



**Date:** 17 September 2018

**To:** Senate

**From:** Senate Committee on Curriculum

**Re:** **2018-2019 Calendar Cycle 3 Curriculum Submissions and Annual Report**

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### **2018-2019 Calendar Cycle 3 Curriculum Submissions**

All curriculum submissions are available for viewing by Senate on its Connect site using the following link: <https://connect.uvic.ca/sites/executive/senate/SitePages/Home.aspx>.

On the left hand side, click on the link '2018 - 2019 Senate Meeting Agendas and Materials' then select the folder 'Curriculum Changes effective January 1, 2019'.

Motion: That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2018-2019 academic calendar, effective January 1, 2019.

Motion: That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

### **Annual Report on the 2017-18 Work of the Committee: 2018-2019 Calendar Cycles 1, 2, 3**

#### *Curriculum Submissions*

The Committee assessed 1,296 submissions over the three Cycles (817, 432, 47), down 4.6% from last year.

#### *Calendar-wide improvements, standardizations and revisions*

The Committee supported and approved a number of projects identified by the Curriculum & Calendar Office that were needed to stabilize the consistency and clarity of the Calendar:

- cleanup of course Formerly notes remaining more than ten years after a course number change;
- cleanup of inconsistencies between course Hours set in the Calendar and the hours scheduled in Banner;
- cleanup of course Prerequisites that include one or more deleted courses.

#### *Curriculum change workflow software*

The Committee has supported the Office of the Registrar and the Curriculum & Calendar Office over several years to secure a vendor to supply task-specific software to improve the curriculum change process. Final approvals were obtained this Summer and the implementation process is now under way.



*Revisions to Policy AC1120*

The Committee developed a series of changes needed to the governing Policy, which were brought to Senate in February 2018, approved and implemented. The *Guide for Curriculum and Calendar Changes* was updated to reflect these changes.

Respectfully submitted,

2018-2019 Senate Committee on Curriculum

Tim Haskett, Faculty of Humanities, Chair  
Eva Baboula, Faculty of Fine Arts  
Laurie Barnas, Associate Registrar  
Sara Beam, Chair, Senate Committee on Academic Standards  
Rosaline Canessa, Faculty of Social Sciences  
Steve Evans or Cedric Littlewood, Faculty of Graduate Studies  
Gordon Fulton, Designate for Vice-President Academic & Provost  
Andrea Giles, Co-operative Education & Career Services  
Jordan Gilson, Student Senator, Senate Committee on Academic Standards  
Wendy Taylor, Acting Registrar  
Robin Hicks, Faculty of Science  
LillAnne Jackson, Faculty of Engineering  
Freya Kodar, Faculty of Law  
Asia Longphee, UVic Calendar Editor  
Gary MacGillvray, President's Nominee  
Catherine McGregor, Faculty of Education  
Sabrina Jackson, Director, Graduate Admission and Records  
Esther Sangster-Gormley, Faculty of Human and Social Development  
Lisa SurrIDGE, Faculty of Humanities  
Chris Graham, Peter B. Gustavson School of Business  
Ada Saab, Acting Associate University Secretary  
James Wigginton (Secretary), Registrar Representative

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