Senate Committee on Continuing Studies; Senate Committee on Curriculum
- November: Senate Committee on Awards, Senate Committee on Academic Standards

56.00 Each report to Senate from a Senate standing or *ad hoc* committee shall include the names of all members of the committee.

57.00 At the request of Senate, representatives of Senate on outside bodies may be invited to report to Senate on the activities of those bodies.

Composition of Senate Standing Committees

The composition of the Senate Committee on Agenda and Governance will include members of Senate only and will be determined in part through an election conducted on the floor of Senate. Two members of Senate who are not students or convocation members will be elected to the Senate Committee on Agenda and Governance by Senate at the May meeting.

58.00 In all other Senate standing committees, membership will include, where practicable and appropriate, at least two members of Senate, one of whom should normally be the Chair of the committee.

- 59.00 The Chairs of Senate standing committees will be appointed by Senate for a one year term. The Chair of a standing committee will be eligible for re-appointment, but may not serve for a period longer than his or her maximum term on the committee.
- 60.00 Normally an ex officio member of a Senate standing committee will not be appointed Chair of that committee.
- 61.00 The President or nominee will be an ex officio member of all Senate committees except the Senate Committee on Appeals. If the President appoints a nominee, this appointment shall be a continuing appointment and it shall be made after consultation with the Senate Committee on Agenda and Governance; however, such a nominee may be withdrawn at any time by the President. Other ex officio members of the Senate standing committees will follow the same process for appointing a nominee.
- 62.00 Any Senate standing committee other than the Senate Committee on Appeals may co-opt non-voting members, in consultation with the Senate Committee on Agenda and Governance. Any Senate standing committee may appoint *ad hoc* sub-committees whenever necessary.

Appointment to Senate Standing Committees

- 63.00 Members of Senate standing committees will be appointed for a period of up to three years. A member of a standing committee will be eligible for re-appointment, but none may serve for more than six consecutive years.
- 64.00 In accordance with its terms of reference, the Senate Committee on Agenda and Governance will normally be responsible for preparing recommendations on the membership of Senate standing and *ad hoc* committees for consideration by Senate at its May and October meetings, or as necessary. Further nominations may be made by the members of Senate present at the meeting at which nominations are considered, provided consent of the nominee has been obtained. In such case, an election will be held to determine the committee membership.

Leaves and Vacancies

- 65.00 A member of a Senate standing committee, whether they are a member of Senate or not, will be entitled to a leave of absence for no more than three consecutive regular meetings of the committee. Unless granted an extension by the Chair, any absence beyond that will lead to a request for the member's resignation from the Senate standing committee.
- 66.00 A member of a Senate standing committee who is on leave will normally be replaced for the duration of his/her leave and return to the committee upon return from leave. In exceptional cases, a member may wish to continue serving on the Senate standing committee while on leave and this may be allowed, subject to the appropriate approvals.

- 67.00 Vacancies on Senate standing committees that arise during the year will be filled by appointment by Senate upon recommendation of the Senate Committee on Agenda and Governance.
- 68.00 If vacancies arise during the year for the members of the Senate Committee on Agenda and Governance elected to the committee on the floor of Senate, these will be filled through an election carried out on the floor of Senate.
- 69.00 Vacancies that arise on the Senate Committee on Admission, Re-registration and Transfer or the Senate Committee on Appeals will be filled without delay by the Senate Committee on Agenda and Governance, subject to ratification by Senate at its next meeting.

AMENDMENTS TO RULES AND PROCEDURES

- 70.00 Any proposal to amend or change the Senate Rules and Procedures, including a request to establish a new Senate standing committee or changes to the terms of reference of an existing Senate standing committee, will be presented in the form of one of the following:
 - 70.01 a notice signed by at least one-fourth of the members of Senate;
 - 70.02 a notice from a Senate standing committee;
 - 70.03 a notice from an *ad hoc* committee appointed by Senate to examine the Senate Rules and Procedures; or
 - 70.04 a notice made by a member of Senate during the course of a Senate meeting and approved by a majority of those present at the meeting.
- 71.00 A notice to amend or change the Senate Rules and Procedures must specify the amendment or change proposed. The proposal will be included in the agenda of the next regular meeting of Senate, or will be considered at a special meeting called for that purpose. Following the receipt by Senate of such notice, the Senate Committee on Agenda and Governance will study the proposed amendment or change, will seek advice, as deemed appropriate by the committee, and will report its opinion or findings to the person(s) or committee proposing the amendment or change and to Senate in time for the ordinary or special meeting at which the amendment or change will be considered.
 - 71.01 A notice to amend or change the Senate Rules and Procedures submitted by the Senate Committee on Agenda and Governance may be considered at Senate at the first meeting at which it is submitted.
- 72.00 An amendment or change to the Senate Rules and Procedures will be considered passed if it is approved by at least two-thirds of the members of Senate present at the meeting.

Revisions approved by Senate on:

November 4, 1981
May 20, 1981
December 1, 1982
November 7, 1984
January 7, 1987
May 4, 1988
January 11, 1989
April 4, 1990
April 1, 1992
November 7, 2001
May 6, 2005
May 5, 2006
May 6, 2011
December 6, 2013
April 6, 2015
November 3, 2023
December 6, 2024
May 2, 2025

SENATE



SENATE COMMITTEE ON AWARDS

To: Senate
From: Senate Committee on Awards
Date: September 16, 2026
Subject: New and Revised Awards

The Senate Committee on Awards met on May 15, June 10, July 15, August 28 and September 9 and approved a number of new and revised awards for Senate's approval. Terms contained within this document are defined in Appendix 1 and Terms of Reference for these awards are in Appendix 2.

Recommended Motion:

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Carol Lalli Award in Music* (New)
- Chelsea and Katie Award in Fine Arts* (New)
- Colleen Rasmussen/Drexel Memorial Award* (New)
- Donna Trenholm Staff Award in Humanities* (Revised)
- Douglas E. Baer Training in Quantitative Methods Award* (Revised)
- Dr. Francis Horne Sr. and Native Northwest Award (New)
- Dr. Peter Montgomery Graduate Scholarship* (Revised)
- Eloise Spitzer Award for Graduate Studies (Revised)
- Frank Hori Foundation Scholarship (Revised)
- Gervin Inuit & Métis Award for Distinguished Advocacy and Leadership (Revised)
- Lei & Di Medical Physics Graduate Scholarship* (Revised)
- Leslie and Kaye Jowett Graduate Scholarship* (Revised)
- Marine Geoscience and Oceanography Scholarship* (Revised)
- Native Northwest Reconciliation Award (Revised)
- Nicholas V. Galichenko Scholarship* (Revised)
- Norah & Calvin Banks Indigenous Leadership Award in the Sciences* (Revised)
- Planar Motor Scholarship (New)
- Pooni Family Award (Revised)
- Robin and Jane Hall Business Undergraduate Award* (Revised)
- Robin and Jane Hall Business Graduate Award* (New)
- Saanich Employees Benefit Association Award* (Revised)
- Sharyl Yore Award* (Revised)
- The Iron Ring Camp 23 Award* (New)
- UVic WIS STEM Leadership in Diversity Scholarship* (Revised)
- Vancouver Island Compassion Society Cannabis and Psychedelic Studies Scholarship* (Revised)

- Victoria Hope Society Student Award (New)
- W.R. (Bill) Gordon Scholarship* (Revised)
- Wilson S.C. Lai Scholarship (Revised)
- Zoe's Award for Women in Second Year Engineering and Computer Science (New)
- Dearing Family Award (New)
- Fasken Prize in Transsystemic Contracts (New)
- Stonehouse Family Graduate Scholarship in Nursing (New)
- Alexander Holburn Beaudin & Lang Scholarship* (Revised)
- Bonnie and Ken Putt Award* (Revised)
- CSSE/EIC Vancouver Island Award (Revised)
- Elias Mandel Prize for Study Abroad* (Revised)
- First Open Heart Society of B.C. Scholarship (Revised)
- Greater Victoria Chamber 1863 Impact Award* (Revised)
- IEEE Pacific Rim Wu-Sheng Lu Graduate Scholarships* (Revised)
- International Scholars Impact Award (New)
- Jim & June Young Memorial Award* (Revised)
- John and Joan Mathers Scholarship in Biology (New)
- John Peter Memorial Scholarship* (Revised)
- Mark Deeley Entrance Scholarship (New)
- Peninsula Co-op Bud Nunn Entrance Award (Revised)
- Peninsula Co-op Jack Groves Entrance Award (Revised)
- Peninsula Co-op Sus Tabata Entrance Award (Revised)
- Peninsula Co-op Pat Fafard Entrance Award (Revised)
- R. H. Roy Scholarship in Military History and Global Security* (Revised)
- Silvan Herberger Memorial Scholarship* (New)
- Thorsteinssons Prize in Taxation (Revised)
- VIES Leaders' Entrance Award* (Revised)
- UVSS International Student Award (Revised)
- Alexander and Glenda Kirk Award (Revised)
- Cora Arenas and Carol Artemiw Women in Engineering and Computer Science Second Year Retention Award (Revised)
- Glenda and Alexander Kirk Graduate Fellowship in Physical Chemistry and Chemical Physics (New)
- Janina Wetselaar Award in Nursing (Revised)
- Nick Matous Memorial Award* (New)
- Orca Book Publishers Award in Indigenous Language Revitalization (Revised)
- William Haysom Award (New)
- Wuitchik Family Marine Sciences Graduate Scholarship (Revised)
- Association of Women in Finance Award (Revised)
- David Stanonik Pacific Northern Gas Scholarship* (Revised)
- Dr. Charlotte Loppie Award* (Revised)
- Faculty of Science Award (New)
- Margaret Beck Student Research Travel Undergraduate Award* (Revised)
- Margaret Beck Student Research Travel Graduate Award* (New)
- Reinhard Illner Math Scholarship* (New)
- The Neurodiversity Family Centre Student Award (New)

- Thomas Hukari Fellowship in Linguistics and Indigenous Language Revitalization* (New)
- University of Victoria Langford Education Award* (New)

** Administered by the University of Victoria Foundation*

Respectfully submitted,

2026/2027 Senate Committee on Awards

Maureen Ryan (Chair), Faculty of Health

Victor Marrugat, GSS Representative

Leslee Francis Pelton, Faculty of Graduate Studies

Lori Hunter, Director, Student Awards and Financial Aid

Timothy Iles, Faculty of Humanities

Alyssa Manankil, Alumni Association

Cedric Littlewood, Associate Dean, Faculty of Graduate Studies

Donja Roberts, Scholarship Officer, Faculty of Graduate Studies

Wendy Taylor, Registrar

Amanda Thornborough (Secretary), Student Awards and Financial Aid

2025/2026 Senate Committee on Awards

Maureen Ryan (Chair), Faculty of Health

Victor Marrugat, GSS Representative

Leslee Francis Pelton, Faculty of Graduate Studies

Lori Hunter, Director, Student Awards and Financial Aid

Timothy Iles, Faculty of Humanities

Vita Ipiroti, Student Senator

Alyssa Manankil, Alumni Association

Cedric Littlewood, Associate Dean, Faculty of Graduate Studies

Donja Roberts, Scholarship Officer, Faculty of Graduate Studies

CindyAnn Rose-Redwood, Faculty of Social Sciences

Wendy Taylor, Registrar

Amanda Thornborough (Secretary), Student Awards and Financial Aid



APPENDIX 1

Scholarships, medals and prizes

Scholarships, medals and prizes are awarded to students primarily on the basis of academic merit. Other additional eligibility criteria, as specified in the terms of reference, will be considered when selecting recipients. Scholarships, medals and prizes for undergraduate students are administered by Student Awards and Financial Aid (SAFA). Detailed information about the terms of reference and application process (if applicable) for undergraduate scholarships, medals and prizes is available on the SAFA [website](#).

AWARDS

UVic also offers non-repayable funding referred to as awards. Recipients are selected on the basis of the eligibility criteria specified in the terms of reference for each award. Eligibility criterion may include, but are not limited to, a minimum academic achievement, financial need, identifying with a group with historical and/or current barriers to equity, program of study or participation in a varsity sport.

Recipients of athletic awards are selected on the basis of the eligibility criteria specified in the terms of reference for the award and the requirements stipulated by U SPORTS; an organization external to UVic that establishes the funding rules for student athletes in varsity sport at participating universities in Canada.

U SPORTS regulations state that student athletes receiving an athletic award in their entering year who have never participated in varsity sport at a post-secondary institution are not required to meet a minimum grade point average requirement.

Continuing student athletes must have passed a minimum of 9.0 units for credit with a minimum GPA of 3.0 in the preceding September to August terms of study. The total combined value of athletic awards cannot exceed the student's assessed tuition and mandatory fees for the terms in which they receive the funding.

BURSARIES

Bursaries are non-repayable financial assistance awarded on the basis of financial need and satisfactory academic standing. There may be additional selection criteria specified in the terms of reference, but financial need is the primary selection criteria.

Detailed information about the online bursary application process is available on the SAFA [website](#).



APPENDIX 2

TERMS FOR NEW AND REVISED AWARDS

Additions are underlined

Deletions are ~~struck through~~

NEW AND REVISED TERMS OF REFERENCE

CAROL LALLI AWARD IN MUSIC* (NEW)

One or more awards of at least \$2,000 each, will be given to entering, continuing, or transferring undergraduate students in the School of Music who are studying in the areas of music education and/or music performance. Students entering the University of Victoria will have a maximum 77% admission average and continuing. Transferring students will have a maximum GPA of 6.0. Part-time students (registered in a minimum of 6.0 units for credit in two of the three terms) are eligible. Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the School of Music.

CHELSEA AND KATIE AWARD IN FINE ARTS* (NEW)

One or more awards given to First Nations, Métis and/or Inuit undergraduate students in the Faculty of Fine Arts with demonstrated financial need. Preference will be given to students in the faculty with a connection to the En'owkin Centre.

Applicants, candidates or nominees for this award who have indicated they are First Nations, Métis and/or Inuit are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

COLLEEN RASMUSSEN/DREXEL MEMORIAL AWARD* (NEW)

One or more awards are awarded to undergraduate students who have grown up in a community with a population under 100,000. Preference will be given to students who have demonstrated financial need.

DONNA TRENHOLM STAFF AWARD IN HUMANITIES (REVISED)

One or more awards are given to undergraduate or graduate students who are members of CUPE 951 at the University of Victoria who hold a regular appointment and are taking one or more courses offered by the Faculty of Humanities. Students will be chosen based on the highest cumulative grade point average on all courses taken at the University of Victoria. Undergraduate applicants must complete the online application by April 30th. Graduate students may apply via the online graduate scholarship application between July 1st and



September 15th In the case of graduate students, applications must be submitted to the Faculty of Graduate Studies by June 15th. Approval of the graduate recipients will be made by the Graduate Awards Committee upon the recommendation of the Faculty of Humanities. In the case of a graduate student, approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Faculty of Humanities.

DOUGLAS E. BAER TRAINING IN QUANTITATIVE METHODS AWARD* (REVISED)

One or more awards of at least \$1,500 are given to graduate students in the Sardul S. Gill Graduate School, Faculty of Health, or the Faculty of Social Sciences to attend a quantitative research methods training program. Preference will be given to students to attend one of the following quantitative educational opportunities:

- * Global School in Empirical Research Methods (GSERM), University of St. Gallen, Switzerland.
- * The Inter-university Consortium for Political and Social Research (ICPSR) Summer program in Quantitative Methods of Social Research, University of Michigan, Ann Arbor, Michigan, USA.
- * Canadian Centre for Research Analysis and Methods, University of Calgary, Calgary, Alberta.

Further preference will be given to students to attend one of the above quantitative educational opportunities in person.

The award is intended to cover, or partially cover, costs related to the recipient's travel to and from the training program location, including accommodation, as well as program registration fees.

The award will not be given to students attending qualitative educational opportunities. Students are required to notify the Sardul S. Gill Graduate School, the Faculty of Health, or the Faculty of Social Sciences, of their intent to attend, provide the name of the educational opportunity, specify how the program relates to their studies, and whether attendance will be in person or virtual, by February 1 ~~28~~.

Approval of the graduate recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Sardul S. Gill Graduate School, the Faculty of Health or the Faculty of Social Sciences.

All nominations must be submitted to FGS by February ~~March~~ 15 and must include the value of the award for each student.

DR. FRANCIS HORNE SR. AND NATIVE NORTHWEST AWARD (NEW)

Two awards of \$2,500 each are given annually to undergraduate Indigenous Students (inclusive of all Indigenous Peoples locally and globally) with demonstrated financial need. One award is for a second-year student, and one award is for a third-year student within the faculty of Law. Preference is for Indigenous students from British Columbia.

Applicants, candidates or nominees for this award who have indicated they are Indigenous students (inclusive of all Indigenous Peoples locally and globally) are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

DR. PETER MONTGOMERY GRADUATE SCHOLARSHIP* (REVISED)

One or more scholarships are awarded to academically outstanding graduate students entering or continuing at the University of Victoria with demonstrated financial need. Preference will be given to Roman Catholic students. Students may apply via the online graduate scholarship application between July 1st and September 15th.

Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee.

ELOISE SPITZER AWARD FOR GRADUATE STUDIES (REVISED)

One or more awards of at least \$9,500 are given to First Nations, Métis and/or Inuit women and/or Two-Spirit identifying entering or continuing ~~women or Two-Spirit identifying~~ graduate students in the Faculty of Law. Part-time students are eligible (minimum 1.5 units per term). Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Award Committee upon the recommendation of the Faculty of Law.

Applicants, candidates or nominees for this award who have indicated they are First Nations, Métis and/or Inuit ~~Two-Spirit~~ are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

FRANK HORI FOUNDATION SCHOLARSHIP (REVISED)

Two scholarships of \$5,000 each are awarded to one ~~female~~ woman and one ~~male~~ man academically outstanding entering or continuing undergraduate or graduate student of Japanese ancestry ~~entering or continuing~~ at the University of Victoria. Entering undergraduate students can be from a secondary school in Canada or transferring from any Canadian college. Applicants must ~~show evidence of~~ have demonstrated financial need.

Undergraduate students must apply online by April 30th ~~May 31st~~. Graduate students may apply via the online graduate scholarship application between July 1st and September 15th
~~Graduate students apply via the Online Tools, online graduate application by September 15th.~~

GERVIN INUIT & METIS AWARD FOR DISTINGUISHED ADVOCACY AND LEADERSHIP (REVISED)

An award of \$1,000 is offered annually to an Métis and/or Inuit undergraduate student in the Faculty of Law ~~who is Métis, and~~ who has shown a commitment to strengthening their Indigenous community at home, the community where they reside during the academic year or the Indigenous presence within the University. Preference is for an Inuit student and

~~second preference is for a Métis woman student. Selection of the student~~ Approval of the recipient will be made by the Senate Committee on Awards ~~upon or~~ the recommendation of the Faculty of Law.

Applicants, candidates or nominees for this award who have indicated they are Métis and/ or Inuit are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

LEI & DI MEDICAL PHYSICS GRADUATE SCHOLARSHIP* (REVISED)

A scholarship of \$1,000 is awarded to a graduate student in the Medical Physics Program. Preference is given to a Medical Physics Certificate Program student. If no applicants meet these criteria, the award will be given to a graduate student in the Department of Physics and Astronomy.

Applicants must have demonstrated financial need. Graduate students may apply via the online graduate scholarship application between July 1st and September 15th. ~~Students apply via the Online Tools, online graduate application by September 15th.~~ Approval of the recipient will be made by the Faculty of Graduate Studies, Graduate Awards Committee.

LESLIE AND KAYE JOWETT GRADUATE SCHOLARSHIP* (REVISED)

One or more awards will be given to graduate students with a physical disability as defined by the 1975 UNESCO declaration. ~~Students apply via the Online Tools, online graduate application by September 15.~~ may apply via the online graduate scholarship application between July 1st and September 15th.

Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee.

MARINE GEOSCIENCE AND OCEANOGRAPHY SCHOLARSHIP* (REVISED)

One or more scholarships are awarded to academically outstanding graduate students in the School of Earth and Ocean Sciences who perform marine geoscience and/or oceanographic research which is multidisciplinary, collaborative, and demonstrates innovation and potential for further development (e.g. a new technology, engineering, robotics, computer and/or data management).

Multi-disciplinary and collaborative research should be:

- between UVic faculties or departments,
- within a department (cross-divisional), and/or
- within the research community at large such as at other institutions.

Applicants must demonstrate science communication skills. In addition to presenting at conferences or other science events, students are encouraged to engage in science public

outreach activities, participate in student mentorships, respond to science media questions about their research, and/or obtain formal science education training.

Preference is for students who are Canadian citizens.

Applicants must submit a 2-page CV and 300-word statement to the School of Earth and Ocean Sciences Faculty of Science, summarizing how the applicant's research and skills meet the award criteria. Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Earth and Ocean Sciences Faculty of Science.

NATIVE NORTHWEST RECONCILIATION AWARD (REVISED)

One or more awards of at least \$1,000 each are given to Indigenous Students (inclusive of all Indigenous Peoples locally and globally) continuing undergraduate students ~~continuing~~ in the Faculty of Law who have:

- demonstrated leadership while a student at UVic, and/or
- worked locally (in either a paid or volunteer capacity) or while a student at UVic to promote and/or implement the Truth and Reconciliation Calls to Action

Applicants must submit a letter (maximum 500 words) outlining how they meet the award criteria to the Dean's Office, Faculty of Law, by June 1st. Approval of the recipient(s) will be made by the Senate Committee on Awards upon recommendation of the Faculty of Law. Preference is for B.C. Indigenous Students.

Applicants, candidates or nominees for this award who have indicated they are Indigenous students (inclusive of all Indigenous Peoples locally and globally) are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

NICHOLAS V. GALINCHENKO SCHOLARSHIP* (REVISED)

A One or more scholarships of at least \$1,500 each ~~are is-~~awarded to ~~an~~ academically outstanding undergraduate students to study Russian language and culture at universities in the countries of the former Soviet Union. Preference will be given to full-time students majoring or minoring in Slavic Studies. Students must apply to the Germanic and Slavic Studies program by March 31st. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Germanic and Slavic Studies program in the School of Languages, Linguistics and Cultures.

NORAH & CALVIN BANKS INDIGENOUS LEADERSHIP AWARD IN THE SCIENCES* (REVISED)

One or more awards are given to First Nations, Métis and/or Inuit undergraduate or graduate students in the Faculty of Science, Faculty of Engineering and Computer Science or School of Environmental Studies. Graduate students may apply via the online graduate scholarship application between July 1st and September 15th ~~Graduate students apply via the Online tools, online graduate application by September 15th.~~



Selection of the recipients will be made by the Senate Committee on Awards or the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Director of the Office of Indigenous Academic and Community Engagement (IACE) in consultation with the Dean of the Faculty of Sciences, the Dean of the Faculty of Engineering and Computer Science, and the Director of the School of Environmental Studies.

Applicants, ~~candidates or nominees for this award~~ who have indicated they are First Nations, Métis and/or Inuit ~~for this award~~ are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

PLANAR MOTOR SCHOLARSHIP (NEW)

Two scholarships of \$2,500 each are given to undergraduate students in the Faculty of Engineering and Computer Science who are enrolled in the senior MECH 458 Mechatronics course and who have the top performance in the Project Demonstration. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

POONI FAMILY AWARD ~~IN BUSINESS~~ (REVISED)

An award of ~~\$1,000~~ \$2,000 is given to an undergraduate student continuing in the Peter B Gustavson School of Business or the Department of Geography who demonstrates volunteer community involvement. Applicants must submit a statement (maximum 350 words) describing their community involvement. The award will rotate between the Peter B. Gustavson School of Business and the Department of Geography each year. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business or the Department of Geography.

ROBIN AND JANE HALL BUSINESS UNDERGRADUATE AWARD* (REVISED)

One or more awards of at least ~~\$1,000~~ \$2,000 each are ~~to be given to either an undergraduate students entering the first year of the Bachelor of Commerce program in the Peter B. Gustavson School of Business or a graduate student in the Master of Business Administration program in the Sardul S. Gill Graduate School at the University of Victoria.~~ Preference is for students with demonstrated financial need.

~~The award will rotate between undergraduate and graduate students, starting with undergraduate students. Approval of the undergraduate recipients will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business. Approval of the graduate recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Sardul S. Gill Graduate School.~~

ROBIN AND JANE HALL BUSINESS GRADUATE AWARD* (NEW)

One or more awards of at least \$2,000 each are given to graduate students in the Master of Business Administration program in the Sardul S. Gill Graduate School at the University of Victoria. Preference is for students with demonstrated financial need.

Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Sardul S. Gill Graduate School.

SAANICH EMPLOYEES BENEFIT ASSOCIATION AWARD* (REVISED)

One or more awards of \$1,000 each are given to full-time or part-time entering or continuing undergraduate or graduate students who are members or dependants of members of the Saanich Employees Benefit Association (SEBA) and have demonstrated financial need. Undergraduate students apply via the Online application. Graduate students may apply via the online graduate scholarship application ~~can apply via the Online Tools, online graduate application~~ between July 1 and September 15.

In the case of an undergraduate nominee, approval of the recipient will be made by the Senate Committee on Awards; in the case of a graduate nominee, approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee.

SHARYL YORE AWARD* (REVISED)

One or more awards are given to members of the University of Victoria Office, Technical and Child Care staff who hold a regular appointment, have completed their probationary period and are taking classes in order to pursue a UVic degree, diploma or certificate. First preference will be given to Exempt staff and second preference is given to members of CUPE 951 whose tuition and book costs are not fully covered by benefits received from the Career Development Fund. Preference will be given to recipients closest to completing their degree, diploma or certificate. This award will not be given to the same individual in successive years. Undergraduate applicants must complete the online application by April 30th. Graduate students may apply via the online graduate student application between July 1st and September 15th.

THE IRON RING CAMP 23 AWARD* (NEW)

One or more awards of at least \$1,200 each are given annually to continuing and/or transferring undergraduate students that are going into an Engineering specific program (e.g. Biomedical Engineering, Civil Engineering, Computer Engineering, Electrical Engineering, Mechanical Engineering or Software Engineering) within the Faculty of Engineering and Computer Science. Students must currently or recently have made an impact as leaders in an educational or community setting. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.



UVIC WIS STEM LEADERSHIP IN DIVERSITY SCHOLARSHIP* (REVISED)

One or more scholarships are awarded to women graduate students who are Black, ~~Indigenous First Nations, Métis and/or Inuit~~ or People of Colour, and are in a science, technology, engineering and math (STEM) based program in either the Faculty of Engineering and Computer Science or the Faculty of Science. Applicants must have a strong commitment to advocacy for women in STEM and a passion for academic research, leadership and community outreach and must submit:

- a letter (maximum 300 words) demonstrating their commitment to research, leadership and/or community outreach, and
- a letter of reference (maximum two pages) from a supervisor, employer or volunteer organization

The Scholarship will alternate years between the Faculty of Engineering and Computer Science and the Faculty of Science. Approval of recipient(s) will be made by the Faculty of Graduate Studies Graduate Award Committee upon the recommendation of the Faculty of Engineering and Computer Science or the Faculty of Science.

Applicants who have indicated for this award they are First Nations, Métis and/or Inuit ~~for this award~~ are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

VANCOUVER ISLAND COMPASSION SOCIETY CANNABIS AND PSYCHEDELIC STUDIES SCHOLARSHIP* (REVISED)

One or more scholarships of \$5,000 each are awarded to graduate students whose research is focused on therapeutic or medically beneficial applications for cannabis or psychedelics and/or increasing access to medical cannabis or psychedelics (increased access latter via cost-coverage, stigma reduction, etc.). The scholarship is renewable for the duration of the graduate degree, up to a maximum of four years, as long as the student is making good academic progress in the same degree. Students may apply via the online graduate scholarship application between July 1st and September 15th.

Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee. ~~Applications must be submitted to the Dean's Office, Faculty of Graduate Studies no later than June 15th.~~

VICTORIA HOPE SOCIETY STUDENT AWARD (NEW)

One or more awards are given to undergraduate students in the School of Social Work. Preference will be given in the following order:

1. A student with lived experience (self and/or family) being deaf or hard of hearing and with a demonstrated interest in the deaf/hard of hearing communities;



2. A student with demonstrated interest in the deaf/hard of hearing communities or disability/different abilities; or
3. A student with lived experience (self and/or family) being deaf or hard of hearing.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Social Work.

W.R. (BILL) GORDON SCHOLARSHIP* (REVISED)

One or more scholarships are awarded to academically outstanding undergraduate third or fourth year students in a Major or Honours program in the Faculty of Science or the Faculty of Engineering and Computer Science, with preference being given to students in the Department of Mathematics and Statistics.

Students must have made a significant contribution to one or more aspects of university life through involvement in areas such as student athletic programs, student affairs or service on university bodies or committees.

~~Applications must be submitted to the Student Awards and Financial Aid Office via their Applicants~~
must complete the online application by April 30th and must be accompanied by and submit a
letter or resume describing their contributions.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Mathematics and Statistics on behalf of the Faculty of Science and/or the Faculty of Engineering and Computer Science.

WILSON S.C. LAI SCHOLARSHIP (REVISED)

Scholarships of ~~\$15,000~~ \$10,500, payable at ~~\$5,000~~ \$3,500 per year for three years, will be awarded to academically outstanding undergraduate students entering the University of Victoria from a Canadian secondary school, college or university, and who have demonstrated financial need. Selection will be based on academic excellence, breadth of interest, and leadership qualities.

To be automatically renewed a student must have completed a total of 12 or more academic units in any two terms of study between May and April and maintained a grade point average of 7.5/9.00 or higher on the best 12 units. The scholarship is automatically renewed for each year of the student's full time study for a maximum of two years. A student whose grade point average falls below 7.5/9.0 may file a written appeal with the Senate Committee on Awards to seek special consideration for the renewal of the scholarship.

Students registered in a co-op or work experience work term will automatically be renewed when they next complete 12 or more academic units in two terms, provided they have a grade point average of 7.5 or higher in the two terms. Any student who takes neither a co-op, work

experience work-term, or academic units for more than one term may forfeit their scholarship.

ZOE'S AWARD FOR WOMEN IN SECOND YEAR ENGINEERING AND COMPUTER SCIENCE* (NEW)

One or more awards of at least \$1,200 each are given to women and/or gender-diverse undergraduate students in the Faculty of Engineering and Computer Science who are continuing into their second year of study. Preference is for students from British Columbia and who have completed community volunteer work or had a connection (part-time work) in their community. Students are required to submit a brief statement (no more than 250 words) describing their community volunteer work or connection (part-time work) in their community.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

DEARING FAMILY AWARD* (NEW)

Two awards of \$500 each are given annually to transferring or continuing full-time undergraduate students who have successfully completed a minimum of one year of post-secondary education and have demonstrated financial need. Students must have graduated from a public high school located in School District No. 83 which serves Salmon Arm, British Columbia. Preference is for students who have graduated from a Salmon Arm public high school.

FASKEN PRIZE IN TRANSSYSTEMIC CONTRACTS (NEW)

An award of \$3,000 will be given to an undergraduate student who has demonstrated excellence in LAW 105I - Transsystemic Contracts. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

STONEHOUSE FAMILY GRADUATE SCHOLARSHIP IN NURSING (NEW)

One scholarship is awarded annually to academically outstanding graduate students in the Nurse Practitioner program in the School of Nursing. Preference is for students with demonstrated financial need.

Approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Nursing.

ALEXANDER HOLBURN BEAUDIN & LANG SCHOLARSHIP (REVISED)

A scholarship of ~~\$1,000~~ \$2,000 is awarded to an undergraduate student completing the second year of the J.D. program who has achieved high academic standing and who has demonstrated the qualities required for the practice of law. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.



BONNIE AND KEN PUTT AWARD* (REVISED)

Two awards, of ~~\$2,500~~ ~~\$2,000~~ each, are given to transferring undergraduate women students entering second or third year or continuing undergraduate women students in any year in an Engineering degree program in the Faculty of Engineering and Computer Science. Students must have demonstrated leadership in an educational or community setting. Preference will be given to students who are the first-generation in their immediate family to attend post-secondary studies. Immediate family is defined as parents or grandparents.

Applicants must submit:

- a cover letter (maximum 500 words) describing your leadership skills in an educational or community setting,
- a letter of reference from someone (who is not related to you) who can attest to the leadership activity.

Approval of the recipient{s} will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

CSSE/EIC VANCOUVER ISLAND AWARD (REVISED)

As funds are available, up to two awards of ~~\$2,500~~ ~~\$2,000~~ each are given to undergraduate students entering their second or third academic year in any accredited undergraduate engineering program who:

- a) are Canadian citizens or permanent residents
- b) have graduated from a high school on Vancouver Island
- c) have completed the previous year with at least a 6.0/9.0 or equivalent grade point average.

Preference will be given to students in the following order:

- a) demonstrated financial need
- b) demonstrated participation in campus activities or volunteer and community service

Students must ~~also~~ submit a brief biography including the above criteria, as well as hobbies, career aspirations and name(s)/contact information of relevant references. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

ELIAS MANDEL PRIZE FOR STUDY ABROAD ~~IN HUMANITIES~~* (REVISED)

One or more prizes are awarded to undergraduate students ~~in the Faculty of Humanities~~ who are studying abroad through courses, field schools or programs offered or recognized by the Faculty of Humanities. Students must submit a budget and budget justification for the amount requested (maximum \$6,000), an unofficial transcript, a statement of no more than 500 words describing the purpose of the study abroad program and its relevance to the



student's program of study, and two letters of support from appropriate instructors familiar with the student's academic work. The deadline for applications is February 28. (If the deadline falls on a weekend, the application is due the following Monday.) All application materials should be addressed to the Faculty of Humanities, Associate Dean Academic.

Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Humanities.

FIRST OPEN HEART SOCIETY OF B.C. SCHOLARSHIP (REVISED)

One or more scholarships, of at least ~~\$4,000~~ \$6,000 each, are awarded to academically outstanding graduate students in the School of Exercise Science, Physical & Health Education whose area of research is cardiovascular health and wellness. Preference is for students with an specific interest in primary and secondary prevention, and/or rehabilitation after a of cardiovascular diseases incident. Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Exercise Science, Physical & Health Education.

GREATER VICTORIA CHAMBER 1863 IMPACT AWARD* (REVISED)

One or more awards of \$2,000 each are given to undergraduate students entering the University of Victoria from a Canadian secondary school, college or university who have ~~has~~ demonstrated financial need. Preference will be given in the following priority:

1. Students who are dependants of members of The Greater Victoria Chamber of Commerce
2. Students who self-identify as members of groups with historical and/or current barriers to equity, including, but not limited to:
 - First Nations, Métis and/or Inuit students;
 - members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
 - persons with visible and/or invisible (physical and/or mental) disabilities; and
 - persons of marginalized sexual orientations, gender identities, and gender expressions.
- ~~3. Students who demonstrate financial need.~~

Applicants, candidates or nominees for this award who have indicated they are First Nations, Métis and/or Inuit are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

IEEE PACIFIC RIM WU-SHENG LU GRADUATE SCHOLARSHIPS* (REVISED)

One or more Graduate ~~Graduate~~ scholarships are awarded to students who have demonstrated excellence and who have completed one year of studies towards a master's or PhD in any of the electrical, computer and software engineering programs and are continuing studies in the same degree level program. ~~Award winners~~ Scholarship recipients must be student members in good standing of the IEEE. Approval ~~Selection~~ of the recipients will be made by the Faculty

of Graduate Studies Graduate Awards Committee upon the recommendation of the Dean of the Faculty of Engineering and Computer Science.

INTERNATIONAL SCHOLARS IMPACT AWARD (NEW)

One or more awards with a value of at least \$10,000 are awarded to international students entering the first year of an undergraduate degree program at the University of Victoria.

Applicants must submit a one-page (500 word) essay describing how their achievements, community engagement or leadership experience will enable them to create positive change during their time at the University of Victoria and beyond.

A reference letter must be submitted by an individual not related to the applicant who can attest to the applicant's ability to create positive change.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Division of Student Affairs.

JIM & JUNE YOUNG MEMORIAL SCHOLARSHIP AWARD* (REVISED)

One or more awards ~~scholarships~~ are given ~~awarded~~ to undergraduate or graduate students in the Department of Philosophy. Applications must have a demonstrated commitment, in their academic or non-academic endeavors, to progressive politics, such as together with a letter outlining the students' involvement with social democracy and/or industrial democracy or trade unionism, and a GPA of at least 6.0/9.0 on the UVic scale. ~~must be submitted to the Chair of the Department by March 15th.~~

Applicants must submit:

- a personal statement (maximum 350 words) detailing the endeavors described above.
and
- a letter of reference (maximum 300 words) in support of the application.

Referees cannot be related to the applicant.

In the case of an undergraduate award student, approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Philosophy. In the case of a graduate award student, approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Philosophy.

Application materials must be submitted to the Chair of the Department of Philosophy by August 15th.

JOHN AND JOAN MATHERS SCHOLARSHIP IN BIOLOGY (NEW)



One scholarship of \$4,000 is awarded to an academically outstanding undergraduate student with the highest GPA continuing or transferring into their fourth year in the Department of Biology.

JOHN PETER MEMORIAL SCHOLARSHIP* (REVISED)

A scholarship is awarded for excellence in English studies to a student in ~~English 310~~ ENSH 301 who is entering the third year of a Major or Honours program in English. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Department of English.

MARK DEELEY ENTRANCE SCHOLARSHIP (NEW)

One scholarship of at least \$3,000 is awarded to an academically outstanding undergraduate student entering the Faculty of Science at UVic from Tumbler Ridge Secondary School.

PENINSULA CO-OP BUD NUNN ENTRANCE AWARD (REVISED)

~~An award scholarship of \$1,000~~ \$2,000 is ~~given~~ awarded to an ~~academically outstanding~~ undergraduate student who has contributed to their community and/or school in an outstanding way through volunteer or extra-curricular activities. The recipient must be a Peninsula Co-op member or the immediate family of a member. Immediate family of the student includes parents, step-parents, guardians, siblings, grandparents, uncles and aunts. Students and immediate family must have had active membership prior to September 1st of the previous year and must currently be in good standing with Peninsula Co-op. The recipient must be enrolled full-time at UVic and must attend UVic within the same year as their secondary school graduation.

PENINSULA CO-OP JACK GROVES ENTRANCE AWARD (REVISED)

~~An award scholarship of \$1,000~~ \$2,000 is ~~given~~ awarded to an ~~academically outstanding~~ undergraduate student who has contributed to their community and/or school in an outstanding way through volunteer or extra-curricular activities. The recipient must be a Peninsula Co-op member or the immediate family of a member. Immediate family of the student includes parents, step-parents, guardians, siblings, grandparents, uncles and aunts. Students and immediate family must have had active membership prior to September 1st of the previous year and must currently be in good standing with Peninsula Co-op. The recipient must be enrolled full-time at UVic and must attend UVic within the same year as their secondary school graduation.

PENINSULA CO-OP SUS TABATA ENTRANCE AWARD (REVISED)

~~An award scholarship of \$1,000~~ \$2,000 is ~~given~~ awarded to an ~~academically outstanding~~ undergraduate student pursuing a degree in the Faculty of Science or the Faculty of Engineering and Computer Science who has contributed to their community and/or school in an outstanding way through volunteer or extra-curricular activities. The recipient must be a



Peninsula Co-op member or the immediate family of a member. Immediate family of the student includes parents, step-parents, guardians, siblings, grandparents, uncles and aunts. Students and immediate family must have had active membership prior to September 1st of the previous year and must currently be in good standing with Peninsula Co-op. The recipient must be enrolled full-time at UVic and must attend UVic within the same year as their secondary school graduation.

PENINSULA CO-OP SUS FAFARD ENTRANCE AWARD (REVISED)

~~An award scholarship of \$1,000 \$2,000 is given awarded to an academically outstanding~~ undergraduate student pursuing a degree at the Peter B. Gustavson School of Business who has contributed to their community and/or school in an outstanding way through volunteer or extra-curricular activities. The recipient must be a Peninsula Co-op member or the immediate family of a member. Immediate family of the student includes parents, step-parents, guardians, siblings, grandparents, uncles and aunts. Students and immediate family must have had active membership prior to September 1st of the previous year and must currently be in good standing with Peninsula Co-op. The recipient must be enrolled full-time at UVic and must attend UVic within the same year as their secondary school graduation.

R. H. ROY SCHOLARSHIP IN MILITARY HISTORY AND GLOBAL SECURITY* (REVISED)

A scholarship is awarded to an academically outstanding undergraduate student. ~~If there is no eligible undergraduate student, it may instead be awarded to an academically outstanding graduate student~~ enrolled in a ~~military history related~~ course (e.g. Military History, Canadian History, Canadian Politics and Diplomatic Affairs or a Canadian survey course), or undertaking an Honours thesis related to Canadian military history, defence, security or intelligence. If no eligible undergraduate student is available, the scholarship may instead be awarded to an academically outstanding graduate student in the same discipline. The award is given in recognition of Professor Roy's contribution as a former teacher in the Department of History.

Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Department of History. In the case of a graduate student, approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of History.

SILVAN HERBERGER MEMORIAL SCHOLARSHIP* (NEW)

One or more scholarships with a minimum value of \$1000 each are awarded to academically outstanding third and fourth year honours students in the Faculty of Science and/or the Faculty of Social Sciences studying plant-insect/microbe interactions on any level of organization: genomic, physiological, ecological or environmental. Preference is for students working on projects in the Arctic or B.C. regions.

Approval of the recipients determined by the highest GPA will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Science and/or the Faculty of Social Sciences.

THORSTEINSSONS PRIZE IN TAXATION (REVISED)

A course prize totaling ~~\$2,000~~ \$1000 is awarded to the student obtaining the highest grade in each teaching section of the basic course in Taxation offered in the Faculty of Law. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

VIES LEADERS' ENTRANCE AWARD* (REVISED)

As funds are available, up to two awards, of ~~\$2,500~~ \$2,000 each, are given to undergraduate students who:

- are entering the Faculty of Engineering and Computer Science,
- have graduated from a Canadian high school and,
- have demonstrated academic merit (weighted at 75% of the adjudication) and extra-curricular accomplishments (weighted at 25% of the adjudication) in one or more of the following areas: engineering or software design, fine arts, athletics, leadership or entrepreneurship.

Applicants must submit a summary describing their accomplishments (maximum 300 words), and a letter of reference from someone not related to them, who can attest to the aforementioned activity.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

WORLD UNIVERSITY SERVICE (WUSC) UVSS INTERNATIONAL STUDENT REFUGEE PROGRAM BURSARY AWARD (REVISED)

One or more ~~awards bursaries~~ with a minimum value of \$2,000 to a maximum value of \$5,000 are ~~available~~ given to entering, continuing, or transferring undergraduate international students or Canadian citizens or permanent residents with refugee backgrounds, who were admitted to the University of Victoria with sponsorship from the World University Service of Canada (WUSC) Student Refugee Program. Continuing students with a GPA of 6.0 are eligible. Part-time students (registered in a minimum of 6.0 units for credit in two of the three terms from May to April) are also eligible. Preference is given to students who demonstrate financial need.

~~The recipients must be entering their second, third or fourth year of studies at the University of Victoria and must demonstrate financial need.~~



ALEXANDER AND GLENDA KIRK AWARD (REVISED)

~~Up to a maximum of three awards, One or more awards~~ are given to students in a Major or Honours program in the Departments of Chemistry who have achieved a minimum 7.0/9.0 GPA. Preference is given to students with demonstrated financial need and who may not otherwise receive awards administered by UVic. ~~single parents or caregivers with demonstrated financial need and personal circumstances that prevent them from participating in co-op and/or work terms. If there are no eligible Chemistry students then the award may be given to students in a Major or Honours program in Biochemistry.~~

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Departments of Chemistry ~~or Biochemistry and Microbiology.~~

CORA ARENAS AND CAROL ARTEMIW WOMEN IN ENGINEERING AND COMPUTER SCIENCE SECOND YEAR RETENTION AWARD (REVISED)

Up to forty awards of \$10,000 each are given to women undergraduate students entering their second year in the Faculty of Engineering and Computer Science. First preference is for women-identifying and/or gender-diverse students and second preference is for 2SLGBTQI students.

Applicants must submit a cover letter (maximum 400 words) reflecting on their first year in UVic Engineering and Computer Science, in response to just one of the following questions:

1. What initiatives, programs, or events would help you to build confidence, gain STEM experience, and allow you to see yourself as a future STEM leader?
2. What aspects of Engineering at UVic made it difficult for you to achieve your greatest potential during your first year in engineering?
3. What supports have you utilized to help you in first year?

Part-time students (registered in a minimum of 6.0 units for credit in two terms) are eligible for this Aaward.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

GLENDA AND ALEXANDER KIRK GRADUATE FELLOWSHIP IN PHYSICAL CHEMISTRY AND CHEMICAL PHYSICS (NEW)

One or more fellowships, to a maximum of three fellowships for a total of \$25,000 per year, are awarded to academically outstanding graduate students in the Department of Chemistry having a research interest and/or activity in the field of physical chemistry or chemical physics. Students are required to submit an essay (500 words maximum) to explain their demonstrated research potential and/or previous scholarly achievements (evidenced by research accomplishments, publications, presentations, references and/or other indicators of future success in research) to the Department of Chemistry by August 15th. Preference is for students in the first year of their

graduate studies. Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Award Committee upon the recommendation of the Department of Chemistry.

JANINA WETSELAAR AWARD IN NURSING (REVISED)

One or more awards ~~of a~~ with a minimum value of \$2,500 ~~is~~ are given to fourth year ~~an~~ undergraduate students in the School of Nursing who are over the age of 35.:

~~— is in fourth year,~~

~~— is over the age of 35, and~~

~~— has demonstrated financial need.~~

Preference is for students who are single parents. Further preference is for students who are currently a Licensed Practical Nurse (LPN) and, upon graduation, will be eligible to become a Registered Nurse (RN). Students registered in at least 4.50 academic units per term are eligible for this award. Approval of the recipient(s) is will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing.

NICK MATOUS MEMORIAL AWARD* (NEW)

One or more awards of a minimum of \$2,000 each are given to undergraduate students registered with the Centre for Accessible Learning. Preference is for students with demonstrated financial need.

ORCA BOOK PUBLISHERS AWARD IN INDIGENOUS LANGUAGE REVITALIZATION (REVISED)

One award is given to an undergraduate student in the Faculty of Education enrolled in either the Diploma in Indigenous Language Revitalization, ~~or~~ the Bachelor of Education in Indigenous Language Revitalization or the Bachelor of Arts in Indigenous Language Proficiency SENĆOŦEN, who is developing their own language proficiency and has a strong record of contributing to their/a language community through their work. Applications must be accompanied by a letter of recommendation from a community group/member providing evidence of the contributions the applicant has made. Completed applications and reference letters must be submitted to the Faculty of Education office by May 31. Part-time students (enrolled in at least 4.5 units per term of study) are eligible for this award. Approval of the recipient will be made by the Senate Committee on Awards, upon the recommendation of the Faculty of Education.

WILLIAM HAYSOM AWARD (NEW)

One or more awards of at least \$2,000 each, will be given to 4th year students in the School of Music whose principal instrument is the double bass. Recipients may have a GPA of 6.0 or lower. Part-time students (registered in a minimum of 6.0 units for credit in two terms) are eligible. Approval of the recipients will be made by the Senate Committee on Awards upon recommendation of the School of Music.

WUITCHIK FAMILY MARINE SCIENCES GRADUATE SCHOLARSHIP* (REVISED)



One or more scholarships of \$5,000 each are awarded to graduate students ~~from underrepresented minorities~~ in the Faculty of Science researching marine sciences, who are members of one or more groups with historical and/or current barriers to equity, including, but not limited to:

- Indigenous Students (inclusive of all Indigenous Peoples locally and globally);
- members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities;
- persons who identify as women; and
- persons of marginalized sexual orientations, gender identities and gender expressions.

Preference will be given to students doing marine sciences field work. Students must submit a letter of application (maximum 300 words) explaining their passion for marine sciences and the opportunities this award would allow them to pursue.

If no applicants meet these criteria, the ~~S~~scholarship will be given to student(s) who are members of one or more groups with historical and/or current barriers to equity ~~from underrepresented minorities~~ in the Faculty of Science. A student may only receive this award once.

Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Faculty of Science.

Applicants, candidates or nominees for this award who have indicated they are Indigenous students (inclusive of all Indigenous Peoples locally and globally) are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

ASSOCIATION OF WOMEN IN FINANCE AWARD (REVISED)

One award of ~~\$3,500~~ \$5,000 is given to a woman undergraduate student enrolled in the Bachelor of Commerce program at the Peter B. Gustavson School of Business who is interested in pursuing a career in finance. Preference is for a student who fosters a more inclusive future for women in finance by engaging in one or more campus-based activities focusing on equity, diversity and inclusion. A further preference will be given to a student with demonstrated financial need. Applicants wanting to demonstrate their engagement in one or more campus-based activities focusing on equity, diversity and inclusion must include a statement (maximum 300 words) describing their engagement. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

DAVID STANONIK PACIFIC NORTHERN GAS SCHOLARSHIP* (REVISED)



One or more scholarships are awarded to academically outstanding undergraduate students continuing in third or fourth year in the Faculty of Engineering and Computer Science who have shown leadership qualities. Applicants must submit a statement (maximum 500 words) describing their leadership qualities. Preference will be given to a student from Northern British Columbia in the areas served by Pacific Northern Gas. These scholarships are made in memory of David Stanonik who was a 1997 graduate of the Department of Mechanical Engineering. Applicants must complete the online application by April 30th.

Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

DR. CHARLOTTE LOPPIE AWARD* (REVISED)

One or more awards are given to First Nations, Métis and/or Inuit undergraduate students in the School of Public Health and Social Policy. ~~who demonstrate financial need, with preference~~ Preference is given to mature (23 years or older) First Nations, Métis and/or Inuit women students. Part-time students (registered in a minimum of 6.0 units for credit in two of the three terms) are eligible. Approval of the recipient(s) is made by the Senate Committee on Awards upon the recommendation of the School of Public Health and Social Policy.

Applicants, candidates or nominees for this award who have indicated they are First Nations, Métis and/or Inuit are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

FACULTY OF SCIENCE AWARD (NEW)

One award of \$2,000 is given annually to an undergraduate student in the Faculty of Science. Preference is given to students who demonstrate financial need.

MARGARET BECK STUDENT RESEARCH TRAVEL UNDERGRADUATE AWARD* (REVISED)

One ~~or more~~ awards of up to ~~\$6,000~~ \$3,000 each ~~are~~ is given to ~~an~~ undergraduate ~~or graduate~~ students in Humanities, Social Sciences or Fine Arts to travel to Iceland for the purpose of research or course work related to Icelandic language and literature. Preference will be given to applicants who have already completed a course or are undertaking a significant research project that is related to Icelandic language and literature. If no eligible applicants apply from the Humanities or Social Sciences or Fine Arts, the award may be given to ~~an~~ undergraduate ~~or graduate~~ students in any faculty. Applications must be submitted to the Dean of Humanities by ~~December~~ September 15th. ~~In the case of an undergraduate award, selection~~ Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Associate Dean Academic of Humanities. ~~In the case of a graduate award, selection will be made by the Graduate Awards Committee upon the recommendation of the Associate Dean Research of Humanities.~~

MARGARET BECK STUDENT RESEARCH TRAVEL GRADUATE AWARD* (NEW)



One or more awards of up to \$3,000 each are given to graduate students in Humanities, Social Sciences or Fine Arts to travel to Iceland for the purpose of research or course work related to Icelandic language and literature. Preference will be given to applicants who have already completed a course or are undertaking a significant research project that is related to Icelandic language and literature. If no eligible applicants apply from Humanities or Social Sciences or Fine Arts, the award may be given to graduate students in any faculty. Applications must be submitted to the Dean of Humanities by September 15th. Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Associate Dean Research of Humanities.

REINHARD ILLNER MATH SCHOLARSHIP* (NEW)

One or more scholarships of a minimum of \$2,000 each are awarded to academically outstanding continuing 2nd, 3rd, and/or 4th year undergraduate students with the highest GPA in the Department of Mathematics and Statistics.

THE NEURODIVERSITY FAMILY CENTRE STUDENT AWARD (NEW)

One or more awards of \$1,000 each are given to neurodivergent undergraduate students in the Faculty of Health and the Faculty of Education, who have demonstrated financial need and are registered with the Centre for Accessible Learning.

The awards will rotate between the Faculty of Health and the Faculty of Education from year to year starting with the Faculty of Health.

Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Health or the Faculty of Education.

THOMAS HUKARI FELLOWSHIP IN LINGUISTICS AND INDIGENOUS LANGUAGE REVITALIZATION* (NEW)

One or more fellowships are awarded to academically outstanding entering or continuing Masters or PhD students in the Linguistics Program (SLLC ILR) in the School of Languages, Linguistics & Cultures or students in the Indigenous Language Revitalization Program (INED ILR) in the Department of Indigenous Education who are learning, studying and revitalizing an Indigenous language by either taking a language course or program and whose focus is on the description, revitalization, pedagogy or learning of Indigenous languages. The fellowship will be awarded on a rotating basis between SLLC ILR and INED ILR starting with SLLC ILR. If the designated department does not have an eligible applicant in a given year, the award may be granted to an applicant from the other department.

Preference is for First Nations students. The Fellowship may be renewed for one year for Masters students and two years for PhD students.



Approval of the recipient(s) will be determined by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Languages, Linguistics and Cultures (SLLC) or the Department of Indigenous Education.

Applicants, candidates or nominees for this award who have indicated they are First Nations are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).

UNIVERSITY OF VICTORIA LANGFORD EDUCATION AWARD* (NEW)

One or more awards of \$2,000 each are given to transferring or continuing undergraduate students who have graduated from a School District 62 high school and resided in the City of Langford at the time of graduation. Students are required to be enrolled at the University of Victoria, taking a program that is offered at the John Horgan Campus and who demonstrate financial need. Preference is for students who are members of groups with historical and/or current barriers to equity, including, but not limited to:

- Indigenous students (inclusive of all Indigenous Peoples locally and globally);
- members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities;
- persons of marginalized sexual orientations, gender identities, and gender expressions
- persons who are the first in their family to attend a post-secondary institution.

Applicants must submit a letter (maximum 500 words) explaining how they meet the terms of the award.

Applicants, candidates or nominees for this award who have indicated they are Indigenous (inclusive of all Indigenous Peoples locally and globally) are required to demonstrate their eligibility for Indigenous-specific awards in alignment with the Indigenous Citizenship Declaration (ICD) Policy (GV0810).



SENATE



SENATE COMMITTEE ON AWARDS

To: Senate
From: Senate Committee on Awards
Date: September 16, 2026
Subject: Revisions to Undergraduate Academic Calendar Regulations:
Scholarships, Awards, Medals and Prizes

At its meeting on September 9, 2026, the Senate Committee on Awards approved the attached proposed revisions to the eligibility sections of the Undergraduate Academic Calendar Regulations: Scholarships, Medals, Awards and Prizes. The proposed revisions include clarifying language regarding the eligibility criteria for undergraduate entrance and transfer scholarships and awards and in-course scholarships and awards. The proposed revisions clarify eligible curriculums, eligible programs and minimum registration requirements.

Recommended Motion:

That Senate approve the proposed revisions to the Undergraduate Academic Calendar Regulations: Scholarships, Awards, Medals and Prizes.

Respectfully submitted,

2026/2027 Senate Committee on Awards

Maureen Ryan (Chair), Faculty of Health

Victor Marrugat, GSS Representative

Leslee Francis Pelton, Faculty of Graduate Studies

Lori Hunter, Director, Student Awards and Financial Aid

Timothy Iles, Faculty of Humanities

Alyssa Manankil, Alumni Association

Cedric Littlewood, Associate Dean, Faculty of Graduate Studies

Donja Roberts, Scholarship Officer, Faculty of Graduate Studies

Wendy Taylor, Registrar

Amanda Thornborough (Secretary), Student Awards and Financial Aid



Proposed Revisions to the Regulations for Undergraduate Entrance Scholarship and Award Eligibility Criteria

Additions are underlined
Deletions are ~~struck through~~

Entrance and Transfer Scholarships and Awards

Entrance and transfer scholarships and awards are offered to undergraduate students entering UVic directly from secondary schools ~~offering a Canadian curriculum~~ or transferring from a Canadian college or university. Detailed information about entrance and transfer scholarships and awards, including application procedures if required, is available on the Student Awards and Financial Aid website.

Except where the terms of reference for a scholarship or award otherwise specify, recipients must be enrolled in an undergraduate degree-granting program to receive the scholarship or award.

Except where the terms of reference for an undergraduate scholarship or award otherwise specify, recipients must normally register and maintain enrolment in a minimum of 12.0 units or more for credit, of which 10.5 units are graded using the standard nine point scale, in their first winter session (September to April) to receive the scholarship or award.

Students entering undergraduate programs in the January to April or in the May to August term of study must normally register and maintain enrolment in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, to receive the scholarship or award.

Students with a disability, including those who are approved to study at a reduced course load, are eligible to be considered for scholarships and awards. Students with a disability must maintain registration in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, in the winter session (September to April) to receive a scholarship or award. Students entering in the January to April or in the May to August term of study must maintain registration in a minimum of 3.0 units for credit in that term, of which 1.5 units are graded using the standard nine point scale. Students must identify themselves to SAFA and provide supporting documentation from the Centre for Accessible Learning (CAL).

Deferral of a scholarship or award for up to one year may be granted upon approval of a request for deferral of entry point to Undergraduate Admissions.

Students who enrol in a minimum of 12.0 units for credit (6.0 units for credit for students with a disability) and subsequently withdraw from courses resulting in them falling below 12.0 units for credit (6.0 units for credit for students with a disability) in the winter session (September to April) or fall below 6.0 units for credit (3.0 units for credit for students with a disability) if they entered their program in the January to April or in the May to August term of study, will have their scholarship or award revoked.



The University reserves the right to limit the amount of money awarded to any student and, if necessary, to reassign scholarships and awards to other students.

Except where the terms of reference for the scholarship or award state otherwise, the funding issued by or through SAFA will be applied towards the student's assessed tuition and fees for the winter session (September to April). If the funding awarded exceeds the total amount of tuition and fees due for the winter session, the balance will be paid to the student so long as they maintain registration in at least 12.0 units for credit (6.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

Students who entered their program in the January to April or in the May to August term of study will have their scholarship or award applied towards their assessed tuition and fees for the term. If the funding awarded exceeds the total amount of tuition and fees due for the term, the balance will be paid to the student so long as they maintain registration in at least 6.0 units for credit (3.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

A scholarship or award may be withheld or cancelled if there is a lack of suitable candidates, if a donor withdraws the scholarship or award or if the recipient withdraws from UVic or fails to meet the eligibility criteria for the scholarship or award.

Terms of reference for scholarships and awards may include citizenship or permanent resident status, Indigenous Citizenship, faculty and/or program of study among the eligibility criteria. Scholarship and award offers may be withdrawn if recipients, as a result of changes in their citizenship or permanent resident status, Indigenous Citizenship ineligibility, or changes to their faculty or program of study, no longer meet the eligibility criteria stated in the terms of reference for the scholarship or award.

Eligibility for international scholarship funding is available only to students who are assessed international tuition fees.



Proposed Revisions to the Regulations for the Undergraduate Entrance Scholarship and Award Eligibility Criteria

Clean Version

Entrance and Transfer Scholarships and Awards

Entrance and transfer scholarships and awards are offered to undergraduate students entering UVic directly from secondary schools or transferring from a Canadian college or university. Detailed information about entrance and transfer scholarships and awards, including application procedures if required, is available on the Student Awards and Financial Aid [website](#).

Except where the terms of reference for a scholarship or award otherwise specify, recipients must be enrolled in an undergraduate degree-granting program to receive the scholarship or award.

Except where the terms of reference for an undergraduate scholarship or award otherwise specify, recipients must normally register and maintain enrolment in a minimum of 12.0 units or more for credit, of which 10.5 units are graded using the standard nine point scale, in their first winter session (September to April) to receive the scholarship or award.

Students entering undergraduate programs in the January to April or in the May to August term of study must normally register and maintain enrolment in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, to receive the scholarship or award.

Students with a disability, including those who are approved to study at a reduced course load, are eligible to be considered for scholarships and awards. Students with a disability must maintain registration in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, in the winter session (September to April) to receive a scholarship or award. Students entering in the January to April or in the May to August term of study must maintain registration in a minimum of 3.0 units for credit in that term, of which 1.5 units are graded using the standard nine point scale. Students must identify themselves to SAFA and provide supporting documentation from the Centre for Accessible Learning (CAL).

Deferral of a scholarship or award for up to one year may be granted upon approval of a request for deferral of entry point to Undergraduate Admissions.

Students who enrol in a minimum of 12.0 units for credit (6.0 units for credit for students with a disability) and subsequently withdraw from courses resulting in them falling below 12.0 units for credit (6.0 units for credit for students with a disability) in the winter session (September to April) or fall below 6.0 units for credit (3.0 units for credit for students with a disability) if they entered their program in the January to April or in the May to August term of study, will have their scholarship or award revoked.



The University reserves the right to limit the amount of money awarded to any student and, if necessary, to reassign scholarships and awards to other students.

Except where the terms of reference for the scholarship or award state otherwise, the funding issued by or through SAFA will be applied towards the student's assessed tuition and fees for the winter session (September to April). If the funding awarded exceeds the total amount of tuition and fees due for the winter session, the balance will be paid to the student so long as they maintain registration in at least 12.0 units for credit (6.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

Students who entered their program in the January to April or in the May to August term of study will have their scholarship or award applied towards their assessed tuition and fees for the term. If the funding awarded exceeds the total amount of tuition and fees due for the term, the balance will be paid to the student so long as they maintain registration in at least 6.0 units for credit (3.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

A scholarship or award may be withheld or cancelled if there is a lack of suitable candidates, if a donor withdraws the scholarship or award or if the recipient withdraws from UVic or fails to meet the eligibility criteria for the scholarship or award.

Terms of reference for scholarships and awards may include citizenship or permanent resident status, Indigenous Citizenship, faculty and/or program of study among the eligibility criteria. Scholarship and award offers may be withdrawn if recipients, as a result of changes in their citizenship or permanent resident status, Indigenous Citizenship ineligibility, or changes to their faculty or program of study, no longer meet the eligibility criteria stated in the terms of reference for the scholarship or award.

Eligibility for international scholarship funding is available only to students who are assessed international tuition fees.



