



Date: April 15, 2020
To: Senate
From: Senate Committee on University Budget
Re: **2019/2020 Annual Report**

During the 2019/20 academic year, the Senate Committee on University Budget continued to work with the administration throughout the integrated planning and budget planning processes. The committee met four times:

October 15, 2019	December 9, 2019
January 23, 2020	March 27, 2020

At the **October 15, 2019** meeting, Vice-President Academic and Provost, Dr. Valerie Kuehne and Associate Vice-President Financial Planning, Ms. Kristi Simpson provided an overview of the integrated planning and university budgeting processes. Vice-President Finance and Operations, Ms. Simpson reviewed the 2019/20 Budget Expenditure Allocation Report and responded to questions from committee members. This report is available as part of the September 2019 Open Board meeting docket at <https://www.uvic.ca/universitysecretary/assets/docs/meetings/open-session-meeting-docket-september-24-2019.pdf>.

Also at the October meeting, the committee passed a motion that all meetings for 2019/2020 be deemed closed and confidential and that all materials submitted to the committee in 2019/2020 be deemed closed and confidential unless these are submitted as open documents.

At the **December 9, 2019** meeting Vice-President Finance and Operations, Ms. Gayle Gorrill, and Associate Vice-President Finance Planning, Ms. Kristi Simpson reviewed the 2020/2021 budget approach and key assumptions informing the development of the budget. She reviewed the cost pressures and discussed the university's approach to allocating funding for the upcoming budget year.

Also at the December meeting, Vice-President Academic and Provost, Dr. Kuehne and Executive Director Academic Resource Planning, Mr. Tony Eder reviewed the priorities and the process for developing Part One of the Budget and Planning Framework. The framework identified budget priorities for the coming year. Committee members provided feedback on the process and priorities.

At the **January 23, 2020** meeting, Vice-President Academic and Provost, Dr. Valerie Kuehne reviewed a draft of the 2020/21 to 2022/2023 Planning and Budget Framework, Part One. Dr. Kuehne reported on the process for developing this portion of the document, and reviewed the approach and content. Committee members asked questions and provided feedback regarding the proposed budget priorities and related issues.

At the **March 27, 2020** meeting, the committee received a presentation on the 2020/2021 - 2022/2023 Planning and Budget Framework. Vice-President Finance and Operations, Ms. Gayle Gorrill, reviewed the strategies and priorities outlined in Part One of the framework. Associate Vice-President Financial Planning, Ms. Kristi Simpson reviewed Part Two of the draft framework, including sources of revenue, expenditures, fee increases and priority allocations. Professor Jamie Cassels commented that although there are many budgetary unknowns due to the global pandemic, the university must proceed with this awareness and the future need for adjustment. Nevertheless, the priorities set out over the next 3-4 years have not changed and remains the framework for our work. Committee members provided feedback on the budget framework, proposed revenue sources and proposed budget allocations.

Respectfully submitted,

2019/20 Senate Committee on University Budget

Frank van Veggel (Chair), Science
Jen Baggs, Peter B. Gustavson School of Business
Jamie Cassels, President and Vice-Chancellor
Hélène Cazes, Humanities
Laura Cowen, Science
Helen Kurki, Social Sciences
Carolyn Russell, Convocation Senator
Jodi Streelasky, Education
Graham Voss, Social Sciences
Dawit Weldemichael, Student Senator
Ada Saab (Secretary)