



University  
of Victoria

Office of the University Secretary  
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**SENATE**  
Notice of  
Meeting and Agenda

**The next open meeting of the Senate of the University of Victoria is scheduled for Friday, January 10, 2020 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.**

**AGENDA** as reviewed by the Senate Committee on Agenda and Governance.

- 1. APPROVAL OF THE AGENDA** **ACTION**
- 2. MINUTES** **ACTION**
  - a. December 6, 2019 (SEN-JAN 10/20-1)

Motion: That the minutes of the open session of the meeting of the Senate held on December 6, 2019 be approved and that the approved minutes be circulated in the usual way.
- 3. BUSINESS ARISING FROM THE MINUTES**
- 4. REMARKS FROM THE CHAIR** **INFORMATION**
  - a. President's Report
- 5. CORRESPONDENCE**
- 6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**
  - a. Senate Committee on Agenda and Governance – Prof. Jamie Cassels, Chair
    - i. 2018/2019 Annual Report (SEN-JAN 10/20-2) **INFORMATION**
    - ii. Upcoming Senate committee vacancies (SEN-JAN 10/20-3) **INFORMATION**

b. Senate Committee on Awards – Dr. Annalee Lepp, Chair

i. New and Revised Awards  
(SEN-JAN 10/20-4)

**ACTION**

Motion: That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Randy Baker Memorial Scholarship\* (revised)
- Jeremy Robert Davison Scholarship\* (new)
- Janet Moerman Memorial Scholarship (new)
- Myrna McEwen Daniels Scholarship\* (revised)
- Noel & Margaret Gantly Scholarship\* (revised)
- Martlet Chapter, IODE Cuthbert Holmes English Honours Essay Scholarship\* (revised)
- Ferguson Graduate Research Award in Digital Health (new)
- Dr. Ian MacPherson Memorial Scholarship (new)
- Certificate of Outstanding Academic Distinction in Human and Social Development\* (revised)
- Reliable Controls Award in Computer Science\* (new)
- Award for Student Refugees (new)
- Gladys Pearson Indigenous Student Scholarship (new)
- W.E. Cowie Innovation Award\* (revised)
- Peninsula Co-op Dr. Ian MacPherson Memorial Scholarship\* (revised)
- Cynthia Johnston Economics Graduate Scholarship (new)
- Hector and Carol McDonald Scholarship\* (new)
- Dr. Marion Porath Legacy Scholarship in Art Education (new)
- Dr. Marion Porath Legacy Scholarship in Special Education (revised)
- Seaborne-Langford Scholarship in Engineering\* (new)
- Coast Capital Savings Entrepreneurship Scholarship (revised)
- Gladys Nipp & Stephen Mah Family Award\* (new)
- Sanjeev Singh Parmar Memorial Scholarship (new)

*\* Administered by the University of Victoria Foundation*

c. Senate Committee on Planning - Dr. Susan Lewis, Chair

- i. Proposed changes to the Graduate Certificate in Evaluation **ACTION**  
(SEN-JAN 10/20-5)

Motion: That Senate approve the proposed changes to the Graduate Certificate in Evaluation, as described in the memorandum dated September 26, 2019.

- ii. Proposed changes to the Master of Business Administration program **ACTION**  
(SEN-JAN 10/20-6)

Motion: That Senate approve, and recommend to the Board of Governors that it also approve, the proposed changes to the Master of Business Administration program, as described in the memorandum “Proposal for a Major Change to the UVic MBA Program”.

- iii. Proposed changes to the Bachelor of Science, Kinesiology program **ACTION**  
(SEN-JAN 10/20-7)

Motion: That Senate approve the proposed changes to the Bachelor of Science, Kinesiology program, as described in the memorandum dated November 8, 2019.

**7. PROPOSALS AND REPORTS FROM FACULTIES**

**8. PROPOSALS AND REPORTS FROM VICE-PRESIDENT ACADEMIC AND PROVOST**

**9. OTHER BUSINESS**

- a. Report on Research Priorities **INFORMATION**
- b. Update on the Presidential Appointment Process **INFORMATION**
- c. Victoria Forum **INFORMATION**

**10. ADJOURNMENT**



Meeting of Senate  
December 6, 2019

**MINUTES**

A meeting of the Senate of the University of Victoria was held on December 6, 2019 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

Reflecting on the December 6th tragedy at École Polytechnique de Montréal, President Jamie Cassels asked Senate members to share in a moment of silence to remember the tragedy 30 years ago and the continuing problem of violence against women today.

After this reflection, Prof. Cassels commented on the recent Lipson Lecture in which Dr. Talithia Williams gave an inspiring lecture on women in Mathematics.

**1. APPROVAL OF THE AGENDA**

Motion: (R. Hancock/M. Garcia-Barrera)  
That the agenda be approved as circulated.

**CARRIED**

**2. MINUTES**

**a. November 1, 2019**

Motion: (A. Lepp/T. Haskett)  
That the minutes of the open session of the meeting of the Senate held on November 1, 2019 be approved and that the approved minutes be circulated in the usual way.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

There was none.

**4. REMARKS FROM THE CHAIR**

**a. President's Report**

Prof. Cassels started his remarks congratulating Dr. Susan Lewis on her recent appointment to the role of Associate Vice-President Academic Planning. He also announced the new Vice-President External Relations, Chris Horbachewski.

Prof. Cassels thanked both Dr. Rosaline Canessa and Dr. Eva Baboula for their service as Acting Deans in the Faculty of Social Science and Fine Arts. Both terms on Senate are ending, and new appointments will begin in the new year while searches for new Deans continue. Dr. Robin Hicks was thanked for his role as

Acting Dean of the Faculty of Science. Dr. Hans-Peter Loock begins his role as Dean of Science in January. Dr. Hicks's role in Senate will continue as he remains an elected member.

Prof. Cassels thanked everyone for their participation at the 2019 Joint Board Senate Retreat on Community-University Engagement. He mentioned that a report on the input provided by members would come to the Senate shortly. He also reported that the fall convocation awarded 1459 degrees, diplomas and certificates within four ceremonies with two very impressive honorary degree recipients.

In regards to the recent Board of Governors meeting and the climate change discussion, Prof. Cassels acknowledged that climate change and responsible investment are vital issues for our campus. No one doubts that this is a critical issue and that socially and environmentally responsible investment is important. He stated that the aim is to find the best way to tackle the issue in the best interest of the university. As a result, it is essential to understand the process involved and the different tools used to make a positive impact. The Board has attended two educational sessions and has asked the administration for working ideas and additional information in which to make the most informed decision. He stressed that divestment is still on the table as an option among many considerations. Prof. Cassels highlighted two sources of information on the websites of the Vice-President Finance and the Faculty Association.

In local news, the WestShore business case for a post-secondary educational hub proposal led by Royal Roads University is in its final stages. Prof. Cassels reported that he continues to work with both Royal Roads and Camosun College and the programs which could benefit from this development.

Giving Tuesdays was a success, and Prof. Cassels thanked members who participated. There were 550 participating in the celebration and \$100,000 raised, tripling the amount from last year.

In terms of awards, Prof Cassels extended congratulations to Dr. Nik Dechev on his \$1 million TD Challenge award based on his proposal to upscale his UVic Hand Project. The Victoria Hand Project uses 3D printers to create cost-effective hand/arm prosthetics in developing nations. Coast Capital also awarded UVic a \$1 million grant to support the continuation and amplification of the Coast Capital Innovation Centre. A team of UVic Engineering students won the top prize at the national People in Cyber Conference this fall. Their focus was on phishing prevention. Finally, the Vikes women's field hockey and men's rugby team won their national championship competitions this fall.

## **5. CORRESPONDENCE**

### **a. Campus Planning Committee**

#### **i. Semi-annual report to Senate on Campus Development**

Prof. Cassels introduced the report. He mentioned that co-chairs Dr. Valarie Kuehne and Ms. Gayle Gorrill, Vice-President Finance and Operations, as well as Mike Wilson, Director of Campus Planning and Sustainability, were in attendance to answer any questions.

A member asked for an estimation of the cost for the Housing and Development Project underway. Mr. Wilson replied that this was the largest project ever established on the campus at approximately \$201 million. He continued to explain that residence costs for students will be established as the project was

closer to completion. Prof. Cassels explained the financing structure of the project, which was approved by the Board of Governors.

## **6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

### **a. Senate Committee on Academic Standards**

#### **i. University of Victoria Grading Patterns Reporting Portal**

Dr. Neil Burford introduced the report and mentioned that the Senate Committee on Academic Standards felt that it beneficial for wider attention paid to this report and that the committee would endeavour to do this in the coming year.

In response to a question, Mr. Tony Eder, Executive Director, Academic Resource Planning stated that the data in the report was created within a 5-year time frame but that the portal had a 12-year time-frame.

#### **ii. Proposed Revision to Grading within the Post-Degree Professional Elementary program**

Dr. Burford introduced the proposal and commented on the committee's thorough deliberation.

A Senate member reminded others that it was okay to vote against the proposal. He continued to remark on his objections to the proposal as the holistic grading method suggested will not be accompanied by the lengthy comments which would typically support the assessment. Dr. Ralf St. Clair appreciated these valid concerns. He outlined the K-12 competency-based system as well as the particular post-degree program requirements to explain the balance to both models of assessment and the need for precise grading.

In the gallery, Dr. Deborah Begoray, Chair of Curriculum and Instruction, reminded members that this assessment technique has become the trend across Canada and has been thoroughly researched.

Members inquired on the effect on awards and academic standing. Dr. Begoray replied that consultation had occurred with Graduate Admissions and Records and the Faculty of Graduate Studies for graduate grade point average calculation and award qualification. The department has also consulted with Undergraduate Records to establish a method to deal with matters of academic standing.

Motion: (N. Burford/R. St. Clair)

That Senate approve the proposed revision to grading within the Post-Degree Professional Elementary program, effective September 1, 2020.

**CARRIED**

#### **iii. Proposed Revision to Academic Standing within the Health Information Science Program**

Dr. Burford introduced the proposal. There were no questions.

Motion: (N. Burford/T. Marck)

That Senate approve the proposed revision to academic standing within the Health Information Science, effective May 1, 2020.

**CARRIED**

**iv. Proposed changes to the transfer requirements for the Computer Science program**

Dr. Burford introduced the proposal. There were no questions.

Motion: (N. Burford/S. Hundza)

That Senate approve the proposed changes to the transfer requirements for the Computer Science program, Faculty of Engineering.

**CARRIED**

**b. Senate Committee on Admission, Re-registration and Transfer**

**i. 2018-2019 Annual Report**

Dr. Sandra Hundza summarized the report. A question was asked regarding the low denial rate of appeals by the Faculty of Graduate Studies. Dr. David Capson replied that these decision are made in conjunction with the departments who recommend and commit to supporting these students.

**ii. Year 2 Admission requirements for the Kinesiology program, Faculty of Education**

Dr. Hundza introduced the memo. There were no questions.

Motion: (S. Hundza/E. Woodin)

That Senate approve the enclosed revised Year 2 admission requirements for the Faculty of Education, Bachelor of Science (BSc) Kinesiology program and that these requirements be published in the May 2020 edition of the undergraduate academic calendar.

**CARRIED**

**iii. Transfer requirements for the Computer Science Program, Faculty of Engineering**

Dr. Hundza introduced the memo. There were no questions.

Motion: (S. Hundza/M. Scott-Bigsby)

That Senate approve the enclosed revised transfer requirements for the Faculty of Engineering Computer Science program and that these requirements be published in the May 2020 edition of the undergraduate academic calendar.

**CARRIED**

**c. Senate Committee on Agenda and Governance**

**i. Appointments to the Senate Committee on Appeals and the Joint Senate Board Retreat Committee**

Dr. Annalee Lepp introduced the appointment nominations. There were no questions.

Motion: (A. Lepp/M. Garcia-Barrera)

That Senate approve the appointment to the Senate Committee on Appeals for the term indicated in the attached document.

**CARRIED**

Motion: (A. Lepp/B. Smith)

That Senate approve the appointments of Jo-Anne Clarke, Brian Leacock, and Sean Oliver to the Joint Board Senate Retreat Committee for a term beginning January 1, 2020 and ending on December 31, 2020.

**CARRIED**

**ii. Proposal to Revise the 10-Year Sessional Calendar**

Dr. Lepp introduced the proposal. She outlined the work of the sub-committee over two years and the extensive feedback considered before making this recommendation. In response to a question asking to consider reducing the number of days in a term, Dr. Lepp reminded members of the previously approved Senate rule to keep the academic term to 59-62 days.

Motion: (A. Lepp/J. Colby)

That Senate approve the revised principles for creating the Winter and Summer Sessions of the 10-Year Sessional Calendar, and that these changes be implemented for the next reiteration of the 10-Year Sessional Calendar.

**CARRIED**

**d. Senate Committee on Awards**

**i. New and Revised Awards**

Dr. Lepp introduced the new and revised awards. A member inquired as to the rules outlined in the Joyce Family Foundation Award in regards to Canadian citizenship. Dr. Lepp agreed that the language was not usual. Ms. Kathy Smith, Student Awards and Financial Aid In-course Officer, explained that students are asked to self-identify when applying for awards but would be able to check with the specific donor for more information.



Motion: (A. Lepp/E. Mehina)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Ted and Helen Hughes Entrance Award (revised)
- One Heart for Reconciliation Award\* (revised)
- Vincent Short Memorial Theatre Scholarship\* (revised)
- Visca/Dais-Visca Scholarship in Public Law/Legal Studies (new)
- The Joyce Family Foundation Award for Indigenous Students\* (revised)
- Leeder Family Memorial Scholarship in Economics\* (revised)
- Leeder Family Memorial Scholarship in Mathematics\* (revised)
- Pearson Family Award (revised)
- Royal Jubilee Hospital School of Nursing Alumnae Association Student Award\* (revised)
- University of Victoria Youth in Care Award (revised)
- Murray & Lynda Farmer Scholarship\* (revised)
- David McGillivray Scholarship in Science\* (new)
- Mairi Riddel Memorial Prize\* (revised)
- Brendan Gaunt Environmental Law Award (new)
- Harold G. Craven Scholarship\* (revised)

*\* Administered by the University of Victoria Foundation*

**CARRIED**

**e. Senate Committee on Planning**

**i. Proposed modifications to the Master of Arts in Musicology and to the Master of Arts in Musicology (with Performance)**

Dr. Susan Lewis introduced the suite of proposals. There were no questions.

Motion: (M. Garcia-Barrera/G. Brown)

That Senate approve the proposed modifications to the Master of Arts in Musicology – Thesis Option, as described in the memorandum dated February 23, 2019.

**CARRIED**

Motion: (J. Salem/E. Mehina)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to add a project option to the Master of Arts in Musicology, as described in the memorandum dated February 23, 2019.

**CARRIED**

Motion: (M. Garcia-Barrera/J. Salem)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Arts in Musicology (with Performance) Thesis Option, as described in the memorandum dated February 23, 2019.

