



Date: December 13, 2023

To: Senate

From: Senate Committee on Admission, Re-registration and Transfer Appeals

Re: **2022/2023 Annual Report**

The Terms of Reference for the Senate Committee on Admission, Re-registration and Transfer Appeals define its scope and relationship with Senate and other Senate committees. Normally in January, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Admission, Re-registration and Transfer Appeals met thirteen (13) times during 2022 – 2023: July 27th 2022, August 10, 2022, August 24, 2022, September 14, 2022, November 16, 2022, December 7, 2022, January 18, 2023, March 15, 2023, April 5, 2023, May 3, 2023, May 24, 2023, June 7, 2023, and June 21, 2023. Three meetings were cancelled due to no appeals to review: September 28, 2022, October 19, 2022, and February 15, 2023. One meeting was cancelled due to lack of quorum: July 13, 2022. A total of fifty (50) student appeals were considered within this timeframe. Fourteen (14) appeals were from Undergraduate Records and thirty-six (36) appeals were from Undergraduate Admissions.

Undergraduate Appeals Considered

There were fourteen (14) appeals from Undergraduate Records, of which six (6) were accepted, seven (7) were rejected, and one (1) was deferred. Of the Undergraduate Records appeals: the overwhelming category of appeal was “requesting permission to be reinstated following their first requirement to withdraw without having to complete the one-year withdrawal period or the 6.0 transfer credit units”. Most of the grounds for these appeals were: Significant physical affliction or psychological distress documented by a physician or other health care provider, documented significant responsibility as a caregiver as a result of an immediate member of the family suffering from a serious trauma or illness, and/or unforeseen extenuating circumstances.

There were thirty-six (36) appeals from Undergraduate Admissions, of which twenty-five (25) were accepted, ten (10) were rejected, and one (1) was deferred. Of the Undergraduate Admissions appeals, the overwhelming category of appeal was requesting to be reinstated following their offer being withdrawn due to poor grades or not meeting the minimum requirements for specific programs. Most grounds for these appeals included: significant physical affliction or psychological distress, unforeseen extenuating circumstances, and documented significant responsibility as a caregiver as a result of an immediate member of the family suffering from a serious trauma or illness.

To summarize, the committee reviewed fifty (50) appeals from July 2022 to June 2023. Of these, thirty-one (31) were accepted, seventeen (17) were rejected, and two (2) were deferred.

Report from the Faculty of Graduate Studies

Graduate student appeals are reviewed by the Faculty of Graduate Studies' Associate Deans. Each case is submitted on behalf of the student by the academic unit. The appeal must contain appropriate justification for consideration by one of the Associate Deans of Graduate Studies, who exercise this authority on behalf of the Dean of Graduate Studies. Admission appeals submitted directly by applicants are not considered, and these students are advised to approach the academic unit as a preliminary step. Between July 2022 and June 2023, the Faculty of Graduate Studies reviewed one hundred and thirteen (113) appeals for admission, of which one hundred and seven (107) were approved and six (6) were denied. Of these, twenty-six (26) were from students who did not meet the English Language Requirement (4 denied), four (4) were from students whose admissions GPA did not meet the required 5.00 (B) average (0 denied), fifty-nine (59) were mature student admissions (0 denied) and 24 were non-baccalaureate applicants (2 denied).

Respectfully submitted,

2023-2024 Senate Committee on Admission, Re-registration and Transfer Appeals

Stuart MacDonald, Chair, Faculty of Social Sciences (Psychology)

Erin Kelly, English, Vice-Chair

Tricia Best, Director, International Centre for Students

Ai-Lan Chia, Representative from Counselling Services

Rana El-Sabaawi, Biology

Carmen Galang, Business

Shemine Gulamhusein, Child and Youth Care

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LillAnne Jackson, Representative to the BC Council on ATAC

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Wendy Taylor, Acting Registrar

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