Proposed Revisions to the Regulations for the Undergraduate In-course Scholarship and Award Eligibility Criteria

Additions are underlined

Deletions are ~~struck through~~

In-course Scholarships, Awards, Medals and Prizes

In-course scholarships, awards, medals and prizes are offered to undergraduate students who have completed a minimum of 12.0 units for credit, of which 10.5 units are graded using the standard nine point scale, in two of the three terms of study in the previous academic year (May to April). In-course scholarships, awards and prizes are awarded in the subsequent winter session (September to April). Detailed information about in-course scholarships, awards, medals and prizes, including application procedures if required, is available on the Student Awards and Financial Aid [website](#).

Students with a disability, including those who are approved to study at a reduced course load, are eligible to be considered for in-course scholarships, awards, medals and prizes. Students with a disability must have maintained registration in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, in two of the three terms in the previous academic year (May to April). Students must identify themselves to SAFA and provide supporting documentation from the Centre for Accessible Learning (CAL).

Students registered in a co-op work term, practicum or work experience are eligible to be considered for in-course scholarships, awards and prizes. Students registered in a co-op work term, practicum or work experience must have maintained registration in a 4.5 unit co-op work term and a minimum of 6.0 units for credit in another term (3.0 units for credit for students registered with CAL) in two of the three terms in the previous academic year (May to April). Students registered in a part-time co-op work term, practicum or work experience are also eligible to be considered for in-course scholarships, awards and prizes. Students registered in part-time co-op work term, practicum or work experience must maintain a minimum registration of 6.0 total units per term (3.0 total units per term for students registered with CAL) in two of the three terms in the previous academic year (May to April).

Recipients of in-course scholarships, awards and prizes are selected by the following processes: automatically on the basis of academic merit, application or department recommendation.

Medals are automatically awarded to graduating students with the highest graduating average in specific faculties. Recipients are not required to submit an application or return to UVic in the following winter session.

Except where the terms of reference for an undergraduate scholarship or award otherwise specify, recipients must normally register and maintain enrolment in a minimum of 12.0 units for credit, of

which 10.5 units are graded using the standard nine point scale, in two of the three terms in the academic year in which the funding is being awarded. Students receiving funding in their final year of study who require fewer than 12.0 units for credit in two of the three terms in the academic year (May to April) to graduate are eligible, provided they notify the In-course Scholarship Officer. Students with a disability must maintain enrolment in 6.0 units for credit, of which 4.5 are graded using the standard nine point scale, in two of the three terms in the academic year (May to April) in which the funding is being awarded.

Recipients registered in a co-op work term, practicum or work experience are eligible to receive award funding if they register and maintain enrolment in a 4.5 unit co-op in one term and a minimum of 6.0 units for credit in another term (3.0 units for credit for students registered with CAL) in two of the three terms in the academic year (May to April) in which the funding is being awarded. Recipients registered in a part-time co-op work term, practicum or work experience are also eligible to receive award funding if they maintain registration in a minimum of 6.0 total units per term in two of the three terms in the academic year (May to April) in which the funding is being awarded.

Students who enrol in a minimum of 12.0 units for credit (6.0 units for credit for students with a disability) and subsequently withdraw from courses resulting in ~~them~~ falling below 12.0 units for credit (6.0 units for credit for students with a disability) in two of the three terms in the academic year (May to April), will have their scholarship, award or prize revoked.

The University reserves the right to limit the amount of money awarded to any student and, ~~if necessary,~~ to reassign scholarships and awards to other students.

Except where the terms of reference for the scholarship or award otherwise specify, the funding issued by or through SAFA will be applied towards the student's assessed tuition and fees for the winter session (September to April). If the funding awarded exceeds the total amount of tuition and fees due for the winter session, the balance will be paid to the student so long as they maintain registration in at least 12.0 units for credit in two of the three terms in the academic year (May to April) (6.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

Medals or book prizes, if not presented directly by the donors or their agents, are forwarded to the winners when available.



Proposed Revisions to the Regulations for Undergraduate In-Course Scholarship and Award Eligibility Criteria

Clean Version

In-course Scholarships, Awards, Medals and Prizes

In-course scholarships, awards, medals and prizes are offered to undergraduate students who have completed a minimum of 12.0 units for credit, of which 10.5 units are graded using the standard nine point scale, in two of the three terms of study in the previous academic year (May to April). In-course scholarships, awards and prizes are awarded in the subsequent winter session (September to April). Detailed information about in-course scholarships, awards, medals and prizes, including application procedures if required, is available on the Student Awards and Financial Aid [website](#).

Students with a disability, including those who are approved to study at a reduced course load, are eligible to be considered for in-course scholarships, awards, medals and prizes. Students with a disability must have maintained registration in a minimum of 6.0 units for credit, of which 4.5 units are graded using the standard nine point scale, in two of the three terms in the previous academic year (May to April). Students must identify themselves to SAFA and provide supporting documentation from the Centre for Accessible Learning (CAL).

Students registered in a co-op work term, practicum or work experience are eligible to be considered for in-course scholarships, awards and prizes. Students registered in a co-op work term, practicum or work experience must have maintained registration in a 4.5 unit co-op work term and a minimum of 6.0 units for credit in another term (3.0 units for credit for students registered with CAL) in two of the three terms in the previous academic year (May to April). Students registered in a part-time co-op work term, practicum or work experience are also eligible to be considered for in-course scholarships, awards and prizes. Students registered in part-time co-op work term, practicum or work experience must maintain a minimum registration of 6.0 total units per term (3.0 total units per term for students registered with CAL) in two of the three terms in the previous academic year (May to April).

Recipients of in-course scholarships, awards and prizes are selected by the following processes: automatically on the basis of academic merit, application or department recommendation.

Medals are automatically awarded to graduating students with the highest graduating average in specific faculties. Recipients are not required to submit an application or return to UVic in the following winter session.

Except where the terms of reference for an undergraduate scholarship or award otherwise specify, recipients must normally register and maintain enrolment in a minimum of 12.0 units for credit, of which 10.5 units are graded using the standard nine point scale, in two of the three terms in the



academic year in which the funding is being awarded. Students receiving funding in their final year of study who require fewer than 12.0 units for credit in two of the three terms in the academic year (May to April) to graduate are eligible, provided they notify the In-course Scholarship Officer. Students with a disability must maintain enrolment in 6.0 units for credit, of which 4.5 are graded using the standard nine point scale, in two of the three terms in the academic year (May to April) in which the funding is being awarded.

Recipients registered in a co-op work term, practicum or work experience are eligible to receive award funding if they register and maintain enrolment in a 4.5 unit co-op in one term and a minimum of 6.0 units for credit in another term (3.0 units for credit for students registered with CAL) in two of the three terms in the academic year (May to April) in which the funding is being awarded. Recipients registered in a part-time co-op work term, practicum or work experience are also eligible to receive award funding if they maintain registration in a minimum of 6.0 total units per term in two of the three terms in the academic year (May to April) in which the funding is being awarded.

Students who enrol in a minimum of 12.0 units for credit (6.0 units for credit for students with a disability) and subsequently withdraw from courses resulting in falling below 12.0 units for credit (6.0 units for credit for students with a disability) in two of the three terms in the academic year (May to April), will have their scholarship, award or prize revoked.

The University reserves the right to limit the amount of money awarded to any student and to reassign scholarships and awards to other students.

Except where the terms of reference for the scholarship or award otherwise specify, the funding issued by or through SAFA will be applied towards the student's assessed tuition and fees for the winter session (September to April). If the funding awarded exceeds the total amount of tuition and fees due for the winter session, the balance will be paid to the student so long as they maintain registration in at least 12.0 units for credit in two of the three terms in the academic year (May to April) (6.0 units for credit for students with a disability). Students should contact the Tuition Office to request a refund.

Medals or book prizes, if not presented directly by the donors or their agents, are forwarded to the winners when available.



SENATE



SENATE COMMITTEE ON CURRICULUM

To: Senate
From: Senate Committee on Curriculum
Date: September 15, 2026
Subject: 2026/2027 Cycle 3 Curriculum Submissions

All curriculum submissions are available for viewing by Senate on its SharePoint site using the following link: <https://uvic.sharepoint.com/sites/Senate>.

To access the submissions, navigate to the section titled '2026-2027 Senate Meeting Agendas and Materials'; click on the folder 'Curriculum changes effective January 2027'.

Recommended Motions:

That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the January 2027 academic calendars.

That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

Respectfully submitted,

2026/2027 Senate Committee on Curriculum

Dennine Dudley (Chair), Faculty of Fine Arts

Celina Berg, Faculty of Engineering and Computer Science

Patricia Cochran, Faculty of Law

Vivien Corwin, Peter B. Gustavson School of Business

Chris Eagle, Faculty of Science

Leslee Francis-Pelton, Faculty of Education

Elisabeth Gugl, Faculty of Social Sciences

Catherine Harding, Faculty of Fine Arts

Cedric Littlewood, Senate Committee on Academic Standards

Asia Longphee, Manager, Curriculum and Calendar

Maureen Ryan, Faculty of Health

Ada Saab, Associate University Secretary

Leo Spalteholz, Co-op Education and Career Services

Lisa Surridge, Faculty of Humanities

Wendy Taylor, Registrar

Ashley de Moscoso (Secretary), Associate Registrar

Ashley Badham (Recording Secretary), Office of the Registrar and Enrolment Management

SENATE



SENATE COMMITTEE ON PLANNING

To: Senate
From: Senate Committee on Planning
Date: September 16, 2026
Subject: Proposal to discontinue the Non-Credit Certificate in General Studies

At its meeting on May 6, 2026, the Senate Committee on Planning considered the proposal to discontinue the Non-credit Certificate in General Studies.

The Non-Credit Certificate in General Studies, established in 2016, enables learners to combine courses from multiple subject areas. However, the program lacks clearly articulated and measurable learning outcomes and program coherence, and as such, diminishing the external recognition and credibility of the credential. This, along with lack of demand and consequently low enrolments, have led to the decision to discontinue the program.

The committee did not have any concerns about this discontinuation.

Recommended Motion:

That Senate approve, and that it recommend to the Board of Governors that it also approve, the proposal to discontinue the Non-credit Certificate in General Studies, as described in the document "Certificate in General Studies (non-credit)".

Respectfully submitted,

2026-2027 Senate Committee on Planning

Elizabeth Adjin-Tettey, Chair, Associate Vice-President Academic Programs

Shailoo Bedi, Vice-President Academic & Provost designate

Erin Campbell, Faculty of Fine Arts

Ilamparithi Thirumarai Chelvan, Faculty of Engineering and Computer Science

Alena Gavrilenko, UVSS Representative

Martin Farnham, Faculty of Social Sciences

Robin Hicks, Dean, Faculty of Graduate Studies

Fraser Hof, Vice-President Research and Innovation designate

Tim Hopper, Faculty of Health

Breanna Lawrence, Faculty of Education

Annalee Lepp, Dean, Faculty of Humanities

Miranda Angus, Division of Continuing Studies



Karima Ramji Executive Director, Co-op. Education & Career Services
Pascalie Richard, Student Senator
Ada Saab, Associate University Secretary
Kristin Semmens, Faculty of Humanities
Stuart Snaith, President's nominee
Wendy Taylor, Registrar
Scott Watson, Faculty of Social Sciences
Jie Zhang, Peter B. Gustavson School of Business
Sandra Duggan, Secretary, Office of the Vice-President Academic and Provost

UNIVERSITY OF VICTORIA
STANDARD TEMPLATE FOR PROGRAM DISCONTINUATION – UNDERGRADUATE

Certificate in General Studies (non-credit)

Submitted by:	Name and title	Email
Dean or designate	Dr. Jo-Anne Clarke, Dean, Division of Continuing Studies	uvcsdean@uvic.ca
Academic unit, department, or school	Miranda Angus, Director of Business, Science, and Technology, Division of Continuing Studies	mangus@uvic.ca
Name, title, and email of contact person	Miranda Angus, Director of Business, Science, and Technology, Division of Continuing Studies	mangus@uvic.ca
Anticipated implementation date of discontinuation		

Please provide dates of all approvals

Required approvals	Date
Pre-consultation with AVPAP (by contact person and Dean/designate)	16 March 26
Departmental/School approval	N/A
Faculty Curriculum Committee approval	N/A
*Faculty Council approval (or <u>indicate</u> equivalent Faculty voting body)	Senate Committee on Continuing Studies 11 March 26

CONSULTATIONS (*complete a [consultation form](#) for each consultation and submit with proposal)

Office of the Registrar and Enrolment Management – wtaylor@uvic.ca (OREM consultation must be initiated as soon as the academic unit has a draft proposal and at least 8 weeks before SCP submission deadline).

Please complete all rows with date or N/A

Consultations (as applicable must be initiated at least 6 weeks before SCP submission deadline; see notes below) *supporting documentation required for all consultations	Date (or N/A)	Supporting Documentation Attached (Y/N)
Libraries – Jonathan Bengtson, University Librarian ulo@uvic.ca	N/A	
Co-operative Education and Career Services – Executive Director – cooped@uvic.ca	N/A	
Office of the Registrar and Enrolment Management – wtaylor@uvic.ca	N/A	
Indigenous Academic and Community Engagement – Rob Hancock, Associate Director Academic, iaceadac@uvic.ca **Please complete the IACE Consultation form and submit with proposal.	N/A	
Consultation with related academic units/programs impacted by the discontinuation – (see Section D)	N/A	

Summary Description of Proposed Discontinuation

UNIVERSITY OF VICTORIA
STANDARD TEMPLATE FOR PROGRAM DISCONTINUATION – UNDERGRADUATE

A. Provide a summary and rationale for the proposed discontinuation (maximum 1 page).

The Certificate in General Studies (CGS) was established in 2016 to provide domestic adult learners with flexible access to interdisciplinary, non-credit coursework without requiring commitment to a defined academic or professional pathway. The program was intentionally designed as an open credential, allowing learners to select from a broad range of existing Continuing Studies courses and to earn a certificate upon completion of a minimum of 270 instructional hours.

The CGS framework enables learners to combine courses from multiple subject areas in order to update competencies, acquire new skills, explore potential career pathways, or deepen professional knowledge. There is no required core curriculum, thematic concentration, or prescribed sequence of courses. Instead, learners identify personal learning objectives in consultation with program staff and select courses accordingly. Program completion is based solely on the accumulation of instructional hours rather than on demonstrated competency attainment.

As a result, the program lacks clearly articulated and measurable learning outcomes. While implied outcomes include exposure to diverse disciplinary perspectives and the development of critical thinking, communication, and analytical skills, these outcomes are broad, generic, and not aligned with specific competencies, occupational standards, or applied skill domains. The absence of a defined curricular structure limits program coherence, weakens assessment integrity, and reduces the external recognition and credibility of the credential.

Although the CGS model was intended to promote flexibility and learner autonomy, in practice the lack of structure has undermined the clarity and value of the credential. Since its inception, the program has experienced consistently low enrolment, with applications declining to negligible or non-existent levels in recent years. In addition, the program presents ongoing administrative complexity while offering limited educational or strategic return.

Over the past decade, the continuing education landscape has shifted significantly. Adult learners increasingly seek targeted skills development, short-duration and stackable credentials, industry-aligned programming, and clearly articulated labour market outcomes. The General Studies model, characterized by broad elective choice and minimal curricular structure, no longer aligns with learner demand, market expectations, or the strategic direction of the Division of Continuing Studies.

Given its lack of enrolment demand, absence of measurable learning outcomes, limited labour market relevance, and minimal strategic value, continuation of the Certificate in General Studies is no longer justifiable. Discontinuation will allow resources and attention to be redirected toward more focused, outcomes-based programming that better serves learners and institutional priorities.

UNIVERSITY OF VICTORIA

STANDARD TEMPLATE FOR PROGRAM DISCONTINUATION – UNDERGRADUATE

B. How does the proposed discontinuation impact students currently enrolled in the program and what is the transition plan for them to complete their program?

There are currently two students associated with the Certificate in General Studies. One student has not completed any coursework since Summer 2023. The second student will be eligible to graduate upon completion of the current term.

For the remaining active learner, there are no barriers to completion. Given the flexible nature of the program and the continued availability of Continuing Studies course offerings, the learner will be able to complete the remaining instructional hours without disruption. Individual advising support will be provided as needed to ensure successful program completion.

C. What impact will the proposed discontinuation have on resources such as faculty, staff appointments, and space?

There is no impact on faculty appointments, instructional space, or other physical resources. The Certificate in General Studies is a non-credit program delivered through Continuing Studies and does not rely on dedicated faculty or facilities.

Program staff currently supporting the CGS will absorb this change within their existing portfolios and will have increased capacity to support the development and delivery of other professional and continuing education programs.

D. Provide evidence of consultation with related programs and UVic departments/faculties participating or affected by the program discontinuation (emails/letters of support in an appendix).

The Certificate in General Studies is a non-credit Continuing Studies program and is not offered in partnership with any other UVic departments, faculties, or units. As such, no other academic or administrative units are affected by the proposed discontinuation, and no formal consultations were required.

SENATE



SENATE COMMITTEE ON PLANNING

To: Senate
From: Senate Committee on Planning
Date: September 16, 2026
Subject: Proposed changes to the Entrepreneurship Minor (ENTX) program

At its meeting on September 9, 2026, the Senate Committee on Planning considered the proposed changes to the Entrepreneurship Minor (ENTX) program.

The proposed changes align with the updated Business Minor courses and replace the Entrepreneurship Specialization, which will be discontinued after 2028, with a collection of existing Entrepreneurship electives. These changes allow students more flexibility regarding when they complete the requirements, and more consistent unit requirements between the two minor offerings.

Recommended Motion:

That Senate approve the proposed changes to the Entrepreneurship Minor (ENTX) program, as described in the document "Entrepreneurship Minor (ENTX) program change".

Respectfully submitted,

2026-2027 Senate Committee on Planning

Elizabeth Adjin-Tettey, Chair, Associate Vice-President Academic Programs

Shailoo Bedi, Vice-President Academic & Provost designate

Erin Campbell, Faculty of Fine Arts

Ilamparithi Thirumarai Chelvan, Faculty of Engineering and Computer Science

Alena Gavrilenko, UVSS Representative

Martin Farnham, Faculty of Social Sciences

Robin Hicks, Dean, Faculty of Graduate Studies

Fraser Hof, Vice-President Research and Innovation designate

Tim Hopper, Faculty of Health

Breanna Lawrence, Faculty of Education

Annalee Lepp, Dean, Faculty of Humanities

Miranda Angus, Division of Continuing Studies

Karima Ramji Executive Director, Co-op. Education & Career Services

Pascal Richard, Student Senator

Ada Saab, Associate University Secretary

Kristin Semmens, Faculty of Humanities

Stuart Snaith, President's nominee

Wendy Taylor, Registrar

Scott Watson, Faculty of Social Sciences

Jie Zhang, Peter B. Gustavson School of Business

Sandra Duggan, Secretary, Office of the Vice-President Academic and Provost

[Entrepreneurship Minor (ENTX) program change]

Template must be submitted as a Word document

SUBMITTED BY		NAME/TITLE	EMAIL
Dean or designate	Stuart Snaith on behalf of Graham Brown		ssnaith@uvic.ca grbrown@uvic.ca
Academic unit, department, or school	Gustavson School of Business		
Name, title, and email of contact person	Kali Wilson Cseke, Director of Undergraduate Programs Business		wilsonkd@uvic.ca
Anticipated start date of proposed program: May 2027			
*Note – the program must not be advertised/offered until all approvals are finalized.			
REQUIRED APPROVALS			DATE
Pre-consultation with AVPAP (by contact person and Dean/designate) *It is highly recommended that this consultation take place at the onset, prior to template completion.			26 February 2026
Departmental/School approval			26 November 2025
Resource requirements approval (signed by the Faculty Dean) *Please complete the New and Revised Academic Program Resource Requirement template and submit to the VPAC office a minimum of eight (8) weeks prior to submitting this proposal to the Senate Committee on Planning.			25 June 2026
Faculty Curriculum Committee approval			23 April 2026
*Faculty Council approval (or indicate equivalent Faculty voting body)			3 June 2026
CONSULTATIONS		DATE OF CONSULTATION	CONSULTATION DOCUMENTATION ATTACHED (Y/N)
Internal Consultations must be initiated at least eight (8) weeks before the SCP submission deadline via the SCP Consultations MS Teams channel. *Complete a consultation form for each consultation and submit with the proposal.			
Office of the Registrar and Enrolment Management - Registrar wtaylor@uvic.ca ***Due to a high volume of requests, early consultation with OREM is recommended in order to receive feedback well ahead of proposal submission deadline.		15 June 2026	Y
Co-operative Education and Career Services – Executive Director - cooped@uvic.ca		13 April 2026	Y
Libraries – University Librarian - ulo@uvic.ca		9 April 2026	Y
Indigenous Academic and Community Engagement – Executive Director - iaceconsultations@uvic.ca ***Consultation must be submitted using the IACE Consultation template.		27 April 2026	Y
External and Internal Departmental Consultations (letters of support as per section J – use SCP consultations template for all internal consultations)		Varies	Y
NON-STANDARD TUITION			
Proposed program involves non-standard tuition		☐ YES	☒ NO

***If you answered YES, complete the UVic Non-standard Tuition Template and submit it to the AVPAP separately.**

A. Provide a summary of the proposed change. Clearly articulate the rationale for the change How does the proposed change align with unit/faculty/UVic institutional plans and priorities? (Maximum 1 page).

The changes proposed are to utilize our updated Business Minor courses for two classes, and in lieu of completing our old Entrepreneurship Specialization (which will no longer be offered after 2028), students will instead take a collection of our existing Entrepreneurship electives. This proposal makes several overarching changes including:

- No longer requiring a cohorted experience where students take 5 co-requisite classes all at once in a summer cohorted term.
- Allows for increased flexibility with when courses are completed, which is consistent with our Business Minor.
- Reduces the number of units required from 12.0 units to 9.0 units, which is consistent with our Business Minor.
- Includes an introductory Entrepreneurship course (ENT100), which results in a similar structure to the business minor insofar as it offers required introductory content.

There are two reasons to update the Entrepreneurship Minor (ENTX):

1. Over the past year the School has made changes to our Bachelor of Commerce program, including changes to all our specialization offerings. The previously introduced Entrepreneurship Minor (ENTX) was designed for students to take courses from our specialization in the old BCom program, which is being phased out.
2. ENTX utilizes courses from the Business Minor, which has undergone calendar changes in 2025 Cycle 2. These courses are being phased out.

We believe these proposed changes are necessary given the phasing out of the old ENT specialization. In addition, this would be a positive student-centred change as the existing Entrepreneurship Minor has very little flexibility for completion as the final term is only offered in the summer as 5 co-requisites. The changes would allow for students to have more flexibility on when they complete the requirements and allows for consistent unit requirements between our two minor offerings.

B. Does the proposed change require additional resources (faculty/staff appointments, space, library) beyond the unit's current complement? If yes, please provide details.

No, we are not anticipating any additional resources.

C. Does the proposed change have an impact on admission requirements? If so, please provide details.

No, it does not.

D. Does the proposed change involve changes to the curriculum? If yes, include a draft of the proposed curriculum changes and clearly indicate how it differs from the existing curriculum.

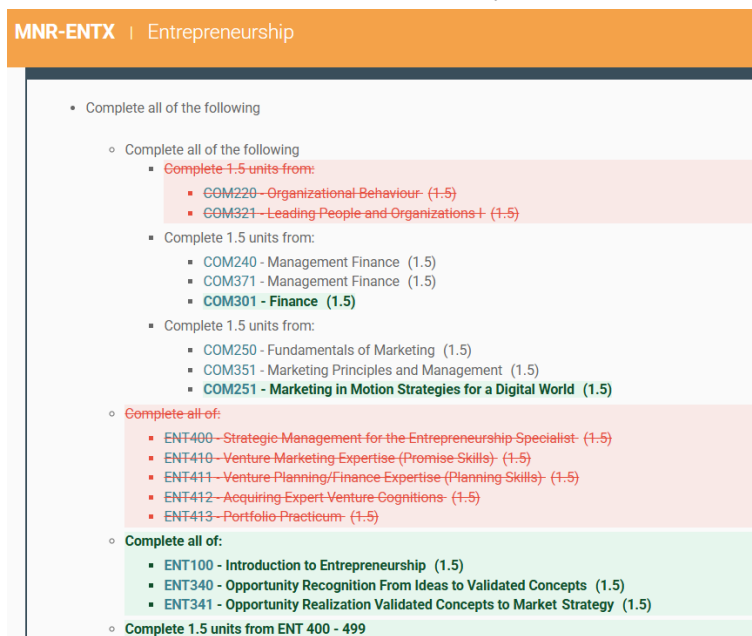
Yes. Please see screenshot for more details.

What has not changed:

- We still would require marketing and finance courses but permit this to be satisfied quite flexibly in the transition between old and new minor.

What has changed:

- Students no longer need to complete COM 220, or the specialization term of the BCom Entrepreneurship program as it is working towards being sunset.
- Completing ENT 100, ENT 340, ENT 341, and an ENT 4th year Elective, which is the updated option.



MNR-ENTX | Entrepreneurship

- Complete all of the following
 - Complete all of the following
 - ~~Complete 1.5 units from:~~
 - ~~COM220 - Organizational Behaviour- (1.5)~~
 - ~~COM321 - Leading People and Organizations+ (1.5)~~
 - Complete 1.5 units from:
 - COM240 - Management Finance (1.5)
 - COM371 - Management Finance (1.5)
 - **COM301 - Finance (1.5)**
 - Complete 1.5 units from:
 - COM250 - Fundamentals of Marketing (1.5)
 - COM351 - Marketing Principles and Management (1.5)
 - **COM251 - Marketing in Motion Strategies for a Digital World (1.5)**
 - ~~Complete all of:~~
 - ~~ENT400 - Strategic Management for the Entrepreneurship Specialist- (1.5)~~
 - ~~ENT410 - Venture Marketing Expertise (Promise Skills)- (1.5)~~
 - ~~ENT411 - Venture Planning/Finance Expertise (Planning Skills)- (1.5)~~
 - ~~ENT412 - Acquiring Expert Venture Cognitions- (1.5)~~
 - ~~ENT413 - Portfolio Practicum- (1.5)~~
 - **Complete all of:**
 - **ENT100 - Introduction to Entrepreneurship (1.5)**
 - **ENT340 - Opportunity Recognition From Ideas to Validated Concepts (1.5)**
 - **ENT341 - Opportunity Realization Validated Concepts to Market Strategy (1.5)**
 - **Complete 1.5 units from ENT 400 - 499**

- Do the proposed curriculum changes provide opportunities for the academic unit/program to incorporate accessible and inclusive pedagogical design, including assessment, into your program? If yes, provide specific examples or your plan.

The newly designed ENT 340 and ENT 341 are designed to be experiential in nature with hands on activities, including ideation and creation of prototypes for budding entrepreneurs to bring to life. In addition, the requirement of an ENT 400 level course would encourage students to take our newly proposed ENT course "Tech Startup Studio: How to Build an App Startup". These courses require smaller class sizes to be more engaging and practical with hands on learning opportunities.

E. Does the proposed change affect the current program learning outcomes? If yes, identify the revised program learning outcomes.

No change

F. Does the proposed change affect opportunities for experiential learning (e.g., co-op, community-engaged and research-enriched learning), integration of Indigenous perspectives, decolonization, equity, diversity, inclusion, global perspectives, etc. If yes, please provide details.

Yes. As of January of 2026, our ENT 100 course is taught by one of our Indigenous faculty members, which is currently designed to have some Indigenous perspectives integrated into it. In addition, the Entrepreneurship Minor does allow for students to complete a co-op opportunity.

G. Does the proposed change align or distinguish the program from comparable programs at other BC post-secondary institutions? If yes, please provide details.

This program is similarly aligned with the Minor in Entrepreneurship at the University of British Columbia (UBC) which is 6 courses and offered through the Faculty of Applied Science. Details are [here](#). UBC's Business School also has an Entrepreneurship immersive experience for students completing a BCom at Sauder, which has some course overlap with our existing Entrepreneurship specialization. Details [here](#).

H. Does the proposed change affect anticipated enrolment? If yes, please provide details.

Yes. We currently have less than 10 students declared in the Entrepreneurship Minor. While we just launched the program in 2025, we were anticipating more uptake in the program. Our understanding is that the summer cohorted term is making completion of the minor difficult. While we do not anticipate any major enrolment changes in the course registrations, we do hope to see more students complete and declare a minor by removing the heavy focus on the summer term and allowing for more flexible completion.

I. Impact on Students – does the proposed change(s) have an impact on students (student evaluation, student progression, supervision, etc. You should address transition between the current program and proposed change, if applicable).

These proposed changes will affect the students who have declared in the old version of the program as that option of the minor will no longer be available for completion after Summer 2028. Students hoping to have the cohorted experience would need to complete that component of the minor by 2028. A transition plan has been determined where students are made aware of the last offering for the specialization term, and given options for transferring into the new minor or continuing with their existing program. All students will be invited for an advising appointment to discuss the option that is best for them. For the transition between our old offerings and our new offerings students can then opt into the new program to complete our new offerings, or they can opt to complete the specialization

before Summer 2028. For students who may have declared into the old program and taken an LOA (which is unlikely given our handful of students) we would work with them to determine a new suite of cohorted entrepreneurship classes from our new offerings. We hope that any students who may have started taking entrepreneurship minor courses with the intention of one day declaring would be able to continue their existing course of action.

J. Show evidence of consultation with and support of related UVic academic units/programs, other BC post-secondary institutions, and relevant regulatory or professional bodies where appropriate (provide emails/letters of support in an appendix). Describe how you incorporated feedback in the program proposal.

Please see the consultation forms.

In our consultations with OREM two points were raised:

1. That we “*consider changing the pre- and co-requisite structure for the 400-level ENT courses (allowing students to take individual 400-level courses rather than needing 5 (five) 400-level concurrently). This will support non-BCOM students in participating in the minor.*” The comment speaks to the portion of our proposed calendar entry that stipulates students should take 1.5 units from ENT 400-499.

The 400-level ENT courses referred to are those courses that comprise the Entrepreneurship Specialization in the Major. These courses are not currently open to the Entrepreneurship Minor students.

The 400-level courses that would be open to ENTX students would be ENT402, ENT455, and ENT480 (the latter two are new courses under review, and ENT455 is the formalization of a special topics commerce course that warrants its own course code). The intention of the calendar entry requiring students to take 1.5 units from ENT400-499 is to give flexibility to add new ENT electives that can be easily introduced into the minor without the need for a calendar change.

Students will be guided through the process of course selection with the aid of program planning sheets.

2. That we add a residency requirement to ENTX. We would like to proceed with this change, and we will bring this change to the Senate Committee on Academic Standards.

Senate Committee on Planning Required Internal Consultations

Internal consultations must be initiated at least six weeks, eight weeks in the case of OREM, before the SCP (FGS, in the case of graduate proposals) submission deadline.

Please complete a separate form for each of the following consultations, including the feedback provided, and submit the signed form with the proposal template:

- Office of the Registrar and Enrolment Management – wtaylor@uvic.ca
- Libraries – ulo@uvic.ca
- Co-operative Education and Career Services – cooped@uvic.ca
- Academic unit
- **NOTE:** Please complete the [IACE Consultation form](#) for submission to Kundoqk Jacquie Green, Executive Director, iaceconsultations@uvic.ca, and submit signed form with proposal.