AND

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to add a project option to the Master of Arts in Musicology (with Performance), as described in the memorandum dated February 23, 2019.

**CARRIED**

**ii. Proposal to discontinue the language requirement for the Master of Arts in English**

Dr. Lewis introduced the proposal. A member expressed discomfort with the revision as the research in the field is not monolingual. Dr. Lisa Surridge, Associate Dean Academic of the Faculty of Humanities, stated that language acquisition would not be discontinued but that this was to remove the absolute requirement for all MA students. A discussion occurred as to the practical difficulties in assessing reading language acquisition at the university.

Motion: (J. Colby/D. Capson)

That Senate approve the proposal to discontinue the language requirement for the Master in Arts in English, as described in the memorandum dated March 26, 2019.

**CARRIED**

**iii. Proposal to discontinue the concentration in Literature of the West Coast (LWC) for the Master of Arts in English**

Dr. Lewis introduced the proposal. There were no questions.

Motion: (M. Scott-Bigsby/ M. Garcia-Barrera)

That Senate approve the proposal to discontinue the concentration in Literatures of the West Coast (LWC) for the Master of Arts in English, as described in the memorandum dated March 19, 2019.

**CARRIED**

**iv. Proposed changes to the requirements for all Bachelor's Degrees in the Faculty of Humanities**

Dr. Lewis introduced the proposal. There were no questions.

Motion: (C. Goto-Jones/R. Hancock)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposed changes to the requirements for all Bachelor's degrees in the Faculty of Humanities, as described in the memorandum dated September 24, 2019.

**CARRIED**

## 7. PROPOSALS AND REPORTS FROM FACULTIES

Dr. Ralf St. Clair sadly announced T'fat'laḡ Trish (Patricia) Rosborough, an Associate Professor in the Department of Indigenous Education, passed away on August 15, 2019. The memorial was held on November 15, 2019.

## 8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

There was none.

## 9. OTHER BUSINESS

### a. Orators for the University of Victoria

Prof. Cassels introduced the proposal for new and continuing orators. In answer to a clarification question, he explained that this was not an exhaustive list of the university's orators.

Motion: (A. Wang/D. Weldemichael)

That Senate re-appoint Dr. John Archibald as Orator for a 3-year term beginning January 1, 2020 and ending December 31, 2022.

**CARRIED**

Motion: (A. Wang/D. Weldemichael)

That the Senate appoint the following as Orators for a 3-year term beginning January 1, 2020 and ending December 31, 2022:

- Valerie Irvine
- Linda Hardy
- Sudhakar Ganti
- Grace Wong Sneddon
- Aaron Devor
- Eric Higgs
- Mary Ellen Purkis
- Helga Hallgrimsdottir

**CARRIED**

### b. Curriculum & Calendar Project Update and Revision to the AC 1120 policy on Calendar Submissions

Ms. Wendy Taylor summarized the update report and introduced the proposed change. There were no questions.

Motion: (T. Marck/M. Scott-Bigsby)

That Senate approve the revision to AC1120 Policy on Calendar Submissions, Responsibility to Publish (Policy 12.00).

**CARRIED**

There being no other business the meeting was adjourned at 5:16 p.m.



## MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

**Effective November 2, 2019**EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Shelagh Rogers (31/12/20)  
 President and Vice-Chancellor: Jamie Cassels, Chair  
 Vice-President Academic & Provost: Valerie Kuehne  
 Vice-President Research: Lisa Kalynchuk  
 Dean, Peter B. Gustavson School of Business: Saul Klein, Vice-Chair  
 Dean of Education: Ralf St. Clair  
 Acting Dean of Engineering: Peter Wild  
 Dean of Continuing Studies: Jo-Anne Clarke  
 Acting Dean of Fine Arts: Eva Baboula  
 Dean of Graduate Studies: David Capson  
 Dean of Humanities: Christopher Goto-Jones  
 Dean of HSD: Patricia Marck  
 Dean of Law: Susan Breau  
 Acting Dean of Science: Robin Hicks  
 Acting Dean of Social Sciences: Rosaline Canessa  
 University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES

- Section 35 (2) (g)

BUSI: Brian Leacock (30/6/22)  
 Brock Smith (30/6/21)  
 EDUC: Sandra Hundza (30/6/20)  
 Graham McDonough (30/6/22)  
 ENGR: Phalguni Mukhopadhyaya (30/6/22)  
 Henning Struchtrup (30/6/20)  
 FINE: Carolyn Butler Palmer (30/6/22)  
 Yasmine Kandil (30/6/21)  
 GRAD: Mauricio Garcia-Barrera (30/6/20)  
 Martha McGinnis (30/6/22)  
 HSD: Richard Marcy (30/6/21)  
 Susan Strega (30/6/22)  
 HUMS: Jason Colby (30/6/21)  
 Alexandra D'Arcy (30/6/22)  
 LAWF: Gillian Calder (30/6/20)  
 Mark Gillen (30/6/22)  
 SCIE: Neil Burford (30/6/20)  
 Diana Varela (30/6/20)  
 SOSC: Helen Kurki (30/6/20)  
 Erica Woodin (30/6/21)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Janni Aragon – SOSC (30/6/21)  
 Hélène Cazes - HUMS (30/6/20)  
 Laura Cowen - SCIE (30/6/22)  
 Aaron Devor – SOSC (30/6/20)  
 Helga Hallgrimsdottir – HSD (30/6/21)  
 Tim Haskett – HUMS (30/6/20)  
 Robin Hicks – SCIE (30/6/21)  
 Mark Laidlaw – SCIE (30/6/20)

MEMBERS ELECTED BY THE FACULTYMEMBERS (continued)

Annalee Lepp - HUM (30/6/22)  
 CindyAnn Rose-Redwood - SOSC (30/6/22)  
 Joseph Salem – FINE (30/6/20)  
 Linda Welling – SOSC (30/6/20)

MEMBERS ELECTED FROM THE STUDENTSOCIETIES – Section 35 (2) (h)

Caelen Cook (HUMS) (30/6/20)  
 Sarina de Havelyn (SOSC) “  
 Eva Garofalo (LAW) “  
 Rory Hills (SCIE) “  
 Megan Ingram (SOSC) “  
 Afnan Juma (HUMS) “  
 Natalia Karpovskaia (EDUC) “  
 Caoimhe Laird (BUSI) “  
 Eslam Mehina (GRAD) “  
 Erhan (Jack) Ni (FINE) “  
 Sean Oliver (GRAD) “  
 Kai Richins (ENGR) “  
 Marshall Scott-Bigsby (SOSC) “  
 (Alivia) Tianyi Wang (GRAD) “  
 Dawit Weldemichael (SOSC) “  
 TBD (HSD) “

MEMBERS ELECTED BY THE CONVOCATION

– Section 35 (2) (i)

David Alexander (30/06/21)  
 Chandra Beaveridge (30/06/21)  
 Robert Hancock (30/06/21)  
 Carolyn Russell (30/06/21)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright

Member elected by the Professional Librarians:

Dean Seeman (30/06/21)

Continuing Sessional: TBD (30/06/20)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Carrie Andersen

BY INVITATION - Seated with specified speaking rights

Assoc. VP Student Affairs: Jim Dunsdon

Assoc. VP Academic Planning: Susan Lewis

Special Advisor to the Provost: Cathie Krull

Acting Registrar: Wendy Taylor

Associate University Secretary: Ada Saab





University  
of Victoria

Senate Committee on  
Agenda and Governance

# MEMO

**Date:** December 12, 2019

**To:** Senate

**From:** Senate Committee on Agenda and Governance

**Re:** **2018/19 Annual Report**

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The Terms of Reference for the Senate Committee on Agenda and Governance define its scope and relationship with Senate and other Senate committees. Each winter term, the committee presents an annual report on its business and proceedings over the previous academic year.

The Senate Committee on Agenda and Governance met eight times in 2018/19: September 21, 2018, October 19, 2018, November 23, 2018, December 21, 2018, January 18, 2019, February 15, 2019, March 22, 2019, and April 18, 2019.

The nominations sub-committee met four times in 2018/19: September 21, 2018, October 19, 2018, November 23, 2018 and April 18, 2019.

At the September meeting, the committee passed a motion that all meetings for 2018/2019, including meetings of the nominations sub-committee, be deemed closed and confidential.

During the year, the committee reviewed the draft Senate agenda and materials, made recommendations to Senate, initiated projects in areas of the committee's concern, and received proposals for input from other Senate committees and campus constituencies. Within these areas, the committee considered several issues over the year, including:

- review of responses to the annual Senate committee evaluations
- update on the revision to the 10-year sessional calendar
- proposal of a new timeline for student elections to the Board of Governors and Senate
- addition of students to the Senate Committee on Appeals, and
- revisions to the terms of references for the Senate Committee on Curriculum and the Senate Committee on Admissions, Re-registration and Transfer.

### Review of Draft Senate Agenda

At each of its meetings, the Senate Committee on Agenda and Governance assisted the Chair in preparing the Senate agenda and reviewed each of the items proposed for submission to Senate.

### Senate Committee Evaluations

Every year, members of Senate committees are asked to evaluate their experience serving on their respective Senate committees. Results from the evaluation survey are used to identify opportunities to improve members' experience and the committees' overall effectiveness.

At the September 2018 meeting, the committee reviewed the 2017/2018 evaluation results for each Senate committee.

### Request to Revise the Annual Sessional Calendar

At its September, October, December 2018 and March 2019 meeting, committee members gave feedback on the progress regarding the work of the sub-committee to revise the 10-Year Sessional Calendar.

### Proposal of a new timeline for student elections to the Board of Governors and Senate

At its September 2018 meeting, committee members were provided with a proposal of a new timeline for student elections to the Board of Governors and Senate. Committee members approved the new process in order to enhance student engagement.

### Revisions to the Terms of Reference for the Senate Committee on Curriculum, and the Senate Committee on Admission, Re-registration and Transfer

At the September 2018 meeting, committee members discussed and approved the revision to the terms of references for the Senate Committee on Curriculum to include the Division of Medical Sciences. In October 2018, Senate approved this recommendation.

At its December 2017 meeting, Senate approved the revisions to the Senate Committee on Admission, Re-registration and Transfer to increase faculty representation on the committee. In January 2019, Senate approved this recommendation.

### 2018/19 and 2019/2020 Appointments to Senate Committees

At its September, October, November 2018, and April 2019 meetings, the nominations sub-committee discussed and approved nominations for vacancies on

the Senate committees for 2018/2019 and 2019/2020. Senate approved these nominations at the October 2018, November 2018, December 2019, and May 2018 Senate meetings respectively.

At its November 2018 meeting, the nominations sub-committee discussed and approved nominations for appointments to the Joint Senate Board Retreat. Senate approved these nominations at the December 2018 meeting.

Respectfully submitted,

**2019/2020 Senate Committee on Agenda and Governance**

Jamie Cassels, Chair, President and Vice-Chancellor\*  
Saul Klein, Vice-Chair, Peter B. Gustavson School of Business\*  
Carrie Andersen, University Secretary  
Chandra Beaveridge, Convocation Senator  
Aaron Devor, Faculty of Social Sciences  
Robin Hicks, Faculty of Science  
Valerie Kuehne, Vice-President Academic and Provost  
Helen Kurki, Faculty of Social Sciences  
Annalee Lee, Faculty of Humanities\*  
Dean Seeman, Libraries\*  
(Alivia) Tianyi Wang, Student Senator\*  
Ada Saab, Secretary, Associate University Secretary\*

\*members of the Nominations Sub-committee

**2018/2019 Senate Committee on Agenda and Governance**

Jamie Cassels, Chair, President and Vice-Chancellor\*  
Susan Lewis, Vice-Chair, Faculty of Fine Arts\*  
Carrie Andersen, University Secretary  
Doug Baer, Faculty of Social Sciences  
Chandra Beaveridge, Convocation Senator  
Aaron Devor, Faculty of Social Sciences  
David Eso, Student Senator\*  
Robin Hicks, Faculty of Science  
Valerie Kuehne, Vice-President Academic and Provost  
Annalee Lee, Faculty of Humanities\*  
Dean Seeman, Libraries\*  
Ada Saab, Secretary, Acting Associate University Secretary\*

\*members of the Nominations Sub-committee





University  
of Victoria

Senate Committee on  
Agenda and Governance

# MEMO

**Date:** December 18, 2019  
**To:** Members of Senate  
**From:** Senate Committee on Agenda and Governance  
**Re:** **Upcoming Senate committee vacancies**

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For your information, attached please find a list of Senate committee vacancies effective July 1, 2020. These vacancies include positions for which current committee members may be eligible for re-appointment.

Also attached for your information is the call for expressions of interest to serve on Senate committees that will be distributed to all faculty members in early January 2020.

If you would like to nominate a colleague for any of these positions, please submit your nomination to Ada Saab, Associate University Secretary at [usec2@uvic.ca](mailto:usec2@uvic.ca) by February 28, 2020.

Recommendations for Senate committee appointments will be made by the Senate Committee on Agenda and Governance in May 2020.

