



University  
of Victoria

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**MEMO**

Date: April 21, 2021  
To: The Secretary of Senate  
From: Dr. Robin Hicks, Chair, Senate Committee on Planning  
Re: **Annual Report of the Senate Committee on Planning for 2020-21**

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The Senate Committee on Planning reviews and recommends to Senate proposals that address changes and innovation in disciplines, alignment with key campus priorities, accreditation and related requirements and relevance for students and their learning, among other considerations.

The terms of reference of the Senate Committee on Planning are as follows:

*The Committee shall:*

1. *study and submit recommendations to Senate concerning proposals for the creation or dis-establishment of programs, faculties, schools, departments, centres and institutes, and major modifications of existing programs;*
2. *assist and advise Senate, after due consultation with the faculties, in the formation of appropriate academic policy; and*
3. *advise Senate and the President on academic issues, as required.*

The voting members of the Senate Committee on Planning for 2020-21 were:

Dr. R. Hicks ( <i>Chair</i> )	Acting, Associate Vice-President Academic Planning
Dr. L. Kalynchuk	Vice-President Research
Dr. R. Bhiladvala	Department of Mechanical Engineering
Dr. S. Nam	Peter B. Gustavson School of Business
Dr. G. McDonough	Department of Curriculum and Instruction
Dr. N. Roy	Department of Economics
Dr. A. Con	School of Music
Dr. A. Roudsari	Department of Health Information Science
Dr. R. St. Clair	Deans' Representative
Mr. A. Newcombe	Faculty of Law
Dr. S. Evans	Acting Dean, Faculty of Graduate Studies
Dr. M. Koch	Department of Hispanic and Italian Studies
Dr. J. Clarke	Division of Continuing Studies
Dr. R. Gupta	Faculty of Engineering
Dr. C. Holder	Department of Philosophy
Mr. E. Roubekas	Undergraduate Representative and Student Senator
Ms. B. Trimble	Graduate Student Representative
Vacant	Faculty of Science
Vacant	Graduate Studies
Vacant	Medical Sciences

Ex officio, non-voting members include the following additional members:

Ms. N. Greengoe	Registrar
Ms. A. Saab	Associate University Secretary
Ms. A. Giles	Executive Director, Co-op. Education & Career Services

The 2020-21 Report covers the activities of the Committee in the period from its meeting March 3, 2020, through its meeting on April 6, 2021. During this period, the Committee held 9 meetings.

## **ACTION ITEMS APPROVED BY SENATE:**

1. That Senate approve the proposal to extend the Approved Centre Status for the Centre for Global Studies until December 31, 2020, as described in the memorandum dated January 16, 2020.  
[Approved by Senate at its meeting on May 1, 2020]
2. That Senate approve the proposal to discontinue Geography Concentrations in the Bachelor of Arts and the Bachelor of Science programs, as described in the document "Discontinuation of Geography Concentrations".  
[Approved by Senate at its meeting on May 1, 2020]
3. That Senate approve the proposal to discontinue the Graduate Professional Certificate in Cultural Heritage Studies, as described in the memorandum dated November 4, 2019.  
[Approved by Senate at its meeting on May 1, 2020]
4. That Senate approve the proposal to add an International option to the Bachelor of Arts in French program, as described in the document "International Option for the BA in French (INT-FRAM)".  
[Approved by Senate at its meeting on May 1, 2020]
5. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to establish a Master of Engineering in Biomedical Systems (Professional, M.Eng.), as described in the document "Masters of Engineering in Biomedical Systems".  
[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
6. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Major in Italian Studies, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian".  
[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
7. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Minor in Italian Studies, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian".  
[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
8. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Certificate in Language and Cultural Proficiency: Italian, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian".  
[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
9. That Senate approve the proposal to discontinue the concentration in Medieval and Early Modern Studies (MEMS) in the Master of Arts in English program, as described in the document "ENGL MA – Deletion of MEMS Concentration".  
[Approved by Senate at its meeting on May 1, 2020]

10. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Course-only Option in the Master of Arts in English program, as described in the document “ENGL MA – Deletion of the Course-only MA”.

[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
11. That Senate approve the proposal to discontinue the concentration in Nineteenth Century Studies (NCS) in the Master of Arts in English program, as described in the document “ENGL MA – Deletion of the NCS Concentration”.