****NOTE:** Feedback provided via email should be cut and pasted into the Feedback section below. Please do not include or send email threads.

Name of program: Business Minor in Entrepreneurship (ENTX)	Anticipated start date: May 2027
Proposal type (new, revise or discontinue program): Revise Program	
Academic unit, department, or school: Gustavson School of Business	
Name, title, and email of contact person: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Dean (or designate) or administrative authority: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Consultation date:	

Name and position of person consulted	Method of consultation and materials used (e.g. proposal)
Wendy Taylro, Registrar, Office of the Registrar and Enrolment Management	Proposal
Feedback provided (please add feedback only in this section)	
This is a great, updated proposal. Here are a few considerations: • Review and consider changing the pre- and co-requisite structure for the 400-level ENT courses (allowing students to take individual 400-level courses rather than needing 5 (five) 400-level concurrently). This will support non-BCOM students in participating in the minor. • The other consideration would be regarding residency. There's a note in the current ENTX program "COM 200-level transfer credit may be accepted in lieu of COM 220, COM 240, COM 250 toward the Business & Entrepreneurship Minor program upon approval by the Gustavson School of Business.", but this doesn't address total residency required (or total TC allowed) in the minor and this is not addressed in the updated proposal. Seeing	

as there is now a change in total units required for the minor (from 12.0 to 9.0 units) this should be considered. ie. Is there a minimum residency requirement for this minor?

Signature: _____

A handwritten signature in black ink, appearing to be 'W. Zangle'.

Date: _____ June 15, 2026

Senate Committee on Planning Required Internal Consultations

Internal consultations must be initiated at least six weeks, eight weeks in the case of OREM, before the SCP (FGS, in the case of graduate proposals) submission deadline.

Please complete a separate form for each of the following consultations, including the feedback provided, and submit the signed form with the proposal template:

- Office of the Registrar and Enrolment Management – wtaylor@uvic.ca
- Libraries – ulo@uvic.ca
- Co-operative Education and Career Services – cooped@uvic.ca
- Academic unit
- **NOTE:** Please complete the [IACE Consultation form](#) for submission to Kundoqk Jacquie Green, Executive Director, iaceconsultations@uvic.ca, and submit signed form with proposal.

****NOTE:** Feedback provided via email should be cut and pasted into the Feedback section below. Please do not include or send email threads.

Name of program: Business Minor in Entrepreneurship (ENTX)	Anticipated start date: May 2027
Proposal type (new, revise or discontinue program): Revise Program	
Academic unit, department, or school: Gustavson School of Business	
Name, title, and email of contact person: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Dean (or designate) or administrative authority: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Consultation date:	

Name and position of person consulted	Method of consultation and materials used (e.g. proposal)
Andrea Giles, Executive Director, Co-operative Education Program and Career Services	SCP Proposal
Feedback provided (please add feedback only in this section)	
Thank you for forwarding this proposal to me for consultation. Having read through this proposal, along with an earlier version last November, as well as your comprehensive email outlining the proposed changes, I have no concerns with respect to the Co-op program. The proposed changes, including the transition plan for removing the cohort model and the greater course flexibility, are clear. As student participation in our Co-op program remains an option in your Entrepreneurship Minor (ENTX), I anticipate that your changes will have little direct impact on our student support. Please considering this feedback as my confirmation of consultation and of support of your proposal.	

Signature: 

Date: April 13, 2026

Senate Committee on Planning Required Internal Consultations

Internal consultations must be initiated at least six weeks, eight weeks in the case of OREM, before the SCP (FGS, in the case of graduate proposals) submission deadline.

Please complete a separate form for each of the following consultations, including the feedback provided, and submit the signed form with the proposal template:

- Office of the Registrar and Enrolment Management – wtaylor@uvic.ca
- Libraries – ulo@uvic.ca
- Co-operative Education and Career Services – cooped@uvic.ca
- Academic unit
- **NOTE:** Please complete the [IACE Consultation form](#) for submission to Kundoqk Jacquie Green, Executive Director, iaceconsultations@uvic.ca, and submit signed form with proposal.

****NOTE:** Feedback provided via email should be cut and pasted into the Feedback section below. Please do not include or send email threads.

Name of program: Business Minor in Entrepreneurship (ENTX)	Anticipated start date: May 2027
Proposal type (new, revise or discontinue program): Revise Program	
Academic unit, department, or school: Gustavson School of Business	
Name, title, and email of contact person: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Dean (or designate) or administrative authority: Kali Wilson Cseke, wilsonkd@uvic.ca , Director, Undergraduate Programs	
Consultation date:	

Name and position of person consulted	Method of consultation and materials used (e.g. proposal)
Jonathan Bengtson, University Librarian David Boudinot, Business Librarian	proposal
Feedback provided (please add feedback only in this section)	
• Will the proposed changes require new library resources beyond what the Libraries would typically purchase without the changes? In particular, will the changes require new ongoing purchases for databases or serial resources? The proposed changes will not require new library resources beyond what the Libraries would typically purchase without the changes. No new database or serial resources are anticipated. • Will the proposed changes require substantial new investment of librarian time? (e.g. ongoing additional instruction, development of new resource specialization or expertise, etc.) Upon review, it is determined that the proposed changes will not require a substantial new investment of librarian time. Some Commerce/Entrepreneurship courses are being sunsetted in	

relation to this proposal of new courses, so additional librarian time for instruction, etc. are not anticipated.

- **Will the proposed changes require substantial use of library spaces? (e.g. ongoing or regular use of classrooms, SCUA, DSC, etc.)**

The proposed changes will not require substantial use of library space.

Signature: 

Date: 9 April 2026

**Office of Indigenous Academic and Community Engagement (IACE)
Consultations for Program Proposals**

The Office of Indigenous Academic and Community Engagement (IACE) engages with academic units across the institution to support Indigenous student success and community engagement grounded in cultural teachings from Elder's Voices. One significant part of IACE's mandate is to offer academic leadership and support for the advancement of Indigenous academic programming, guiding the university in processes and projects of decolonization and reconciliation. As a result, IACE reviews proposals for new academic programs and for revision or discontinuance of existing academic programs as part of the wider process overseen by the Associate Vice-President Academic Programs in the Office of the Vice-President Academic and Provost.

As this is a complicated process, academic units working on program proposals are encouraged to submit this form as soon as is practicable, to ensure a timely engagement with IACE. If IACE view is required for the proposal, this will take at least six weeks once the unit has a complete draft of the proposal, and consultation with IACE will add to this time.

Part I: Background Information

Department/School/Faculty: Gustavson School of Business

Name of Program: Business Minor in Entrepreneurship (ENTX)

Credential Level:

☐ Diploma/Certificate ☒ Undergraduate ☐ Master's ☐ Doctoral

Type of Proposal:

☐ New Degree ☐ New Program ☒ Revision of Program ☐ Discontinuance of Program

Part II: Overview/Summary

Description/scope of proposal (approximately 200 words)

The changes proposed are to utilize our updated Business Minor courses for two classes, and in lieu of completing our old Entrepreneurship Specialization (which will no longer be offered after 2028), students will instead take a collection of our existing Entrepreneurship electives. This proposal makes several overarching changes including:

- No longer requiring a cohorted experience where students take 5 co-requisite classes all at once in a summer cohorted term.
- Allows for increased flexibility with when courses are completed, which is consistent with our Business Minor.
- Reduces the amount of units required from 12.0 units to 9.0 units, which is consistent with our Business Minor.
- Includes an introductory Entrepreneurship course (ENT100), which results in a similar structure to the business minor insofar as it offers required introductory content.

Rationale for the proposal (approximately 200 words)

There are two reasons to update the Entrepreneurship Minor (ENTX):

1. Over the past year the School has made changes to our Bachelors of Commerce program, including changes to all of our specialization offerings. The previously introduced Entrepreneurship Minor (ENTX) was designed for students to take courses from our specialization in the old BCom program, which is being phased out.
2. ENTX utilizes courses from the Business Minor, which has just completed calendar changes in Cycle 2 of this year. These courses are being phased out.

We believe these proposed changes better diversifies our offerings between the minor and major, while creating consistent experiences and expectations between our two minor offerings. In addition, this would be a positive change as the existing Entrepreneurship Minor has very little flexibility for completion as the final term is only offered in the summer as 5 co-requisites. The changes would allow for students to have more flexibility on when they complete the requirements.

For program revisions or discontinuances, how many Indigenous students are currently enrolled?

0 as we currently have less than 10 declared students in the ENTX program!

For new programs, how many Indigenous students do you envision enrolling?

Part III: Proposal Information

A. Does this proposal include elements that will focus on:

- Attracting or retaining Indigenous students? ☐ Yes ☒ No
Please provide details (approximately 100 words)
- Engaging with Indigenous communities, nations, or organizations? ☐ Yes ☒ No
Please provide details (approximately 100 words)
- Attracting or retaining Indigenous faculty? ☐ Yes ☒ No
Please provide details (approximately 100 words)
- Engaging with Indigenous knowledge(s) and/or ways of knowing and being? ☐ Yes ☒ No
Please provide details (approximately 100 words)
- Engaging with Indigenous territories, lands and/or waters? ☐ Yes ☒ No
Please provide details (approximately 100 words)

- B. Does the proposed program envision drawing on IACE resources (e.g., assistance with booking Elders, etc.)?

☐ Yes ☒ No

- C. How does the proposed or revised program support or advance institutional priorities and plans related to Indigenous initiatives (e.g., Indigenous Plan, Strategic Plan, etc.)? Please identify specific goals and priorities (approximately 200 words).

Some proposed changes we are making will include (but are not limited to):

- Increasing the offerings of online courses for courses that can be eligible in both the business minor and major programs
- Removing the mutually exclusive courses between the minor and major that currently inhibit students from transferring between the minor and major without significant cost associated
- Increased emphasis and investment on experiential learning initiatives that take students out of a typical university classroom learning environment

These changes relate to UVic Indigenous initiatives through the Strategic Plan – People, Place & the Planet:

- Goal 2: Including and supporting diverse and talented students who want to make a difference in communities and have a positive impact on people, places and the planet.
- Goal 3: Addressing systemic barriers to equity and inclusion and progressively integrating our guiding principles throughout all decisions, processes and outcomes, to transform practices within UVic.

Part IV: Consultation and Approvals

If you answered “No” to all questions in Part III A, no further consultation with IACE is required and this signed document can be included in the proposal as evidence of consultation with IACE.



27-APR-26

Dr. Rob Hancock
Associate Director
Office of Indigenous Academic and
Community Engagement

Date

If you answered “Yes” to question B in Part III, you will also need to arrange for a letter of support from IACE outlining the contributions in addition to this signed form.

☐ IACE letter of support included in final proposal

IACE Comments (approximately 200 words)



SENATE COMMITTEE ON PLANNING

To: Senate
From: Senate Committee on Planning
Date: September 16, 2026
Subject: Proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives (CAPI)

At its meeting on May 6, 2026, the Senate Committee on Planning considered the proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives (CAPI).

An external review of the Centre for Asia-Pacific Initiatives (CAPI) in November 2025 resulted in a positive assessment and recommendation of the continuation of the centre for a further seven years. Recent revisions to Policy RH8300 – Establishment, Review, and Closure of Research Centres include a two-year extension allotment for all centres.

Based on the new procedures, the Centre currently holds Approved Centre Status until June 30, 2028. With the new extension provision, a five-year renewal period is requested.

The committee did not have any concerns and agreed with the renewal.

Recommended Motion:

That Senate approve the proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives (CAPI) for a five-year period, July 1, 2028 – June 30, 2033.

Respectfully submitted,

2026-2027 Senate Committee on Planning

Elizabeth Adjin-Tettey, Chair, Associate Vice-President Academic Programs

Shailoo Bedi, Vice-President Academic & Provost designate

Erin Campbell, Faculty of Fine Arts

Ilamparithi Thirumarai Chelvan, Faculty of Engineering and Computer Science

Alena Gavrilenko, UVSS Representative

Martin Farnham, Faculty of Social Sciences

Robin Hicks, Dean, Faculty of Graduate Studies

Fraser Hof, Vice-President Research and Innovation designate

Tim Hopper, Faculty of Health

Breanna Lawrence, Faculty of Education

Annalee Lepp, Dean, Faculty of Humanities



Miranda Angus, Division of Continuing Studies
Karima Ramji Executive Director, Co-op. Education & Career Services
Pascalie Richard, Student Senator
Ada Saab, Associate University Secretary
Kristin Semmens, Faculty of Humanities
Stuart Snaith, President's nominee
Wendy Taylor, Registrar
Scott Watson, Faculty of Social Sciences
Jie Zhang, Peter B. Gustavson School of Business
Sandra Duggan, Secretary, Office of the Vice-President Academic and Provost



Office of the Vice-President, Research & Innovation
Michael Williams Building, Room A110 PO Box 1700 STN CSC Victoria BC
V8W 2Y2 Canada
T 250-472-5416 | F 250-472-5477 | uvic.ca/research

MEMORANDUM

DATE: March 20, 2026

TO: Dr. Elizabeth Adjin-Tettey, Chair, Senate Committee on Planning

CC: Victor V. Ramraj, CAPI Director

FROM: Dr. Fraser Hof, Associate Vice-President Research

RE: Renewal of the **Centre for Asia-Pacific Initiatives** (CAPI) as a Senate-approved Research Centre

I am writing to recommend the continuation of the Centre for Asia-Pacific Initiatives (CAPI) as an approved multi-faculty research centre for a new seven-year term. CAPI is under the direction of Dr. Victor V. Ramraj.

CAPI has recently undergone an external review. A site visit of the CAPI took place on November 27-28, 2025, and the attached report was provided by the review panel on 23 January 2026. The CAPI Director provided his response (attached) on 03 March 2026.

The review panel comprised:

- Tamir Moustafa, Professor, International Studies, Simon Fraser University
- Rachel Silvey, Professor, Department of Geography & Planning, University of Toronto
- Dr. Oliver Schmidtke, Professor, Departments of History and Political Science, University of Victoria

The Executive Summary describes the CAPI as “uniquely important” to UVic’s “interdisciplinary Asia-Pacific research, experiential student training, and policy-relevant knowledge mobilization at a time of heightened geopolitical importance of the Indo-Pacific region for Canada”, noting “substantial contributions to research excellence, international networking”, and “equity-sensitive and community-engaged initiatives”. The review panel commends the Centre for demonstrating “exceptional resilience and impact despite significant budgetary and staffing constraints”, strongly and unanimously recommending the renewal of the CAPI’s term.

As the report states, CAPI’s mandate is to promote interdisciplinary research, education, and public engagement related to the Asia-Pacific, serving as a central hub for collaboration across faculties and as a key institutional interface between the University of Victoria and governmental, civil society, and international partners in the region. It brings together scholars from diverse disciplinary backgrounds (most notably social sciences, humanities, business, law, engineering, and computer science) around shared thematic and regional fields related to the Asia-Pacific.

A decorative graphic in the bottom right corner consisting of several parallel diagonal stripes in yellow, orange, red, and blue.

The panel's report provides a decidedly positive assessment of the CAPI, focusing on its demonstrated strategic value and central role in advancing UVic's research, education, global engagement, and public impact priorities.

- The review panel attributes the depth of UVic's sustained collaborative research partnerships, and the quality and breadth of scholarly output, to the CAPI's role in fostering intellectual exchange, and ability to adapt to emerging global and regional challenges.
- CAPI has continued to enhance research networking capacity and infrastructure, "functioning as a key node for international research collaboration across academic institutions, policy actors, and civil society organizations throughout the Asia-Pacific region and beyond", despite extensive staffing and budgetary constraints.
- The review panel commends the CAPI's effectiveness in assisting its members to secure competitive external research funding, from federal granting councils, international foundations, government agencies, and private and philanthropic partners. Despite reduced staffing levels, the Centre has maintained its well-earned reputation, and "continues to play a critical role" in "positioning its members to compete effectively for major funding opportunities."
- Throughout the 2020–2025 period assessed in this review, the CAPI faced serious fiscal constraint and uncertainty. The review panel commends the Centre's careful financial stewardship, clear prioritization of high-impact activities, and its ability to maintain programmatic momentum.
- The review panel notes the CAPI's distinctive contributions to education and research-led education at the undergraduate and graduate levels, highlighting the Centre's successful relaunch of the International Internship Program following the COVID-19 pause; facilitation of mentorship and skills development; and direct student participation in research, policy-relevant analysis, and knowledge mobilization through internships, research assistantships, conferences, and public events.
- The panel commends the meaningful EDI work accomplished by the CAPI since its 2021 review, highlighting improved leadership diversity, expanded Indigenous programming, Global South capacity building, and greater training for its departing students to engage respectfully and effectively in diverse cultural contexts. The report reiterates the 2021 recommendation to formalize the Centre's EDI plan with written documentation to ensure continuity across leadership transitions, enable systematic assessment, and demonstrate the CAPI's commitment to external stakeholders.
- The review panel expresses concern over the resource constraints faced by the CAPI, and erosion of its staff capacity, assessing these as "threats to the Centre's sustainability and effectiveness".
- The review finds that the CAPI continues to enhance UVic's reputation through the quality, visibility, and relevance of its research and public-facing activities, and by serving as a trusted platform for dialogue on complex and often politically sensitive issues.

The CAPI Director's response of 03 March 2026 is in agreement with the External Review Report's evaluation. The Director acknowledges the review panel's recommendation to formalize the Centre's EDI plan through written documentation, noting that a draft policy has been created with the goal to finalize by the third quarter of 2026. He agrees with the hinderance of ongoing financial and operational constraints, and expresses a positive outlook for future programming in light of the anticipated July 2026 start of the new China Chair. The Director speaks to all eight recommendations made by the review panel, noting the Centre's progress, barriers, and strategies

for moving forward with great appreciation for the panel's thorough assessment and meaningful guidance.

Conclusion and Recommendation

In summary, the external review panel has provided an assessment of the CAPI and has recommended its continuation. The CAPI Director's response to the review report largely endorses the recommendations of the panel.

I recommend that the Senate Committee on Planning approve the following motion:

That the Senate Committee on Planning recommends that Senate approve the renewal of Approved Centre for Asia-Pacific Initiatives (CAPI) for the seven-year period 1 July 2026 through 30 June 2033.

By copy of this memorandum, I am notifying the CAPI through the Director that the next review of the Centre will include an assessment of the progress the Centre has made on the recommendations in the Review Panel Report. This does not restrict the Centre from undertaking other initiatives as appropriate.

Review Panel Report

Centre for Asia-Pacific Initiatives (CAPI), University of Victoria

Assessors: Tamir Moustafa, Oliver Schmidtke, and Rachel Silvey

1. EXECUTIVE SUMMARY

This review assesses the Centre for Asia-Pacific Initiatives' (CAPI) performance over the 2020–2025 period in relation to its mandate, strategic objectives, and institutional context at the University of Victoria. Drawing on extensive documentation and in-depth consultations with faculty, staff, students, university leadership, and external partners, the panel finds that CAPI has demonstrated exceptional resilience and impact despite significant budgetary and staffing constraints. The Centre continues to play a uniquely important role as UVic's primary hub for interdisciplinary Asia-Pacific research, experiential student training, and policy-relevant knowledge mobilization at a time of heightened geopolitical importance of the Indo-Pacific region for Canada. CAPI has made substantial contributions to research excellence, international networking, equity-sensitive and community-engaged initiatives, as well as experiential learning. CAPI has also successfully recruited new chairs and launched innovative programs. At the same time, the review identifies the erosion of staff capacity as the most serious threat to CAPI's sustainability and effectiveness. The panel therefore strongly and unanimously recommends renewal of CAPI's term and urges the University to align its financial and administrative support with CAPI's demonstrated strategic value and central role in advancing UVic's strategic research, education, global engagement, and public impact priorities.

2. BACKGROUND

The review panel was composed of Tamir Moustafa, Oliver Schmidtke (internal to UVic), and Rachel Silvey. The panel was provided with extensive documentation on CAPI's activities, including the 2025 Self-Assessment Report covering the period from July 1, 2020 to June 30, 2025 (with financial reporting from April 1, 2020 to March 31, 2025s), CAPI's Strategic Plan 2023–2028, CAPI's response to the 2021 review recommendations, and 27 detailed appendices. In addition, the panel conducted interviews with a wide range of CAPI staff, affiliates, stakeholders, students, and university leaders over two full days of meetings (the site visit took place on November 27-28, 2025; agenda attached). These materials and discussions provided a well-rounded and detailed understanding of CAPI's strengths and contributions, as well as the challenges it faces in sustaining and enhancing its impact and reputation.

CAPI's mandate is to promote interdisciplinary research, education, and public engagement related to the Asia-Pacific, serving as a central hub for collaboration across faculties and as a key institutional interface between the University of Victoria and governmental, civil society, and international partners in the region. During the review period, CAPI sustained a broad portfolio of research, training, and outreach activities spanning multiple faculties, regional chairs, and external partners, positioning it as one of UVic's most outward-facing and internationally engaged research centres.

This review takes place following a period of significant organizational change and challenge. The reporting period spans the COVID-19 pandemic and its aftermath, as well as major leadership transitions, including the appointment of a new Japan Chair (Dr. Takahiro Endo, 2021) and the creation and filling of a new Engineering & Computer Science–CAPI Chair in Inclusive Science, Technology, and Engineering (Dr. Daniela Damian, 2023). During this period, the Centre also experienced a four-year vacancy in the China Chair (2022–2026), with the successful recruitment of a new chair who will begin in July 2026.

At the same time, CAPI has faced significant base budget reductions, resulting in the loss of two staff positions (Associate Director and Communications Officer), with further cuts signalled. Despite these constraints, CAPI relocated to improved facilities in the Fraser Building in January 2023, maintained active research development, successfully relaunched its flagship International Internship Program following a COVID-mandated pause, and substantially expanded its programming, fundraising, and external partnerships. This review further coincides with a period of heightened geopolitical uncertainty and recalibration in Canada's engagement with the Asia-Pacific, underscoring both the exceptional strategic importance of CAPI's work and the complexity of operating within a politically contested policy and funding environment.

3. REVIEW/ASSESSMENT

3.1. Purposes, Objectives and Goals

a. Promote and facilitate collaborative and/or collaborative interdisciplinary research and enhancement of research networking capacity and infrastructure

CAPI has demonstrated an exceptionally strong and sustained commitment to promoting high-calibre collaborative and interdisciplinary research across the University of Victoria and with external partners. The Centre provides a unique institutional platform that brings together scholars from diverse disciplinary backgrounds (most notably social sciences, humanities, business, law, engineering, and computer science) around shared thematic and regional fields related to the Asia-Pacific. Through its regional chairs, research clusters, visiting scholar programs, and public-facing initiatives, CAPI has consistently fostered intellectual exchange and cross-faculty collaboration that would be difficult to sustain without the coordinating and convening role of the Centre. The quality of this work is reflected in the breadth of scholarly outputs, the depth of sustained partnerships, and the Centre's ability to adapt its research agenda to emerging global and regional challenges.

CAPI has also played an important role in enhancing research networking capacity and infrastructure for its members. The Centre has functioned as a key node for international research collaboration, facilitating connections with academic institutions, policy actors, and civil society organizations across the Asia-Pacific region and beyond. These networks have supported collaborative grant development, joint publications, workshops, conferences, and knowledge mobilization activities, while also providing graduate students and early-career researchers with access to international research environments. Despite significant staffing and budgetary constraints during the review period, CAPI has maintained a high level of research

coordination and support, underscoring the Centre's effectiveness as a networking and enabling infrastructure rather than simply a stand-alone research unit.

In terms of external research funding, CAPI has been successful in assisting its members to attract competitive funding from a range of sources, including federal granting councils, international foundations, government agencies, and private and philanthropic partners. The Centre's well-earned reputation and administrative expertise have added clear value to collaborative grant applications, particularly those requiring interdisciplinary teams or international partnerships. Yet, it is worth underlining that the Centre's reduced staffing levels have limited its capacity to provide hands-on grant development support at the same scale as in earlier periods. Still, the evidence suggests that CAPI continues to play a critical enabling role in leveraging external research resources and positioning its members to compete effectively for major funding opportunities.

b. Increase and effectively manage the resources and research support for its members and the wider university community

CAPI has demonstrated prudent and effective management of its financial and organizational resources throughout a period marked by significant fiscal constraint and uncertainty. Despite substantial base budget reductions and the loss of key staff positions, the Centre has continued to deliver a broad portfolio of research, training, and outreach activities in alignment with its mandate. Financial resources have been allocated strategically to support core priorities, including regional chair activities, student engagement, externally funded research initiatives, and signature programs such as internships and public-facing events. The Centre's ability to maintain programmatic momentum in spite of operating with reduced administrative capacity reflects careful financial stewardship and a clear prioritization of high-impact activities. These serious resource constraints and their implications are addressed in detail in Section 3.2 (Sustainability Concerns).

c. Provide education and training in research and related skills, especially for graduate and undergraduate students, and thereby enhance the academic programs of their constituent academic units.

CAPI has made a substantial and distinctive contribution to education and research training at the undergraduate and graduate levels, with a strong emphasis on experiential learning, mentorship, and skills development. Faculty affiliates across multiple academic units are actively engaged in the Centre's activities, contributing to research projects, public programming, workshops, and collaborative initiatives that integrate research and teaching. This broad faculty involvement has enhanced the intellectual vitality of the Centre while ensuring that CAPI's activities remain closely connected to the academic programs of its constituent units. The Centre's interdisciplinary structure has further enabled students to engage with diverse methodological approaches and regional perspectives that extend beyond disciplinary boundaries.

Student involvement represents a core strength of CAPI's work. The Centre has provided numerous opportunities for undergraduate and graduate students to participate directly in research, policy-relevant analysis, and knowledge mobilization through internships, research assistantships, conferences, and public events. The successful relaunch of the International

Internship Program following the COVID-19 pause is particularly notable, offering students structured, supervised placements that build professional skills, regional expertise, and international networks. In addition, CAPI has supported graduate students through opportunities for conference participation, collaborative research projects, and engagement with visiting scholars and practitioners, thereby strengthening research training and academic socialization.

The quality of student experiences appears consistently high, with evidence of meaningful integration into research teams and exposure to real-world policy and societal challenges. However, the sustainability of this level of student support depends on adequate administrative and coordination resources. The review finds that while CAPI has been highly effective in leveraging its human and intellectual capital to enhance student training, continued investment will be essential to maintain and further develop its role as a key contributor to research-led education at UVic.

d. Contribute to the university's strategic educational and research missions and to support synergies between research, teaching, and learning.

CAPI makes a significant contribution to the University of Victoria's strategic educational and research missions as articulated in UVic's Strategic Framework and Integrated University Plans (and most distinctly the *ASPIRATION 2030: A Research & Creative Works Strategy*) and their focus on the commitments to research excellence, global engagement, interdisciplinary collaboration, and experiential learning. By serving as a cross-faculty platform focused on the Asia-Pacific region, the Centre advances UVic's ambition to address complex global challenges through internationally engaged, impact-oriented research. CAPI's regionally defined chairs, collaborative research initiatives, and external partnerships support innovative research agendas that align with university priorities related to sustainability, equity, governance, and social transformation, providing faculty and students with meaningful opportunities to connect scholarly inquiry to pressing regional and global issues.

The Centre also plays an important role in strengthening the integration of research, teaching, and learning across its constituent academic units, a core objective of UVic's strategic plans. CAPI-supported lectures, workshops, conferences, internships, and visiting scholar programs regularly inform course content, curriculum development, and student research projects, thereby embedding research-led learning within academic programs. Faculty engagement in the Centre enhances teaching by bringing cutting-edge research, international perspectives, and policy-relevant expertise into the classroom. At the same time, students benefit from experiential learning opportunities that develop research, professional, and intercultural competencies. Despite ongoing constraints on staffing and resources, CAPI has remained effective in advancing UVic's strategic goals by amplifying the academic impact of its members' work and reinforcing the university's reputation as a globally engaged institution committed to research-informed education.

e. Transfer and mobilize knowledge gained through research for the benefit of society, via a variety of mechanisms as appropriate.

CAPI has played a significant role in transferring and mobilizing research-based knowledge to policy-relevant audiences and the general public, positioning the Centre as a key interface between academic research and public decision-making on Asia-Pacific issues. Faculty affiliates regularly disseminate research through peer-reviewed publications, policy briefs, commissioned reports, and expert commentary that inform governmental, intergovernmental, and civil society debates. Through sustained engagement with federal and provincial government departments, international organizations, diplomatic missions, and non-governmental actors, CAPI has facilitated the translation of scholarly research into policy-relevant insights on topics such as governance, economic relations, sustainability, and regional security. Conferences, workshops, and targeted policy dialogues convened by the Centre have further supported evidence-informed discussion among researchers, practitioners, and policymakers. The new China Chair is likely to further strengthen and deepen this impactful public engagement strategy.

CAPI has also emphasized applied and community-engaged research and knowledge mobilization through public outreach and experiential learning initiatives. Public lectures, practitioner-focused events, and collaborative projects with external partners have enabled findings to reach wider audiences and to inform professional practice and public understanding. Student internships, applied research placements, and collaborative projects have contributed to capacity-building within partner organizations, also reinforcing students' ability to translate academic knowledge into real-world contexts.

f. Enhance the reputation of its members, the constituent academic units, and the university through the quality of its work.

CAPI has made a significant contribution to enhancing the reputation of its members, constituent academic units, and the University of Victoria through the quality, visibility, and relevance of its research and public-facing activities. The Centre's regionally focused chairs, interdisciplinary research initiatives, and high-profile events have positioned UVic as a credible and respected site of expertise on Asia-Pacific issues at the national and international levels. Faculty affiliated with CAPI regularly engage in internationally recognized research, policy advising, and public scholarship, reinforcing the university's profile among academic peers, policymakers, and external partners. Through conferences, visiting scholar programs, and international collaborations, CAPI has increased the visibility of UVic scholarship and strengthened the university's standing within global academic and policy networks.

The Centre has also contributed to UVic's institutional reputation by serving as a trusted platform for dialogue on complex and often politically sensitive regional issues. CAPI's ability to convene diverse stakeholders (scholars, government officials, civil society representatives, and international partners) has enhanced the university's image as a space for rigorous, balanced, and engaged scholarship.