Respectfully submitted,

**2019/2020 Senate Committee on Agenda and Governance**

Jamie Cassels, Chair, President and Vice-Chancellor\*  
Saul Klein, Vice-Chair, Peter B. Gustavson School of Business\*  
Carrie Andersen, University Secretary  
Chandra Beaveridge, Convocation Senator  
Aaron Devor, Faculty of Social Sciences  
Robin Hicks, Faculty of Science  
Valerie Kuehne, Vice-President Academic and Provost  
Helen Kurki, Faculty of Social Sciences  
Annalee Lee, Faculty of Humanities\*  
Dean Seeman, Libraries\*  
(Alivia) Tianyi Wang, Student Senator\*  
Ada Saab, Secretary, Associate University Secretary\*

\*members of the Nominations Sub-committee



## 2020- 2021 Senate Committees

### Senate Committee on Academic Standards

Name	Faculty or Department	Term
Neil Burford (S) (Chair)	Science	2021 (2018)
Martha McGinnis (S)	Graduate Studies	2022 (2019)
Gillian Calder (S)	Law	2021 (2015)
Alexandra D'Arcy (S)	Humanities	2022 (2019)
Janni Aragon (S)	Social Sciences	2021 (2018)
<b>Vacancy</b>	<b>Business</b>	<b>2023 (2020)</b>
Tania Muir (NS)	Continuing Studies	2022 (2019)
<b>Vacancy</b>	<b>Education</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Engineering</b>	<b>2023 (2020)</b>
Yasmine Kandil (S)	Fine Arts	2022 (2019)
Esther Sangster-Gormley (NS)	Human & Social Development	2021 (2018)
Michele Martin (NS)	Medical Sciences	2021 (2015)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (UVSS)</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Robert Hancock (S)	Convocation Senator	2021 (2018)
Stephen Evans (NS)	Vice-President Academic and Provost's designate	(ex officio)
Susan Lewis (NS)	Associate Vice-President Academic Planning (President's Nominee)	(ex officio)
Andrea Giles (NS)	Acting Executive Director, Cooperative Education and Career Services	(ex officio)
Sabrina Jackson (NS)	Acting Director, Graduate Admissions and Records	(ex officio)
Wendy Taylor (NS)	Acting Registrar	(ex officio)
Laurie Barnas (NS)	Associate Registrar	(ex officio)
Cindy Holder (NS)	Associate Dean Academic Advising (Faculties of Science, Social Sciences and Humanities)	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

Senate Committee on Admission, Re-registration And Transfer

Name	Faculty or Department	Term
<b>Vacancy</b>	<b>Education</b>	<b>2023 (2020)</b>
Anne Bruce (Vice Chair) (NS)	HSD	2022 (2019)
<b>Vacancy</b>	<b>Science</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Humanities</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Business</b>	<b>2023 (2020)</b>
Phalguni Mukhopadhyaya (S)	Engineering	2022 (2019)
Stuart MacDonald	Social Science	2022 (2019)
Kathy Sanford (NS)	Education	2022 (2019)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (UVSS)</b>	<b>2021 (2020)</b>
Joel Lynn (NS)	Executive Director, Student Services (President's nominee)	(ex officio)
Cindy Holder (NS)	Associate Dean Academic Advising (Faculties of Science, Social Sciences and Humanities)	(ex officio)
Trisha Best	Director or equivalent of International Student Services	(ex officio)
Shauna Underwood	Director or equivalent of an Advising Centre	(ex officio)
Emma Mason (NS)	Representative from Counselling Services	(ex officio)
Wendy Taylor (NS)	Acting Registrar	(ex officio)
LillAnne Jackson (NS)	Representative to the BC Council on Admission and Transfer, Transfer and Articulation Committee	(ex officio)
Laurie Barnas (Secretary)	Associate Registrar	
Patricia Konkin (Recording Secretary)	Undergraduate Admissions and Records	

## Senate Committee on Agenda and Governance

Name	Faculty or Department	Term
Jamie Cassels (Chair) (S)	Chair of Senate	(ex officio)
Dean Seeman (S)	Librarian	2021 (2018)
<b>Vacancy (S)</b>	<b>TBD</b>	<b>2023 (2020)</b>
Helen Kurki	Social Sciences	2022 (2019)
Robin Hicks (S)	Science	2021 (2015)
<b>Vacancy (S)</b>	<b>TBD</b>	<b>2023 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
Chandra Beaveridge (S)	Convocation Senator	2021 (2018)
Saul Klein (S)	Vice-Chair of Senate	(ex officio)
Valerie Kuehne (S)	Vice-President Academic and Provost	(ex officio)
Carrie Andersen (S)	University Secretary	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	
Kathy MacDonald (Recording Secretary)	Senate Coordinator	

(S) – Senator

(NS) – non Senator

## Senate Committee on Appeals

Name	Faculty or Department	Term
Michelle Lawrence (Chair) (NS) (Mark Gillen replacing Michelle while she is on leave Jan 1 – Jun 30, 2020)	Law	2021 (2018)
Mauricio Garcia-Barrera (S) (Vice-Chair)	Graduate Studies	2021 (2018)
CindyAnn Rose-Redwood (S)	Social Sciences	2022 (2019)
Neil Burford (S)	Science	2021 (2018)
Dale Ganley (NS)	Business	2022 (2017)
<b>Vacancy</b>	<b>Education</b>	<b>2023 (2020)</b>
Poman So (NS)	Engineering	2022 (2016)
Stephen Ross (NS)	Humanities	2021 (2015)
Susan Strega (S)	HSD	2022 (2019)
Carolyn Butler-Palmer (S)	Fine Arts	2021 (2020)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Ada Saab (Secretary)	Associate University Secretary	

## Senate Committee on Awards

Name	Faculty or Department	Term
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Brock Smith (S)	Business	2021 (2018)
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Helga Hallgrimsdottir (S)	Human and Social Development	2021 (2015)
Charlotte Schallié (NS)	Graduate Studies	2022 (2016)
<b>Vacancy</b>	<b>Alumni Association</b>	<b>2023 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Marsha Runtz (NS)	Chair, Faculty of Graduate Studies Awards Committee	(ex officio)
Yvonne Rondeau (NS)	Scholarships Officer, Faculty of Graduate Studies	(ex officio)
Wendy Taylor (NS)	Acting Registrar	(ex officio)
Anne Cirillo (NS)	President's nominee	(ex officio)
Lori Nolt (NS)	Director, Student Awards and Financial Aid	(ex officio)
Lauren Hume (Secretary)	Student Awards & Financial Aid	

## Senate Committee on Continuing Studies

Name	Faculty or Department	Term
Jo-Anne Clarke (Chair) (S)	Dean, Continuing Studies	(ex officio)
<b>Vacancy</b>	<b>Business</b>	<b>2023 (2020)</b>
James Nahachewsky (NS)	Education	2022 (2016)
Poman So (NS)	Engineering	2021 (2015)
Carolyn Butler-Palmer (S)	Fine Arts	2021 (2015)
<b>Vacancy</b>	<b>HSD</b>	<b>2023 (2020)</b>
Penny Bryden (NS)	Humanities	2021 (2015)
Mark Gillen (S)	Law	2021 (2018)
<b>Vacancy</b>	<b>Science</b>	<b>2023 (2020)</b>
Kenneth Stewart (NS)	Social Sciences	2021 (2015)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (UVSS)</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative from diploma or certificate program in Continuing Studies</b>	<b>2021 (2020)</b>
Wendy Gedney (NS)	Alumni Association	2022 (2016)
David Alexander (S)	Convocation Senator	2021 (2019)
Susan Lewis (NS)	Associate Vice-President Academic Planning (President's Nominee)	(ex officio)
Kirsten Kopp (Secretary)	Continuing Studies	

## Senate Committee on Curriculum

Name	Faculty or Department	Term
<b>Vacancy (S)</b>	<b>TBD</b>	<b>2023 (2020)</b>
<b>Vacancy (S) (Vice-Chair)</b>	<b>TBD</b>	<b>2023 (2020)</b>
Chris Graham (NS)	Business	(ex officio)
Cathy McGregor (NS)	Education	(ex officio)
LillAnne Jackson (NS)	Engineering	(ex officio)
Eva Baboula (NS)	Fine Arts	(ex officio)
Steve Evans (NS)	Graduate Studies	(ex officio)
Esther Sangster-Gormley (NS)	HSD	(ex officio)
Lisa Surridge (NS)	Humanities	(ex officio)
Freya Kodar (NS)	Law	(ex officio)
Rosaline Canessa (NS)	Social Sciences	(ex officio)
Robin Hicks (S)	Science	(ex officio)
Michele Martin (NS)	Medical Sciences	(ex-officio)
Gary MacGillivray (NS)	Faculty of Science, Department of Mathematics and Statistics (President's nominee)	(ex officio)
Neil Burford (S)	Chair, Senate Committee on Academic Standards	(ex officio)
<b>Vacancy (S)</b>	<b>Student Senator from the Senate Committee on Academic Standards</b>	<b>(ex officio)</b>
Gordon Fulton (NS)	Vice-President Academic and Provost designate	(ex officio)
Asia Longphee (NS)	Calendar Editor	(ex officio)
Andrea Giles (NS)	Cooperative Education and Career Services	(ex officio)
Wendy Taylor (NS)	Acting Registrar	(ex officio)
Sabrina Jackson (NS)	Acting Director, Graduate Admissions and Records	(ex officio)
Laurie Barnas (NS)	Associate Registrar	(ex officio)
Ada Saab (NS)	Associate University Secretary	(ex officio)
James Wigginton (Secretary)	Registrar Representative	

(S) – Senator  
(NS) – non Senator



Senate Committee on Honorary Degrees and Other Forms of Recognition

Name	Faculty or Department	Term
Shelagh Rogers (Chair) (S)	Chancellor	(ex officio)
Kieka Mynhardt (NS)	Science	2021 (2018)
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Joseph Salem (S)	Fine Arts	2022 (2016)
Elena Pnevmonidou (NS)	Humanities	2022 (2019)
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Rita Dhamoon (NS)	Social Sciences	2022 (2019)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Alumni Association</b>	<b>2023 (2020)</b>
Jamie Cassels (S)	Chair of Senate	(ex officio)
Ian Case (NS)	Director, University Ceremonies and Events	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

## Senate Committee on Learning and Teaching

Name	Faculty or Department	Term
Erica Woodin (Chair) (S)	Social Sciences	2021 (2018)
Jason Colby (S)	Humanities	2021 (2018)
<b>Vacancy</b>	<b>Fine Arts</b>	<b>2023 (2020)</b>
Cedric Littlewood (NS)	Graduate Studies	2021 (2016)
Brian Leacock (S)	Business	2022 (2019)
Laura Vizina (NS)	Continuing Studies	2022 (2016)
<b>Vacancy</b>	<b>Education</b>	<b>2023 (2020)</b>
Michael McGuire (NS)	Engineering	2021 (2018)
<b>Vacancy</b>	<b>HSD</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Law</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Medical Sciences</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Science</b>	<b>2023 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (UVSS)</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (UVSS)</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Jennifer Whately (NS)	Alumni Association	2021 (2018)
Tina Bebbington (NS)	Library, (FALC)	2022 (2019)
Chandra Beaveridge (S)	Convocation Senator	2021 (2019)
Justin Harrison (NS)	University Librarian Designate	(ex officio)
Wency Lum (NS)	Chief Information Officer	(ex officio)
Andrea Giles (NS)	Acting Executive Director, Cooperative Education and Career Services	(ex officio)
Laurene Sheilds (NS)	Executive Director, Learning and Teaching Support and Innovation	(ex officio)
Mariel Miller (NS)	Technology Integrated Learning Centre	(ex officio)
Susan Lewis (NS)	Associate Vice-President Academic Planning (President's Nominee)	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

## Senate Committee on Libraries

Name	Faculty or Department	Term
Simon Devereaux (NS) (Chair)	Humanities	2022 (2016)
Elena Pnevmonidou (NS)	Graduate Studies	2022 (2016)
Richard Marcy (S)	HSD	2021 (2018)
<b>Vacancy</b>	<b>Education</b>	<b>2023 (2020)</b>
Richard Rush (NS)	Continuing Studies	2022 (2019)
Peter Driessen (NS)	Engineering	2021 (2018)
<b>Vacancy</b>	<b>Fine Arts</b>	<b>2023 (2020)</b>
Linda Welling (S)	Social Sciences	2022 (2019)
<b>Vacancy</b>	<b>Business</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Law</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Medical Sciences</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Science</b>	<b>2023 (2020)</b>
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Andrew Rowe (NS)	Representative of Council of Centre Directors	2021 (2018)
<b>Vacancy</b>	<b>Librarian selected by Faculty Association Librarians' Committee (FALC)</b>	<b>2023 (2020)</b>
TBD (NS)	Associate University Librarian	(ex-officio)
Lisa Goddard (NS)	Associate University Librarian	(ex-officio)
Lisa Petrachenko (NS)	Associate University Librarian	(ex officio)
Hélène Cazes	President's nominee	(ex officio)
Wency Lum (NS)	Chief Information Officer	(ex officio)
Jonathan Bengtson (S)	University Librarian	(ex officio)
Sheila Cresswell (Secretary)	University Librarian's Office	

## Senate Committee on Planning

Name	Faculty or Department	Term
Susan Lewis (Chair) (S)	Associate Vice-President Academic Planning	(ex officio)
Sang Nam (NS)	Business	2021 (2015)
Graham McDonough (NS)	Education	2022 (2016)
Cindy Holder (NS)	Humanities	2022 (2019)
Adam Con (NS)	Fine Arts	2022 (2019)
Abdul Roudsari (NS)	HSD	2022 (2016)
<b>Vacancy (S)</b>	<b>Dean</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Science</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Engineering</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Law</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Graduate Studies</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Medical Sciences</b>	<b>2023 (2020)</b>
<b>Vacancy</b>	<b>Continuing Studies</b>	<b>2023 (2020)</b>
Nilanjana Roy (NS)	Social Sciences	2021 (2018)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
<b>Vacancy (NS)</b>	<b>Student Representative (GSS)</b>	<b>2021 (2020)</b>
Merwan Engineer (NS)	President's nominee	(ex officio)
Wendy Taylor (NS)	Acting Registrar	(ex officio)
Andrea Giles (NS)	Cooperative Education and Career Services	(ex officio)
Valerie Kuehne (S)	Vice-President Academic and Provost	(ex officio)
Lisa Kalynchuk (S)	Vice-President Research	(ex officio)
David Capson (S)	Dean, Faculty of Graduate Studies	(ex officio)
Ada Saab (NS)	Associate University Secretary	(ex officio)
Sandra Duggan (Secretary)	Office of the Vice-President Academic and Provost	

## Senate Committee on University Budget

Name	Faculty or Department	Term
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Hélène Cazes	Humanities	2022 (2019)
Laura Cowen (S)	Science	2022 (2019)
<b>Vacancy</b>	<b>TBD</b>	<b>2023 (2020)</b>
Jen Baggs (NS)	Business	2021 (2018)
Jodi Streelasky (NS)	Education	2021 (2018)
Graham Voss (NS)	Social Sciences	2022 (2019)
<b>Vacancy (S)</b>	<b>Student Senator</b>	<b>2021 (2020)</b>
Carolyn Russell (S)	Convocation Senator	2021 (2019)
Jamie Cassels (S)	Chair of Senate	(ex officio)
Ada Saab (Secretary)	Associate University Secretary	

### **Call for Expressions of Interest: Faculty Members to Serve on Senate Committees**

**The Senate Committee on Agenda and Governance is looking for faculty members to serve on Senate committees!**

The UVic Senate is responsible for the academic governance of the university, including matters related to libraries, faculties, departments, courses of instruction, fellowships, scholarships, exhibitions, bursaries, prizes, admissions, student appeals, and the granting of degrees. Much of the work of Senate is carried out by its standing committees. The committees are composed of a wide range of individuals including faculty members, students, members of convocation, members of the administration, members of the alumni association and others.

Every year, a number of vacancies arise on Senate committees for faculty members, including both members of Senate and non-senators. Faculty members are appointed to Senate committees for a three-year term beginning on July 1. Occasionally, faculty members are appointed for shorter terms (e.g. to cover leaves).

The Senate Committee on Agenda and Governance (composed of members of Senate only) is the committee responsible for recommending appointments to Senate committees. This committee is accepting expressions of interest from faculty members to serve on Senate committees. A list of the Senate committees is set out below.

**If you are interested in serving on a Senate committee, please send an email to the Office of the University Secretary at [usec2@uvic.ca](mailto:usec2@uvic.ca) by Friday, February 28, 2020.** Please list the committees you are interested in serving on and include a short biographical sketch (up to 300 words) for review by the Senate Committee on Agenda and Governance. While not all committees have vacancies each year, the Senate Committee on Agenda and Governance is developing a pool of candidates who are interested in serving.