[Approved by Senate at its meeting on May 1, 2020]
12. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the non-SCPT thesis-based Master of Arts in English, as described in the document “ENGL – Deletion of the Non-CSPT Thesis-Based MA”.

[Approved by Senate at its meeting on May 1, 2020]  
[Approved by the Board of Governors at its meeting on May 26, 2020]
13. That Senate approve the proposal to extend the approval status of the Centre for Advanced Materials and Related Technology (CAMTEC) from July 1 – December 30, 2021, as described in the memorandum dated September 10, 2020.

[Approved by Senate at its meeting on November 6, 2020]
14. That Senate approve the proposal to extend the approval status of the Centre for Global Studies (CFGS) from January 1, 2021 to June 30, 2021, as described in the memorandum dated September 10, 2020.

[Approved by Senate at its meeting on November 6, 2020]
15. That Senate approve the proposed changes to the Graduate Diploma in Evaluation, as described in the memorandum dated September 11, 2020.

[Approved by Senate at its meeting on December 4, 2020]
16. That Senate approve and recommend to the Board of Governors that it also approve, the addition of a thesis option to the Master of Arts in Community Development, as described in the document “MA in Community Development-adding Thesis (CD 599) Option”.

[Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
17. That Senate approve the proposed changes to the Indigenous Governance Program, as described in the document “IGOV Program Update”.

[Approved by Senate at its meeting on December 4, 2020]
18. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Business Administration and Master of Science in Computer Science Double Degree Program, as described in the document “MBA-MS-SCBU Discontinuation of Program”.

[Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
19. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Business Administration and Master of Engineering in Electrical Engineering Double Degree Program, as described in the document “MBA-MENG-ELBU Discontinuation of Program”.

[Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]

- 20.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Business Administration and Master of Engineering in Mechanical Engineering Double Degree Program, as described in the document “MBA-MENG-MEBU Discontinuation of Program”.
- [Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
- 21.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Business Administration and Master of Science in Business Double Degree Program with the EDHEC Business School, as described in the document “MBA-BUSI-EDHEC Discontinuation of Program”.
- [Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
- 22.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Global Business Double Degree Program with the EDHEC Business School, as described in the document “Discontinuance”.
- [Approved by Senate at its meeting on December 4, 2020]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
- 23.** That Senate approve the proposed changes to the Leadership Studies Graduate Program Unit Reduction Master of Education, as described in the document “Leadership Studies (EPLS) Graduate Program Unit Reduction Master of Education”.
- [Approved by Senate at its meeting on December 4, 2020]
- 24.** That Senate approve the proposed changes to the Leadership Studies Graduate Program Unit Reduction Master of Arts, as described in the document “Leadership Studies (EPLS) Graduate Program Unit Reduction Master of Arts”.
- [Approved by Senate at its meeting on December 4, 2020]
- 25.** That Senate approve the proposed changes to the Bachelor of Child and Youth Care program, as described in the document “Bachelor of Child & Youth Care program renewal”.
- [Approved by Senate at its meeting on January 8, 2021]
- 26.** That Senate approve the proposal to extend the Approved Centre Status for the Centre for Studies in Religion and Society from April 20, 2021 to October 20, 2021, as described in the memorandum dated November 3, 2020.
- [Approved by Senate at its meeting on January 8, 2021]
- 27.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to establish a Bachelor of Education Indigenous Post-degree Professional Program (I-PDPP), as described in the document “Bachelor of Education Indigenous Post-Degree Professional Program (I-PDPP).”
- [Approved by Senate at its meeting on January 8, 2021]  
[Approved by the Board of Governors at its meeting on January 26, 2021]
- 28.** That Senate approve the proposed changes to the Diploma in Indigenous Language Revitalization and the Bachelor of Education in Indigenous Language Revitalization, as described in the memorandum dated November 12, 2020.
- [Approved by Senate at its meeting on January 8, 2021]
- 29.** That Senate approve the proposed curriculum change for the Certificate in Business Administration, as described in the document “Curriculum Change for Certificate in Business Administration”.
- [Approved by Senate at its meeting on January 8, 2021]