3.2. Review Panel Comments.

CAPI's Response to 2021 Review Recommendations

The 2021 Review Panel made eight recommendations. We assessed CAPI's response to each:

1. Strategic Plan: ***Achieved***. The 2023-2028 Strategic Plan was developed through broad consultation and adopted as recommended. The plan articulates clear thematic clusters, governance priorities, and alignment with University strategic frameworks.
2. Program Committees: ***Not implemented***. CAPI continues with a committee-of-the-whole approach rather than creating dedicated program committees for thematic clusters. The self-assessment explains this as pragmatic given reduced staffing, with plans to revisit when the new China Chair arrives in 2026. We understand the resource constraints but maintain that program committees would strengthen coordination and interdisciplinary collaboration.
3. Seed Funding and Course Releases: ***Partially implemented***. CAPI provided limited seed funding through Senior Research Fellow positions (five stipends during the review period) and visiting fellowships during the China Chair vacancy. However, budget cuts significantly constrained capacity to offer course releases or seed grants at the scale envisioned in 2021.
4. Development of SSHRC Partnership Grant: ***Accomplished***. CAPI submitted a Partnership Grant application (Governance, Complexity and Crisis) that was ultimately unsuccessful. However, this effort catalyzed a Global Affairs Canada Regional Connectivity and Exchanges application currently under review.
5. EDI Plan: ***Partially implemented***. CAPI demonstrates strong EDI practices and outcomes, including leadership gender diversity improvements with Dr. Damian's appointment, Indigenous programming expansion, and continued commitment to Global South capacity building, but has not formalized these in a written EDI plan as recommended.
6. Canadian Collaborations: ***Achieved***. CAPI significantly expanded partnerships with other Canadian Asia centres, including collaborations with the Asia Pacific Foundation of Canada, the Mosaic Institute, the China Institute, and academic networks. The Centre's profile in pan-Canadian Asia studies has strengthened and, in some important instances, it has taken a leadership role among Asia focused Centres across Canada.
7. Space: ***Achieved***. CAPI successfully relocated to the Fraser Building in January 2023, resolving the longstanding facilities concerns raised in 2015 and 2021.
8. Staff Stability: ***Not achieved—dramatically worsened***. This is deeply concerning. Contrary to the 2021 recommendation to stabilize staffing, CAPI lost both the Associate Director position and the Communications Officer position during this review period. A further reduction to the Internship Program Manager position (from 1.0 to 0.75 FTE) is planned. This development is in tension with the 2021 Panel recommendation that the University "commit additional base funding for staff positions."

The staffing situation represents the most critical finding of this review. CAPI's self-assessment states that staff positions are "more precarious than at any point in the Centre's 37-year history." We share this concern. To reiterate, CAPI has succeeded in securing over \$3.2 million in external grants during the review period, a remarkable achievement that paradoxically requires *more* administrative capacity to manage effectively. At this inflection point in Canada-Asia relations, when federal leadership emphasizes diversifying from US dependence and the Indo-Pacific's critical importance to Canada's future, we recommend that the University sustain and when possible increase its investment in its primary Asia research hub.

We were impressed by the successful recruitment and integration of new chairs during the review period:

- Dr. Takahiro Endo (Jarislowsky Japan Chair, 2021) brings strong credentials in business sustainability, legal structures, and innovation research. His course "Japan in the Context of Globalization" contributes to undergraduate education, and his Gustavson School appointment extends CAPI's reach into business studies. His appointment fills a vacancy that existed since 2016, and early evidence suggests successful integration into CAPI's programming.
- Dr. Daniela Damian (ECS-CAPI Chair in Inclusive Science, Technology and Engineering, 2023) represents a significant expansion of CAPI's disciplinary range into software engineering and computer science. Her INSPIRE program (discussed below) demonstrates innovative South-South partnerships, measurable equity impacts, and alignment with UN Sustainable Development Goals. This five-year term chair, while non-endowed, has generated substantial returns through external funding and institutional recognition.
- New China Chair (start date July 1, 2026): The successful recruitment of a new China Chair demonstrates CAPI's continued ability to attract leading scholars despite challenging circumstances. The cross-appointment structure (CAPI 50%, Political Science 25%, History 25%) reflects thoughtful attention to building interdisciplinary connections. We note that the four-year vacancy (2022-2026) was managed creatively through five internal visiting fellowships that maintained momentum and brought diverse perspectives to the Centre.

INSPIRE as a Model Program

The INSPIRE: STEM for Social Impact Program deserves particular recognition as a model of what CAPI does best. Under Dr. Damian's leadership, INSPIRE demonstrates:

Innovative South-South collaboration: The program connects Canada, Nepal, and Singapore in mutually beneficial partnerships, with expansion from its Canadian origins to Kathmandu University (2022) and Singapore (2025).

- Equity focus with measurable outcomes: INSPIRE addresses underrepresentation of women and marginalized groups in STEM, achieving a 100% job placement rate for women in Asian cohorts. This represents concrete, documentable impact.
- Community engagement: Sixteen community partners co-create solutions to local challenges, exemplifying the community-engaged research that UVic prioritizes.

- Research excellence: Over 20 student research projects address UN Sustainable Development Goals, linking global frameworks to local action.
- Financial sustainability: Over \$1 million in industrial commitments matched by MITACS demonstrates external validation and leveraged resources.
- External recognition: The GEDC Award and ACEEU finalist designation confirm international peer recognition.

INSPIRE exemplifies interdisciplinary research collaboration, experiential learning, internationalization, equity and inclusion, community engagement, and research impact. It demonstrates CAPI's capacity to develop innovative programs aligned with University priorities while addressing global challenges. We recommend that the University support INSPIRE's continued expansion and consider it a model for future CAPI initiatives.

Equity, Diversity and Inclusion

CAPI has made meaningful progress on EDI since 2021, though the formal EDI plan recommended by the previous panel has not been developed:

- Leadership diversity improved: Two of four current chairholders are racialized and of Asian descent; one (Dr. Damian) identifies as a woman. This represents progress from the 2021 concern about gender representation, though continued attention is warranted.
- Indigenous programming expanded: Past Wrongs, Future Choices continues as a flagship interdisciplinary initiative. The Taiwan Indigenous Peoples project, Paro Forum on Indigenous Water Management, and integration of Indigenous perspectives across programming demonstrate substantive engagement rather than tokenistic inclusion.
- Global South capacity building continues: CAPI maintains its longstanding commitment to equitable partnerships with Global South institutions, avoiding extractive research models.
- Intern training: EDI principles are integrated into pre-departure training for international interns, preparing students to engage respectfully and effectively in diverse cultural contexts.

We commend these practices while reiterating the value of formalizing them in a written EDI plan. Such documentation would ensure continuity across leadership transitions, enable systematic assessment, and demonstrate CAPI's commitment to external stakeholders.

CAPI's Place within the University and its Strategic Opportunity

The 2021 Review Panel observed that the University did not sufficiently recognize or support CAPI's central role in building international research networks, facilitating high-impact student placements, advancing policy-relevant and capacity-building work abroad, and enhancing UVic's institutional reputation in Asia. Four years later, this concern not only persists but has become more acute. While CAPI's strategic relevance has grown in light of shifting geopolitical dynamics and Canada's increasing emphasis on the Indo-Pacific, the Centre's core resources and staffing capacity have continued to erode.

The 2025 self-assessment demonstrates a strong and credible alignment between CAPI's activities and UVic's core strategic frameworks, including the Strategic Framework, Aspiration 2030, the Global Engagement Strategy, and the Indigenous Plan. This alignment is not rhetorical but operational. CAPI advances UVic's commitment to experiential and research-integrated learning through its International Internship Program and related initiatives, which have facilitated more than 800 international placements and provided students with immersive, professionally relevant learning experiences. It directly supports internationalization by sustaining deep and long-term research, academic, and policy networks across East, South, and Southeast Asia, positioning UVic as a trusted partner in the region.

CAPI also contributes substantively to UVic's research and knowledge-mobilization priorities. The Centre has enabled the development of interdisciplinary and internationally engaged research programs that attract significant external funding, foster policy engagement, and address complex global challenges. Flagship initiatives such as Past Wrongs, Future Choices and INSPIRE exemplify UVic's emphasis on community-engaged research, equity-oriented innovation, and socially relevant scholarship. Through Indigenous-focused programming, gender equity in STEM initiatives, and sustained Global South partnerships, CAPI operationalizes UVic's commitments to equity, diversity, inclusion, and decolonizing research practices in ways that extend beyond campus and into transnational contexts.

Despite this strong alignment, the decline in base funding for CAPI reveals a troubling disconnect between the University's stated strategic priorities and its actual investment decisions. At a moment when Asia-Pacific engagement is framed as strategically vital in university planning documents (and when federal policy and funding landscapes increasingly reward international, interdisciplinary, and policy-relevant research) CAPI's reduced staffing and financial precarity undermine its capacity to function effectively as a strategic institutional asset.

We therefore recommend that the University formally recognize CAPI as a strategic implementation vehicle for multiple institutional priorities and fund it accordingly. This recognition should be reflected in a more diversified and stable funding model that includes contributions from benefiting faculties (notably Social Sciences, Law, Business, Engineering, and Humanities), from units responsible for global engagement and experiential learning, and from central strategic funds. Reliance on a shrinking VPRI base allocation supplemented by competitive and short-term external grants is not sustainable for a centre of CAPI's scope, reputation, and strategic importance. Without renewed and coordinated institutional investment, UVic risks undercutting one of its most effective platforms for advancing its global, research, and educational ambitions.

3.3. Review of Proposed Future Objectives and Activities

The 2025 self-assessment outlines future objectives aligned with UVic's Strategic Framework and international priorities. We focus our comments on key initiatives.

Collaborative and Interdisciplinary Research

CAPI proposes to strengthen interdisciplinary collaboration through its thematic clusters (China and the World; Japan in the World; Asia and the Pacific; Law, Policy and Diplomacy;

Indigenous Asia-Pacific; and STEM for Social Impact). The addition of the STEM cluster through Dr. Damian's appointment represents welcome expansion.

We recommend that CAPI, when the new China Chair arrives, revisit the program committee model to support development of collaborative grant applications. Dedicated cluster committees could coordinate activities, identify collaboration opportunities, and support development of collaborative grant applications. The upcoming SSHRC Partnership Grant cycle presents an opportunity; the Centre should pursue a major collaborative application that brings together multiple UVic faculty across disciplines.

We also recommend that CAPI attach seed funding and course releases strategically to initiatives that promise collaborative outcomes (joint publications, co-authored grants, team-taught courses) rather than distributing resources to individual projects without collaboration requirements.

Resources and Research Support

The self-assessment's call for a "generational investment" reflects both opportunity and urgency. Federal government and foundation interest in Asia engagement has never been higher, presenting significant opportunities if adequately resourced. The planned Director's Advisory Committee for development should be established promptly. External fundraising and endowment building require dedicated attention that current staff cannot provide alongside their operational responsibilities.

Education and Training

CAPI's training programs represent a significant contribution to UVic's experiential learning mandate. The International Internship Program has placed over 800 students since its founding; the South Korean Government programs host visiting researchers; field schools and professional training programs provide intensive learning experiences.

We commend these achievements. As noted in Section 3.2, the planned reduction of the Internship Program Manager position threatens program quality precisely when demand appears strong. Future plans to expand graduate training, including the continued Graduate Student Symposium and potential credit-bearing colloquia, align well with UVic's commitment to experiential and research-intensive education. These require adequate faculty engagement and administrative support.

Knowledge Mobilization

CAPI demonstrates strong knowledge mobilization through public lectures, policy engagement, media commentary, and publications. The Centre's convening power allows it to bring together scholars, practitioners, diplomats, and community members, and this represents a distinctive contribution.

The proposal to develop a communications strategy post-Strategic Plan is sensible, but implementation requires capacity. The current model -Office Manager handling communications at 0.8 FTE while also managing operations - is inadequate for effective strategic communications. A dedicated communications position, or significantly expanded communications support, should be part of any "generational investment."

Enhancing Reputation: CAPI's reputation among Canadian and international partners remains strong. The self-assessment documents extensive networks across East, South, and Southeast Asia; productive partnerships with government agencies, foundations, and peer institutions; and recognition through awards and invitations.

4. CAPI RECOMMENDATIONS

We offer the following recommendations for CAPI's next term:

1. We recommend that CAPI and the UVic administration work together to advance UVic's Indo-Pacific strategy. Given that the Indo-Pacific has emerged as a central focal point of Canada's foreign policy, economic engagement, and broader geopolitical concerns, CAPI is well positioned to serve as a key knowledge hub and information broker linking academic expertise, policy communities, and public debate. By mobilizing its interdisciplinary strengths and regional networks, CAPI can contribute evidence-based analysis and policy-relevant insights that enhance UVic's visibility and impact in this strategically vital region (supporting UVic's Global Engagement strategy).
2. We recommend that CAPI continue to play its crucial role in facilitating cross-departmental linkages among research faculty, graduate students, and undergraduates through seminars, conferences, and research exchanges. In this capacity, CAPI can further strengthen its role as a central hub for research, collaboration, and intellectual exchange in the broad field of Asian Studies on campus, connecting scholars and initiatives across disciplines that might otherwise remain fragmented. Attention should also be given to how CAPI can serve as a catalyst for additional larger grant applications (such as SSHRC Partnership grants) and other external supports to sustain and broaden its already impressive array of activities.
3. We recommend that CAPI work with university advancement officers to identify and approach prospective donors to stabilize its resources following the successive budget cuts CAPI has sustained. In addition to pursuing large-scale external grants, we recommend that CAPI explore diversified funding mechanisms. Such diversification would reduce vulnerability to budget shocks and increase long-term sustainability. We believe there are viable opportunities among private donors and philanthropic foundations. In this respect, the review panel strongly advises UVic to provide institutional support to help CAPI diversify and deepen its funding portfolio, including assistance with a high-level, centrally supported fundraising initiative, - echoing CAPI's plans to launch a drive for a 'generational investment'. In addition, we recommend that the University prioritize investment in CAPI, including essential staff support, mitigation of planned cuts, and development of a diversified funding model that reflects CAPI's contributions across multiple faculties and strategic priorities. Furthermore, UVic administration should consider granting CAPI greater autonomy in how it allocates and manages its operational resources, enabling the institute to navigate the current period of budgetary constraints and institutional uncertainty more effectively.

4. We recommend that CAPI and UVic take whatever steps are necessary to preserve the CAPI internship program. This practical, full-immersion program is unique and the envy of universities across North America. If lost, the linkages and partnerships that enable these applied policy/research experiences for UVic students will be impossible to rebuild, depriving UVic of one of its most successful and impactful experiential learning opportunities.
5. We recommend that CAPI prioritize and periodically review its international partnerships to ensure alignment with strategic research priorities, particularly in the Indo-Pacific region. Concentrating resources on a smaller number of high-impact, reciprocal partnerships would maximize scholarly collaboration, policy impact, output and student opportunities. The arrival of the new China Chair provides a timely opportunity to undertake this strategic recalibration and to strengthen coherence across CAPI's international engagement.
6. We recommend that CAPI further formalize its role in graduate and early-career researcher development by coordinating structured mentoring, thematic research clusters, and skills-based workshops (e.g. policy writing, grant development, public engagement). Doing so would enhance CAPI's contribution to graduate training while reinforcing its position as an intellectual anchor for Asian Studies at UVic.
7. We recommend that CAPI continue to strengthen its digital presence - including its website, social media, newsletters, and online research repositories - to better showcase faculty expertise, student opportunities, and research outputs. In light of the Centre's current resource constraints, including the loss of its dedicated communications position, progress in this area would benefit from institutional support where feasible. Enhanced assistance with communications and visibility could help sustain and incrementally expand CAPI's national and international profile, support donor and partner engagement, and facilitate collaboration across institutions and regions. Where appropriate, CAPI may also seek to include funding for a dedicated - even if part-time - communications role in future grant applications to further extend its reach and impact.
8. We recommend that CAPI-affiliated faculty initiate deliberation on leadership succession as soon as possible to ensure a smooth transition at the end of the current director's term. We further suggest that EDI considerations be top of mind in this process, given that CAPI has had at least two decades of male leadership.

We most strongly and unanimously recommend the renewal of CAPI's term.



Centre for Asia-Pacific Initiatives
Fraser 168A PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-7020 | capi@uvic.ca | capi.uvic.ca | @capiuvic | facebook: uviccapi

Director's Response to 2026 Review Recommendations

03 March 2026

We are grateful for the review panel's report and recommendations in its reported dated 23 January 2026. Our response is divided into three sections:

- Panel's Comments on CAPI's Response to 2021 Review Recommendations
- Panel's Recommendations—2026
- CAPI's Response to the Review Panel's Strategic Advice

Panel's Comments on CAPI's Response to 2021 Review Recommendations

We are grateful for the panel's comments on CAPI's response to the previous review panel's 2021 recommendations, as follows:

3.2. Review Panel Comments.

[CAPI's Response to 2021 Review Recommendations](#)

The 2021 Review Panel made eight recommendations. We assessed CAPI's response to each:

1. Strategic Plan: **Achieved**. The 2023-2028 Strategic Plan was developed through broad consultation and adopted as recommended. The plan articulates clear thematic clusters, governance priorities, and alignment with University strategic frameworks.
2. Program Committees: **Not implemented**. CAPI continues with a committee-of-the whole approach rather than creating dedicated program committees for thematic clusters. The self-assessment explains this as pragmatic given reduced staffing, with plans to revisit when the new China Chair arrives in 2026. We understand the resource constraints but maintain that program committees would strengthen coordination and interdisciplinary collaboration.
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The staffing situation represents the most critical finding of this review. CAPI's self-assessment states that staff positions are "more precarious than at any point in the Centre's 37-year history." We share this concern. To reiterate, CAPI has succeeded in securing over \$3.2 million in external grants during the review period, a remarkable achievement that paradoxically requires *more* administrative capacity to manage effectively. At this inflection point in Canada-Asia relations, when federal leadership emphasizes diversifying from US dependence and the Indo-Pacific's critical importance to Canada's future, we recommend that the University sustain and when possible increase its investment in its primary Asia research hub.

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- Dr. Daniela Damian (ECS-CAPI Chair in Inclusive Science, Technology and Engineering, 2023) represents a significant expansion of CAPI's disciplinary range into software engineering and computer science. Her INSPIRE program (discussed below) demonstrates innovative South-South partnerships, measurable equity impacts, and alignment with UN Sustainable Development Goals. This five-year term chair, while non-endowed, has generated substantial returns through external funding and institutional recognition.
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We note the 2026 panel's observation that four of the eight recommendations were fully achieved or accomplished, and two were partly implemented. We agree with the panel's observation that one recommendation (on seed funding and course releases) was constrained in its implementation by budget cuts. As for CAPI's EDI plan, we have a draft of an EDI policy which we will aim to formalize by the third quarter of 2026. The reviewers correctly notes that the China Chair vacancy hindered a shift from a committee-of-the-whole approach to a research cluster approach to programming. With CAPI's new China Chair anticipated to start on 1 July 2026, we will be better positioned to make this shift. Finally, we are grateful to the panel for highlighting CAPI's dramatically worsened staffing situation. We are constantly having to do more with less, when opportunities to engage in the Asia- or Indo-Pacific region are increasing dramatically and Canada's engagement with Asia is ever more important. We address these two critical points, staffing stability and strategy, separately below.

Panel's Recommendations—2026

In this section, we respond briefly to each of the panel's eight recommendations.

1. Advancing UVic's Indo-Pacific Strategy

"We recommend that CAPI and the UVic administration work together to advance UVic's Indo-Pacific strategy. Given that the Indo-Pacific has emerged as a central focal point of Canada's foreign policy, economic engagement, and broader geopolitical concerns, CAPI is well positioned to serve as a key knowledge hub and information broker linking academic expertise, policy communities, and public debate. By mobilizing its interdisciplinary strengths and regional networks, CAPI can contribute evidence-based analysis and policy relevant insights that enhance UVic's visibility and impact in this strategically vital region (supporting UVic's Global Engagement strategy)."

CAPI's response: CAPI is working closely with Global Engagement to *advance UVic's interests in the Indo-Pacific region* in the ways recommended by the committee and will continue to do so. CAPI's strategic importance to the University is a key theme in the review panel's report. We address this point separately in the final section of this report.

2. Facilitating Cross-Departmental Linkages

"We recommend that CAPI continue to play its crucial role in *facilitating cross-departmental linkages* among research faculty, graduate students, and undergraduates through seminars, conferences, and research exchanges. In this capacity, CAPI can further strengthen its role as a central hub for research, collaboration, and intellectual exchange in the broad field of Asian Studies on campus, connecting scholars and initiatives across disciplines that might otherwise remain fragmented. Attention should also be given to how CAPI can serve as a catalyst for additional larger grant applications (such as SSHRC Partnership grants) and other external supports to sustain and broaden its already impressive array of activities."

CAPI's response: We appreciate the panel's recommendation on this key part of CAPI's mission. We see facilitating cross-departmental linkages to catalyze research as central to CAPI's role at UVic, and we renew our commitment to performing it well. We will also build on CAPI's Asia Forum and leverage our recent grant successes to pursue additional larger grant opportunities.



3. Exploring Diversified Funding Mechanisms

"We recommend that CAPI work with university advancement officers to identify and approach prospective donors to stabilize its resources following the successive budget cuts CAPI has sustained. In addition to pursuing large-scale external grants, we recommend that CAPI *explore diversified funding mechanisms*. Such diversification would reduce vulnerability to budget shocks and increase long-term sustainability. We believe there are viable opportunities among private donors and philanthropic foundations. In this respect, the review panel strongly advises UVic to provide institutional support to help CAPI diversify and deepen its funding portfolio, including assistance with a high-level, centrally supported fundraising initiative, echoing CAPI's plans to launch a drive for a 'generational investment'. In addition, we recommend that the University prioritize investment in CAPI, including essential staff support, mitigation of planned cuts, and development of a diversified funding model that reflects CAPI's contributions across multiple faculties and strategic priorities. Furthermore, UVic administration should consider granting CAPI greater autonomy in how it allocates and manages its operational resources, enabling the institute to navigate the current period of budgetary constraints and institutional uncertainty more effectively."

CAPI's response: We fully embrace this recommendation. With the University's support, CAPI will redouble its efforts to explore diversified funding mechanisms. The Director undertakes to establish an advisory committee on development to help pursue funding opportunities, including private donors and philanthropic foundations. Considering the volatile local, national, and geopolitical contexts in which CAPI operates, we are grateful for the panel's recommendation that CAPI be granted greater fiscal autonomy and would welcome discussions with the university's senior administration on what form this arrangement might take.

4. Preserving CAPI's Internship Program

"We recommend that CAPI and UVic take whatever steps are necessary to *preserve the CAPI internship program*. This practical, full-immersion program is unique and the envy of universities across North America. If lost, the linkages and partnerships that enable these applied policy/research experiences for UVic students will be impossible to rebuild, depriving UVic of one of its most successful and impactful experiential learning opportunities."

CAPI's response: In the weeks immediately following the panel visit, CAPI worked closely with the research finance office to preserve the internship manager position on a cost-sharing basis. For the next fiscal year, 2026-2027, the position and the internship program remain secure. That said, the internship program's future remains precarious without a commitment to stable funding moving forward. CAPI will continue to seek (relatively rare) funding opportunities that include program administration as an eligible expense and will continue to work closely with OVPRI and senior university administration to ensure the long-term sustainability of the program.

5. Prioritizing High-Impact Partnerships

"We recommend that CAPI prioritize and periodically review its international partnerships to ensure alignment with strategic research priorities, particularly in the Indo-Pacific region. Concentrating resources on a smaller number of high-impact, reciprocal partnerships would maximize scholarly collaboration, policy impact, output and student opportunities. The arrival of the new China Chair provides a timely opportunity to undertake this strategic recalibration and to strengthen coherence across CAPI's international engagement."

CAPI's response: We appreciate this suggestion and aspire to focus on a smaller number of high-impact projects, consistent with CAPI's and UVic's strategic priorities. Indeed, CAPI's model is already moving in this direction: we cannot do everything. At the same time, in an era of fiscal restraint—coupled with the Canadian and BC governments' policy priorities in Asia—we do not yet have the luxury of declining to pursue funding opportunities that are important to funding agencies *and* that align with our research expertise. Maintaining and expanding our partnership network in the region enhances our reputation, it also enables us to take advantage of funding opportunities when they arise. Successful partnerships in Asia require long-term relationship building. With all that in mind, we are grateful for the advice to think strategically about our projects, mindful of the importance of scholarly and policy impact, relationships, and reciprocity.

6. Supporting Graduate and Early-Career Researcher Development

"We recommend that CAPI further formalize its role in graduate and early-career researcher development by coordinating structured mentoring, thematic research clusters, and skills-based workshops (e.g. policy writing, grant development, public engagement). Doing so would enhance CAPI's contribution to graduate training while reinforcing its position as an intellectual anchor for Asian Studies at UVic."

CAPI's response: This recommendation aligns well with our mentorship approach and existing programming—including our graduate symposium. We will incorporate the panel's specific recommendations it into future graduate and early-career scholar events: with a full complement of research chairs with effect from 1 July 2026—and recently secured funding (\$520,000) from Global Affairs Canada (under the Indo-Pacific Scholarships and Fellowships for Canadians or IPSFC program), to send 16 UVic graduate researchers (as well as 8 faculty members) to Asia—CAPI will be even better positioned to implement them.



7. Digital Presence and Communications

“We recommend that CAPI continue to strengthen its digital presence - including its website, social media, newsletters, and online research repositories - to better showcase faculty expertise, student opportunities, and research outputs. In light of the Centre’s current resource constraints, including the loss of its dedicated communications position, progress in this area would benefit from institutional support where feasible. Enhanced assistance with communications and visibility could help sustain and incrementally expand CAPI’s national and international profile, support donor and partner engagement, and facilitate collaboration across institutions and regions. Where appropriate, CAPI may also seek to include funding for a dedicated - even if part-time - communications role in future grant applications to further extend its reach and impact.”

CAPI’s response: In a digital age, a significant challenge for research centres, including CAPI, is communicating to the world—and sometimes even to the campus community—all that we do. We have been fortunate to have strong communications skills within our time; what we are lacking are the human resources to do everything we ideally would like to do to raise the CAPI’s and the University’s Asia-facing research profile even higher. Until such time as CAPI’s funding is stabilized or grant funding allows us to restore our full-time communications officer position, we will continue to do as much as we can within our existing team, supplemented by part-time support.

8. Leadership Succession

“We recommend that CAPI-affiliated faculty initiate deliberation on leadership succession as soon as possible to ensure a smooth transition at the end of the current director’s term. We further suggest that EDI considerations be top of mind in this process, given that CAPI has had at least two decades of male leadership.”

CAPI’s response: This is excellent advice. We have already initiated an internal discussion on this point and will make succession-planning a priority, taking into account the EDI considerations raised by the committee. We note, in passing, that CAPI continues to recognize, former CAPI Associate Director Helen Lansdowne’s tenure as CAPI’s de facto Director from 2012-2014 as a critical period of female leadership (even though she was not formally designated as such), and we grateful for Pooja Parmar’s leadership as CAPI’s Acting Director from 2022-2023. We intend to build on their exemplary work and ensure that the search committee is fully briefed on these EDI considerations.



CAPI's Response to the Review Panel's Strategic Advice

The Review Panel took the time to highlight CAPI's strategic importance to the University. We wish to respond briefly to the points raised in this section of the report:

CAPI's Place within the University and its Strategic Opportunity

"The 2021 Review Panel observed that the University did not sufficiently recognize or support CAPI's central role in building international research networks, facilitating high-impact student placements, advancing policy-relevant and capacity-building work abroad, and enhancing UVic's institutional reputation in Asia. Four years later, this concern not only persists but has become more acute. While CAPI's strategic relevance has grown in light of shifting geopolitical dynamics and Canada's increasing emphasis on the Indo-Pacific, the Centre's core resources and staffing capacity have continued to erode.

The 2025 self-assessment demonstrates a strong and credible alignment between CAPI's activities and UVic's core strategic frameworks, including the Strategic Framework, Aspiration 2030, the Global Engagement Strategy, and the Indigenous Plan. This alignment is not rhetorical but operational. CAPI advances UVic's commitment to experiential and research integrated learning through its International Internship Program and related initiatives, which have facilitated more than 800 international placements and provided students with immersive, professionally relevant learning experiences. It directly supports internationalization by sustaining deep and long-term research, academic, and policy networks across East, South, and Southeast Asia, positioning UVic as a trusted partner in the region.

CAPI also contributes substantively to UVic's research and knowledge-mobilization priorities. The Centre has enabled the development of interdisciplinary and internationally engaged research programs that attract significant external funding, foster policy engagement, and address complex global challenges. Flagship initiatives such as Past Wrongs, Future Choices and INSPIRE exemplify UVic's emphasis on community-engaged research, equity-oriented innovation, and socially relevant scholarship. Through Indigenous-focused programming, gender equity in STEM initiatives, and sustained Global South partnerships, CAPI operationalizes UVic's commitments to equity, diversity, inclusion, and decolonizing research practices in ways that extend beyond campus and into transnational contexts.

Despite this strong alignment, the decline in base funding for CAPI reveals a troubling disconnect between the University's stated strategic priorities and its actual investment decisions. At a moment when Asia-Pacific engagement is framed as strategically vital in university planning documents (and when federal policy and funding landscapes increasingly reward international, interdisciplinary, and policy-relevant research) CAPI's reduced staffing and financial precarity undermine its capacity to function effectively as a strategic institutional asset.

We therefore recommend that the University formally recognize CAPI as a strategic implementation vehicle for multiple institutional priorities and fund it accordingly. This recognition should be reflected in a more diversified and stable funding model that includes contributions from benefiting faculties (notably Social Sciences, Law, Business, Engineering, and Humanities), from units responsible for global engagement and experiential learning, and from central strategic funds. Reliance on a shrinking VPRI base allocation supplemented by competitive and short-term external grants is not sustainable for a centre of CAPI's scope, reputation, and strategic importance. Without renewed and coordinated institutional investment, UVic risks undercutting one of its most effective platforms for advancing its global, research, and educational ambitions."

CAPI's Response: This section of the report delivers a strong, candid message that only an external panel is positioned to make. The panel highlights a persistent misalignment between CAPI's proven value, and the institutional commitment needed for it to perform effectively. We agree with the panel's identification of a "troubling disconnect between the University's stated strategic priorities and its actual investment decisions." As the report makes clear, CAPI actively enables the University's institutional priorities, including global engagement, research excellence, and experiential learning. We therefore seek a renewed focus on CAPI's strategic importance to UVic and the need for a sustainable funding model

that reflects this importance. We would welcome a focussed dialogue with senior leadership on how best to move forward.

CAPI's Renewal

We most strongly and unanimously recommend the renewal of CAPI's term.
--

We are grateful for the committee's resounding endorsement of our centre's work and request a renewal for a seven-year term.



Victor V. Ramraj, PhD

Director | Centre for Asia-Pacific Initiatives





MEMO

DATE:	September 15, 2026
TO:	University Secretary
FROM:	Dr Bruno Silvestre, Dean <i>Bruno Silvestre</i>
RE:	Approval of Revisions to the Bylaws of the Gustavson School of Business

Purpose

The purpose of this memorandum is to seek approval of proposed revisions to Gustavson's bylaws. These revisions are intended to consolidate our existing Constitution and Bylaws documents into one cohesive governance document and align it with current practices, clarify existing provisions, improve administrative efficiency, and ensure that the bylaws continue to support the School's current operations and strategic objectives.

Background

The bylaws serve as the governing framework for the School and establish the rules and procedures by which the School and its members conduct business. A review of the current bylaws highlighted areas requiring clarification or revision to reflect current practices and the School's evolving needs. The proposed revisions are intended to strengthen governance while preserving the underlying principles and intent of the existing bylaws.

The review was conducted over the period of December 2025 – July 2026 and was led by a committee of 2 faculty members and 1 staff member. The review committee performed a scan of governance documents from across campus and other Canadian post-secondary institutions to determine best practices. They then sought feedback from faculty and staff constituents via email and personal follow-up. The proposed revisions were presented to Faculty Council on June 3, 2026, and were approved by online vote on August 10, 2026.