#### **Overview of Senate Committees**

Terms of reference for the Senate committees are available at:

<http://www.uvic.ca/universitysecretary/senate/committees/index.php>

#### **Senate Committee on Academic Standards**

- Oversees and advises Senate on those broad areas of academic standards that affect the welfare and reputation of the university, including policies on grading and academic integrity.
- Approves, on behalf of Senate, the granting of degrees (other than honorary degrees).

#### **Senate Committee on Admissions, Re-Registration and Transfer**

- Considers appeals from students for admission, re-registration and transfer, and advises Senate on appropriate policy regarding admission, re-registration and transfer.

#### **Senate Committee on Appeals**

- Final student appeal body on matters of academic standing and academic discipline, except where the matter solely involves a question of academic judgment.

Senate Committee on Awards

- Recommends to Senate the terms of reference for new student awards, and considers and approves the recipients of student awards.
- Recommends policy and calendar regulations pertaining to student awards.

Senate Committee on Continuing Studies

- On behalf of Senate, reviews and makes recommendations to the Division of Continuing Studies regarding academic policies affecting Continuing Studies programs.
- Reviews and recommends proposals for new programs and changes to existing Continuing Studies programs to the Senate Committee on Planning.

Senate Committee on Curriculum

- Reviews and recommends to Senate the annual major curriculum proposals of the faculties.
- Advises Senate on policy related to calendar submissions.

Senate Committee on Honorary Degrees and Other Forms of Recognition

- Considers and recommends to Senate candidates for honorary degrees and advises Senate on the criteria and qualifications for candidates.

Senate Committee on Learning and Teaching

- Maintains close liaison and collaborates with the Director of the Learning and Teaching Centre in support of key learning and teaching issues at the university.
- Recommends to Senate measures, which are designed to enhance the learning and teaching environment at the university.

Senate Committee on Libraries

- Advises the University Librarian on matters relating to the operation of the Libraries and acts as the liaison between the Libraries and academic units and programs.

Senate Committee on Planning

- Considers and recommends to Senate proposals for the creation or disestablishment of programs, faculties, schools, departments, centres and institutes and major modifications of existing programs.
- Assists and advises Senate in the formulation of appropriate academic policy.

Senate Committee on University Budget

- Meets with the university administration during the preparation of the annual university budget and considers and advises the administration on priorities related to the budget.



**Date:** January 2, 2020  
**To:** Senate  
**From:** Senate Committee on Awards  
**Re:** New and Revised Awards

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The Senate Committee on Awards met on December 10, 2019 and approved a number of new and revised awards for Senate's approval. Terms of these awards are attached.

**Recommended Motion:**

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Randy Baker Memorial Scholarship\* (revised)
- Jeremy Robert Davison Scholarship\* (new)
- Janet Moerman Memorial Scholarship (new)
- Myrna McEwen Daniels Scholarship\* (revised)
- Noel & Margaret Gantly Scholarship\* (revised)
- Martlet Chapter, IODE Cuthbert Holmes English Honours Essay Scholarship\* (revised)
- Ferguson Graduate Research Award in Digital Health (new)
- Dr. Ian MacPherson Memorial Scholarship (new)
- Certificate of Outstanding Academic Distinction in Human and Social Development\* (revised)
- Reliable Controls Award in Computer Science\* (new)
- Award for Student Refugees (new)
- Gladys Pearson Indigenous Student Scholarship (new)
- W.E. Cowie Innovation Award\* (revised)
- Peninsula Co-op Dr. Ian MacPherson Memorial Scholarship\* (revised)
- Cynthia Johnston Economics Graduate Scholarship (new)
- Hector and Carol McDonald Scholarship\* (new)
- Dr. Marion Porath Legacy Scholarship in Art Education (new)
- Dr. Marion Porath Legacy Scholarship in Special Education (revised)
- Seaborne-Langford Scholarship in Engineering\* (new)
- Coast Capital Savings Entrepreneurship Scholarship (revised)
- Gladys Nipp & Stephen Mah Family Award\* (new)
- Sanjeev Singh Parmar Memorial Scholarship (new)

\* Administered by the University of Victoria Foundation



## Terms for New and Revised Awards

Additions are underlined

Deletions are ~~struck through~~

### **Randy Baker Memorial Scholarship\* (Revised-GS)**

~~A~~ a scholarship is awarded award of \$275 is made to an academically outstanding graduate student with high standing in Bbiology whose focus of research is, with emphasis in marine biology. Approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Biology.

### **Jeremy Robert Davison Scholarship\* (New-UG)**

One or more scholarships are awarded to academically outstanding undergraduate students who are transferring to or continuing at the University of Victoria and who have demonstrated financial need.

### **Janet Moerman Memorial Scholarship (New-UG)**

One or more scholarships are awarded to academically outstanding undergraduate students entering, transferring or continuing in either the Department of Pacific and Asian Studies or the Department of Art History and Visual Studies. Preference will be given to mature students (23 years and older). For students in Pacific and Asian Studies, further preference will be given to students whose focus of study is Japan. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of either the Department of Pacific and Asian Studies or the Department of Art History and Visual Studies. Awarding of the scholarships will alternate years between the two Departments.

### **Myrna McEwen Daniels Scholarship\* (Revised-UG)**

Four or more scholarships of a ~~minimum~~ maximum of \$2,000 each are awarded to academically outstanding undergraduate students entering second, third or fourth year and majoring in the Department of French. Preference will be given to students with demonstrated financial need. Students may receive this award more than once. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of t~~The Department of French will nominate the recipients.~~

### **Noel & Margaret Gantly Scholarship\* (Revised-UG/GS)**

A scholarship is awarded to an academically outstanding undergraduate or graduate student studying elementary or secondary music education in the School of Music or the Faculty of Education. Approval of the undergraduate recipient will be made by the Senate Committee on Awards upon the recommendation of the School of Music or the Faculty of Education. Approval of the graduate recipient will be made by the Graduate Awards Committee upon the recommendation of the School of Music or the Faculty of Education. Awarding of the scholarships will alternate years between the School and the Faculty.

### **Martlet Chapter, IODE Cuthbert Holmes English Honours Essay Scholarship\* (Revised-UG)**

A scholarship ~~to the value of \$375~~ is awarded to the student who has written the best English Honours graduating essay. Approval of the recipient is made by the Senate Committee on Awards upon the recommendation of the Department of English.

### **Ferguson Graduate Research Award in Digital Health (New-GS)**

An award of \$10,000 is given to an academically outstanding graduate student, with preference to a PhD student, whose research is in the area of digital health innovations and applications (e.g., well-being, cognition, physical activity), and who is working with the Institute on Aging and Lifelong Health. Selection of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Institute on Aging and Lifelong Health.

### **Dr. Ian MacPherson Memorial Scholarship (New-GS)**

One or more scholarships are awarded to academically outstanding graduate students participating in a co-op work program. Applications can be found on the Faculty of Graduate Studies website and must be submitted by July 31 to the Faculty of Graduate Studies. Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee.

### **Certificate of Outstanding Academic Distinction in Human and Social Development\* (Revised-UG)**

A certificate of distinction and a prize of a minimum of up to \$1,000 is awarded to the student with the highest graduating grade point average in the Faculty of Human and Social Development registered for the BA, BCYC, BSc, BSN or BSW degree. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Human and Social Development.

### **Reliable Controls Award in Computer Science\* (New-UG)**

One or more awards are given to undergraduate students entering or continuing in the Department of Computer Science. Preference will be given to students with demonstrated financial need.

### **Award for Student Refugees (New-UG)**

One or more awards, between \$500 and \$2,000 each, are given to undergraduate students with protected person or permanent residency status (under one of the Refugee Application Class categories) who are not currently supported by the World University Service of Canada (WUSC).

Applicants must submit a letter from a UVic Immigration Consultant that confirms protected person or refugee status. Part-time students (a minimum of 6.0 units) are eligible for this award. WUSC students, in their first year of study, are not eligible as they are supported by other funding.

### **Gladys Pearson Indigenous Student Scholarship (New-UG)**

One scholarship of \$10,000 is awarded to an academically outstanding Indigenous undergraduate student who is transferring into or continuing in the Faculty of Education. Preference will be given to students entering third or fourth year. Further preference will be given to a student conducting research related to community engagement, community development and/or social innovation. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Education.

### **W.E. Cowie Innovation Award\* (Revised-UG)**

One award is given to a graduating undergraduate student in engineering or a group of graduating undergraduate students, the majority of whom must be enrolled in Engineering, who demonstrate exceptional innovative ability via their graduating project or an extracurricular student team. In the case where multiple students work on the same project, the award will be split evenly among all team members. The recipient(s) must have successfully completed all graduation requirements by April 30th of the year in which the award is being given. Part-time students (a minimum of 6.0 units) are eligible for this award.

### **Peninsula Co-op Dr. Ian MacPherson Memorial Scholarship\* (Revised-GS)**

One or more scholarships are awarded to academically outstanding graduate students participating in a co-op work program. Preference will be given to a member or the child of a member of the Peninsula Consumer Services Cooperative. Applications can be found on the Faculty of Graduate Studies website and must be submitted by ~~August~~ July 31 to the Faculty of Graduate Studies. Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee.

### **Cynthia Johnston Economics Graduate Scholarship (New-GS)**

One or more scholarships are awarded to academically outstanding women graduate students in the first year of a graduate degree in the Department of Economics. Applications must be submitted by January 31 prior to September entry to the Department of Economics and should reference community service and/or demonstrated leadership inside and outside of the classroom. Approval will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Economics. Preference will be given to students with demonstrated financial need.

### **Hector and Carol McDonald Scholarship\* (New-UG)**

One or more scholarships are awarded to an academically outstanding undergraduate student from Prince Rupert who is transferring to or continuing at UVic.

### **Dr. Marion Porath Legacy Scholarship in Art Education (New-GS)**

One scholarship of at least \$2,500 is awarded to an academically outstanding graduate student in the Department of Curriculum and Instruction in the Faculty of Education who provides service to the educational community and conducts research in Art Education. Preference will be given to a student who conducts research in the exploration of children's art.

Approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Curriculum and Instruction.

### **Dr. Marion Porath Legacy Scholarship in Special Education (Revised-GS)**

One ~~or more~~ scholarships of at least \$2,500 ~~is each~~ are awarded to an academically outstanding graduate students in Educational Psychology and Leadership Studies in the Faculty of Education who provides service to the educational community and does research in Special Education. Preference will be given to a student conducting research in one of the following areas:

- High ability or gifted and talented students,
- Socio-cultural views of intelligence,
- Cognitive development, or
- Exploration of children's art

~~Preference will be given to students conducting research in the area of high ability or gifted and talented students. Applications must be accompanied by a letter of recommendation from a community/volunteer group providing evidence of the exceptional contributions the applicant has made.~~ Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Educational Psychology and Leadership Studies.

### **Seaborne-Langford Scholarship in Engineering\* (New-UG)**

One or more scholarships are awarded to academically outstanding undergraduate women entering or continuing in the Faculty of Engineering. Preference will be given to entering students with demonstrated financial need.

To be automatically renewed a student must have completed a total of 12 or more academic units in any two terms of study between May and April and maintained a grade point average of 7.50/9.00 or higher on the best 12 units. The scholarship is automatically renewed for each year of a student's full time study until the completion of a first degree or for a maximum of three years, whichever is the shorter period. A student whose grade point average falls below 7.50/9.00 may file a written appeal with the Senate Committee on Awards to seek special consideration for renewal of the scholarship.

Students registered in a co-op or work experience work-term will automatically be renewed when they next complete 12 or more academic units in two terms, provided they have a grade point average of 7.50/9.00 or higher in the two terms. Any student who takes neither a co-op, work experience work-term, nor academic units for more than one term may forfeit their scholarship.

### **Coast Capital Savings Entrepreneurship Scholarship (Revised-UG)**

One or more scholarships are awarded to academically outstanding fourth year undergraduate students undertaking the entrepreneurial specialization in the Bachelor of Commerce program at the Peter B. Gustavson School of Business. Scholarships may be awarded to graduating students. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

### **Gladys Nipp & Stephen Mah Family Award\* (New-UG/GS)**

One or more awards are given to undergraduate or graduate students in any discipline who are utilizing and/or enhancing the UVic Libraries' Chinese Canadian collections for the purposes of research, outreach initiatives (including both physical and/or digital exhibitions), or oral history projects. Applicants must submit a proposal (maximum 500 words) demonstrating how the collections will assist in their work.

Applications are due to the University Librarian's office by April 15. Approval of the recipients will be made by either the Senate Committee on Awards for undergraduate students, or the Faculty of Graduate Studies Graduate Awards Committee for graduate students, upon the recommendation of the University Librarian.

### **Sanjeev Singh Parmar Memorial Scholarship (New-UG)**

One or more scholarships are awarded to undergraduate students in the Faculty of Law who are living with or have overcome a physical medical challenge. Preference will be given to students who have demonstrated academic excellence and have an interest in corporate law. Applicants must submit a letter (maximum 500 words) outlining their physical medical challenge to the Dean's Office, Faculty of Law, by March 31<sup>st</sup>. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

Respectfully submitted,

#### **2019/2020 Senate Committee on Awards**

Annalee Lepp (Chair), Department of Gender Studies

Anne Cirillo, International Student Services

David Foster, Graduate Student Society Representative

Helga Hallgrimsdottir, School of Public Administration

Lori Nolt, Director, Student Awards and Financial Aid

Yvonne Rondeau, Scholarship Officer, Faculty of Graduate Studies

Marsha Runtz, Chair, Faculty of Graduate Studies Graduate Awards Committee

Charlotte Schallié, Faculty of Graduate Studies

Brock Smith, Peter B. Gustavson School of Business

Wendy Taylor, Acting Registrar

Ciel Watt, Alumni Association

Dawit Weldemichael, Student Senator

Linda Welling, Department of Economics

Alexis Ramsdale (Secretary), Student Awards and Financial Aid



University  
of Victoria

Senate Committee on  
Planning

# MEMO

**Date:** December 12, 2019  
**To:** Senate  
**From:** Senate Committee on Planning  
**Re:** **Proposed changes to the Graduate Certificate in Evaluation**

---

At its meeting of December 3, 2019, the Senate Committee on Planning considered the proposed changes to the Graduate Certificate in Evaluation as described in the memorandum dated September 26, 2019.

**The following motion is recommended:**

That Senate approve the proposed changes to the Graduate Certificate in Evaluation, as described in the memorandum dated September 26, 2019.

