Date: December 12, 2018

To: Members of Senate

From: Senate Committee on Admission, Re-registration and Transfer

Re: 2017/18 Annual Report

The Terms of Reference for the Senate Committee on Admission, Re-registration and Transfer (SCART) define its scope and relationship with Senate and other Senate committees. Each fall term, the committee presents an annual report to Senate on its business and proceedings over the previous year.

The Senate Committee on Admission, Re-Registration and Transfer held twelve meetings during the period July 1, 2017 to June 30, 2018 inclusive. There were three meetings cancelled due to no cases and one meeting was cancelled due to no quorum. During the course of the year, the committee considered 46 student appeals and four proposals to establish or alter admission requirements.

Appeals considered:

There were 30 appeals from Undergraduate Admissions, of which 25 were rejected and 5 were accepted. Of the Undergraduate Admission appeals, the categories of appeal were as follows: 20 were from applicants who did not pass the English 12 provincial exam; 3 were below the high school admission cut-off; 4 were below the post-secondary admission cut-off; 1 was Special Access Mature admission category; 1 was Special Access Aboriginal category and 1 was homeschooled. Most appeals were submitted under the SCART Terms of Reference specified grounds for “significant physical affliction or psychological distress.”

There were 16 appeals from Undergraduate Records, of which 12 were accepted, 3 were rejected and 1 was deferred (later withdrawn). Of these cases, 11 appeals were from students who had been Required to Withdraw once from the university and 5 were from students who had been Required to Withdraw twice. Most appeals were submitted under the SCART Terms of Reference specified grounds for “significant physical affliction or psychological distress.”

To summarize, the appeal results for this timeframe were as follows: 17 were accepted; 28 were rejected (1 deferred and later withdrawn). 16 of the 46 appeals were from international students and 1 appeal was from an indigenous applicant.
Proposals considered:
The Senate Committee on Admission, Re-Registration and Transfer (SCART) also considered four proposals to establish or alter admission requirements. These are as follows:

1. **To establish Year 1 admission requirements for Kinesiology (BSc), Faculty of Education:**

The proposal from the School of Exercise Science, Physical and Health Education sought to establish Year 1 Admission requirements for the Bachelor of Science (BSc) Kinesiology program, effective May 1, 2018. First year entry to the Kinesiology program would:

- give students an earlier sense of belonging to their chosen field,
- provide the ability to identify a potential cohort of students in advance and offer them more specific advising,
- attract outstanding students who might otherwise choose to begin their studies elsewhere, where first year admission to the Kinesiology program is already offered and,
- engage, connect and retain students to support an outstanding overall student experience

Year 2 entry will continue to be offered as an admission option for this program.

The Committee voted to support the proposal at their December 7, 2017. Senate approved this proposal at their January 5, 2018 meeting.

2. **To establish Year 1 admission requirements for Recreation & Health Education (BA), Faculty of Education:**

The proposal from The School of Exercise Science, Physical and Health Education sought to establish Year 1 Admission requirements for the Bachelor of Arts (BA) Recreation and Health Education program, effective May 1, 2018. First year entry to the Recreation and Health Education program would:

- streamline and clarify the admission process by eliminating the cumbersome two-step entry process,
- attract applicants who might otherwise choose to begin their studies elsewhere, where first year admission to a discipline-specific program is already offered,
- support recruiters and high school counsellors in explaining the entry requirements to prospective students,
- enhance the Recreation and Health Education Student experience, provide an earlier sense of belonging in their chosen fields, assist the completion of the experiential and hands-on learning program components and assist students in graduating in a timely manner

Year 2 entry will continue to be offered as an option for this program.
The Committee voted to support the proposal at their December 7, 2017 meeting. Senate approved this proposal at their January 5, 2018 meeting.

3. **To approve revisions to the admission requirements for Computer Science, Faculty of Engineering:**

The proposal from the Faculty of Engineering Computer Science program sought to establish admission requirements for the program (for new applicants to the university as well as those that are admitted from another faculty, as follows:

- at least 12 units of coursework including the equivalent of CSC 110 or CSC 111 and MATH 100 or MATH 109 with a minimum grade of C in each course and
- a minimum C+ average on the most recent 12 units of coursework attempted and,
- a minimum grade of C in any Math, Computer Science, Software Engineering, Statistic or 100 level English course equivalent to ENGL 135, 146 or 147 completed in the most recent 12 units and
- have satisfactory standing as defined by the university (see Minimum Sessional Grade Point Average and Academic Standing) at the time of transfer

The Committee voted to support the proposal their December 7, 2017 meeting. This proposal went to Senate’s January 5, 2018 meeting, but was not approved.

4. **To approve revisions to the admission requirements for the Discovery Studies Special Access category:**

The proposal for the Discovery Studies special access category was submitted by the Registrar to recommend some minor text changes to provide greater clarity for applicants, effective September 1, 2018.

Specifically, the eligibility criteria have been moved from various paragraphs to a concise bulleted list, and additional information has been added regarding course registration and prerequisites. This special access admission category is most suited to applicants that do not require a Study Permit because of the registration restriction of 3.0 units per term: as such, a clarifying comment was added to provide greater transparency to applicants.

The Committee voted to support the proposal at their March 15, 2018. Senate approved this proposal at their April 6, 2018 meeting.
Respectfully submitted,

2017/2018 Senate Committee on Admission, Re-Registration and Transfer
Dr. Garry Gray, Chair, Faculty of Social Sciences
Dr. Diana Varela, Vice Chair, Faculty of Science
Dheeraj Alamchandani, Student Senator
Ms. Laurie Barnas, Associate Registrar
Ms. Tricia Best, Associate Director, International Student Services
Dr. Ashoka Bhat, Faculty of Engineering
Ms. Susan Butler, Computer Science Academic Advising
Kaitlin Fortier, UVSS Student Representative
Ms. Nicole Greengoe, Registrar
Dr. Sandra Hundza, Faculty of Education
Natalia Karpovskaia, Student Senator
Dr. Annalee Lepp, Acting Associate Dean Academic Advising Faculties of Science, Social Sciences and Humanities
Mr. Joel Lynn, Executive Director, Student Services
Mr. David O’Brien, Counselling Services
Dr. Stephen Tax, Peter B. Gustavson School of Business
Dr. Scott Woodcock, Faculty of Humanities
Ms. Pat Konkin, Secretary

2018/2019 Senate Committee on Admission, Re-Registration and Transfer
Dr. Sandra Hundza, Chair, Faculty of Education
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Ms. Sue Butler, Computer Science Academic Advising
Ms. Adrienne Graham, Student Senator
Dr. Garry Gray, Faculty of Social Sciences
Ms. Nicole Greengoe, Registrar
Dr. Cindy Holder, Associate Dean Academic Advising Faculties of Science, Social Sciences and Humanities
Mr. Cameron Leckenby, Student Senator
Mr. Joel Lynn, Executive Director, Student Services
Ms. Emma Mason, Counselling Services
Dr. Stephen Tax, Peter B. Gustavson School of Business
Dr. Diana Varela, Faculty of Science
Dr. Scott Woodcock, Faculty of Humanities
Mr. Patrick Woo, UVSS Student Representative
Ms. Laurie Barnas, Associate Registrar, Secretary
Ms. Pat Konkin, Recording Secretary