Rationale for the Revisions

The proposed amendments are recommended for the following reasons:

1. Governance Clarity

- Provide greater clarity regarding the appointment procedures and/or roles, responsibilities, authorities of the Dean, Associate Deans, Academic Directors, and the School's standing committees.
- Reduce ambiguity in decision-making processes and governance procedures.

2. Operational Efficiency

- Streamline meeting, notice, voting, and record-keeping requirements.
- Enable more efficient administration and governance activities.

3. Alignment with Current Practices

- Update provisions to reflect how the organization currently operates.

4. Compliance and Risk Management

- Ensure the bylaws remain consistent with Senate procedures and the University Act and recognized governance best practices across other post-secondary institutions.
- Minimize the potential for confusion, conflicting interpretation, or disputes resulting from two governance documents addressing the same matters differently.

5. Organizational Sustainability

- Provide a governance framework that supports future growth and organizational effectiveness.
- Lay the structure for further discussion on substantive changes that were identified during the review and consultation process.
- Enhance accountability, transparency, and continuity.

Recommendation

It is recommended that Senate approve the proposed bylaw revisions as presented and authorize their implementation in accordance with the University's approval processes.

Proposed Motion

THAT Senate approve the revisions to Gustavson School of Business' bylaws as presented and authorize the Dean and/or delegate to take all necessary steps to finalize, execute, and implement the amended bylaws.

BYLAWS

Approved by Faculty Council: [insert date]
Approved by Senate: [insert date]
Next Review: [insert date]



Gustavson
School of Business
University of Victoria

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Bylaws of the Gustavson School of Business

June 25, 2026 draft

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1. Purpose, Authority and Scope

- 1.1. These Bylaws establish the rules and procedures governing the internal operations of the Gustavson School of Business and the conduct of its meetings and committees.
- 1.2. These Bylaws support collegial governance and the effective conduct of the School's academic and administrative affairs in accordance with the governance structures of the University of Victoria.
- 1.3. These Bylaws are adopted pursuant to the authority granted to faculties under the University Act to make rules governing their proceedings and, subject to approval by the University of Victoria Senate, rules for the government, direction, and management of the School and its affairs.
- 1.4. These Bylaws operate within the broader governance framework of the University of Victoria and are subject to the University Act, Senate regulations, and University policies and procedures. In the event of a conflict or inconsistency between these Bylaws and those authorities, the provisions of those authorities shall prevail. Where these Bylaws and the governing instruments of the University do not address a matter, the School may determine procedures for the conduct of its affairs.
- 1.5. In accordance with the University Act, general rules adopted by the School are not effective until approved by Senate.

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2. Faculty Council

2.1 Mandate

The Faculty Council (Council) of the Gustavson School of Business exercises its powers and duties under the University Act, as amended. These powers and duties shall be subject to the approval of the Senate or Board of Governors, where the Act so requires, and shall be to:

1. Make rules and regulations for governing its proceedings.
2. Fix and determine courses of study in the academic programs of the School.
3. Subject to the approval of the Council of the Faculty of Graduate Studies and the Senate, appoint examiners for and conduct the examinations of the courses in the Gill Graduate School of Business programs and determine the results of such examinations.
4. Determine procedures for approval of awards, bursaries, honours, prizes, recognitions and scholarships.
5. Determine the numbers, composition and authority of the committees of the Council.

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- 6. Make recommendations to the Dean on matters of concern to the Council.
- 7. Report to the Senate and Board of Governors on such matters as the Council determines.

2.2 Membership

Only members of Council may vote at meetings. The membership of the Council shall consist of:

- 1. The Dean.
- 2. Associate Deans.
- 3. Faculty Members in the Gustavson School of Business holding the rank of:
 - a) Full Professor, Associate Professor or Assistant Professor in tenured or tenure stream appointments, or limited term appointments,
 - b) Teaching Professor, Associate Teaching Professor, or Assistant Teaching Professor in continuing, tenured, or tenure-eligible appointments, or limited term appointments,
provided that faculty members holding limited term appointments must have an appointment longer than one year and greater than or equal to 0.5 FTE,
- 4. Other Council membership will include:
 - a) Two representatives from Canadian Union of Public Employees (CUPE), Professional Employees Association (PEA) or Management Excluded (ME) staff, to be elected annually by CUPE, PEA and ME staff by April 15 and approved at the May Council meeting. Terms are for one year (July 1 – June 30) unless otherwise approved by the Dean.
 - b) One student representative from the Gill Graduate School of Business programs, to be elected annually by the Gill graduate student body.
 - c) One student representative from the Bachelor of Commerce program, to be chosen annually by the Commerce Students Society.
 - d) The Associate Director or a representative of the University of Victoria Business Co-op & Career Office.

The term of office of the Council shall be from July 1 to June 30.

When a representative ceases to be a member of the constituency, the seat will be declared vacant, and the constituency will be requested by Council to appoint a new representative for the balance of the term.

The following may attend, observe and speak at Council. Only members of Council may vote at meetings;

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a) ~~Gustavson staff~~

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b) ~~Gustavson alumni~~

c) ~~Members of the Gustavson Advisory Board~~

d) ~~Members of the business community~~

2.3 Meetings

a) ~~Chair of the Council~~

The Dean will serve as Chair and shall preside over all meetings of the Council.

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In the absence of the Chair, one of the Associate Deans will preside over the meeting as appointed by the Dean.

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b) ~~Schedule and conduct~~

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There shall be a minimum of one meeting of the Council scheduled every four-month period each year, at a time and form to be stated in the notice calling the meeting.

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It is the responsibility of all members of Council to attend scheduled meetings of Council. If a member cannot attend a meeting, it is the responsibility of that member to inform Council either directly or through the Assistant to the Dean of the intent to be absent.

Special meetings of Council may be called by the Chair. At the written request of ten members of Council, special meetings will be called by the Chair within ten days.

Emergency meetings of Council may be called by the Chair, in terms of the Emergency Protocol described in section 2.5 below, with at least three days' notice.

All meetings of the Council shall be conducted in accordance with Robert's Rules of Order.

Meetings may be held in person, online, or in a hybrid format, as determined by the Chair.

c) ~~Quorum~~

One-third of the voting members of Council as listed in 2.2 1-4, of whom at least 50% are Faculty Members.

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d) ~~Notice and agenda procedures~~

The Executive Committee sets the Faculty Council meeting agenda.

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Notice of meeting, agenda and supporting material shall be distributed at least one week in advance of any meeting unless otherwise authorized by the Dean.

Minutes of each Council meeting will be distributed on a pre-adopted basis within ten working days after the meeting and approved at the next Council meeting.

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e) ~~Voting Procedures~~

No proposal for changes in policy or regulations may be brought for a vote unless the material outlining the proposal has been distributed to members of Council at least one week in advance of the meeting or unless otherwise authorized by the Dean.

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Council may delegate to the Executive Committee the authority to act on behalf of Council on specified matters subject to external approval.

No proxy voting shall be permitted on motions brought to a vote in meetings of Council or standing committees. Council or its standing committees may, if desired, determine that a particular motion should be voted on by electronic voting ballot outside of a Council or standing committee meeting.

2.4 Emergency Protocol

In case of emergencies and significant disruptions to academic program delivery and School operations, the School shall adhere to the Emergency Protocol for UVic Senate Operations (Appendix B of the UVic Senate Rules and Procedures).

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3. Dean, Associate Deans and Academic Program Administration

3.1 The Dean is appointed and serves in accordance with applicable University policies and procedures (GV0450 Appointment and Reappointment of Deans, GV0660 Statement of Policy Regarding Deans of Faculties and Divisions).

3.2 Associate Deans support the academic and administrative functions of the School and report to the Dean.

3.3 Associate Deans are appointed in accordance with applicable University policies and procedures (GV0605 Procedures for Associate Dean, Faculty of Business) and the Vice-President Academic and Provost's terms and conditions for Associate Dean appointments.

3.4 The portfolios and responsibilities of Associate Deans shall be set out in position descriptions approved through the applicable University process.

3.5 Academic Program Administration

Academic programs of the School shall be administered by Academic Directors or equivalent roles, as designated by the Dean. Appointments, terms, and responsibilities shall be determined by the Dean in accordance with University policies and Faculty procedures.

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~~1. When a representative ceases to be a member of the constituency, the seat will be declared vacant, and the constituency will be requested by Faculty Council (Council) to appoint a new representative for the balance of the term.~~

~~2. There shall be a minimum of one meeting of the Council scheduled every four month period each year, at a time and form to be stated in the notice calling the meeting.~~

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- ~~3. It is the responsibility of all members of Council to attend scheduled meetings of Council.~~
- ~~4. If a member cannot attend a meeting, it is the responsibility of that member to inform Council either directly or through the Dean's Secretary of the intent to be absent.~~
- ~~5. Special meetings of Council may be called by the Chair. At the written request of ten members of Council, special meetings will be called by the Chair within ten days.~~
- ~~6. Emergency meetings of Council may be called by the Chair, in terms of the Emergency Protocol described in the Constitution, with at least three days' notice.~~
- ~~7. In the absence of the Chair, one of the Associate Deans will preside over the meeting as appointed by the Dean.~~
- ~~8. No proposal for changes in policy or regulations may be brought for a vote unless the material outlining the proposal has been distributed to members of Council at least one week in advance of the meeting or unless otherwise authorized by the Dean.~~
- ~~9. Notice of meeting, agenda and supporting material shall be distributed at least one week in advance of any meeting unless otherwise authorized by the Dean.~~
- ~~10. Minutes of each Council meeting will be distributed on a pre-adopted basis within ten working days after the meeting, and approved at the next Council meeting.~~
- ~~11. Council may delegate to the Executive Committee the authority to act on behalf of Council on specified matters subject to external approval, as required in the Constitution of the Gustavson School of Business.~~
- ~~12. No proxy voting shall be permitted on motions brought to a vote in meetings of Council or standing committees. Council or its standing committees may, if desired, determine that a particular motion should be voted on by electronic voting ballot outside of a Council or standing committee meeting.~~

II. Council Ad Hoc Committees

1. The Council may establish ad hoc committees to investigate any matters coming before Council and to report to Council through the Executive Committee on any policy recommendations.
2. All ad hoc committees may appoint sub-committees to investigate and report on any matters relating to the work of those committees.
3. Notice of meetings shall be distributed to all members of each committee.
4. Notices of meetings and agendas shall be distributed at least seven (7) days in advance of the meeting unless otherwise authorized by the Dean.
5. Records of all committee meetings shall summarize the pertinent points discussed and the results of a vote on all motions.
6. Summary records of each meeting will be distributed to members of the committee in pre-adopted form within ten working days after the meeting.
7. A copy of the records of all meetings will reside in the Dean's Office and be made available to members of Council on request or via a shared electronic application.
8. Ex-officio members of ad hoc committees shall have the right to vote.
9. The quorum for meetings of ad hoc committees shall be fifty percent (50%) of the members of each committee unless otherwise specified.
10. Membership on Council is not a requirement for eligibility for membership on ad hoc committees.
11. Any member of Council shall have the right to attend any ad hoc committee meeting; however, only committee and ex-officio members shall have voting privileges.

4. III. Standing Committees

- 4.1 Establishment

Faculty Council may establish standing committees to support the exercise of its responsibilities and authorities.

Standing committees are accountable to Faculty Council and shall report to it regularly on matters within their mandates.

Standing committees shall carry out their responsibilities in accordance with these Bylaws and their Terms of Reference.
- 4.2 Standing Committees

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The standing committees of Faculty Council shall be:

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There shall be four standing committees of Council to be known as the:

1. Executive Committee
2. Faculty Academic Committee (FAC)
3. Assurance of Learning (AoL) Committee
- 4-3. Equity, Diversity and Inclusion (EDI) Committee

Faculty Council may establish, modify, merge, suspend, or dissolve standing committees by resolution.

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4.3 Terms of Reference

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Each standing committee shall operate pursuant to Terms of Reference approved by Faculty Council.

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The Terms of Reference of standing committees are set out in the Appendices to these Bylaws.

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5. Ad Hoc Committees and Task Forces

5.1 Establishment

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Faculty Council may establish ad hoc committees or task forces to consider specific matters and report to Faculty Council.

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Faculty Council shall determine the mandate, membership, reporting relationship, and duration of each ad hoc committee or task force at the time it is established.

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5.2 Operation

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Ad hoc committees and task forces shall operate in accordance with their terms of reference and any directions provided by Faculty Council.

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5.3 General Procedures

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The general procedures governing ad hoc committees and task forces are set out in the Appendices to these Bylaws.

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5.4 Dissolution

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An ad hoc committee or task force shall cease to exist upon completion of its mandate or by resolution of Faculty Council.

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6. Amendments to the Bylaws

6.1 All proposed changes in the Bylaws must be considered by the Executive Committee before submission to Council.

6.2 Notice of a motion to change the Bylaws must be circulated to Executive Committee and Council members respectively, at least one week in advance of a scheduled meeting unless otherwise authorized by the Dean.

6.3 Changes in the Bylaws for which adequate notice has been given, require a simple majority vote for approval by the Executive Committee and Council at any scheduled meeting.

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Bylaws....

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6.4 Any matter for which adequate notice has not been given, but which has been authorized by the Dean, will require an affirmative vote of two-thirds of the members present at a scheduled meeting.

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Bylaws of the Gustavson School of Business

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Appendices

Appendix A: Terms of Reference of the Executive Committee (EC)

~~Faculty vacancies occurring in a standing committee, except Executive Committee, at any time shall be filled by an appointment made by the committee or an administrator responsible for staffing the committee and reported to Council.~~

~~Student representatives shall normally be chosen by their various constituencies by September 15 of the year in which they are to serve. Administrative members, as appropriate, shall be appointed by the Executive Committee at any time during the year.~~

~~A member of a committee who cannot attend a meeting shall inform the Secretary or the Chair of that committee of the intent to be absent. Committee members are urged to keep their online calendars updated for ease of scheduling. A committee member who is repeatedly absent will be replaced following consultation between the Committee Chair and the Dean.~~

~~1. Executive Committee~~

a) Membership

~~i.~~ Ex-Officio: Dean, Academic Director of Undergraduate Programs, one Academic Program Director of the Master Programs or PhD Program Director (appointed by the Dean) and ~~either the Gustavson International Director or~~ the Associate Director, Business Co-op and Career (also appointed by the Dean). The Dean can invite other members of the faculty to participate in Executive Committee meetings as deemed necessary, but they cannot vote (e.g., Associate Deans, Director, Business Operations).

~~i.~~

ii. Three members-at-large of the Gustavson School Executive Committee shall be elected from the electoral constituencies identified below, based on proportional representation with a minimum of one representative per constituency:

- a. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in tenured or tenure stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- b. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in teaching stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.

iii. The Dean is not eligible for election and will serve as Chair. The Chair will abstain from voting, except in the case of a tie.

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~~b)~~ Faculty Members are eligible for election to the Executive Committee if they belong to one of the two electoral constituencies, are not already serving as an ex-officio member of the Executive Committee, and are available for the full two-year term of office. Current members are eligible for re-election. Each year, a list of such eligible members will be circulated.

b)

c) The election will be held annually by April 15 using an e-mail ballot. ~~Votes will be collected from only those representing the groups in III.1.a.ii.~~

d) The term of office for elected members will be two years starting July 1 and ending June 30 after 24 months. The terms of the members-at-large will be staggered, so that at least one member-at-large is elected each year.

e) Vacancy in Elected Member-at-Large Position - Executive Committee

- i. If an elected Member-at-Large can no longer fulfil their Executive Committee duties (e.g., faculty status changes) or is absent for more than three consecutive, regularly scheduled Executive Committee meetings, then that position will be declared vacant by the Chair.
- ii. If a vacancy is declared after February 15 but before a regular election procedure (i.e., to fill any regular Member-at-Large term(s) that is (are) ending June 30), has started (procedure described in s III.1.b), c), and d)), then the regular voting procedures and timelines, as described in s III.1.b), c), and d) will be followed in order to fill this vacancy. Otherwise, vacant elected Member-at-Large positions will be filled as described in s III.1.e) iii, iv, and v.
- iii. The vacant Member-at-Large position will be filled by a Regular Faculty Member. The constituency of the new member must maintain the constituency group representation specified in s III.1.a) ii of these Bylaws (i.e., there must be at least one elected Member-at-Large from each of the two constituency groups serving as an elected Member-at-Large of the Executive Committee).
- iv. Candidates for the position must be available and will serve for the remainder of the vacant position's regular term. A list of eligible members will be circulated by email within two weeks of the position being declared vacant. Expressions of interest for the position must be expressed to the Dean's Office within one week of the eligibility list being circulated. An updated eligibility list that includes identifying the faculty who have expressed interest in the position will be circulated by email within four weeks of the position being initially declared vacant.
- v. In the event that one (or more) faculty member(s) expresses interest in filling the vacant position an election will be held via email ballot, with one week being allowed for casting a vote. Votes will be collected from only those representing the groups in III.1.a) ii. Faculty from both constituency groups can cast votes for any Member-at-Large position.
- vi. A Member-at-Large elected to fill a vacant inter-term position will start their role on the Executive Committee immediately.

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f) Meetings

Regular meetings will be held at least once per term during the academic year and special meetings may be held at the call of the Chair. The notice of meeting and agenda of the Executive Committee meetings should be distributed to the committee one week in advance of each meeting unless otherwise authorized by the Dean.

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g) Quorum

At least sixty (60) percent of elected & appointed/ex-officio members (four persons, minimum) plus the Chair (or designate) are required to comprise a quorum. Invited participants are not considered as part of quorum.

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h) Responsibilities

- i. To set the agenda for Council meetings.
- ii. To receive and consider reports on all matters that require Council's approval and forward these to Council or return them for further consideration.
- iii. To receive and consider plans and reports of the Dean, including the School of Business budget.
- iv. To collaborate with the Dean and Appointments Committee in determining the hiring priorities and desired qualifications for instructional staff, Academic Program Directors (Academic Directors) and the PhD Program Director in the School.
- v. To make decisions on all matters that Council has delegated to the Committee to decide on Council's behalf.
- vi. If considered appropriate, to require the investigation of specific subjects related to any School policy and to review ensuing reports after it has passed through the appropriate committee.
- vii. To receive, consider, and either refer back or forward to Council, proposed changes and amendments to the ~~Constitution and~~ Bylaws of the School. Changes may be proposed by any member or group of members of the Council.
- viii. To advise the Dean on other matters as requested.

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Appendix B: Terms of Reference of the Faculty Academic Committee (FAC)

2. Faculty Academic Committee

a) Membership

- Associate Dean, Teaching and Learning (ex officio);
- ~~Four~~ Two elected faculty members, with staggered 2-year terms;
- Two additional faculty members appointed by the Dean, to ensure broad representation across subject areas and program experience;
- ~~One member from the Assurance of Learning Committee;~~
- One representative from Business Co-op & Career;
- One student representative selected by the Commerce Students Society; and,
- One Gustavson graduate student representative.

The Faculty Academic Committee (FAC) may invite other members of the Gustavson School to participate in meetings as deemed necessary, but they cannot vote.

A member of the committee who cannot attend a meeting shall inform the Secretary or the Chair of the committee in advance. Committee members are urged to keep their online calendars updated for ease of scheduling. A committee member who is repeatedly absent will be replaced following consultation between the Committee Chair and the Dean.

Faculty Members are eligible for election to the Faculty Academic Committee if they belong to one of the two electoral constituencies (as specified previously in these Bylaws) and are available for the full two-year term of office. Current and appointed members are eligible for re-election. Each year, a list of such eligible members will be circulated.

The election will be held via e-mail ballot and be completed prior to July 1 each year.

b) Meetings

The FAC will meet a minimum of four times between September and June of each academic year, with additional meetings convened if deemed necessary by the Chair.

The Associate Dean, Teaching and Learning will serve as chair of the FAC and will administer the meetings. The FAC will be supported by the School Administration Office (SAO) ~~Dean's Office~~ and materials and action items will be recorded and distributed and a regular call for agenda items will occur at least two weeks in advance of scheduled meetings. The final agenda will be distributed one week in advance.

c) Quorum

At least sixty percent (60%) of elected and appointed members (four persons, minimum) plus the Chair (or designate) are required to comprise a quorum. Invited participants are not considered as part of quorum.

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d) Responsibilities

The FAC is responsible for academic oversight over all degree programs and their alignment with the Gustavson strategic vision and pillars, and focuses on student learning, retention and success. Its orientation is both proactive (in suggesting changes) and reactive (in evaluating changes proposed by others). Activities of the FAC include:

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- Providing feedback to program committees on academic-related matters;
- Creating a space for collaborative problem solving on academic issues and challenges;
- Suggesting, reviewing and overseeing substantive program changes;
- Sharing information around academic programs, supports, initiatives and resources;
- Reviewing academic policy changes including academic integrity, student appeals, etc.;
- Receiving and reviewing proposals and suggestions from individual faculty members on academic related matters; and,
- Selecting a Business representative (who is a full member of the Faculty of Graduate Studies) to serve on the FGS Executive Committee from amongst the members of FAC.

~~3. Assurance of Learning Committee~~

~~a) Membership~~

~~Three Faculty Members from the same electoral constituencies as III.1.a.ii (as specified previously in these Bylaws) will be appointed by the Dean for staggered, two-year terms. One of these three Assurance of Learning Committee (AOL) members will serve as Chair, and one will sit on the Faculty Academic Committee.~~

~~The Associate Dean, Teaching and Learning and the Accreditation Officer will serve as ex-officio members.~~

~~b) Responsibilities~~

~~To provide and maintain supporting document templates to facilitate every stage of the AOL process.~~

~~To be a knowledge resource for degree programs when forming Competency Goals and Objectives.~~

~~To be a knowledge resource for degree programs when determining or revising assessment and measurement tools.~~

~~To be a resource for degree programs when forming program improvement plans.~~

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~~To have a member representative on the Faculty Academic Committee, informing that committee of recommendations for changes in best practice and school-wide AoL updates.~~

~~To report periodically to the Executive Committee and Council on AoL progress.~~

~~To promote a culture of assessment and continuous improvement at the program level.~~

~~c) Limitations~~

~~The Assurance of Learning Committee has no formal decision-making authority. Administrative and academic recommendations will ultimately require the approval of the Council.~~

~~d) Quorum~~

~~At least three of the four faculty members must be in attendance.~~

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Appendix C: Terms of Reference of the Equity, Diversity and Inclusion (EDI) Committee

4. ~~Equity, Diversity and Inclusion Committee~~

~~As per the Equity, Diversity and Inclusion Committee (EDI) Terms of Reference:~~

a) Membership

The committee will consist of at least seven members, representing the groups below. Faculty committee members will be based on proportional representation with a minimum of one representative per constituency for a total of three faculty members.

- i. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in tenured or tenure stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- ii. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in teaching stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- iii. CUPE, PEA and Management Excluded Staff (2 members)
- iv. Students (2 members, ideally one graduate and one undergraduate)

Members from each group will be selected by and from that group.

Faculty and staff members are eligible for election to the EDI Committee if they belong to 4.a.i., ii., iii. above, and are available for the full two-year term of office. Current members are eligible for re-election. Each year, a list of such eligible members will be circulated.

The election will be held annually by April 15 using an e-mail ballot. Votes will be collected from only those representing the groups in III.1.a.ii.

Student representatives will be identified by September 15.

Up to three additional members may be appointed by the Dean in order to ensure that the diversity of the School is represented in the committee, encompassing gender, ethnicity / place of origin, Indigenous status, and other aspects of identity.

Members will serve for staggered, two-year terms, except for student members who will serve one-year terms.

Sub committees may be formed to address specific issues.

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The committee members will elect a chair of the committee at their first meeting each academic year. The discussion of matters brought forward in the committee are confidential and only action items will be recorded by a Chair appointee.

b) Responsibilities

The committee will make recommendations to the Dean as they arise.

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The role of the committee is to advise the above on EDI policy and identify opportunities for further progress in these areas in the School.

The committee will report regularly to Council and submit an annual report on its activities.

Refer to the Terms of Reference for other committee functions and areas of work.

c) Limitations

The Equity, Diversity and Inclusion Committee has no formal decision-making authority. Recommendations for the School will require the approval of the Executive Committee and Council.

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d) Quorum

At least 50% of all committee members must be in attendance, with at least one faculty and one staff member present.

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IV. — Appointments Committee/s

~~As per the Collective Agreement (CA), an Appointments Committee is formed by April 30 and procedures developed annually (CA s. 32.1) to meet the specific requirements of screening and conducting interviews of candidates in the disciplinary areas targeted for recruitment. When there are appointments to multiple faculty positions in the same year, multiple Appointments Committee may be formed for appointment recommendations for the different positions. The School will select one or more structures for making recommendations on appointments for the following Academic Year. A different structure may be chosen for each committee.~~

~~All committee members must have received University designated mandatory training in effective employment equity practices and current institutional expectations with respect to equity, diversity, inclusion, anti-racism, Indigenization, and decolonization prior to the commencement of the committee's work. Certification of completion must be provided to the committee Chair prior to performing any committee work.~~

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~~Each Appointments Committee requires a minimum of three faculty members, able to vote on each case. Committee members should be chosen from their representative groups (research or teaching stream) whenever possible, including:~~

- ~~a. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in Tenured appointments.~~
- ~~b. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in Tenured or Continuing appointments.~~
- ~~c. Associate Deans are eligible to serve on Appointment committees.~~
- ~~d. Limited Term faculty are not eligible to serve.~~

~~In the case of multiple committees, each one consists of the Chair plus a minimum of two other members. There will normally be three members chosen to serve for each committee, and the same members can serve on more than one committee. All members are expected to participate fully in the selection process up to and including a recommendation vote.~~

~~The Appointments Committee will use regular processes to ensure broad consultation with other faculty members. If they have completed the employment equity training, other faculty members with expertise in the appointment's discipline may assist in the initial screening of applicants and any faculty member may be involved in informal interviews, such as those conducted during placement activities at academic conferences or during the candidate's campus visit (e.g. research and teaching presentations). Feedback to the Chair is requested from all faculty after each candidate visit, however, any input from non-committee members is treated as advisory, with recommendations remaining with the designated Appointments Committee.~~

~~Appointment recommendations are made only where the Committee has had sufficient interaction with a candidate to make a suitably informed decision. Such interaction normally takes place on site during a campus visit by the candidate. During the campus visit, a candidate is expected to:~~

- ~~a) Provide a research seminar that demonstrates his or her scholarly capabilities (for research faculty appointments only)~~
- ~~b) Conduct all or part of a regular class session, subject to availability of a suitable group of students, that demonstrates his or her teaching capabilities~~
- ~~c) Undergo a formal interview conducted by all members of the Appointments Committee or its relevant sub-committee~~

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~~d) Meet with as many Gustavson faculty and staff as possible, particularly those with whom the candidate might work most closely if successfully appointed~~

~~e) Meet with the Dean, or designate, for an informal interview.~~

~~After all candidates have been interviewed, the Appointments Committee makes a recommendation to the Dean that indicates:~~

~~a) Whether a candidate is acceptable for an offer of appointment; and~~

~~b) If a candidate is considered acceptable, how the candidate is ranked relative to others.~~

~~By default, the vote on a candidate's acceptability is done by secret ballot but, if all committee members agree, the Chair may allow otherwise.~~

~~Information supplied by a candidate is confidential. It may be shared by the Appointments Committee with faculty and staff within the School who interact with the candidate. Information gathered by the committee, such as feedback from faculty, staff or students, who have interacted with a candidate, is not shared outside of the committee, other than with the Dean; similarly, information from the committee's interviews and discussions is not shared with non-committee members.~~

~~V. — Reappointment, Promotion, Tenure, and Continuing Appointment Committees~~

~~As required by CA s. 32.1, the School will select one or more structures, consistent with the Collective Agreement, for making recommendations on Reappointments, Promotions, Tenure, and Continuing Appointments (RPT) for the following Academic Year. Associate Deans are eligible to serve on RPT committees. Separate committees may be formed for Research Stream and for Teaching Stream faculty.~~

~~All committee members must have received University designated mandatory training in effective employment equity practices and current institutional expectations with respect to equity, diversity, inclusion, anti-racism, Indigenization and decolonization prior to the commencement of the committee's work. Certification of completion must be provided to the committee Chair prior to performing any committee work.~~

~~Each RPT Committee requires a minimum of three faculty members, able to vote on each case. Committee members should be chosen from their representative groups (research or teaching stream) whenever possible, including:~~

~~a. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in Tenured appointments.~~

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~~b. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in Tenured or Continuing appointments.~~

~~c. Associate Deans are eligible to serve on RPT committees.~~

~~d. Limited Term faculty are not eligible to serve.~~

~~In the case of multiple committees, each one consists of the Chair plus a minimum of two other members. There will normally be three members chosen to serve for each committee, and the same members can serve on more than one committee. All members are expected to participate fully in the selection process up to the point of a recommendation vote.~~

~~The RPT committee shall follow the procedures laid out in the Collective Agreement.~~

~~VI. Academic Administration~~

~~1. Associate Dean(s) (Research, Teaching and Learning, and External)~~

~~a) The duties of the Associate Deans shall include:~~

~~i. duties as assigned by the Dean.~~

~~ii. an Associate Dean shall normally act for the Dean in his/her absence.~~

~~b) The appointment shall normally be for a term of three to five years.~~

~~c) The Associate Deans shall be appointed as per the UVic Policy GV0605 – Appointment of the Associate Dean, Faculty of Business.~~

~~2. Academic Directors of Master Programs (MBA, MGB, MM)~~

~~a) The duties of the Academic Directors for each of the Master Programs shall include:~~

~~i. responsibility for Master-level education~~

~~ii. recommending instructors for master courses~~

~~iii. recommending students for admission~~

~~b) The appointment shall normally be for a term of three years.~~

~~c) The Academic Directors shall be members of the School as listed in III.1.a.ii.~~

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- d) ~~The Academic Directors shall be appointed by the Dean in collaboration with the members of the Executive Committee.~~

~~3. Academic Director of Undergraduate Programs~~

- a) ~~The duties of the Academic Director of Undergraduate Programs shall include:~~

- i. ~~responsibility for Undergraduate education~~
- ii. ~~recommending instructors for undergraduate courses~~

- b) ~~The appointment shall normally be for a term of three years.~~

- c) ~~The Academic Director shall be a member of the School as listed in III.1.a.ii.~~

- d) ~~The Academic Director shall be appointed by the Dean in collaboration with the members of the Executive Committee.~~

~~4. Director of the PhD Program~~

- a) ~~The duties of the Director of the PhD Program shall include:~~

- i. ~~responsibility for PhD education~~
- ii. ~~recommending instructors for PhD courses~~
- iii. ~~managing the support staff assigned to the program~~
- iv. ~~recommending students for admission to the program.~~

- b) ~~The appointment shall normally be for a term of three years.~~

- c) ~~The Director shall be a member of the School as listed in III.1.a.ii.~~

- d) ~~The Director shall be appointed by the Dean in collaboration with the members of the Executive Committee.~~

~~V. Changes to Bylaws~~

1. ~~All proposed changes in the Bylaws must be considered by the Executive Committee before submission to Council.~~

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2. _____ Notice of a motion to change the Bylaws must be circulated to Executive Committee and Council members respectively, at least one week in advance of a scheduled meeting unless otherwise authorized by the Dean.

3. _____ Changes in the Bylaws for which adequate notice has been given, require a simple majority vote for approval by the Executive Committee and Council at any scheduled meeting.