Respectfully submitted,

**2019-2020 Senate Committee on Planning**

Susan Lewis, (Chair), AVPAP

Gillian Calder, Law

David Capson, Graduate Studies

Jo-Anne Clarke, Continuing Studies

Merwan Engineer, Economics

Mauricio Garcia-Barrera, Psychology

Andrea Giles, Co-op Education

Rishi Gupta, Civil Engineering

Neil Burford, Chemistry

Lisa Kalynchuk, VP Research

Valerie S. Kuehne, VPAC

Adam Con, Fine Arts

Sandra Duggan, Secretary, VPAC

Graham McDonough, Curriculum and Instruction

Patrick Nahirney, Medical Sciences

Sang Nam, Business

Carla Osborne, GSS Representative

Kai Richins, Student Senator

Abdul Roudsari, Health Information Science

Nilanjana Roy, Economics

Dan Russek, Hispanic & Italian Studies

Ada Saab, Associate University Secretary

Ralf St. Clair, Education

Wendy Taylor, Office of the Registrar

Cindy Holder, Humanities



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T 250-721-8055 | [padirect@uvic.ca](mailto:padirect@uvic.ca) | [www.uvic.ca/hsd/publicadmin](http://www.uvic.ca/hsd/publicadmin)

# Memorandum

To: Dr. Susan Lewis, Senate Committee on Academic Planning  
Senate Committee on Curriculum

From: Dr. Astrid Brousselle, Director, School of Public Administration  
Dr. Lynne Siemens, Graduate Advisor, School of Public Administration

Date: September 26, 2019

Re: **Cycle 1 – 2019-20 Curriculum changes: Graduate Certificate in Evaluation**

---

In 2011, in response to a growing academic field of study and the needs of governments and the non-profit sector, the School of Public Administration started offering a Graduate Certificate and Diploma in Evaluation. The Certificate requires four ADMN 500-level courses and if students choose, they could complete ADMN 596 Evaluation Program (4.5 units) to obtain the Graduate Diploma. To date, 81 students have graduated with the Certificate and 2 with the Diploma. Some students take the Evaluation Certificate and their MPA simultaneously, earning both credentials.

Recently the School has reviewed the program and has determined that some adjustments to the admission requirements and courses could improve the program. In addition to standard graduate admission requirements, the School has required these prior courses:

1. Introduction to Research Design, similar to our ADMN 502A;
2. Introduction to Descriptive and Inferential Statistics, similar to our ADMN 502B; and
3. Introduction to Microeconomics, similar to our ADMN 310 or ADMN 509.

The Graduate Certificate course requirements are now:

- |        |   |
|--------|---|
| Fall   | ADMN 537 Program Evaluation and Performance Measurement (1.5)   |
| Spring | ADMN 580 Qualitative Evaluation Methods and Applications (1.5)  |
| Summer | ADMN 581 Quantitative Methods for Public Policy Analysis and Program Evaluation (1.5)                                 |
|        | or  |
|        | ADMN 582 Topics in Program Evaluation, Performance Measurement, Performance Management and Knowledge Management (1.5) |
| Fall   | ADMN 544 Economic Evaluation Methods and Applications (1.5)   |

However, the prerequisites have created a barrier to otherwise well-qualified applicants and the School has found that all the above course prerequisites are not necessary for students to successfully complete the course requirements. Therefore, we recommend dropping the microeconomics requirement and changing the prerequisites to:

1. Research Design or
2. Research methods.

The revised Graduate Certificate would be constituted of three ADMN 500-level required courses and one ADMN 500-level elective. The structure would now be:

Required:

- ADMN 537 Program Evaluation and Performance Measurement (1.5)
- ADMN 580 Qualitative Evaluation Approaches and Methods (1.5) (revised title)  
or
- ADMN 581 Quantitative Methods for Public Policy Analysis and Program Evaluation (1.5)
- ADMN 583 Applied Culturally Responsive Evaluation (1.5) (New proposed course)

Electives (One of):

- ADMN 544 Economic Evaluation Methods and Applications (1.5)
- ADMN 582 Topics in Evaluation and Performance Measurement (1.5) (revised title).  
ADMN 582 may be taken twice, if different topics are offered, such as: Evaluation  
of Complex Programs, Evaluation of Public Policy
- ADMN 523 Special Topics in Administration (topic to be determined/approved) (1.5)
- Or other courses, subject to the approval of the graduate advisor.

Students currently enrolled in the program will be able to complete their requirements under the Calendar in effect when they entered. If students dropped out of the program and re-entered after the program changes go into effect, they will be accommodated to meet the Certificate requirements within four courses.

The School is seeking approval for these changes for the May 2020 calendar and the students entering the program in September 2020 will complete the revised program requirements.

Original signed by Astrid Brousselle

Astrid Brousselle, Director  
School of Public Administration

Original signed by Esther Sangster-Gormley for Patricia Marck

Esther Sangster-Gormley  
Associate Dean, Human and Social Development  
and Chair, HSD Curriculum Committee

Original signed by Esther Sangster-Gormley for Patricia Marck

Patricia Marck, Dean  
Faculty of Human and Social Development

Original signed by David Capson

David Capson, Dean  
Faculty of Graduate Studies





University  
of Victoria

Senate Committee on  
Planning

# MEMO

**Date:** December 12, 2019

**To:** Senate

**From:** Senate Committee on Planning

**Re:** **Proposed changes to the Master of Business Administration program**

---

At its meeting of December 3, 2019, the Senate Committee on Planning considered the proposed changes to the Master of Business Administration program, as described in the memorandum "Proposal for a Major Change to the UVic MBA Program".

**The following motion is recommended:**

That Senate approve and recommend to the Board of Governors, that it also approve the proposed changes to the Master of Business Administration program, as described in the memorandum "Proposal for a Major Change to the UVic MBA Program".

Respectfully submitted,

**2019-2020 Senate Committee on Planning**

Susan Lewis, (Chair), AVPAP

Gillian Calder, Law

David Capson, Graduate Studies

Jo-Anne Clarke, Continuing Studies

Merwan Engineer, Economics

Mauricio Garcia-Barrera, Psychology

Andrea Giles, Co-op Education

Rishi Gupta, Civil Engineering

Neil Burford, Chemistry

Lisa Kalynchuk, VP Research

Valerie S. Kuehne, VPAC

Adam Con, Fine Arts

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Patrick Nahirney, Medical Sciences

Sang Nam, Business

Carla Osborne, GSS Representative

Kai Richins, Student Senator

Abdul Roudsari, Health Information Science

Nilanjana Roy, Economics

Dan Russek, Hispanic & Italian Studies

Ada Saab, Associate University Secretary

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Wendy Taylor, Office of the Registrar

Cindy Holder, Humanities



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Page 2 of 14



## Memorandum

### Proposal for a Major Change to the UVic MBA Program

This memorandum proposes a major change to the UVic MBA program to take effect in September 2020.

#### *Rationale*

The UVic MBA was first approved in 1990 and its first students were admitted in September 1992. Over the past five years, the program has suffered a steady decline in applications, with a consequent drop in admitted students (see Appendix 1). The replacement of the evening MBA by the weekend format in 2016 has improved numbers in that program; however, as a result of declines in daytime program applications, a review was conducted to determine whether to cancel the daytime program or to redesign it.

The decline in applications for the daytime program are symptomatic of the UVic MBA's small size and limited resources in a hyper-competitive and largely undifferentiated field. Based on a review conducted over the course of 2018-19, however, it was concluded that the program retains potential for growth. UVic's key weaknesses compared with major competitors, its small size and remote location, can be turned into strengths. For an academic institution, Gustavson is relatively nimble and can implement changes speedily. UVic students have excellent access to government and public-sector jobs, along with a favourable climate for entrepreneurial ventures. Faculty and staff alike are deeply committed to sustainability, and collaborate effectively together.

Unlike US schools, Canadian schools have seen significant growth in international student applications. These students overwhelmingly prefer full-time (day) programs and Gustavson has been successful in attracting such students: 74% of the current Daytime MBA class are international students.

At the same time, the world of business is experiencing radical changes as a result of technological disruption, climate change and increasing awareness of the impact of business on communities and the environment. The Gustavson School has always held that "responsible" management – management that takes full account of the interests of communities and the planet as well as those of shareholders – is both necessary and appropriate in the contemporary business and social environment.



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 mba@uvic.ca  
 uvic.ca/gustavson/mba



For these reasons, the Gustavson School is proposing a major change to the MBA to position it as an **MBA in Sustainable Innovation**. This change requires modifications to the curriculum and in recruitment and marketing.

#### *Strategic Alignment*

The change is highly aligned with the University of Victoria's Strategic Framework, published in 2018, which states the university's vision as follows:

*We will be the Canadian research university that best integrates outstanding scholarship, engaged learning and real-life involvement to contribute to a better future for people and the planet.*

In particular, the program's emphasis on sustainability, global learning, experiential learning, First Nations and academic excellence will deliver on the university's strategic pillars.

The change is also closely aligned with the Gustavson School's strategic plan for 2019-2023 to, *inter alia*, "develop responsible leaders for a better world."

#### *Competition*

The program will be unique in Canada. While almost all Canadian MBA programs refer to sustainability in some form, none place a strong emphasis on it in their curriculum; innovation is not typically taught as an independent subject, but bundled in with others such as entrepreneurship.

#### *Research Support*

Research conducted with employers, alumni, current and prospective students indicates broad support for the program. Among employers, current UVic MBA graduates are highly valued for their maturity, flexibility, critical thinking and problem solving; businesses are undergoing massive change and need graduates who are capable of dealing with unprecedented uncertainty and rapid change. Current students and alumni felt that the program could be improved by a less overloaded curriculum, updated content, better integration of courses and increased focus on sustainability. Prospective students expressed strong interest in the program and felt it was relevant and timely.

#### *Program Overview*

It is proposed to redesign the daytime curriculum as a series of sequential six-week blocks, each comprising the equivalent of three course units. This structure offers greater integration and a significantly more manageable workload for students than the current program. This format is currently in place in the weekend MBA and has been successful.



Courses in the new program will reflect the overall theme of sustainable innovation. Some courses will be renamed (e.g. "Finance for Impact" and "Marketing in a Connected World"); new courses will be introduced (e.g. "Public Policy and Law" and "responsible Leadership"), and faculty will be supported in integrating the themes of sustainability into courses within their own discipline.

#### *Other Academic Units*

The current daytime program offers double degree options with Law and Engineering. A letter of support from the Dean of Law is provided in Appendix 2. In the case of Engineering, no student has ever taken the double degree and it is proposed to remove it from the Calendar. A letter from the Acting Dean of Engineering, supporting this removal, is provided in Appendix 3.

#### *Signatures*

Original signed by Saul Klein

\_\_\_\_\_  
Dr. Saul Klein, Dean, Peter B. Gustavson School of Business

September 20/19

Date

Original signed by Graham Brown

\_\_\_\_\_  
Dr. Graham Brown, Associate Dean, Programs

September 24/19

Date

Original signed by David Dunne

\_\_\_\_\_  
Dr. David Dunne, Director, Full- and Part time MBA Programs

September 19, 2019

Date



**Gustavson**  
**School of Business**  
 University of Victoria  
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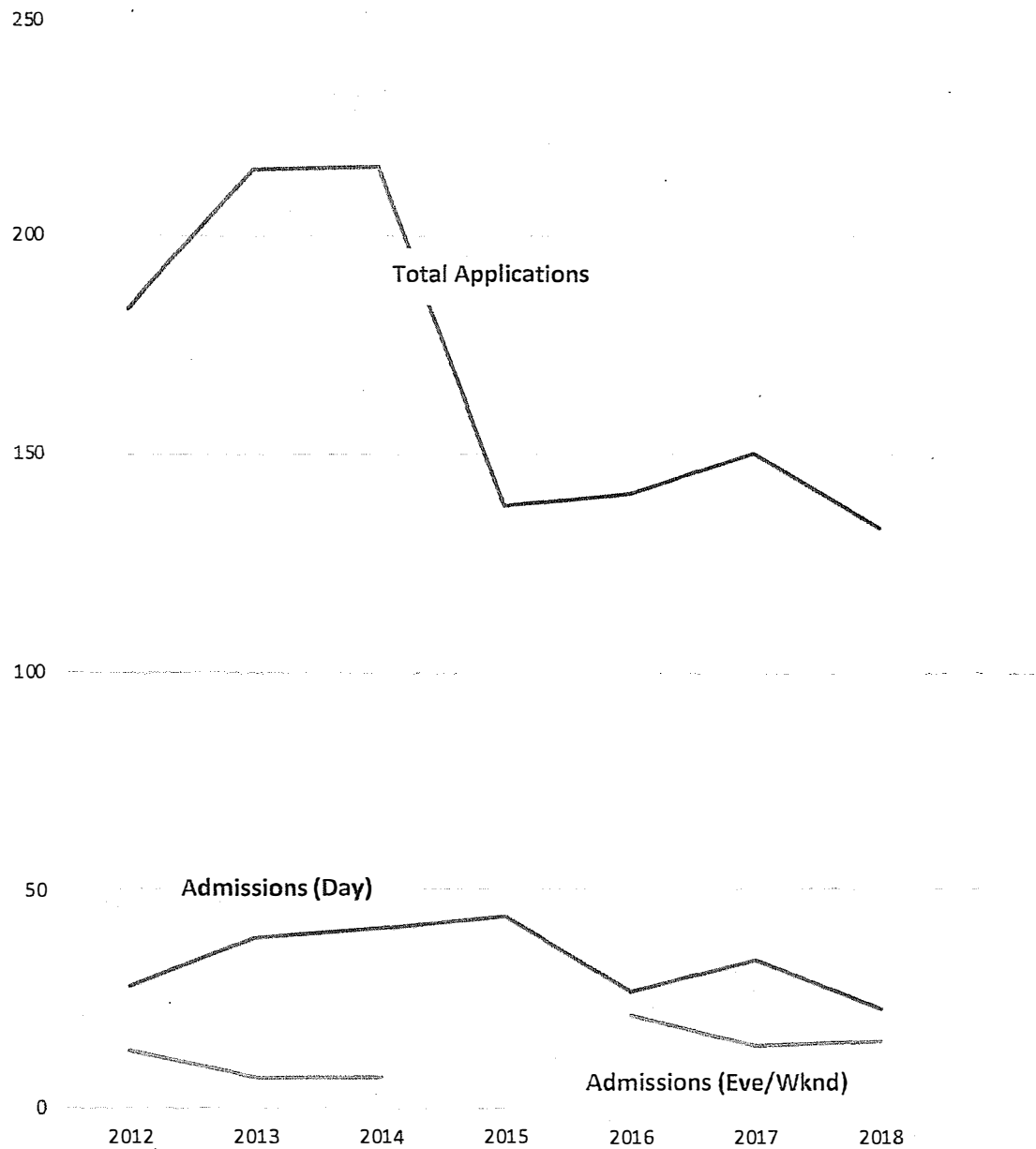
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## Appendix 1

### MBA Applications and Enrolments 2012-2018





**Gustavson**  
**School of Business**  
University of Victoria  
GILL GRADUATE SCHOOL

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## **ADDITIONAL INFORMATION TO ACCOMPANY THE PROPOSAL FOR A MAJOR CHANGE TO THE UVIC MBA PROGRAM**

### **MBA REDESIGN – SUMMARY OF KEY CHANGES TO THE DAYTIME AND WEEKEND PROGRAMS**

- Replacement of existing specialization options of Service Management and Entrepreneurship with a fixed content program focusing on Sustainable Innovation
- Harmonization of total unit values between Daytime and Weekend Programs
  - Increase in total unit value to 31.5 from 30 for the Daytime MBA
  - Increase in total unit value to 31.5 from 22 for the Weekend MBA
- Adoption of a standard unit value of 1.5 for all regular courses (currently courses are either 0, 0.5, 1.0 or 1.5 units)
- Increasing the unit value of MBA 502 (Personal and Professional Development) from 0 to 3.0 to recognize the importance of this component of the curriculum
- Adoption of a sequence of six integrated blocks of three courses each to create a more manageable workload for students
- Updating course titles and descriptions, identifying, where possible, relevant content related to the new program focus: Sustainable Innovation
- Dropping of some current courses:
  - Essentials of Business and Leadership (MBA 500) – this graded introductory course will be replaced with a non-course-based orientation
  - Consulting Methods 1 and 2 (MBA 585 and 586) – consulting content will be streamlined and delivered as a short series of workshops connected to the MBA Capstone Project (MBA 596/598)
  - International Business 2 (MBA 576) – the new program will still contain one International Business course, now called Sustainable Global Business (MBA 570)
- Replacement of one course:
  - Managing Legal Risks (MBA 560) will be replaced by Public Policy and Law (MBA 577)
- Addition of new courses:
  - Responsible and Ethical Leadership (MBA 523)
  - Field School (MBA 587) (optional)



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## Appendix 2

### Letter from Associate Dean of law

Thursday, September 19, 2019 at 11:08:14 AM Pacific Daylight Time

**Subject:** MBA Restructure

**Date:** Wednesday, September 18, 2019 at 2:51:33 PM Pacific Daylight Time

**From:** Freya Kodar - Associate Dean of Law

**To:** Ian Robertson

Dear Ian,

Thank you for sharing the proposed changes to the MBA program.

