



Date: 17 September 2018

To: Senate

From: Senate Committee on Curriculum

Re: **2018-2019 Calendar Cycle 3 Curriculum Submissions and Annual Report**

2018-2019 Calendar Cycle 3 Curriculum Submissions

All curriculum submissions are available for viewing by Senate on its Connect site using the following link: <https://connect.uvic.ca/sites/executive/senate/SitePages/Home.aspx>.

On the left hand side, click on the link '2018 - 2019 Senate Meeting Agendas and Materials' then select the folder 'Curriculum Changes effective January 1, 2019'.

Motion: That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2018-2019 academic calendar, effective January 1, 2019.

Motion: That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

Annual Report on the 2017-18 Work of the Committee: 2018-2019 Calendar Cycles 1, 2, 3

Curriculum Submissions

The Committee assessed 1,296 submissions over the three Cycles (817, 432, 47), down 4.6% from last year.

Calendar-wide improvements, standardizations and revisions

The Committee supported and approved a number of projects identified by the Curriculum & Calendar Office that were needed to stabilize the consistency and clarity of the Calendar:

- cleanup of course Formerly notes remaining more than ten years after a course number change;
- cleanup of inconsistencies between course Hours set in the Calendar and the hours scheduled in Banner;
- cleanup of course Prerequisites that include one or more deleted courses.

Curriculum change workflow software

The Committee has supported the Office of the Registrar and the Curriculum & Calendar Office over several years to secure a vendor to supply task-specific software to improve the curriculum change process. Final approvals were obtained this Summer and the implementation process is now under way.

Revisions to Policy AC1120

The Committee developed a series of changes needed to the governing Policy, which were brought to Senate in February 2018, approved and implemented. The *Guide for Curriculum and Calendar Changes* was updated to reflect these changes.

Respectfully submitted,

2018-2019 Senate Committee on Curriculum

Tim Haskett, Faculty of Humanities, Chair

Eva Baboula, Faculty of Fine Arts

Laurie Barnas, Associate Registrar

Sara Beam, Chair, Senate Committee on Academic Standards

Rosaline Canessa, Faculty of Social Sciences

Steve Evans or Cedric Littlewood, Faculty of Graduate Studies

Gordon Fulton, Designate for Vice-President Academic & Provost

Andrea Giles, Co-operative Education & Career Services

Jordan Gilson, Student Senator, Senate Committee on Academic Standards

Wendy Taylor, Acting Registrar

Robin Hicks, Faculty of Science

LillAnne Jackson, Faculty of Engineering

Freya Kodar, Faculty of Law

Asia Longphee, UVic Calendar Editor

Gary MacGillvray, President's Nominee

Catherine McGregor, Faculty of Education

Sabrina Jackson, Director, Graduate Admission and Records

Esther Sangster-Gormley, Faculty of Human and Social Development

Lisa Surridge, Faculty of Humanities

Chris Graham, Peter B. Gustavson School of Business

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2017-2018 Senate Committee on Curriculum

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