



**Date:** March 18, 2019

**To:** Senate

**From:** Dr. Frank van Veggel, Chair  
Senate Committee on University Budget

**Re:** **2018/2019 Annual Report**

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During the 2018/19 academic year, the Senate Committee on University Budget continued to work with the administration throughout the integrated planning and budget planning processes. The committee met four times:

October 15, 2018	November 30, 2018
January 25, 2019	March 21, 2019

At the **October 15, 2018** meeting, Vice-President Academic and Provost, Dr. Valerie Kuehne and Associate Vice-President Financial Planning, Ms. Kristi Simpson provided an overview of the integrated planning and university budgeting processes. Vice-President Finance and Operations, Ms. Gayle Gorrill reviewed the 2018/19 Budget Expenditure Allocation Report and responded to questions from committee members. This report is available as part of the September 2018 Open Board meeting docket at [https://www.uvic.ca/universitysecretary/governors/open\\_session\\_summary\\_record\\_september\\_25\\_2018.pdf](https://www.uvic.ca/universitysecretary/governors/open_session_summary_record_september_25_2018.pdf). The committee also received an update from President Cassels on international tuition and financial sustainability.

Also at the October meeting, the committee passed a motion that all meetings for 2018/2019 be deemed closed and confidential and that all materials submitted to the committee in 2018/2019 be deemed closed and confidential unless these are submitted as open documents.

At the **November 30, 2018** meeting, Associate Vice-President Finance Planning, Ms. Kristi Simpson reviewed the 2019/2020 budget approach and key assumptions informing the development of the budget. She reviewed the cost pressures and discussed the university's approach to allocating funding for the upcoming budget year. Vice-President Finance and Operations, Ms. Gayle Gorrill reviewed international tuition increases planned and subsequent investment into international and domestic student support.

Also at the December meeting, Vice-President Academic and Provost, Dr. Kuehne reviewed the priorities and the process for developing Part One of the Budget and Planning Framework, which identified budget priorities for the coming year. Committee members provided feedback on the process and priorities.



At the **January 25, 2019** meeting, Vice-President Academic and Provost, Dr. Valerie Kuehne reviewed a draft of the 2018/19 to 2020/2021 Planning and Budget Framework, Part One. She reported on the process for developing this portion of the document, and reviewed the approach and content. Committee members asked questions and provided feedback regarding the proposed budget priorities and related issues.

At the **March 21, 2019** meeting, the committee received a presentation on the 2019/2020 - 2021/2022 Planning and Budget Framework. Vice-President Academic and Provost, Dr. Valerie Kuehne reviewed the strategies and priorities outlined in Part One of the framework. Vice-President Finance and Operations, Ms. Gayle Gorrill and Associate Vice-President Financial Planning, Ms. Kristi Simpson reviewed Part Two of the draft framework, including sources of revenue, expenditures, fee increases and priority allocations. Committee members provided feedback on the budget framework, proposed revenue sources and proposed budget allocations.

Respectfully submitted,

2018/19 Senate Committee on University Budget

Frank van Veggel (Chair), Faculty of Science

Jen Baggs, Peter B. Gustavson School of Business

Chandra Beaveridge, Convocation Senator

Patrick Boyle, Faculty of Fine Arts

Jamie Cassels, President and Vice-Chancellor

Lynda Gagné, Faculty of Human and Social Development

Helen Kurki, Faculty of Social Sciences

Jack Ni, Student Senator

Jodi Streelasky, Faculty of Education

Helga Thorson, Faculty of Humanities

Ada Saab, Acting Associate University Secretary (Secretary)