The Law Faculty is supportive of the program redesign as the MBA in Sustainable Innovation. In our view, this shift in focus will make it more attractive to our JD students, and there are many synergies with our curriculum, particularly our Concentration in Environmental Law & Sustainability.

As we discussed, it will require JD students to do three MBA terms in a row, and have an exemption for the MBA summer term requirement. We will make the necessary changes to the law calendar so that everything is in place for September 2020.

Freya

---

Freya Kodar

Associate Dean, Administration and Research  
Faculty of Law, University of Victoria  
Room 225 – Murray and Anne Fraser Building  
PO Box 1700, STN CSC  
Victoria BC V8W 2Y2

Tel: 250-721-8190

My pronouns are: she, her, hers

**Carolyn Swayze - FGS Coordinator**

---

**From:** Brian Leacock  
**Sent:** October 4, 2019 8:40 AM  
**To:** Carolyn Swayze - FGS Coordinator  
**Cc:** Ian Robertson  
**Subject:** RE: MBA Calendar Changes

Carolyn,

Good morning. I hope you are having a pleasant week.

I would like to confirm that in my role as Associate Director, I oversee the management of our exchange and dual degree international agreements for the Gustavson School of Business. In this capacity, I can clearly confirm that EDHEC was notified (on March 6, 2019) of the changes in our MBA structure.

- EDHEC supports the proposed changes to the University of Victoria's MBA Program
- EDHEC understands that there is currently one University of Victoria's MBA student enrolled in the double degree program but this student will have completed his program requirements prior to the implementation of the redesigned MBA
- EDHEC recognizes that the proposal to discontinue the EDHEC double degree will be submitted by the MBA Program Office and the MGB Program Office in the next cycle of calendar changes

I, as well as EDHEC, can verify that our current outbound student (Ben Balfour) and their two inbound students (Solène Del Vecchio and Corentin Marsily) are not in anyway impacted by these changes.

Regards, Brian

---

**Brian K. Leacock**  
Associate Director, International  
Gustavson School of Business, University of Victoria



## **Carolyn Swayze - FGS Coordinator**

---

**From:** Engineering Dean  
**Sent:** October 5, 2019 8:36 AM  
**To:** Carolyn Swayze - FGS Coordinator  
**Cc:** Ian Robertson; Engineering Associate Dean Undergraduate Programs - LillAnne Jackson  
**Subject:** Deletion of the MBA/MEng double degree program

Hi Carolyn

The Faculty of Engineering supports the proposed changes to the MBA Program. These changes will provide the MBA program with a fixed content format with a focus on Sustainable Innovation, replacing the current model which has a fixed content first year and a specialization option in Entrepreneurship or Service Management in the second year. There are no students enrolled in the current MBA/MEng and MBA/MSc double degree programs, and there never have been. A proposal to discontinue the MBA/MEng and MBA/MSc double degrees will be submitted in the next cycle of calendar changes.

Please let me know if you have questions.

Cheers

Peter

---

Peter Wild, Ph.D., P.Eng.  
Professor & Acting Dean, Faculty of Engineering  
University of Victoria, P.O. Box 1700, Victoria, B.C., V8W 2Y2  
[engrdean@uvic.ca](mailto:engrdean@uvic.ca) 250-721-8612

# UVic MBA

Calendar Changes  
December 2019

Goals are to simplify the curriculum and recognize new thinking

1. Continue to offer the key skills students and employers expect of an MBA
  - Update content to deal with contemporary issues (e.g. social media, data etc.)
2. Simplify and rationalize the curriculum
  - Address student overload
  - Deal with anomalies within and between programs
3. Organize around a key pillar of UVic and Gustavson
  - Recognize a major shift in business thinking towards sustainability
  - Underscore the importance of innovation that does not compromise the future
  - Increase program enrolments by being unique and contemporary

## Summary of Calendar Changes

Current Program	New Program
<b>Simplification and Rationalization</b>	
Daytime and Weekend Total units differ (30 vs 22)	Harmonized total unit values (31.5)
Courses vary between 0.5, 1.0 and 1.5 units	All regular courses 1.5 units
Up to 9 separate courses per term	6 integrated blocks of integrated courses
Personal & Professional Development = 0 units	Personal & Professional Development = 3.0 units
Specializations in Service Management, Entrepreneurship	Fixed content that enhances content related to school value pillars (Sustainability and while incorporating elements of the previous specializations
<b>Alignment with Program Theme</b>	
Course titles, descriptions based on functional silos	Course titles, descriptions reflect integration around program theme
<b>Course Changes</b>	
Essentials of Business & Leadership	Replaced with non-course orientation
Consulting Methods 1 & 2	Streamlined as a series of workshops connected to Capstone Project
International Business 1 & 2	Simplified by combining into a single course
Managing Legal Risks	Replaced by Public Policy & Law
	Optional Field School introduced
	Responsible & Ethical Leadership introduced

## The backdrop: a fundamental shift in business thinking



The purpose of the corporation must be redefined as creating shared value, not just profit per se.

Michael Porter  
Harvard Business School



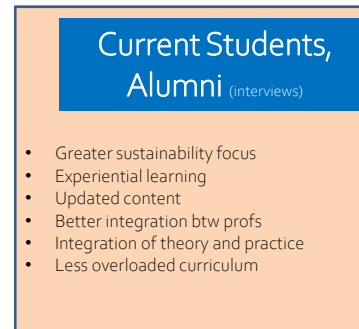
### The New York Times Shareholder Value Is No Longer Everything, Top C.E.O.s Say

Chief executives from the Business Roundtable, including the leaders of Apple and JPMorgan Chase, argued that companies must also invest in employees and deliver value to customers.

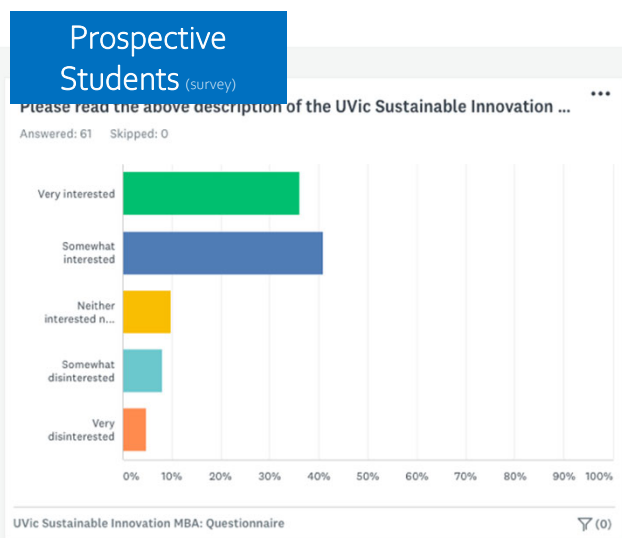


These patterns are also reflected in GMAC student surveys, which show interest in an expanded concept of business

## Our research shows strong interest (1)

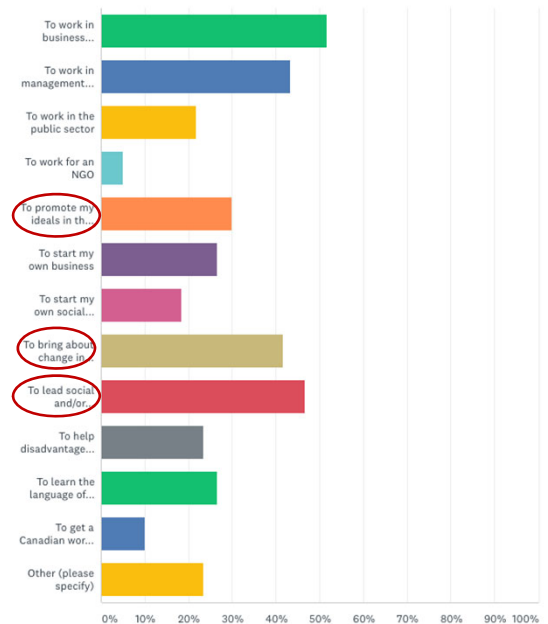


## Our research shows strong interest (2)



### Why would you consider taking an MBA? (check all that apply)

Answered: 60 Skipped: 1



## The program offers distinctive features

Block structure and close faculty alignment, to maximize integration

Real-world projects to further deep learning

Emphasis on reflective practice and self development

Sustainability, ethics and innovation infused throughout the curriculum

Flexible Summer term, under faculty supervision

## The program is still an MBA; collaboration with other departments remains welcome

The MBA continues to cover the essentials of business required of any MBA, updated to reflect shifts in business thinking

“Sustainable” has for many years been a strategic pillar of Gustavson; courses have always had a strong sustainability component

- Gustavson is known for sustainability, e.g. Corporate Knights ranks us 13<sup>th</sup> “Better World MBA” worldwide

The successful JD/MBA option will continue

- Our faculty continue to work constructively with other departments across a range of initiatives

# UVic MBA

Calendar Changes  
December 2019





University  
of Victoria

Senate Committee on  
Planning

# MEMO

**Date:** December 12, 2019  
**To:** Senate  
**From:** Senate Committee on Planning  
**Re:** **Proposed changes to the Bachelor of Science, Kinesiology program**

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At its meeting of December 3, 2019, the Senate Committee on Planning considered the proposed changes to the Bachelor of Science, Kinesiology program, as described in the memorandum dated November 8, 2019.

**The following motion is recommended:**

That Senate approve the proposed changes to the Bachelor of Science, Kinesiology program, as described in the memorandum dated November 8, 2019.

Respectfully submitted,

**2019-2020 Senate Committee on Planning**

Susan Lewis, (Chair), AVPAP

Gillian Calder, Law

David Capson, Graduate Studies

Jo-Anne Clarke, Continuing Studies

Merwan Engineer, Economics

Mauricio Garcia-Barrera, Psychology

Andrea Giles, Co-op Education

Rishi Gupta, Civil Engineering

Neil Burford, Chemistry

Lisa Kalynchuk, VP Research

Valerie S. Kuehne, VPAC

Adam Con, Fine Arts

Sandra Duggan, Secretary, VPAC

Graham McDonough, Curriculum and Instruction

Patrick Nahirney, Medical Sciences

Sang Nam, Business

Carla Osborne, GSS Representative

Kai Richins, Student Senator

Abdul Roudsari, Health Information Science

Nilanjana Roy, Economics

Dan Russek, Hispanic & Italian Studies

Ada Saab, Associate University Secretary

Ralf St. Clair, Education

Wendy Taylor, Office of the Registrar

Cindy Holder, Humanities





University  
of Victoria

Exercise Science, Physical  
& Health Education

MEMO

Date: November 8th, 2019

To: Senate Committee on Planning

From: John Meldrum, Director of School of Exercise Science, Physical and Health Education

**Re: Proposal of a Significant Change to a BSc Kinesiology Program**

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Attached for your review and discussion at the December 3, 2019 Senate Committee on Planning meeting, please find a proposal from Dr. John Meldrum, Director of the School of Exercise Science, Physical and Health Education, Faculty of Education.

### **Recommended Motion**

That the Senate Committee on Planning approve and recommend that the Senate approve the Proposal of a Significant Change to a BSc Kinesiology Program to take effect September 1, 2021.

**Supplementary information supporting the proposal is outlined below for your review and discussion at the December 3, 2019 Senate Committee on Planning meeting (in lieu of the new Standard Template for Program Change).**

The proposed program changes were informed by several consultations such as targeted surveys with multiple stakeholders including current students and faculty, alumni, graduate employment industry partners and BC Association of Kinesiologists (BCAK). Further information was gathered through a review of comparable programs across the country.

The labour market for kinesiologists is growing and their professional role within health care system is advancing to focus more on working with clinical populations. The BCAK has been actively lobbying our provincial Ministry of Health to move Kinesiology to a registered health profession as is currently the case in Ontario. The proposed program changes are necessary to adequately prepare graduating students to be successful within the current and future kinesiology labour markets. The Kinesiology programs at other universities in BC and across the country are also in the process of revising their curriculums to meet this current and future growth in the role of Kinesiologist within the healthcare system. For example, curriculum revision is underway at UBC and UBCO. (Please see Link to UBC Kinesiology program, however their current calendar does not include their most recent proposed curriculum changes

[http://www.calendar.ubc.ca/vancouver/pdf/UBC Vancouver Calendar School Kinesiology.pdf](http://www.calendar.ubc.ca/vancouver/pdf/UBC_Vancouver_Calendar_School_Kinesiology.pdf)).

A component of the proposed program changes include increased experiential and community engaged learning which aligns both with UVic strategic priorities as well as current practice in many Kinesiology programs across the country. This increased experiential and community



engaged learning will be achieved through university organized clinical practicums.

The student demand for the program continues to increase with 438 applicants (237 Year 1 and 201 Year 2) for 60 seats in 2019. This is up from an average 160 Year 2 applicants per year over the previous three years (2019 was the first year the program accepted Year 1 applications). Improvements in the program are critical prior to growth in size of the program to better position the increased number of graduates to be successful in securing employment or admission to post graduate programs in a competitive environment upon graduation.

The attached Proposal has been approved at the Sept 17, 2019 Exercise Science, Physical and Health Education Council meeting and at the October 8, 2019 Faculty of Education Council meeting.

The proposed program changes impact the Departments of Biology, Chemistry and English. These departments have been apprised of the proposed program changes and have provided letters of support that are appended to this document.

The total units for the program remains the same. There are four components of the proposal comprising removing six required courses, modifying/revising seven courses that will remain, adding three new required courses and increasing the number of electives which includes the addition of five new Kinesiology specific electives options. These are detailed in the proposal of Sept 17th, 2019 and the Kuali curriculum submission.