4. _____ Any matter for which adequate notice has not been given, but which has been authorized by the Dean (see I.7.), will require an affirmative vote of two thirds of the members present at a scheduled meeting.

Bylaws of the Gustavson School of Business

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1. Purpose, Authority and Scope

- 1.1. These Bylaws establish the rules and procedures governing the internal operations of the Gustavson School of Business and the conduct of its meetings and committees.
- 1.2. These Bylaws support collegial governance and the effective conduct of the School's academic and administrative affairs in accordance with the governance structures of the University of Victoria.
- 1.3. These Bylaws are adopted pursuant to the authority granted to faculties under the University Act to make rules governing their proceedings and, subject to approval by the University of Victoria Senate, rules for the government, direction, and management of the School and its affairs.
- 1.4. These Bylaws operate within the broader governance framework of the University of Victoria and are subject to the University Act, Senate regulations, and University policies and procedures. In the event of a conflict or inconsistency between these Bylaws and those authorities, the provisions of those authorities shall prevail. Where these Bylaws and the governing instruments of the University do not address a matter, the School may determine procedures for the conduct of its affairs.
- 1.5. In accordance with the University Act, general rules adopted by the School are not effective until approved by Senate.

2. Faculty Council

2.1 Mandate

The Faculty Council (Council) of the Gustavson School of Business exercises its powers and duties under the University Act, as amended. These powers and duties shall be subject to the approval of the Senate or Board of Governors, where the Act so requires, and shall be to:

1. Make rules and regulations for governing its proceedings.
2. Fix and determine courses of study in the academic programs of the School.
3. Subject to the approval of the Council of the Faculty of Graduate Studies and the Senate, appoint examiners for and conduct the examinations of the courses in the Gill Graduate School of Business programs and determine the results of such examinations.
4. Determine procedures for approval of awards, bursaries, honours, prizes, recognitions and scholarships.
5. Determine the numbers, composition and authority of the committees of the Council.
6. Make recommendations to the Dean on matters of concern to the Council.



7. Report to the Senate and Board of Governors on such matters as the Council determines.

2.2 Membership

Only members of Council may vote at meetings. The membership of the Council shall consist of:

1. The Dean.
2. Associate Deans.
3. Faculty Members in the Gustavson School of Business holding the rank of:
 - a) Full Professor, Associate Professor or Assistant Professor in tenured or tenure stream appointments or limited term appointments;
 - b) Teaching Professor, Associate Teaching Professor, or Assistant Teaching Professor in continuing, tenured, or tenure-eligible appointments, or limited term appointments;provided that faculty members holding limited term appointments must have an appointment longer than one year and greater than or equal to 0.5 FTE.
4. Other Council membership will include:
 - a) Two representatives from Canadian Union of Public Employees (CUPE), Professional Employees Association (PEA) or Management Excluded (ME) staff, to be elected annually by CUPE, PEA and ME staff by April 15 and approved at the May Council meeting. Terms are for one year (July 1 – June 30) unless otherwise approved by the Dean.
 - b) One student representative from the Gill Graduate School of Business programs, to be elected annually by the Gill graduate student body.
 - c) One student representative from the Bachelor of Commerce program, to be chosen annually by the Commerce Students Society.
 - d) The Associate Director or a representative of the University of Victoria Business Co-op & Career Office.

The term of office of the Council shall be from July 1 to June 30.

When a representative ceases to be a member of the constituency, the seat will be declared vacant, and the constituency will be requested by Council to appoint a new representative for the balance of the term.

The following may attend, observe and speak at Council. Only members of Council may vote at meetings.



- a) Gustavson staff
- b) Gustavson alumni
- c) Members of the Gustavson Advisory Board
- d) Members of the business community

2.3 Meetings

- a) Chair of the Council

The Dean will serve as Chair and shall preside over all meetings of the Council.

In the absence of the Chair, one of the Associate Deans will preside over the meeting as appointed by the Dean.

- b) Schedule and conduct

There shall be a minimum of one meeting of the Council scheduled every four-month period each year, at a time and form to be stated in the notice calling the meeting.

It is the responsibility of all members of Council to attend scheduled meetings of Council. If a member cannot attend a meeting, it is the responsibility of that member to inform Council either directly or through the Assistant to the Dean of the intent to be absent.

Special meetings of Council may be called by the Chair. At the written request of ten members of Council, special meetings will be called by the Chair within ten days.

Emergency meetings of Council may be called by the Chair, in terms of the Emergency Protocol described in section 2.5 below, with at least three days' notice.

All meetings of the Council shall be conducted in accordance with Robert's Rules of Order.

Meetings may be held in person, online, or in a hybrid format, as determined by the Chair.

- c) Quorum

One-third of the voting members of Council as listed in 2.2 1-4, of whom at least 50% are Faculty Members.

- d) Notice and agenda procedures

The Executive Committee sets the Faculty Council meeting agenda.

Notice of meeting, agenda and supporting material shall be distributed at least one week in advance of any meeting unless otherwise authorized by the Dean.



Minutes of each Council meeting will be distributed on a pre-adopted basis within ten working days after the meeting and approved at the next Council meeting.

e) Voting Procedures

No proposal for changes in policy or regulations may be brought for a vote unless the material outlining the proposal has been distributed to members of Council at least one week in advance of the meeting or unless otherwise authorized by the Dean.

Council may delegate to the Executive Committee the authority to act on behalf of Council on specified matters subject to external approval.

No proxy voting shall be permitted on motions brought to a vote in meetings of Council or standing committees. Council or its standing committees may, if desired, determine that a particular motion should be voted on by electronic voting ballot outside of a Council or standing committee meeting.

2.4 Emergency Protocol

In case of emergencies and significant disruptions to academic program delivery and School operations, the School shall adhere to the Emergency Protocol for UVic Senate Operations (Appendix B of the UVic Senate Rules and Procedures).

3. Dean, Associate Deans and Academic Program Administration

3.1 The Dean is appointed and serves in accordance with applicable University policies and procedures (GV0450 Appointment and Reappointment of Deans, GV0660 Statement of Policy Regarding Deans of Faculties and Divisions).

3.2 Associate Deans support the academic and administrative functions of the School and report to the Dean.

3.3 Associate Deans are appointed in accordance with applicable University policies and procedures (GV0605 Procedures for Associate Dean, Faculty of Business) and the Vice-President Academic and Provost's terms and conditions for Associate Dean appointments.

3.4 The portfolios and responsibilities of Associate Deans shall be set out in position descriptions approved through the applicable University process.

3.5 Academic Program Administration

Academic programs of the School shall be administered by Academic Directors or equivalent roles, as designated by the Dean. Appointments, terms, and responsibilities shall be determined by the Dean in accordance with University policies and Faculty procedures.



4. Standing Committees

4.1 Establishment

Faculty Council may establish standing committees to support the exercise of its responsibilities and authorities.

Standing committees are accountable to Faculty Council and shall report to it regularly on matters within their mandates.

Standing committees shall carry out their responsibilities in accordance with these Bylaws and their Terms of Reference.

4.2 Standing Committees

The standing committees of Faculty Council shall be:

1. Executive Committee;
2. Faculty Academic Committee;
3. Equity, Diversity and Inclusion Committee;

Faculty Council may establish, modify, merge, suspend, or dissolve standing committees by resolution.

4.3 Terms of Reference

Each standing committee shall operate pursuant to Terms of Reference approved by Faculty Council.

The Terms of Reference of standing committees are set out in the Appendices to these Bylaws.

5. Ad Hoc Committees and Task Forces

5.1 Establishment

Faculty Council may establish ad hoc committees or task forces to consider specific matters and report to Faculty Council.

Faculty Council shall determine the mandate, membership, reporting relationship, and duration of each ad hoc committee or task force at the time it is established.

5.2 Operation



Ad hoc committees and task forces shall operate in accordance with their terms of reference and any directions provided by Faculty Council.

5.3 General Procedures

The general procedures governing ad hoc committees and task forces are set out in the Appendices to these Bylaws.

5.4 Dissolution

An ad hoc committee or task force shall cease to exist upon completion of its mandate or by resolution of Faculty Council.

6. Amendments to the Bylaws

1. All proposed changes in the Bylaws must be considered by the Executive Committee before submission to Council.
2. Notice of a motion to change the Bylaws must be circulated to Executive Committee and Council members respectively, at least one week in advance of a scheduled meeting unless otherwise authorized by the Dean.
3. Changes in the Bylaws for which adequate notice has been given, require a simple majority vote for approval by the Executive Committee and Council at any scheduled meeting.
4. Any matter for which adequate notice has not been given, but which has been authorized by the Dean, will require an affirmative vote of two-thirds of the members present at a scheduled meeting.



Appendices

Appendix A: Terms of Reference of the Executive Committee (EC)

a) Membership

- i. Ex-Officio: Dean, Academic Director of Undergraduate Programs, one Academic Program Director of the Master's Programs or PhD Program Director (appointed by the Dean) and the Associate Director, Business Co-op and Career (also appointed by the Dean). The Dean can invite other members of the faculty to participate in Executive Committee meetings as deemed necessary, but they cannot vote (e.g., Associate Deans, Director, Business Operations).
- ii. Three members-at-large of the Gustavson School Executive Committee shall be elected from the electoral constituencies identified below, based on proportional representation one representative per constituency:
 - a. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in tenured or tenure stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
 - b. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in teaching stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- iii. The Dean is not eligible for election and will serve as Chair. The Chair will abstain from voting, except in the case of a tie.

- b) Faculty Members are eligible for election to the Executive Committee if they belong to one of the two electoral constituencies, are not already serving as an ex-officio member of the Executive Committee, and are available for the full two-year term of office. Current members are eligible for re-election. Each year, a list of such eligible members will be circulated.

- c) The election will be held annually by April 15 using an e-mail ballot.

- d) The term of office for elected members will be two years starting July 1 and ending June 30 after 24 months. The terms of the members-at-large will be staggered, so that at least one member-at-large is elected each year.

e) Vacancy in Elected Member-at-Large Position on the Executive Committee

- i. If an elected Member-at-Large can no longer fulfil their Executive Committee duties (e.g., faculty status changes) or is absent for more than three consecutive, regularly scheduled Executive Committee meetings, then that position will be declared vacant by the Chair.
- ii. If a vacancy is declared after February 15 and before the commencement of the regular annual election process, the vacancy shall be filled through that regular election process. Otherwise, the vacancy shall be filled in accordance with sections iii., iv., and v. below.



- iii. The vacant Member-at-Large position will be filled by a Regular Faculty Member. The constituency of the new member must maintain the constituency group representation (i.e., there must be at least one elected Member-at-Large from each of the two constituency groups serving as an elected Member-at-Large of the Executive Committee).
- iv. Candidates for the position must be available and will serve for the remainder of the vacant position's regular term. A list of eligible members will be circulated by email within two weeks of the position being declared vacant. Expressions of interest for the position must be expressed to the School Administration Office within one week of the eligibility list being circulated. An updated eligibility list that includes identifying the faculty who have expressed interest in the position will be circulated by email within four weeks of the position being initially declared vacant.
- v. In the event that one (or more) faculty member(s) expresses interest in filling the vacant position an election will be held via email ballot, with one week being allowed for casting a vote. Faculty from both constituency groups can cast votes for any Member-at-Large position.
- vi. A Member-at-Large elected to fill a vacant inter-term position will start their role on the Executive Committee immediately.

f) Meetings

Regular meetings will be held at least once per term during the academic year and special meetings may be held at the call of the Chair. The notice of meeting and agenda of the Executive Committee meetings should be distributed to the committee one week in advance of each meeting unless otherwise authorized by the Dean.

g) Quorum

At least sixty (60) percent of elected & appointed/ex-officio members (four persons, minimum) plus the Chair (or designate) are required to comprise a quorum. Invited participants are not considered as part of quorum.

h) Responsibilities

- i. To set the agenda for Council meetings.
- ii. To receive and consider reports on all matters that require Council's approval and forward these to Council or return them for further consideration.
- iii. To receive and consider plans and reports of the Dean, including the School of Business budget.
- iv. To collaborate with the Dean and Appointments Committee in determining the hiring priorities and desired qualifications for instructional staff, Academic Program Directors (Academic Directors) and the PhD Program Director in the School.
- v. To make decisions on all matters that Council has delegated to the Committee to decide on Council's behalf.



-
- vi. If considered appropriate, to require the investigation of specific subjects related to any School policy and to review ensuing reports after it has passed through the appropriate committee.
 - vii. To receive, consider, and either refer back or forward to Council, proposed changes and amendments to the Bylaws. Changes may be proposed by any member or group of members of the Council.
 - viii. To advise the Dean on other matters as requested.



Appendix B: Terms of Reference of the Faculty Academic Committee (FAC)

a) Membership

- Associate Dean, Teaching and Learning (ex officio);
- Two elected faculty members, with staggered 2-year terms;
- Two additional faculty members appointed by the Dean, to ensure broad representation across subject areas and program experience;
- One representative from Business Co-op & Career;
- One student representative selected by the Commerce Students Society; and,
- One Gustavson graduate student representative.

The Faculty Academic Committee (FAC) may invite other members of the Gustavson School of Business to participate in meetings as deemed necessary, but they cannot vote.

A member of the committee who cannot attend a meeting shall inform the Secretary or the Chair of the committee in advance. Committee members are urged to keep their online calendars updated for ease of scheduling. A committee member who is repeatedly absent will be replaced following consultation between the Committee Chair and the Dean.

Faculty Members are eligible for election to the Faculty Academic Committee if they belong to one of the two electoral constituencies (as specified previously in these Bylaws) and are available for the full two-year term of office. Current and appointed members are eligible for re-election. Each year, a list of such eligible members will be circulated.

The election will be held via e-mail ballot and be completed prior to July 1 each year.

b) Meetings

The FAC will meet a minimum of four times between September and June of each academic year, with additional meetings convened if deemed necessary by the Chair.

The Associate Dean, Teaching and Learning will serve as chair of the FAC and will administer the meetings. The FAC will be supported by the School Administration Office (SAO) and materials and action items will be recorded and distributed and a regular call for agenda items will occur at least two weeks in advance of scheduled meetings. The final agenda will be distributed one week in advance.

c) Quorum

At least sixty percent (60%) of elected and appointed members (four persons, minimum) plus the Chair (or designate) are required to comprise a quorum. Invited participants are not considered as part of quorum.



d) Responsibilities

The FAC is responsible for academic oversight over all degree programs and their alignment with the Gustavson strategic vision and pillars, and focuses on student learning, retention and success. Its orientation is both proactive (in suggesting changes) and reactive (in evaluating changes proposed by others). Activities of the FAC include:

- Providing feedback to program committees on academic-related matters;
- Creating a space for collaborative problem solving on academic issues and challenges;
- Suggesting, reviewing and overseeing substantive program changes;
- Sharing information around academic programs, supports, initiatives and resources;
- Reviewing academic policy changes including academic integrity, student appeals, etc.;
- Receiving and reviewing proposals and suggestions from individual faculty members on academic related matters; and,
- Selecting a Business representative (who is a full member of the Faculty of Graduate Studies) to serve on the FGS Executive Committee from amongst the members of FAC.



Appendix C: Terms of Reference of the Equity, Diversity and Inclusion (EDI) Committee

a) Membership

The committee will consist of at least seven members, representing the groups below. Faculty committee members will be based on proportional representation with a minimum of one representative per constituency for a total of three faculty members.

- i. Faculty holding the rank of Full Professor, Associate Professor, or Assistant Professor in tenured or tenure stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- ii. Faculty holding the rank of Teaching Professor, Associate Teaching Professor or Assistant Teaching Professor in teaching stream appointments, or Limited Term, with an appointment longer than one year, and greater than or equal to .5 FTE.
- iii. CUPE, PEA and Management Excluded Staff (2 members)
- iv. Students (2 members, ideally one graduate and one undergraduate)

Members from each group will be selected by and from that group.

Faculty and staff members are eligible for election to the EDI Committee if they belong to 4.a.i., ii., iii. above, and are available for the full two-year term of office. Current members are eligible for re-election. Each year, a list of such eligible members will be circulated.

The election will be held annually by April 15 using an e-mail ballot.

Student representatives will be identified by September 15.

Up to three additional members may be appointed by the Dean in order to ensure that the diversity of the School is represented in the committee, encompassing gender, ethnicity / place of origin, Indigenous status, and other aspects of identity.

Members will serve for staggered, two-year terms, except for student members who will serve one-year terms.

Sub committees may be formed to address specific issues.

The discussion of matters brought forward in the committee are confidential and only action items will be recorded by a Chair appointee.

b) Responsibilities

The committee will make recommendations to the Dean as they arise.

The role of the committee is to advise the above on EDI policy and identify opportunities for further progress in these areas in the School.



The committee will report regularly to Council and submit an annual report on its activities.

c) Limitations

The Equity, Diversity and Inclusion Committee has no formal decision-making authority.

Recommendations for the School will require the approval of the Executive Committee and Council.

d) Quorum

At least 50% of all committee members must be in attendance, with at least one faculty and one staff member present.



Appendix D: General Procedures for Ad Hoc Committees and Task Forces

1. The Council may establish ad hoc committees to investigate any matters coming before Council and to report to Council through the Executive Committee on any policy recommendations.
2. All ad hoc committees may appoint sub-committees to investigate and report on any matters relating to the work of those committees.
3. Notice of meetings shall be distributed to all members of each committee.
4. Notices of meetings and agendas shall be distributed at least seven (7) days in advance of the meeting unless otherwise authorized by the Dean.
5. Records of all committee meetings shall summarize the pertinent points discussed and the results of a vote on all motions.
6. Summary records of each meeting will be distributed to members of the committee in pre-adopted form within ten working days after the meeting.
7. A copy of the records of all meetings will reside in the School Administration Office and be made available to members of Council on request or via a shared electronic application.
8. Ex-officio members of ad hoc committees shall have the right to vote.
9. The quorum for meetings of ad hoc committees shall be fifty percent (50%) of the members of each committee unless otherwise specified.
10. Membership on Council is not a requirement for eligibility for membership on ad hoc committees.
11. Any member of Council shall have the right to attend any ad hoc committee meeting; however, only committee and ex-officio members shall have voting privileges.

CONSTITUTION

- I. The Faculty Council (Council) of the Gustavson School of Business exercises its powers and duties under the University Act, as amended. These powers and duties shall be subject to the approval of the Senate or Board of Governors, where the Act so requires, and shall be to:
 1. Make rules and regulations for governing its proceedings.
 2. Fix and determine courses of study in the academic programs of the School.
 3. Subject to the approval of the Senate, fix and determine the courses of study in the Undergraduate Programs.
 4. Subject to the approval of the Council of the Faculty of Graduate Studies and the Senate, fix and determine the courses of study in the Gill Graduate School of Business programs at Gustavson.
 5. Subject to the approval of the Council of the Faculty of Graduate Studies and the Senate, appoint examiners for and conduct the examinations of the courses in the Gill Graduate School of Business programs and determine the results of such examinations.
 6. Determine procedures for approval of awards, bursaries, honours, prizes, recognitions and scholarships.
 7. Determine the numbers, composition and authority of the committees of the Council.
 8. Make recommendations to the Dean on matters of concern to the Council.
 9. Report to the Senate and Board of Governors on such matters as the Council determines.
- II. The term of office of the Council shall be from July 1 to June 30.
- III. The membership of the Council shall consist of:
 1. The Dean.
 2. Associate Deans.
 3. Faculty Members in the Gustavson School of Business holding the rank of:
 - a) Full Professor, Associate Professor or Assistant Professor in tenured or tenure stream appointments.

- b) Teaching Professor, Associate Teaching Professor, or Assistant Teaching Professor
 - c) Limited Term, with an appointment longer than one year and greater than or equal to .5 FTE.
 - 4. Other Council membership will include:
 - a) Two representatives from CUPE, PEA or ME staff, to be elected annually by their staff colleagues by April 15 and approved at the May Council meeting. Terms are for one year (July 1 – June 30) unless otherwise approved by the Dean.
 - b) One student representative from the Gill Graduate School of Business programs, to be elected annually by the Gill graduate student body.
 - c) One student representative from the Bachelor of Commerce program, to be chosen annually by the Commerce Students Society.
 - d) The Associate Director or a representative of the University of Victoria Business Co-op & Career Office.
 - 5. Gustavson alumni, members of the Gustavson School of Business International Advisory Board, and/or the business community may attend by invitation but are not eligible to be voting members.
- IV. Chair of the Council
The Dean will serve as Chair and shall preside over all meetings of the Council. In the absence of the Chair, the Acting Dean or one of the Associate Deans will preside over the meeting.
- V. Quorum
One-third of the voting members of Council as listed in III.1-4, of whom at least 50% are Faculty Members.
- VI. Amendments

The Constitution may be amended by the affirmative vote of two-thirds of the membership present at a meeting prior to which there has been given to the Council seven (7) days notice of the proposed amendment.
- VII. Conduct of Meetings

1. Anyone may attend, observe and speak at Council. If someone would like to make a presentation to Council, a request must be made prior to the agenda distribution at least seven (7) days before each meeting. Only members of Council may vote at meetings.
2. All meetings of the Council shall be conducted in accordance with Robert's Rules of Order.
3. Meetings may be held in person or on-line.

VIII. Emergency Protocol

This protocol mirrors the Emergency Protocol for UVic Senate Operations, implemented in case of emergencies and significant disruptions to academic program delivery and aims to ensure that Gustavson is able to:

- make timely decisions and communicate with students;
- ensure academic continuity where possible; and
- make necessary adjustments to academic policy and regulations.

Some types of emergencies can be planned for in advance. In those cases any delegation of authority should be carried out in advance at scheduled meetings of Council.

Decisions made under delegated authority should be confined to dealing with specific issues related to the emergency for the period of the emergency and as necessary in the period immediately after the emergency. Care must be taken to avoid making decisions that may have ongoing implications for the delivery of academic programs. Decisions made under delegated authority must be reported to Council at the next scheduled meeting. At that meeting members of Council will be given the opportunity to provide feedback and raise concerns which will be formally reported back to the Executive Committee and the Dean, and any other officers or committees who made decisions under delegated authority during the course of an emergency.

Emergency Response Plan*	Incident/ Emergency Types	Authority	Trigger for Delegation
Level 1 - Local	Localized incidents with minimal disruption and/or damage to campus - e.g. plumbing failure, small hazardous spill	If time allows (i.e. a response can wait 3 or more days): 1. Call special meeting of Council. 2. Recommendations relating to an emergency must come from the Dean for decision by Council. 3. In addition to making a decision, Council may delegate authority for further decision making to the Executive Committee, the Dean or	Council motion (if time permits), otherwise triggered by emergency event

		other officers and committees, if/as required. If, instead, a response is required within 3 days (i.e. the notice requirement for calling an emergency meeting of Council), the Executive Committee is authorized to make decisions on behalf of Council. Decisions will be made as follows: 1. An urgent meeting of the Executive Committee will be called. 2. Recommendations relating to an emergency must come from the Dean for decision by the Executive Committee. 3. If the quorum requirement for a meeting of the Executive Committee cannot be met within 24 hours, the Dean is authorized to make decisions on behalf of the committee until such time as a meeting can be convened. 4. Decisions made under delegated authority must be reported to Council at its next scheduled meeting.	
Level 2 - Major	Considerable damage or disruption to campus - e.g. damage to a building (e.g. BEC), major and sudden student system issues, or any other event leading to significant disruption to academic program delivery (e.g. major flu outbreak, major	If time allows (i.e. a response can wait 3 or more days): 1. Call special meeting of Council. 2. Recommendations relating to an emergency must come from the Dean for decision by Council. 3. In addition to making a decision, Council may delegate authority for further decision making to the Executive Committee, the Dean or other officers and committees, if/as required. If, instead, a response is required within 3 days (i.e. the notice requirement for calling an emergency meeting of Council), the Executive Committee is authorized to	Council motion (if time permits), otherwise triggered by emergency event

	threat to health or welfare of campus community)	make decisions on behalf of Council. Decisions will be made as follows: 1. An urgent meeting of the Executive Committee will be called. 2. Recommendations relating to an emergency must come from the Dean for decision by the Executive Committee. 3. If the quorum requirement for a meeting of the Executive Committee cannot be met within 24 hours, the Dean is authorized to make decisions on behalf of the committee until such time as a meeting can be convened. 4. Decisions made under delegated authority must be reported to Council at its next scheduled meeting.	
Level 3 - Catastrophic	Wider impact on region resulting in extensive damage and/or disruption to campus and academic program delivery - e.g. earthquake, severe weather, major fire or explosion affecting multiple buildings, major power outage	During a catastrophic emergency, the Dean is authorized to make decisions. In the absence of the Dean, the Associate Dean, Teaching and Learning is authorized to make these decisions until an Acting Dean has been appointed. In the absence of the Associate Dean, Teaching and Learning, the Associate Dean, Research will step in. Decisions made under delegated authority must be communicated to Council as soon as possible in the circumstances, with a full report provided to Council at its next scheduled meeting.	Emergency event

* The emergency levels used are in line with the university's emergency response plan.



Office of the Vice-President Academic and Provost | University of Victoria
Michael Williams Building A244 PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
250-721-7013 | vpac@uvic.ca | uvic.ca/vpacademic

To: Members of Senate
CC: UVic Accessibility Committee Co-Chairs
From: Helga Hallgrímsdóttir, Acting Vice-President Academic and Provost
Date: September 16, 2026
Subject: **Academic Accommodation Policy (AC1205) Annual Report**

Background

UVic has a moral and legal obligation under the BC Human Rights Code to provide reasonable accommodation to students with disabilities unless it would constitute undue hardship to the university to do so. The Academic Accommodation Policy ([AC1205](#)) reinforces this responsibility as a shared one among students, instructors, academic leaders, the Centre for Accessible Learning (CAL), the Division of Learning and Teaching Innovation (LTI), and other units. AC1205 articulates the expectations and responsibilities of the institution, instructors and students in a manner that is consistent with UVic's educational mandate and legal obligations.

As per AC1205, "the Office of the Vice-President Academic and Provost (or designate) will produce an annual report to Senate that will address issues relevant to the implementation and improvement of this policy." Last year, the VPAC Office submitted the inaugural AC1205 Annual Report following Senate-approved policy revisions in 2024 and welcomed feedback from Senate to inform future reports. Senate's feedback has been incorporated into this year's report to the best of our ability while maintaining the integrity of the report, process and requirements of AC1205.

We also consulted CAL and the Office of the Registrar and Enrolment Management (OREM)—the units supporting central academic accommodation and accommodated assessment processes—as well as LTI, which provides resources to faculty, staff and students to enhance the practice of teaching and student academic success.

Context

Demand for academic accommodations is increasing across Canadian post-secondary institutions, driven in part by growing participation of students with disabilities and increasingly complex accommodation needs. While there is no comprehensive national dataset tracking accommodation registrations across Canadian universities, evidence from individual institutions points to significant growth. National data from [Statistics Canada](#) further demonstrate the significant prevalence of accommodation needs among students with disabilities.

According to Higher Education Strategy Associates (HESA), the best source of institutional data is the Canadian Undergraduate Survey Consortium (CUSC). Page 11 of HESA's [State of Postsecondary Education in Canada \(2025\)](#) report states the following:



Between 2001 and 2013, the percentage of students reporting disabilities increased from 5 to 9%. It is impossible to determine whether this increase is the result of more students with disabilities were accessing education or because of a reduced stigma in disclosing disabilities (or both). In 2016, the wording of this question changed to explicitly include mental health issues and the proportion of self-reporting students shot up to 22%. By 2025, students reporting disabilities had reached 33%, with 14% of students saying they were neurodivergent and another 17% saying they had mental health issues (respondents were able to indicate more than one disability).

Institutional information provided to UVic from CUSC suggests that UVic is a university of choice for students with disabilities or diverse abilities. UVic's CUSC information is provided below and indicates a higher percentage than the average in our category.

Table 7: Disabilities and impairments					
	All students (n=11,901)	Group			University of Victoria (n=230)
		1 (n=4,977)	2 (n=4,904)	3 (n=2,020)	
Most commonly reported disability/impairment (DIS1-12)					
Total self-identified	33%	40%	29%	31%	35%
- Mental health	17%	22%	14%	16%	18%
- Neurodivergence	14%	19%	11%	14%	17%
- Learning/memory	6%	8%	5%	6%	6%
- Vision	4%	5%	4%	4%	3%
- Chronic conditions	4%	5%	3%	4%	6%
Daily activities always limited by disability/impairment (DISF1-12)					
Yes	11%	15%	9%	10%	12%
- Mental health	5%	7%	4%	5%	6%
- Neurodivergence	6%	8%	4%	5%	8%
- Learning/memory	2%	3%	1%	2%	2%
- Vision	<1%	<1%	<1%	<1%	<1%
- Chronic conditions	1%	2%	<1%	<1%	2%

Table 1: In CUSC's 2025 survey of first-year students, post-secondary students in Canada self-reported "disabilities and impairments." UVic is part of Group 2, which includes mid-sized and large universities.

This is consistent with available data from the [Student Transitions Project](#) provided by the BC Government, which shows that UVic has a higher transition rate for students with disabilities than does SFU, UBC, TRU and UNBC.

With the rise in both the number and complexity of accommodation needs, Canadian universities, including UVic, continue to increase funding and implement changes to structures, systems and pedagogy to better meet the needs of students with disabilities.

In BC, the provincial government provides dedicated funding to K–12 school districts to support students with disabilities and diverse learning needs through base funding and supplementary per-student funding for students with higher-cost support needs. This funding recognizes that some students require additional educational resources and enables school districts to provide inclusive education, accommodations and specialized services. Research universities in BC do not receive specialized funding to support students with disabilities and universities do so primarily through their general operating budgets, supplemented by limited targeted grants and student financial assistance programs.

