



Date: 18 September 2019
To: Senate
From: Senate Committee on Curriculum
Re: **2018-2019 Annual Report**

The Terms of Reference for the Senate Committee on Curriculum define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Curriculum met three times during 2018-19: C1 (10 December 2018); C2 (6 March 2019); C3 (23 August 2019). The committee considered a number of issues over the course of the year, most of which were discussed in all meetings.

- Primarily, there was the regular business of the assessment and approval of curriculum change submissions, to proceed to Senate.
 - The Committee assessed 1,523 submissions over the three Cycles (893, 591, 39), an increase of 17.5% from last year.
- There was continued discussion with AVPAP to improve the consultation between that office, academic units and SCC regarding changes to the required courses in programs.
- A project was undertaken to ensure consistency in the presentation of cross-listed courses in the Calendar.
- The process for retaining or deleting sunsetted courses in the Calendar (courses not offered for five years) was stabilized and reviewed.

Continued Projects for the Upcoming Year

- Implementation of Quali Workflow curriculum management software.
 - This project goes live in the current 2019-2020 curriculum Cycle 1, following test implementation in 2018-2019
- Coordination of SCC and SCP scheduling of submissions for new programs.
- Finalization of a yearly coordinated submission and process date chart for new programs, as they move through the two committees and on to Senate, Board of Governors and Ministry.

Respectfully submitted,

2019/2020 Senate Committee on Curriculum

Tim Haskett (Chair), Faculty of Humanities
Alex Brolo, Faculty of Science
Laurie Barnas, Associate Registrar
Neil Burford, Chair, Senate Committee on Academic Standards
Adam Con, Faculty of Fine Arts
Steve Evans, Faculty of Graduate Studies
Gordon Fulton, Designate for Vice-President Academic & Provost
Andrea Giles, Co-operative Education & Career Services
Chris Graham, Peter B. Gustavson School of Business
Sarina de Havelyn, Student Senator
LillAnne Jackson, Faculty of Engineering
Sabrina Jackson, Acting Director, Graduate Admission and Records
Freya Kodar, Faculty of Law
Asia Longphee, UVic Calendar Editor
Gary MacGillvray, President's Nominee
Michele Martin, Division of Medical Sciences
Catherine McGregor, Faculty of Education
Nilanjana Roy, Faculty of Social Sciences
Ada Saab, Associate University Secretary
Esther Sangster-Gormley, Faculty of Human and Social Development
Lisa SurrIDGE, Faculty of Humanities
Wendy Taylor, Acting Registrar
James Wigginton (Secretary), Office of the Registrar

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