Please refer to pages 77-80 inclusive in current Calendar 2019-20 (link below) for comparison to the current program.

<https://web.uvic.ca/calendar2019-09/pdfs/undergraduate-201909.pdf>

The proposed change has no impact on current program policies.

The following attachments are included:

Proposal of a Significant Change to a BSc Kinesiology Program  
Proposed Program Recommended Sequence of Required Courses for the:  
    BSc Kinesiology program (non-Co-op),  
    BSc Kinesiology, Co-operative Education program and  
    BSc Kinesiology Honours program,  
Letters of support from Biology, Chemistry and English Departments.

/attachments



Date: September 17th, 2019

To: Faculty of Education Council

From: John Meldrum, Director of School of Exercise Science, Physical and Health Education

**Re: Proposal of a Significant Change to a BSc Kinesiology Program**

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We propose a change to our four-year Bachelor of Science Kinesiology Program.

As per the Senate Guidelines to propose a significant change to a program:

1. The BSc Kinesiology program has been in existence for over 50 years.
2. Kinesiology program required changes for 2 main reasons. The program curriculum required some modifications to adequately prepare graduating students to be successful within the growing and advancing role of Kinesiology professionals within the health care system. This included increasing the experiential learning component of the curriculum. Second, the current program required more flexibility in the first and second year electives to allow adequate preparation for the third and fourth year science electives.

Our guiding principles during this review process were twofold. Our first was to prepare students to excel working as Kinesiologists or in Kinesiology related professions with respect to both technical and professional skills. Second we endeavored to ensure the program retained the flexibility to allow students to also pursue further studies in the Post Degree Program in Teacher Education with a teachable area in PE and Biology, Indigenous Studies minor, post graduate research and medical or allied health professional education program.

The program changes will achieve 5 main improvements:

- Required and elective course offerings align more closely with current kinesiology-related professions which will better prepare graduates to successfully secure and excel in related professional employment
- Broader selection of electives allows students to develop a greater expertise within a domain of their profession.
- The revised curriculum better prepares students to attain professional certifications (e.g CSEP) in their field to improve employment opportunities.
- Greater flexibility in first and second year science electives allows students to better develop an area of focus through to the upper level science electives in an area of interest.
- Upper level elective courses will be cross-listed as graduate courses in the EPHE program, which will address limitations in the diversity of graduate level course offerings.

The Dean of Faculty of Education has approved the proposed changes and affirmed that enhanced resources were available to support the proposed changes within the proposed timelines to facilitate improved student learning experience.

## **Recommended Motion**

**That the Senate Committee on Planning approve and recommend that Senate approve the Proposal of a Significant Change to a BSc Kinesiology Program to take effect September 1, 2021.**

## **New Courses**

### **a. Required**

- i. **EPHE 200 Introduction to Professional Practice 3-0-0** Prereq: EPHE 143. This will be a modular course taken by all Recreation and Health Education (RHED) students and Kinesiology students. Content will include topics related to professionalism, technical computer skills and program planning. A small section of the course will be taken separately by BSc KIN and BA RHED program each of which will be tailored to specific needs of each program.
- ii. **EPHE 348 Psychology of Physical Activity (Previously an elective)– 3-2-0** This was an elective course and is now required. This course provides an understanding of motivation and behaviour change theories as they apply to healthy lifestyle choices.
- iii. **EPHE 34x Pathophysiology of Chronic Disease (New Required Course) 3-0-0**  
Prerequisites: EPHE 242 and EPHE 160 Provide an understanding of the physiological basis of selected disorders including cardiovascular, respiratory, and metabolic disease as well as cancer, and their effects on health. Survey course open to the university.

### **b. Electives**

- i. **EPHE 44x- 3-0-0 Exercise management of chronic disease -** Prereq: EPHE 34x. Provide an understanding the role of exercise in the management of chronic diseases (cardiovascular, respiratory, and metabolic diseases, cancer) and the implications of pathophysiology and typical medical management in providing safe/effective exercise prescriptions and evaluation.
- ii. **EPHE 45x-3-1-0 Musculoskeletal Pathology and Exercise Management-** Prereq: EPHE 260 (currently 360), 242, 355, Provide an understanding of the physiological impact of select musculoskeletal disorders on functional movement and health more broadly and develop more advanced skills of appropriate exercises prescription and implementation.
- iii. **EPHE 36x Principles of Strength and Conditioning 3-0-0 -** Prereq: EPHE 141, EPHE 160 (currently 241) plus Min 1 year of undergraduate course load. Develop theoretical and practical knowledge of strength training and conditioning for programming over the entire healthy population from untrained individuals to elite athletes.
- iv. **EPHE 48x Neuroplasticity- In Healthy and Neurological Disorders 3-2-0 Elective**  
Prereq: EPHE380, 242. Focus on understanding neural plasticity as it relates to exercise training in healthy and select clinical neurological disorders aimed at regaining or maintaining functional mobility
- v. **EPHE 40x Advanced Biomechanics 3-1-0-** Prereq: 341 advanced methods in biomechanics in selected clinical and research settings.

### **Courses Removed (6 courses removed)**

Removing these courses will provide students more flexibility to explore other elective options at an early stage of the program, as well as provide a planned pathway into upper level courses.

- a. **BIOL 150A and 150B, or 184 and 186, or 190A and 190B.** Necessary material now being covered within the EPHE Kinesiology BSc program and in the required Anatomy and Physiology 12 admission requirement. Please see attached letter of support from Biology
- b. **Chem 101 and 102-** Course content not directly relevant to newly identified desired graduating competencies. Please see attached letter of support from Chemistry
- c. **1.5 units of English-** Please see attached letter of support from English
- d. **EPHE 253 Program Planning** This course will be removed and the required content will be captured in EPHE 200. Please see attached letter of support from RHED.

### **Course Revisions (*e.g. sequencing, numbering or increased experiential component*)**

- a. **447 Kinesiology Seminar and Practicum 3-0-0** 1.5 units- An experiential 40 hour practicum will be added which will require course delivery over 2 sections of 30 students each term. Currently 1.5 units spanning 2 terms for 60 students.
- b. **EPHE 344 Care and Prevention of Athletic Injuries 3-2-0** Increase experiential learning with the addition of weekly lab.
- c. **EPHE 355 Functional Anatomy 3-2-0** Increase experiential learning with increased lab time.
- d. **EPHE 360 Exercise Prescription 3-2-0** Plan to move this course to second year with new number (**EPHE 260**). Registration will be open outside of EPHE (max of 130 students) requiring additional lab sections with earlier registration for EPHE students.
- e. **EPHE 141** Calendar addition of: Recommendation: a background equivalent to BC Anatomy and Physiology 12 strongly recommended
- f. **EPHE 241 Introduction to Human Systemic Physiology 3-2-0** Plan to move this course to first year with new number (**EPHE 160**).
- g. **EPHE 348 3-0-0** removing prerequisites and lab

3. There will be no impact on current students enrolled in the program. No other academic units have students that will be affected by the change.
4. We propose that the change take effect for September 1, 2021.

# BSc Kinesiology (Non Co-op)

Year 1	
Term 1	Term 2
<b>EPHE 143</b> (1.5 units)	
<b>ENGL 135</b> (1.5 units)	
<b>EPHE 141</b> (1.5 units) Priority enrollment for EPHE students	<b>EPHE 160 ( was EPHE 241 )</b> (1.5 units) Prereq: EPHE 141; with special permission EPHE 141 is co-requisite
<b>MATH 100 or 102 or 109</b> (1.5 units)	<b>PHYS 110 or 102A</b> (1.5 units)
<b>EPHE 155</b> (1.5 units)	
<b>3 Electives</b> (4.5 units) – <b>at least 2 must be 100-200 level science electives</b>	
Total for Year 1 = 15 units	
Previously 1 Elective	

PURPLE = New courses

RED = Content needing modification or more support

Year 2	
Term 1	Term 2
	<b>EPHE 200</b> Introduction to Practice- Professional Practice and Program Planning (replacing EPHE 253) – Prereq EPHE 143
<b>Stat 255</b> (1.5 units) – Prereq Math 1 <sup>st</sup> year	
<b>EPHE 242</b> – Prereq Anat& Phys 12 or BIO 150B, 186	<b>EPHE 260 (was EPHE 360)</b> (1.5 units) Prereq <b>EPHE 241</b>
<b>EPHE 201</b> ( 1.5 units) No Prereq	
<b>EPHE 245</b> (1.5 units) No Prereq	
<b>4 Electives</b> (4.5 units) <b>at least 2 must be 100-200 level science electives</b>	
Total for Year 2 = 15 units	
Previously 2 Electives	

Year 3	
Term 1	Term 2
<b>EPHE 348 (1.5 units):</b> Psychology of Physical Activity (Recommended Background PSYC 100B)	
<b>EPHE 340:</b> Pathology of Chronic Disease (1.5 units) Prereq: EPHE 241 and EPHE 160	<b>EPHE 341</b> (1.5 units) – Prereq EPHE 201, one math, PHYS 110
<b>EPHE 355:</b> Functional Anatomy (1.5 units)– Prereq EPHE 260 & 201 (offered both terms)	
<b>EPHE 344:</b> Care & Prevention of Athletic Injuries (1.5 units) – Prereq EPHE 241 offered both terms	<b>EPHE 380</b> (1.5 units) Prereq EPHE 241 & 245
<b>4 Electives</b> (6.0 units) – <ul style="list-style-type: none"> <li>• <b>2 must be 300 or 400 level Science or Science Designated (3.0 units)</b></li> <li>• 1 EPHE 300-400 level (1.5 units)</li> <li>• These categories can overlap</li> </ul>	
Total for Year 3 = 15 units	
Previously 5 electives	

**Selection of Existing Elective Options (maintained):**

EPHE 253 Program Planning  
 EPHE 346 Motor Development and Physical Maturation  
 EPHE 350 (formerly 250) *Children and Youth with Special Needs in Physical Activities*  
 EPHE 357 Introduction to Research  
 EPHE 359 Fiscal and Legal Management in Recreation and Health  
 EPHE 445 Developmental and Adaptive Physical Activity  
 EPHE 449 Physical Parameters of Aging  
 EPHE 451 Leadership Issues in Fitness, Health and Wellness  
 EPHE 454 Marketing for Health and Social Change  
 EPHE 455 Nutrition for Exercise and Health  
 EPHE 352 Introduction to physical activity instructional techniques  
 EPHE 452 Strategies for Games in Physical Education

Year 4	
Term 1	Term 2
<b>EPHE 447 (1.5 units):</b> Kinesiology Seminar & Practicum- offered both terms- Prereq EPHE 200	
<b>EPHE 441</b> (1.5 units) Ex Physiology Prerequisite(s): EPHE 16x (old 242), 241, 26x, 34x	<b>EPHE 444:</b> Measurement & Evaluation in Exercise Science (1.5 units),
<b>7 Electives</b> (10.5 units) – <ul style="list-style-type: none"> <li>• <b>5 must be 300 or 400 level Science or Science Designated (7.5 units)</b></li> <li>• 3 EPHE 300-400 level ( 4.5 Units)</li> <li>• These categories can overlap</li> </ul>	
Total for year 4 = 15 units	
Total Units for Degree= 60.0 units	
Previously 7 electives	

**Selection of Existing Elective Options (maintained):**

EPHE 347 Sports and Society  
 EPHE 361 Coaching studies  
 EPHE 342 History of Sport  
 EPHE 456 Ergonomics  
 EPHE 351 – Community and Population Health

**NEW Additional Elective Options**

**EPHE 362:** Principles of Strength & Conditioning (Prereq EPHE 141, EPHE 241 plus min of 1 year of undergraduate course load)  
**EPHE 442:** Exercise Management of Chronic Disease– Prereq EPHE 340,  
**EPHE 450:** Musculoskeletal Pathology & Exercise Management –Prereq EPHE 260 (old 360), 242, 355,  
**EPHE 401:** Advanced Biomechanics (Prereq: 341)  
**EPHE 482:** Neuroplasticity- In Healthy and Neurological Disorders – Prereq EPHE 380, 242

## BSc Kinesiology Honours Program

Year 1	
Term 1	Term 2
<b>EPHE 143</b> (1.5 units)	
<b>ENGL 135</b> (1.5 units)	
<b>EPHE 141</b> (1.5 units)	<b>EPHE 160</b> (was <b>EPHE 241</b> ) (1.5 units) EPHE 141; with special permission EPHE 141 is co-requisite
<b>MATH 100 or 102 or 109</b> (1.5 units)	<b>PHYS 110 or 102A</b> (1.5 units)
<b>EPHE 155</b> (1.5 units)	
<b>3 Electives</b> (4.5 units) – at least 2 must be 100-200 level science electives OR 2 science elective (3.0 units) and BIOL 150B or BIOL 186) and BIOL 150B or BIOL 186	
Total for Year 1 = 15 units	
Previously 1 Elective	

PURPLE = New courses

RED = Content needing modification or more support

Year 2	
Term 1	Term 2
	<b>EPHE 200</b> Introduction to Practice- Professional Practice and Program Planning (replacing EPHE 253) – Prereq EPHE 143
<b>Stat 255</b> (1.5 units) – Prereq Math 1 <sup>st</sup> year	
<b>EPHE 241</b> – Sys Phys (1.5 units) – Co-req EPHE 141	<b>EPHE 260</b> (was <b>EPHE 360</b> ) (1.5 units) Prereq EPHE 241
<b>EPHE 201</b> ( 1.5 units) No Prereq	
<b>EPHE 245</b> (1.5 units) No Prereq	
<b>4 Electives</b> (6.0 units) at least 2 must be 100-200 level science electives	
Total for Year 2 = 15 units	
Previously 2 Electives	

Year 3	
Term 1	Term 2
<b>EPHE 348 (1.5 units):</b> Psychology of Physical Activity (Recommended Background PSYC 100B)	<b>EPHE 357</b> Introduction to Research (1.5 units)
<b>EPHE 340:</b> Pathology of Chronic Disease (1.5 units) Prereq: EPHE 241 and EPHE 160	<b>EPHE 341</b> (1.5 units) – Prereq EPHE 201, one math, PHYS 110
<b>EPHE 355:</b> Functional Anatomy (1.5 units)– Prereq EPHE 260 & 201 (offered both terms)	
<b>EPHE 344:</b> Care & Prevention of Athletic Injuries (1.5 units) – Prereq EPHE 241 offered both terms	<b>EPHE 380</b> (1.5 units) Prereq EPHE 241 & 245
<b>3 Electives</b> (4.5 units) – <b>2 must be 300 or 400 level Science or Science Designated</b>	
<ul style="list-style-type: none"> <li>• 1 EPHE 300-400 level (1.5 units)</li> <li>• 2 -300-400 level electives (4.5 units)</li> </ul>	
<b>Total for Year 3 = 15 units</b>	
Previously 4 electives	