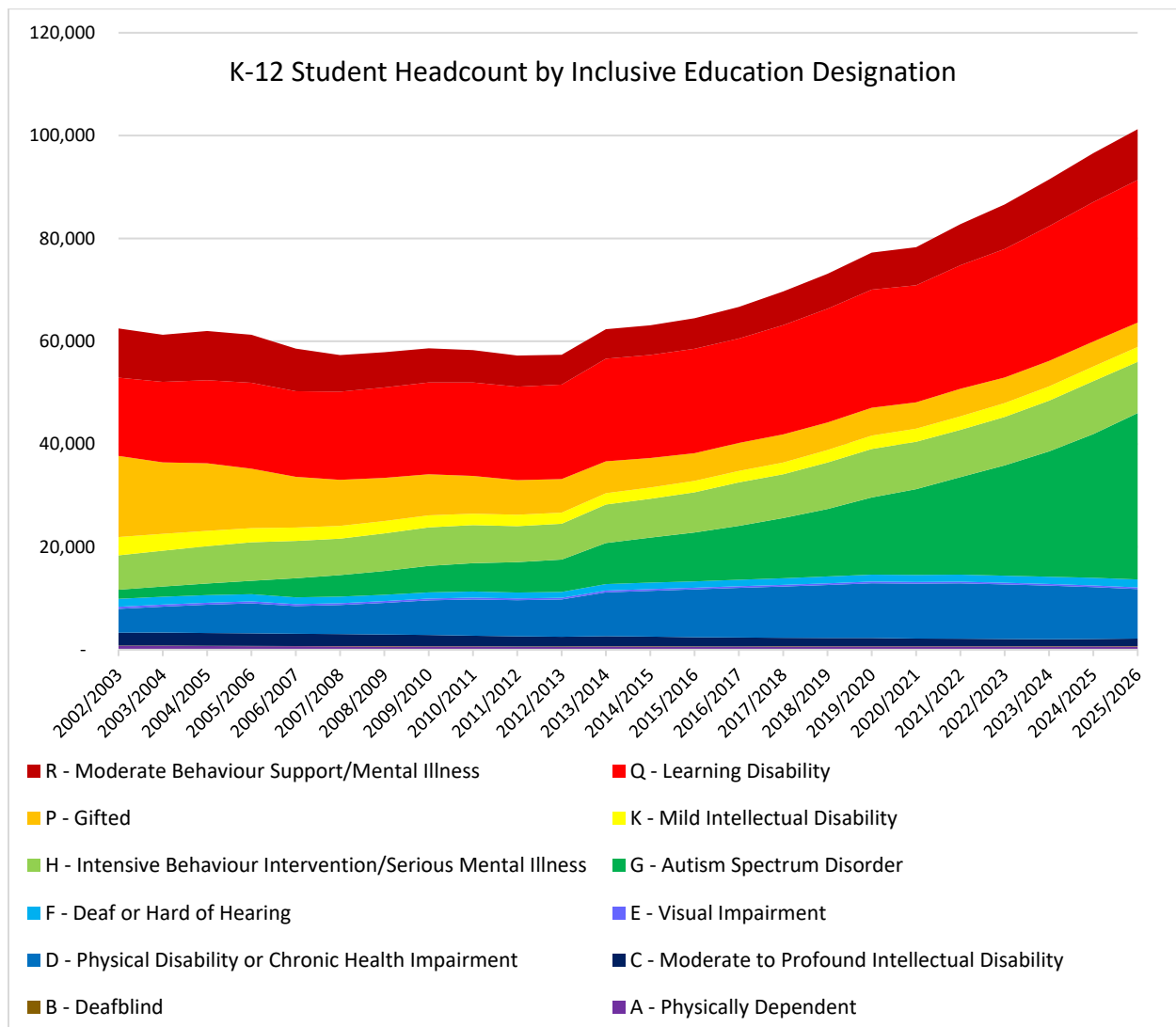


Figure 2: Students in K-12 with designations grew 42% since records began in 2002/03. Excluding Autism Spectrum Disorder, it grew 3%. Source: [Education Analytics Office, Ministry of Education](#).

Alongside the increase in the number of students with an accommodation plan, UVic has increased funding to CAL every year to support academic accommodations. Additionally, in 2023/24, UVic invested new funding to OREM to offer centralized accommodated assessment services. OREM's services mainly focus on supporting students who require extra time and distraction-reduced environments, allowing CAL to focus on their mandate of supporting students with more complex accommodation needs.

Required investments to meet demand have increased from \$807,000 in 2015/16 to \$3.3 million in 2025/26 and have increased every year. Total investments for academic accommodations in 2025/26 was approximately \$3.8 million, allocated from UVic's general operating fund, which included one-time funding for Teaching Assistants to help implement faculty accessibility strategies.

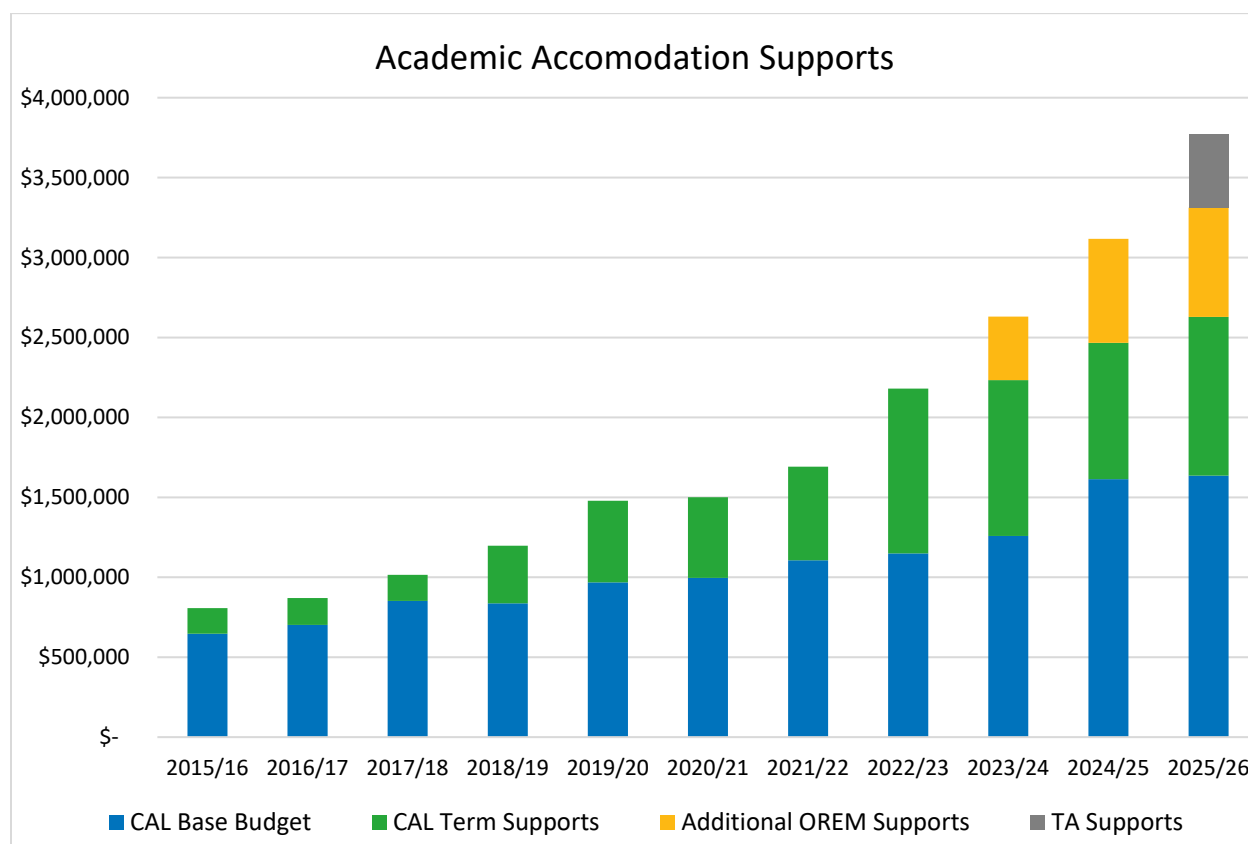


Figure 3: Funding for academic accommodation supports an 11-year timeframe. In 2025/26, one-time funding of \$458,000 was provided to Deans to support their faculty accessibility strategies, which was mostly allocated to TA supports.

While funding is outside the scope of this report, it is important context for understanding the implementation and continuous improvement of AC1205. The university works closely with the units providing centralized accommodation services to ensure they have the resources needed to meet demand, while also investing in more sustainable teaching, learning and pedagogical supports that strengthen our capacity to meet the evolving needs of faculty, staff and students.

Summary of academic accommodations for 2025/26

UVic is committed to fostering an inclusive, supportive and welcoming learning environment for all students. We celebrate the diversity of our community and value the contributions of students with disabilities and diverse learning needs.

In 2025/26, CAL directly supported over 4,700 students. Of those students, 4,441 were eligible for academic accommodations—an increase from 4,299 students in 2024/25 and representing approximately 20% of UVic students. Approximately 75% of registered students released an accommodation plan, as shown in the chart below. This reflects a significant increase over time and is expected to grow as more students with disabilities transition successfully from the K–12 system to post-secondary education.

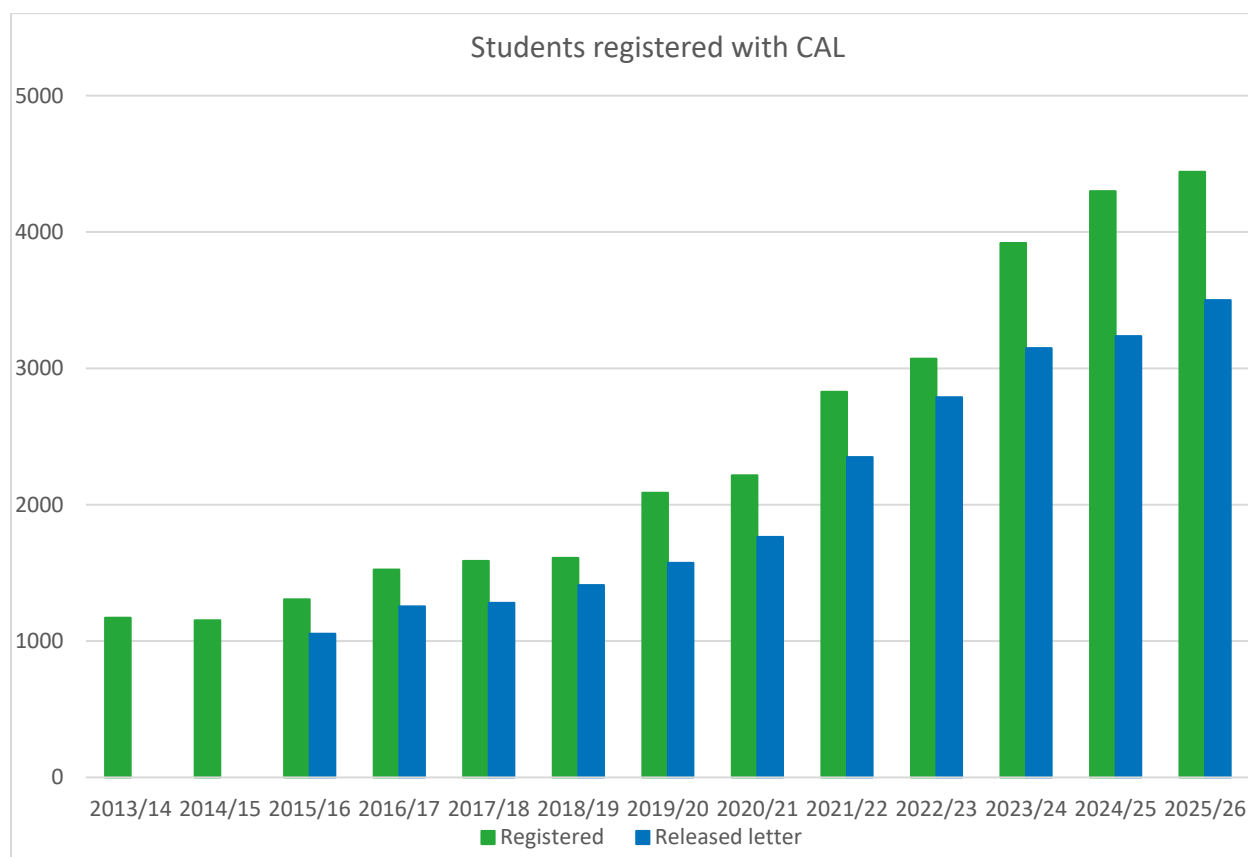


Figure 4: Students registered with CAL and students who have had accommodation plan released over a 13-year timeframe. UVic's overall student population has remained steady during this timeframe, at approximately 22,000. Over 20% of UVic students are registered with CAL, up from approximately 6% ten years ago.

More than 90% of students registered with CAL have a non-apparent disability, and 33% have multiple disabilities. Students most commonly report ADHD, mental health and learning disabilities as diagnoses supporting their academic accommodations.

While the percentage fluctuates slightly depending on the Faculty, 90% of typical undergraduate courses include at least one student who releases an accommodation plan. This excludes directed studies, thesis, individual tuition, and other courses in which instructors and students often handle academic accommodations differently. The Faculties of Education and Fine Arts have the lowest at 84% and Engineering and Computer Science has the highest at 96%.

Disagnosis type	2024/25	2025/26
ADHD	52%	54%
Mental health	47%	47%
Learning disability	17%	18%
Chronic health	8%	9%
Autism	5%	7%
Neurological	3%	2%
Acquired brain injury	2%	1%
Hearing	2%	1%
Physical	3%	2%
Vision	1%	1%

Requests for formal review

As per the Procedures for Academic Accommodation accompanying Policy AC1205, if the issues surrounding the implementation of an academic accommodation are not resolved informally, the

student may submit a request to the Deputy Provost for formal review. In 2025/26, the Deputy Provost (or delegate) received and responded to three requests from undergraduate students. Two were resolved following a review of documentation and consultations. The other did not meet the requirements for a review under section 61 of the Procedures.

The Deputy Provost did not receive any written requests from graduate students or deans to initiate a formal review.

Roles and responsibilities

Policy AC1205, establishes academic accommodation as a shared institutional responsibility across the university. It outlines roles and responsibilities for the university, support and service units, instructors, students and administrative heads of academic units.

The university has the overarching responsibility to ensure students with disabilities have equitable access to academic programs and services, consistent with its obligations under the BC Human Rights Code. The university is responsible for coordinating and supporting academic accommodations, providing expertise and resources, ensuring approved accommodations are implemented, and meeting its legal obligations while preserving essential academic requirements.

Support and service units

CAL serves as UVic's central coordinating and advisory body for academic accommodations. CAL assesses accommodation requests, determines appropriate accommodations, supports implementation, provides expert guidance, and helps resolve accommodation-related issues.

While not specifically identified in AC1205, OREM plays a key operational role in enabling and administering academic accommodations for assessments. Both CAL and OREM support face-to-face, timed and supervised assessments with accommodations. OREM supports accommodated assessments feasible in a typical classroom, such as a distraction-reduced environment, additional time, supervised breaks, additional materials, or a word processor, while CAL supports accommodated assessments that require specialized spaces, equipment or training, such as private rooms, assistive software and access to medical devices.

LTI complements these services by providing expertise on teaching, curriculum and assessment design to support faculty and instructors with inclusive education.

Faculty and instructors

Faculty and instructors are responsible for identifying the essential academic requirements of their courses, collaborating with CAL and students to implement approved accommodations, maintaining academic standards, and raising concerns through the prescribed process when implementation challenges arise.

In designing courses and assessments, instructors are expected to consider accessible and inclusive teaching practices while ensuring students can demonstrate the essential academic requirements of the course. LTI is available to support instructors in doing so.

Students

Students are responsible for requesting accommodation, providing required information, actively participating in the accommodation process, communicating with CAL and instructors, following accommodation procedures, and meeting the essential academic requirements of their courses and programs.

Students are expected and required to participate fully in the process of determining and implementing reasonable academic accommodation. This includes actively engaging with instructors and others as necessary to explore options and, where appropriate, taking reasonable measures to address their own individual needs and personal requirements.

Strategies and key initiatives

In support of AC1205 implementation, UVic combines discipline-specific approaches and strategic central services, as there is no single method that meets all needs. Centrally funded resources are allocated to maximize impact in a resource-constrained environment, and both CAL and OREM have taken steps to strengthen their accommodation operations, supports and services in recent years.

The strategies outlined below highlight proposed, new and ongoing efforts to reduce barriers, provide support for instructors and students, and strengthen inclusive teaching and learning.

Central accommodation and assessment supports

Recent initiatives undertaken by CAL include streamlining the exam request process, simplifying deadlines, offering faculty-based accommodation workshops, and enhancing accommodation summaries for instructors. As well, work has been done to ease instructor access to Clockwork and accommodation plans, aiming to improve the management of academic accommodations and accessibility of their courses.

Centralized exam supports in OREM remain in place, including dedicated in-person service and revised scheduling that minimizes overlaps and distractions. OREM coordinates the use of temporary, distraction-reduced spaces in the Clearihue Building and Human and Social Development Building for accommodated assessments. Work is underway to move and regularize these services into a dedicated Centre for Accommodated Assessments located in the McPherson Library.

Central pedagogical supports

Across campus, faculties and units are exploring or adopting access-centred approaches. Several disciplines and instructors are moving away from traditional support models towards more inclusive, sustainable teaching and assessment practices. This includes adopting proactive strategies to eliminate or minimize the need for individual accommodations. For example, when courses are designed to anticipate and support diverse needs, many accommodations are holistically built in, reducing the need for differential treatment.

LTI supports instructors in implementing accessible course and assessment design, with dedicated curriculum specialists, educational technology specialists, learning design consultations, workshops, online resources, podcasts, and an Accessible Teaching and Learning Community of Practice. Peer-to-

peer learning creates opportunities for instructors to see how existing approaches to inclusive pedagogy can be applied in different teaching contexts, while sharing experiences and ideas builds collective capacity for creating more inclusive classrooms.

Additionally, LTI has also partnered with University Systems on a new Course Outline Management Tool that helps academic units and instructors manage course outlines, reducing workload and ensuring accessibility guidelines are communicated and met. LTI has also updated their website, which includes a new resource that connects frequently needed academic accommodations with accessible teaching strategies to create better access for all learners.

Faculty strategies

Adoption of access-centred practices varies across campus and is often discipline-specific, and there will continue to be a need for traditional accommodation supports and services in the foreseeable future. Complicating approaches is the emergence of generative artificial intelligence tools and related academic integrity concerns. This is likely to be an increasing area of focus for universities, with respect to both challenges and opportunities in our teaching and learning environments.

In 2025, Deans worked with their leadership teams to draft accessibility strategies appropriate for their disciplines. Faculties reported on their progress in early 2026. Several faculties expanded instructor supports through discipline-specific workshops, consultations and accessibility sessions with CAL and LTI. Leaders also reported progress in redesigning teaching and assessment practices, exploring more flexible assessment approaches, developing discipline-specific resources to support accessible course design, and implementing the new Course Outlines Management Tool. Together, these efforts are advancing faculty-led approaches to embedding accessibility within discipline-specific learning environments and assessment contexts.

Finally, the second Pathways to Belonging Conference is being planned for 2027. The Conference will build on the success of the inaugural conference co-hosted in August 2025 by the Faculties of Social Sciences and Education, together with LTI. This collaborative event brought together experts, researchers, educators, and mental health professionals to examine research, affirm practices and discuss approaches.

Looking ahead

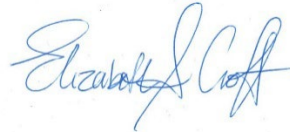
As part of the implementation of AC1205, UVic will continue to monitor the impact of these initiatives, adapt approaches as needs evolve, and invest in systems and practices that foster inclusive teaching and learning. We are grateful for the continued efforts of our community in advancing this important work with a student-centred focus.

PRESIDENT AND VICE-CHANCELLOR

To: Members of Senate

Copy: Annalee Lepp, Chair, Convocation Committee

From: Elizabeth Croft
Acting President and Vice-Chancellor

A handwritten signature in blue ink, appearing to read "Elizabeth Croft", is placed next to the printed name.

Date: September 16, 2026

Subject: Re-appointment of an Orator for the University of Victoria

Citations for honorary graduands approved by Senate are prepared and delivered at Convocation by the University's orators. These citations articulate for the audience the achievements and contributions of each honorand, and express the University's recognition and appreciation. The terms of reference for orators are attached for reference.

The University currently benefits from a dedicated complement of orators who have served with distinction for several years. Their work has played an important role in honouring our recipients with clarity, sensitivity, and eloquence. John Dower, Department of Biology, is being recommended for re-appointment for another 3-year term, beginning July 1, 2026 and ending June 30, 2026.

Recommended Motion:

That Senate approve the re-appointment of John Dower as an Orator for a 3-year term beginning July 1, 2026 and ending June 30, 2029.

**Name:** Orators**Approving Authority:** Senate**Effective Date:** March 2008**Supersedes:** March 1991**Last Editorial Change:** N/A

TERMS OF REFERENCE

The Senate of the University of Victoria recognizes and honours individuals for their outstanding achievements by awarding them honorary degrees. Such degrees are presented at Convocation. Orators play a vital role in recognizing and celebrating the recipients. They research, write and deliver citations that articulate for both a general and an academic audience, the reasons why the honorary degree is being granted.

The University maintains a roster of orators, appointed by the Senate, that includes a University Orator, a Deputy University Orator and other orators.

I University Orator

The University Orator will:

1. research and write citations for honorary graduands and read those citations at Convocation;
2. provide instruction and advice to other orators;
3. assign orators to work on particular citations;
4. edit draft citations; and
5. assist in the recruitment and orientation of new orators.

II Deputy University Orator

The Deputy University Orator will:

1. research and write citations for honorary graduands and read those citations at Convocation; and
2. act for the University Orator when he or she is absent.

III Orators

The Orators will:

1. research and write citations for honorary graduands and read their citations at Convocation.

PROCEDURES

1. The University Orator, Deputy University Orator and other Orators will be appointed by the Senate upon the recommendation of the President. The Chair and Vice-Chair of the Convocation Committee will advise the President on such appointments.
2. The Chair and Vice-Chair of the Convocation Committee will seek to appoint as orators members of the university community who:
 - are excellent public speakers;
 - are able to shape biographical materials into a portrait which explains the achievements and qualities of the recipient of the honorary degree (ie: not a mere c.v.);
 - are available at the times of Convocation (spring, fall); and
 - enjoy seeing students convocate and participating in Convocation.
3. The term of appointment will normally be three years, renewable, from July 1 to June 30.

NOTES

1. Service as an orator is deemed to be service to the university under the Framework Agreement (Joint Committee on the Administration of the Framework Agreement Annual Report 2006).
2. An individual who has not yet been appointed as an orator by the Senate may be invited by the University Orator to prepare and deliver a citation.



MEMO

Office of the University Secretary

Michael Williams Building, Room A138 | PO Box 1700 STN CSC Victoria BC V8W 2Y2

Phone: 250-721-8101 | Email: usec@uvic.ca

To: Members of Senate
From: Carrie Andersen, University Secretary
Date: September 16, 2026
Subject: Academic Important Dates

Attached for Senate's approval is a revised series of Academic Important Dates for the period January 2028 through April 2028. The key dates in the attached calendar are drawn from the 10-Year Sessional Calendar previously approved by Senate.

Recommended motion:

That Senate approve the Academic Important Dates for the period January 2028 through April 2028 for submission to the January 2027 undergraduate and graduate academic calendar publications.



Academic important dates

In recognition of the fact that the University of Victoria is a diverse community, the Office of Equity and Human Rights has compiled a list of [religious observances](#) some of which an observer may be required to refrain from work or school. Faculty and staff may wish to refer to this list in responding to requests from members of religious groups for variations in examination schedules due to religious observances.

Classes are cancelled on all public holidays and during reading breaks. Administrative offices and academic departments are closed on public holidays. Holidays that fall on a weekend are observed on the next available weekday, normally on a Monday. The UVic Libraries are normally closed on holidays; exceptions are posted in advance.

Winter session - first term

September 2026

University Closed (Labour Day)

September 7th

First year registration and opening assembly for Faculty of Law

September 8th

First term classes begin for all faculties

September 9th

Last day for adding or dropping courses in the Faculty of Law

September 17th

Last day for 100% reduction of tuition fees for standard first term and full year courses

September 22nd

50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Last day for graduate students to register in a personal leave in first term

September 22nd

Last day for adding courses that begin in the first term (except Faculty of Law)

September 25th

Last day for paying first term fees without penalty

September 30th

University Closed (National Day for Truth and Reconciliation)

September 30th

October 2026

Senate meets

October 2nd

University Closed (Thanksgiving Day)

October 12th

Last day for 50% reduction of tuition fees for standard courses

October 13th

100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see undergraduate and graduate course add and drop dates.

Senate Committee on Academic Standards meets to approve Convocation lists

October 21st

Last day for withdrawing from first term courses without penalty of failure

October 31st

November 2026

Senate meets

November 6th

University Closed (Remembrance Day)

November 11th

Reading Break for all faculties

November 9th –November 11th

Fall Convocation

November 9th and November 10th

Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation

November 15th

Students completing in the Fall term only

December 2026

Senate meets

December 4th

Last day of classes in first term for all faculties

December 7th

National Day of Remembrance and Action on Violence Against Women

December 7th

Classes and exams cancelled from 11:30 am - 12:30 pm

S.E.L. days (Student Experience of Learning survey)

December 8th and, December 9th

First-term examinations begin for all faculties

December 10th

Undergraduate deadline to apply to graduate for Spring Convocation

December 15th

First term examinations end for all faculties

December 23rd

University closed (Winter Break)

December 25th –December 31st

Winter session - second term

January 2027

University closed (Winter Break)

January 1st

Second term classes begin for all faculties

January 6th

Senate meets

January 8th

Last day for adding or dropping courses in the Faculty of Law

January 14th

Last day for 100% reduction of second term fees for standard courses

January 19th

50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Last day for graduate students to register in a personal leave in second term

January 19th

Last day for adding courses that begin in the second term (except Faculty of Law)

January 22nd

Last day for paying second term fees without penalty

January 31st

February 2027

Senate meets

February 5th

Last day for 50% reduction of tuition fees for standard courses

February 9th

100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation

February 15th

Students completing in the Spring term only

University Closed (Family Day)

February 15th

Reading Break for all faculties

February 15th – February 19th

Last day for withdrawing from full year and second term courses without penalty of failure

February 28th

March 2027

Senate meets

March 5th

First registration date for Summer Session 2027

March 15th

Course registration important dates and deadlines

University Closed (Good Friday)

March 26th

University Closed (Easter Monday)

March 29th

April 2027

Senate meets

April 2nd

Last day of classes for all faculties

April 7th

S.E.L. days (Student Experience of Learning survey)

April 8th and April 9th

Examinations begin for all faculties

April 10th

Examinations end for all faculties

April 26th

End of Winter Session

2027/2028 Official academic year begins

Summer session

See [undergraduate](#) and [graduate](#) Summer Session add and drop dates.

May 2027

May - August (Term 1) courses begin for all faculties

May 5th

Senate meets

May 7th

May (Term 4) and May-June (Term 2) courses begin

May 10th

Last day for Faculty of Law course changes

May 12th

See Summer 2027 Important Dates for more details

Last day for graduate students to register in a personal leave in summer
May 18th

University Closed (Victoria Day)
May 24th

Senate Committee on Academic Standards meets to approve Convocation lists
May 27th

Fees deadlines for summer
May 31st
See undergraduate and graduate add and drop dates for standard summer courses

June 2027

May (Term 4) Courses End
June 2nd

June (Term 5) Courses Begin
June 3rd

First registration date for Winter Session 2027/2028
June 14th
Course registration important dates and deadlines

Spring Convocation
June 14th – June 18th

May-June (Term 2) and June (Term 5) Courses End
June 25th

July 2027

University Closed (Canada Day)
July 1st

Reading Break May-August (Term 1) sections only (except Law)
July 1st and July 2nd

July (Term 6) and July-August (Term 3) courses begin
July 5th

Deadline to apply to graduate for Fall Convocation (all faculties)
July 15th

July (Term 6) courses end
July 27th

August (Term 7) courses begin
July 28th

Supplemental and deferred examinations for Winter Session 2026-2027 (except for Business and Law courses)
July 28th – July 30th

May-August (Term 1) classes end for all faculties
July 30th

August 2027

S.E.L. days (Student Experience of Learning survey)
July 31st - August 2nd

University Closed (British Columbia Day)
August 2nd

May-August (Term 1) examinations begin for all faculties
August 3rd

May-August (Term 1) examinations end for all faculties
August 16th

July-August (Term 3) and August (Term 7) courses end
August 20th
End of Winter Session

Winter session - first term

September 2027

University Closed (Labour Day)
September 6th

First year registration and opening assembly for Faculty of Law
September 7th

First term classes begin for all faculties
September 8th

Last day for adding or dropping courses in the Faculty of Law
September 16th

Last day for 100% reduction of tuition fees for standard first term and full year courses
September 21st
50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Last day for graduate students to register in a personal leave in first term
September 21st

Last day for adding courses that begin in the first term (except Faculty of Law)
September 24th

Last day for paying first term fees without penalty
September 30th

University Closed (National Day for Truth and Reconciliation)
September 30th

October 2027

Senate meets
October 1st

University Closed (Thanksgiving Day)
October 11th

Last day for 50% reduction of tuition fees for standard courses
October 12th
100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see undergraduate and graduate course add and drop dates.

Senate Committee on Academic Standards meets to approve Convocation lists
October 20th

Last day for withdrawing from first term courses without penalty of failure
October 31st

November 2027

Senate meets
November 5th

University Closed (Remembrance Day)
November 11th

Reading Break for all faculties
November 10th –November 12th

Fall Convocation
November 10th and November 12th

Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation
November 15th
Students completing in the Fall term only

December 2027

Senate meets
December 3rd

Last day of classes in first term for all faculties
December 6th

National Day of Remembrance and Action on Violence Against Women
December 6th
Classes and exams cancelled from 11:30 am - 12:30 pm

S.E.L. days (Student Experience of Learning survey)
December 7th and December 8th

First-term examinations begin for all faculties
December 9th

Undergraduate deadline to apply to graduate for Spring Convocation
December 15th

First term examinations end for all faculties
December 22nd

University closed (Winter Break)
December 25th –December 31st

Winter session - second term

January 2028

University closed (Winter Break)
January 3rd

Senate meets
January 7th

Second term classes begin for all faculties
January 10th

Last day for adding or dropping courses in the Faculty of Law
January 20th

Last day for 100% reduction of second term fees for standard courses
January 23rd
50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Last day for graduate students to register in a personal leave in second term
January 23rd

Last day for adding courses that begin in the second term (except Faculty of Law)
January 26th

Last day for paying second term fees without penalty
January 31st

February 2028

Senate meets
February 4th

Last day for 50% reduction of tuition fees for standard courses
February 13th
100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see [undergraduate](#) and [graduate](#) course add and drop dates.

Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation
February 15th
Students completing in the Spring term only

University Closed (Family Day)
February 21st

Reading Break for all faculties
February 21st – February 25th

Last day for withdrawing from full year and second term courses without penalty of failure
February 29th

March 2028

Senate meets
March 3rd

First registration date for Summer Session 2028
March 13th
Course registration important dates and deadlines

April 2028

Last day of classes for all faculties
April 7th

Senate meets
April 7th

S.E.L. days (Student Experience of Learning survey)
April 8th - April 9th

Examinations begin for all faculties
April 10th

University Closed (Good Friday)
April 14th

University Closed (Easter Monday)
April 17th

Examinations end for all faculties
April 28th
End of Winter Session

UVic Undergraduate Program Changes: January 2027
Faculty of Engineering and Computer Science

Academic unit(s)	Code	Title	Type(s) of change	Consultation
Faculty of Engineering and Computer Science	UG-EN-CSE	Faculty of Engineering and Computer Science: Complementary Studies Elective Courses	Change in a listing of eligible or elective courses that can be used to meet program or credential requirements	Associate Vice-President Academic Planning (AVPAP), Department of Anthropology, Department of English, Department of Germanic and Slavic Studies, Department of Art History and Visual Studies, Medieval Studies Program, School of Music, Department of Pacific and Asian Studies, Religion, Culture and Society Program

UVic Undergraduate Course Changes: January 2027

Faculty of Health, Co-op

Academic unit(s)	Course	Title	Type of change	Consultation
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE001	Co-op Work Term	New	
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE002	Co-op Work Term	New	
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE003	Co-op Work Term	New	
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE004	Co-op Work Term	New	
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE005	Co-op Work Term	New	
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	CPHE006	Co-op Work Term	New	

UVic Graduate Course Changes: January 2027

Faculty of Health

Academic unit(s)	Course	Title	Type of change	Consultation
School of Exercise Science, Physical and Health Education, Co-operative Education Program and Career Services	EPHE501	Introduction to Professional Practice	New	