



Date: December 10, 2024

To: Senate

From: Senate Committee on Admission, Re-registration and Transfer Appeals

Re: **2023/2024 Annual Report**

The Terms of Reference for the Senate Committee on Admission, Re-registration and Transfer Appeals define its scope and relationship with Senate and other Senate committees. Normally in January, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Admission, Re-registration and Transfer Appeals met fourteen (14) times during 2023 – 2024: July 19, 2023, July 26, 2023, August 9, 2023, August 23, 2023, September 13, 2023, September 27, 2023, October 11, 2023, November 8, 2023, December 13, 2023, January 10, 2024, February 14, 2024, April 10, 2024, May 8, 2024, May 29, 2024, and June 12, 2024. One scheduled meeting was cancelled due to no appeals to review: March 13, 2024. Three meetings were postponed due to lack of quorum: July 12, 2023, May 22, 2024, and June 26, 2024. A total of ninety-one (91) student appeals were considered within this timeframe; nineteen (19) appeals were from Undergraduate Records and seventy-two (72) appeals were from Undergraduate Admissions.

Undergraduate Appeals Considered

There were nineteen (19) appeals from Undergraduate Records, of which ten (10) were accepted, eight (8) were rejected, and one (1) was deferred. Of the Undergraduate Records appeals: the overwhelming category of appeal was “requesting permission to be reinstated following their first requirement to withdraw without having to complete the one-year withdrawal period or the 6.0 transfer credit units”. Most of the grounds for these appeals were: Significant physical affliction or psychological distress documented by a physician or other health care provider, documented significant responsibility as a caregiver as a result of an immediate member of the family suffering from a serious trauma or illness, and/or unforeseen extenuating circumstances.

There were seventy-two (72) appeals from Undergraduate Admissions, of which forty-seven (47) were accepted, fifteen (15) were rejected, and ten (10) were deferred. Of the Undergraduate Admissions appeals, the overwhelming category of appeal was requesting to be reinstated following their offer being withdrawn due to poor grades or not meeting the minimum requirements for specific programs. Most grounds for these appeals included: significant physical affliction or psychological distress, unforeseen extenuating



circumstances, and documented significant responsibility as a caregiver as a result of an immediate member of the family suffering from a serious trauma or illness.

To summarize, the committee reviewed fifty (91) appeals from July 2023 to June 2024. Of these, fifty-seven (57) were accepted, twenty-three (23) were rejected, and eleven (11) were deferred.

In an effort to make the work of this committee more efficient and effective, SCARTA is reviewing its procedures for managing cases and tracking information about appeals in 2024-2025. Senate will be informed of any revisions or updates in the next annual report.


Report from the Faculty of Graduate Studies

Graduate student appeals are reviewed by the Faculty of Graduate Studies' Associate Deans. Each case is submitted on behalf of the student by the academic unit. The appeal must contain appropriate justification for consideration by one of the Associate Deans of Graduate Studies, who exercise this authority on behalf of the Dean of Graduate Studies. Admission appeals submitted directly by applicants are not considered, and these students are advised to approach the academic unit as a preliminary step. Between July 2023 and June 2024, the Faculty of Graduate Studies reviewed sixty-eight (68) appeals for admission, of which sixty-five (65) were approved and three (3) were denied. Of these, eleven (11) were from students who did not meet the English Language Requirement (0 denied), eight (8) were from students whose admissions GPA did not meet the required 5.00 (B) average (1 denied), forty-four (44) were mature student admissions (2 denied) and five (5) were non-baccalaureate applicants (0 denied).

Respectfully submitted,

2024-2025 Senate Committee on Admission, Re-registration and Transfer Appeals

Erin Kelly, Chair, Faculty of Humanities (English)
Stuart MacDonald, Vice-Chair, Faculty of Social Sciences (Psychology)
Tricia Best, Director, International Centre for Students
Ai-Lan Chia, Representative from Counselling Services
Rana El-Sabaawi, Faculty of Science (Biology)
Carmen Galang, Peter B. Gustavson School of Business
Shemine Gulamhusein, Faculty of Human and Social Development (Child and Youth Care)
Lee Henderson, Faculty of Fine Arts (Writing)
LillAnne Jackson, Representative to the BC Council on ATAC
Justin Salinas, Student Senator
Ayla Starkey, Student Senator (SOSC)
Ralf St. Clair, Faculty of Education (EDCI)
Wendy Taylor, Acting Registrar
Diana Varela, Associate Dean, Academic Advising (Faculties of SCIE, SOSC, HUM)
Khushi Wadhwa, UVSS Representative



Michael Zastre, Faculty of Engineering and Computer Science (CS)
Zane Robison (Secretary), Associate Registrar
Heidi Neeves (Recording Secretary), Office of the Registrar and Enrolment
Management

**2023-2024 Senate Committee on Admission, Re-registration and Transfer
Appeals**

Stuart MacDonald, Chair, Faculty of Social Sciences (Psychology)
Erin Kelly, Vice-Chair, Faculty of Humanities (English)
Tricia Best, Director, International Centre for Students
Ai-Lan Chia, Representative from Counselling Services
Rana El-Sabaawi, Faculty of Science (Biology)
Carmen Galang, Business
Shemine Gulamhusein, Child and Youth Care
Lee Henderson, Faculty of Fine Arts (Writing)
LillAnne Jackson, Representative to the BC Council on ATAC
Sophie Pavlik, Student Senator
Viviana Pitton, President's Nominee (LTSI)
David Scoones, Associate Dean, Academic Advising (Faculties of SCIE, SOSC, HUM)
Daniela Sirois Ennis, Student Senator (SOSC)
Ralf St. Clair, Education
Wendy Taylor, Acting Registrar
Diana Varela, Associate Dean, Academic Advising (Faculties of SCIE, SOSC, HUM)
Khushi Wadhwa, UVSS Representative
Michael Zastre, Computer Science
Zane Robison (Secretary), Associate Registrar
Tatiana Percival (Recording Secretary), Office of the Registrar