**Selection of Existing Elective Options (maintained):**

EPHE 253 Program Planning  
 EPHE 346 Motor Development and Physical Maturation  
 EPHE 350 (formerly 250) *Children and Youth with Special Needs in Physical Activities*  
 EPHE 357 Introduction to Research  
 EPHE 359 Fiscal and Legal Management in Recreation and Health  
 EPHE 445 Developmental and Adaptive Physical Activity  
 EPHE 449 Physical Parameters of Aging  
 EPHE451 Leadership Issues in Fitness, Health and Wellness  
 EPHE 454 Marketing for Health and Social Change  
 EPHE 455 Nutrition for Exercise and Health  
 EPHE 352 Introduction to physical activity instructional techniques  
 EPHE 452 Strategies for Games in Physical Education

Year 4	
Term 1	Term 2
<b>EPHE 447 (1.5 units):</b> Kinesiology Seminar & Practicum- offered both terms- Prereq EPHE 200	
<b>EPHE 441</b> (1.5 units) Ex Physiology Prerequisite(s):EPHE 16x (old 242), 241, 26x, 34x	<b>EPHE 444:</b> Measurement & Evaluation in Exercise Science (1.5 units),
<b>EPHE 499</b> (3.0 units ) Honours Thesis or Tutorial (full-year course)	
<b>6 Electives</b> (9.0 units) – <b>3 must be Science or Science Designated</b>	
<ul style="list-style-type: none"> <li>• 3 EPHE ( 3.0 Units)</li> <li>• 3 -300-400 level electives (4.5 units)</li> </ul>	
<b>Total for year 4 = 16.5 units</b>	
<b>Total Units for Degree= 61.5units</b>	
Previously 6 electives	

**Selection of Existing Elective Options (maintained):**

EPHE 347 Sports and Society  
 EPHE 361 Coaching studies  
 EPHE 342 History of Sport  
 EPHE 456 Ergonomics  
 EPHE 351 – Community and Population Health

**NEW Additional Elective Options**

**EPHE 362:** Principles of Strength & Conditioning (Prereq EPHE 141, EPHE 241 plus min of 1 year of undergraduate course load)  
**EPHE 442:** Exercise Management of Chronic Disease– Prereq EPHE 340,  
**EPHE 450:** Musculoskeletal Pathology & Exercise Management –Prereq EPHE 260 (old 360), 242, 355,  
**EPHE 401:** Advanced Biomechanics (Prereq: 341)  
**EPHE 482:** Neuroplasticity- In Healthy and Neurological Disorders – Prereq EPHE 380, 242



# BSc Kinesiology Co-operative Education Program

Year 1	
Term 1	Term 2
<b>EPHE 143</b> (1.5 units)	
<b>ENGL 135</b> (1.5 units)	
<b>EPHE 141</b> (1.5 units) Priority enrollment for EPHE students	<b>EPHE 160 ( was EPHE 241 )</b> (1.5 units) Prereq: EPHE 141; with special permission EPHE 141 is co-requisite
<b>MATH 100 or 102 or 109</b> (1.5 units)	<b>PHYS 110 or 102A</b> (1.5 units)
<b>EPHE 155</b> (1.5 units)	
<b>3 Electives</b> (4.5 units) – <b>at least 2 must be science electives to prepare for upper science electives</b>	
Total for Year 1 = 15 units	
Previously 1 Elective	

PURPLE = New courses

RED = Content needing modification or more support

Year 2	
Term 1	Term 2
	EPHE 200 Introduction to Professional Practice (replacing EPHE 253) – Prereq EPHE 143
<b>Stat 255</b> (1.5 units) – Prereq Math 1 <sup>st</sup> year	
<b>EPHE 242</b> – Prereq Anat& Phys 12 or BIO 150B, 186	<b>EPHE 260 (was EPHE 360)</b> (1.5 units) Prereq EPHE 241
<b>EPHE 201</b> ( 1.5 units) No Prereq	
<b>EPHE 245</b> (1.5 units) No Prereq	
<b>4 Electives</b> (4.5 units) <b>at least 2 must be Science electives</b>	
Total for Year 2 = 15 units	
Previously 2 Electives	

At the end of Year Two:

Work Term #1

Year 3	
Term 1	Term 2
<b>Work Term #2</b>	
<b>EPHE 340:</b> Pathology of Chronic Disease (1.5 units) Prereq: EPHE 241 and EPHE 160	<b>EPHE 341</b> (1.5 units) – Prereq EPHE 201, one math, PHYS 110
<b>EPHE 355:</b> Functional Anatomy (1.5 units)– Prereq EPHE 260 & 201 (offered both terms)	
<b>EPHE 344:</b> Care & Prevention of Athletic Injuries (1.5 units) – Prereq EPHE 241 offered both terms	<b>EPHE 380</b> (1.5 units) Prereq EPHE 241 & 245
EPHE 359 ( 1.5 units) Summer	
<b>4 Electives</b> (6.0 units) – <ul style="list-style-type: none"> <li>• <b>2 must be 300 or 400 level Science or Science Designated (3.0 units)</b></li> <li>• 1 EPHE 300-400 level (1.5 units)</li> <li>• These categories can overlap</li> </ul>	
Total for Year 3 = <b>15 units</b>	
Previously 5 electives	

**Selection of Existing Elective Options (maintained):**

EPHE 253 Program Planning  
 EPHE 346 Motor Development and Physical Maturation  
 EPHE 350 (formerly 250) *Children and Youth with Special Needs in Physical Activities*  
 EPHE 357 Introduction to Research  
 EPHE 359 Fiscal and Legal Management in Recreation and Health  
 EPHE 445 Developmental and Adaptive Physical Activity  
 EPHE 449 Physical Parameters of Aging  
 EPHE451 Leadership Issues in Fitness, Health and Wellness  
 EPHE 454 Marketing for Health and Social Change  
 EPHE 455 Nutrition for Exercise and Health  
 EPHE 352 Introduction to physical activity instructional techniques  
 EPHE 452 Strategies for Games in Physical Education

Year 4	
Term 1	Term 2
<b>Work Term #3</b>	
<b>EPHE 348 (1.5 units):</b> Psychology of Physical Activity (Recommended Background PSYC 100B)	
<b>EPHE 441</b> (1.5 units) Ex Physiology Prerequisite(s):EPHE 16x (old 242), 241, 26x, 34x	<b>EPHE 444:</b> Measurement & Evaluation in Exercise Science (1.5 units),
<b>7 Electives</b> (10.5 units) – <ul style="list-style-type: none"> <li>• <b>5 must be 300 or 400 level Science or Science Designated (7.5 units)</b></li> <li>• 3 EPHE 300-400 level ( 4.5 Units)</li> <li>• These categories can overlap</li> </ul>	
Total for year 4 = 15 units	
Total Units for Degree= 60.0 units	
Previously 7 electives	

**Existing Elective Options (maintained):**

EPHE 347 Sports and Society  
 EPHE 361 Coaching studies  
 EPHE 342 History of Sport  
 EPHE 456 Ergonomics  
 EPHE 351 – Community and Population Health

**NEW Additional Elective Options**

**EPHE 362:** Principles of Strength & Conditioning (Prereq EPHE 141, EPHE 241 plus min of 1 year of undergraduate course load)  
**EPHE 442:** Exercise Management of Chronic Disease– Prereq EPHE 340,  
**EPHE 450:** Musculoskeletal Pathology & Exercise Management –Prereq EPHE 260 (old 360), 242, 355,  
**EPHE 401:** Advanced Biomechanics (Prereq: 341)  
**EPHE 482:** Neuroplasticity- In Healthy and Neurological Disorders – Prereq EPHE 380, 242

## Sandra Hundza

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**From:** Barbara Hawkins - Biology Chair  
**Sent:** November 4, 2019 11:04 AM  
**To:** Sandra Hundza  
**Subject:** Re: Proposed changes to the Kinesiology Program.

Dear Sandra,

Sorry for the slow response. I have consulted with a Biology advisor and the Chair of the Curriculum Committee. We have no objections to your proposed changes. Please note that BIOL 190A and 190B have not been offered for many years, so I suggest you remove those as options from your program.

If you could give me a rough idea of the number of your students who go through this program now, and how many you expect to follow the biology/medicine/health profession option in future, so we can plan, that would be very helpful.

Thank you  
Barbara

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**From:** Sandra Hundza <shundza@uvic.ca>  
**Date:** Wednesday, October 23, 2019 at 8:12 PM  
**To:** Barbara Hawkins - Biology Chair <biochair@uvic.ca>  
**Cc:** John Meldrum – EPHE Director <ephe.director@uvic.ca>  
**Subject:** Proposed changes to the Kinesiology Program.

Hello Barbara Hawkins,

It was a pleasure talking with you today. Thank you for taking the time to discuss our proposal for changes to the BSc Kinesiology Program.

As discussed the proposed changes include making BIOL 150A and 150B, or 184 and 186, or 190A and 190B science elective courses in our program instead of being required science courses. Attached for your perusal are the pages of the Undergraduate Calendar which outline the courses in the current BSc Kinesiology program.

The rationale for this change was to provide greater flexibility in first and second year science electives to allow students to better develop an area of focus through to the upper level science electives in an area of interest. Having a broader selection of science electives allows students to develop a greater expertise within a domain of their profession. Students wanting to pursue a career in biology, medicine or some allied health professions will be guided through clearly circumscribed course selection recommendations which will include BIOL 184 and 186 as science electives to ensure they can continue onto upper level biology and biochemistry courses.

The anticipated impact on the Biology program includes a potential reduction in students in BIOL 150A and 150B, or 184 and 186, or 190A and 190B courses. However given our annual cohort is 60 students and the majority of these are pursuing medicine or other allied health professions the reduction in student enrollment in these BIOL courses should be nominal.

After you have reviewed this proposal, it would be greatly appreciated if you could respond in writing (an email is sufficient) to express that you have been consulted and that you hopefully have no concerns regarding this program change.

With Much Appreciation,  
Sandra

Sandra R. Hundza BScPT, PhD

Motion and Mobility Rehabilitation Laboratory

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We acknowledge with respect the Lkwungen-speaking peoples on whose traditional territory the University of Victoria stands, and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

## Sandra Hundza

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**From:** Neil Burford  
**Sent:** October 29, 2019 7:21 PM  
**To:** Sandra Hundza  
**Cc:** John Meldrum – EPHE Director; Sandra Carlson, CHEM Department Secretary  
**Subject:** RE: Proposed changes to the Kinesiology Program.

Hi Sandra:

Thank you for your message. I have consulted with my colleagues in Chemistry and there are no concerns regarding the proposed changes.

Best wishes,

N

Neil Burford  
Professor and Department Chair  
Department of Chemistry  
University of Victoria  
P.O. Box 1700, Stn CSC  
Victoria, BC V8W 2Y2  
Canada  
Email: [nburford@uvic.ca](mailto:nburford@uvic.ca)  
Department Secretary: Sandra Carlson [dsecchem@uvic.ca](mailto:dsecchem@uvic.ca)  
Phone: 250-721-7150

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**From:** Sandra Hundza <[shundza@uvic.ca](mailto:shundza@uvic.ca)>  
**Sent:** October 25, 2019 11:08 AM  
**To:** Neil Burford <[nburford@uvic.ca](mailto:nburford@uvic.ca)>  
**Cc:** John Meldrum – EPHE Director <[ephe.director@uvic.ca](mailto:ephe.director@uvic.ca)>  
**Subject:** FW: Proposed changes to the Kinesiology Program.

Hello Neil Burford,

It was a pleasure talking with you yesterday. Thank you for taking the time to discuss our proposal for changes to the BSc Kinesiology Program.

As discussed the proposed changes include making CHEM 101 and 102 science elective courses in our program instead of being required science courses. Attached for your perusal are the pages of the Undergraduate Calendar which outline the courses in the current BSc Kinesiology program.

The rationale for this change was to provide greater flexibility in first and second year science electives to allow students to better develop an area of focus through to the upper level science electives in an area of interest. Having a broader selection of science electives allows students to develop a greater expertise within a domain of their profession. Students wanting to pursue a career in chemistry, medicine or some allied health professions will be guided through clearly circumscribed course selection recommendations which will include CHEM 101 and 102 as science electives to ensure they can continue onto upper level chemistry and biochemistry courses.

The anticipated impact on the Chemistry program includes a potential reduction in students in CHEM 101 and 102 courses. However given our annual cohort is 60 students and the majority of these are pursuing medicine or other allied health professions, the reduction in student enrollment in these CHEM courses should be nominal.

After you have reviewed this change, it would be greatly appreciated if you could respond in writing (an email is sufficient) to express that you have been consulted and that you hopefully have no concerns regarding this program change.

With Much Appreciation,  
Sandra

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## Sandra Hundza

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**From:** Michael Nowlin – Chair of English  
**Sent:** October 28, 2019 10:55 AM  
**To:** Sandra Hundza  
**Cc:** John Meldrum – EPHE Director  
**Subject:** RE: Proposed changes to the Kinesiology Program.

Dear Sandra,

Thank you for consulting with me, and I have no substantial concerns regarding this program change.

I would prefer it, however, if the proposed change read more like this: “ENGL 135, ENGL 146, ENGL 147, or ENGR 110.” As stated, the tendency will be to steer students away from the literature and writing courses, which meet the AWR requirement because they meet the requirements for first-year writing courses as established by the government’s transfer-credit regulating body. I am also working to make the literature courses more writing intensive. It’s your call, of course, but I’m hoping more programs across the university will recognize the extent to which students can acquire writing skills they need and learn something about good writing from reading good narratives and poetry.

Best wishes,

Michael



Michael Nowlin  
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[University of Victoria](http://www.uvic.ca/humanities/english)  
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**From:** Sandra Hundza <shundza@uvic.ca>  
**Sent:** October 25, 2019 3:09 PM  
**To:** Michael Nowlin – Chair of English <englchr@uvic.ca>  
**Cc:** John Meldrum – EPHE Director <ephe.director@uvic.ca>  
**Subject:** Proposed changes to the Kinesiology Program.

Hello Michael Nowlin,

It was a pleasure talking with you today. Thank you for taking the time to discuss our proposal for changes to the BSc Kinesiology Program.

As discussed the changes include reducing the BSc Kinesiology program English requirement from 3.0 to 1.5 units.

Currently students require ENGL 135 or ENGR 110; and one of ENGL 146, 147, 225, ENGR 120. We propose this be changed to ENGL 135, ENGR 110 or any other 1.5 unit course that meets the Academic Writing Requirement, which of course includes ENGL 146 and ENGL 147.

The rational for this change was to provide greater flexibility in first and second year electives to allow students to better develop an area of focus through to the upper level science electives in an area of interest. Having a broader selection of science electives allows students to develop a greater expertise within a domain of their profession. Students wanting to pursue a career in academia or other professions that require significant writing will be guided through clearly outlined elective course selection recommendations which will include ENGL 146, 147, 225.

It would be greatly appreciated if you could respond in writing (an email is sufficient) to express that you have been consulted and that you hopefully have no concerns regarding this program change.

With Much Appreciation,  
Sandra

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