- 30.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to establish an Undergraduate Certificate in Gender Studies, as described in the document “Gender Studies Undergraduate Certificate”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.  
[Approved by Senate at its meeting on February 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 31.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the business option in all undergraduate programs in the Department of Economics, as described in the document “Discontinuance of Business Option”.  
[Approved by Senate at its meeting on March 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 32.** That Senate approve the proposed changes to the Diploma in Indigenous Community Development and Governance Program, as described in the document “Diploma in Indigenous Community Development and Governance Cycle 2 for Sept. 2021”.  
[Approved by Senate at its meeting on March 5, 2021]
- 33.** That Senate approve the proposal to disestablish the approved Centre Status of the Centre for Biomedical Research, as described in the document “Centre for Biomedical Research Disestablishment”.  
[Approved by Senate at its meeting on March 5, 2021]
- 34.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Humanities/Continuing Studies Diploma Program in the Faculty of Humanities, as described in the document “Discontinuance of the Humanities/Continuing Studies Diploma Program”.  
[Approved by Senate at its meeting on March 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 35.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to add a new stream in the Master of Music Performance-Conducting in the existing School of Music.  
[Approved by Senate at its meeting on March 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 36.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Arts in Hispanic Studies in the Faculty of Humanities.  
[Approved by Senate at its meeting on March 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 37.** That Senate approve and recommend to the Board of Governors that it also approve, the proposal to discontinue the Master of Arts in Hispanic and Italian Studies in the Faculty of Humanities.  
[Approved by Senate at its meeting on March 5, 2021]  
[Approved by the Board of Governors at its meeting on March 30, 2021]
- 38.** That Senate approve the proposed changes to the Master of Science in Health Information Science, as described in the document “Master of Health Informatics/change to program requirements”.  
[Approved by Senate at its meeting on April 9, 2021]
- 39.** That Senate approve and recommend to the Board of Governors that it also approve, the proposed name change to the Faculty of Engineering and Computer Science, as described in the document “Change of the name of a Faculty”.  
[Approved by Senate at its meeting on April 9, 2021]  
[Pending approval by the Board of Governors at its meeting on May 26, 2021]

**ACTION ITEMS THAT ARE PENDING REVIEW BY SENATE in 2020-2021:**

1. That Senate approve the proposed curriculum change for the Diploma in Business Administration, as described in the document “Curriculum Change for Diploma in Business Administration”.
2. That Senate approve and recommend to the Board of Governors that it also approve, the proposal to establish an undergraduate certificate in American Sign Language, as described in the document “Undergraduate Certificate in American Sign Language”.
3. That Senate approve and recommend to the Board of Governors, that it also approve the proposal to establish an option in Geology in the Bachelor of Science in Earth and Ocean Science, as described in the document “New Option in Geology”.
4. That Senate approve the proposal to renew the Approved Centre Status for the Centre for Global Studies for the period July 1, 2021 through June 30, 2026, as described in the memorandum dated March 26, 2021.
5. That Senate approve the proposal to renew the Approved Centre Status for the Centre for Asia-Pacific Initiatives for the period July 1, 2021 through June 30, 2026, as described in the memorandum dated March 23, 2021.

**ACTION ITEMS THAT ARE PENDING REVIEW BY SENATE COMMITTEE ON PLANNING 2020-2021:**

1. That the Senate Committee on Planning recommends to Senate that it approve the proposal to extend the Approved Centre Status for the Canadian Institute for Substance Use Research (CISUR) for a 12-month period from December 21, 2021 through December 31, 2022, as described in the memorandum dated April 12, 2021.
2. That the Senate Committee on Planning recommends to Senate that it approve the proposal to renew the Approved Centre Status for the Centre for Studies in Religion and Society (CSRS) for the five year period October 20, 2021 through October 20, 2026, as described in the memorandum dated April 21, 2021.

**PROGRAM PROPOSALS FORWARDED TO THE MINISTRY’S POST-SECONDARY INSTITUTION PROPOSAL SYSTEM (PSIPS) FOR 30-DAY PEER REVIEW:**

There are currently no proposals posted to the Ministry’s Post-secondary Institution Proposal System (PSIPS) for 30-day peer review.

**FULL PROGRAM PROPOSALS STATUS REPORT:**

1. On September 25, 2020 the proposed Master of Engineering in Biomedical Systems (Professional MEng.) was submitted to the Ministry of Advanced Education, Skills and Training for review and approval. At the time of this report, final approval had not been received.

**OTHER BUSINESS:**

There is no other business to report.

I would like to thank the Committee members for their careful deliberations and hard work over the last year. It is exciting to support proposals for academic change and innovation to ensure our programs are of high quality and relevant to students and society.