



University
of Victoria

NOMINATION PACKAGE

ELECTION OF STUDENT REPRESENTATIVES: BOARD OF GOVERNORS & SENATE

Nomination Submission:

- The deadline for nominations is **4:30 pm, Friday, January 21, 2022**
- Completed nominations may be submitted either:
 - By email: usec@uvic.ca
 - In-person: University Secretary Office, MWB A138

Enclosed:

- Nomination form for student representative on the Board of Governors
- Nomination form for student representative on the Senate
- Campaign Guidelines
- [Rules to Govern Elections to the Board of Governors and the Senate](#)
- [Poster, Banner, and Handbill Policy \(BP3145\)](#)
- [University Act](#)

Additional information:

- [Senate Handbook](#)
- [Procedures for the Board of Governors](#)

Copies of the full Nomination Package are also available at:

- Office of the University Secretary, Room A138, Michael Williams Building.
- UVSS Resource Centre, Student Union Building, room B103
- GSS office, George and Ida Halpern Graduate Students' Centre, room 102

All-candidates meeting:

A mandatory all-candidates information session will be held on Tuesday, January 25, 2022 from 12:30-1:30 pm. This meeting will be to outline the policies and procedures for the election.

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Campaign Period

The period for campaigning will start at 9:00 a.m. (PST) on Wednesday, January 26, 2022 and end at 4:30 p.m. (PST) on Tuesday, February 15, 2022.

Campaign Spending Limit

The following campaign spending limits are per position a student is nominated for:

- \$25.00 credit established at ZAP! Copy Centre
- Up to \$75.00 of a candidate's own money may be spent to support a campaign

Candidates are required to provide **receipts only** for expenses. Receipts must be submitted to the Office of the University Secretary, no later than 4:30 p.m. on Tuesday, February 15, 2022 at usec@uvic.ca.

Individual candidates are responsible for submitting their own receipts. Combined submissions or submissions by campaign managers are not permitted.

Guidelines for Campaigning

Students are required to adhere to the campaign rules and procedures as defined by the *Rules to Govern Elections to the Board of Governors and the Senate* and the Poster, Banner, and Handbill Policy (BP3145).

Posters, Banners and Handbills

Posters and banners can be displayed starting at 9:00 a.m. on Wednesday, January 26, 2022, however, they must be removed before 4:30 p.m. on Tuesday, February 15, 2022.

IMPORTANT: Posters and banners may not be posted in the residences. Any poster that references Board of Governors and/or Senate counts towards the poster limit for that election.

Electronic Campaigning

Electronic campaigning is not directly addressed in the relevant university policies and procedures. To guide your electronic campaign please refer to the information below, which has been established in accordance with the *Rules to Govern Elections to the Board of Governors and the Senate* and the Poster, Banner, and Handbill Policy (BP3145).

Candidates may create static websites for the purposes of campaigning. Websites are considered akin to posters and are governed by the *Student Election Poster and Banner Procedures*. Websites may be active during the period set out for posters and banners – from 9:00 a.m. Wednesday, January 26, 2022 to 4:30 p.m. on Tuesday, February 15, 2022.

Electronic communications (including email) and social media (including Facebook, Twitter or blogging) that push information to constituents or allow for interaction (e.g., commenting, updates, messaging) are considered active campaigning. These forms of campaigning are allowed during the campaign period – from 9:00 a.m. Wednesday, January 26, 2022 to 4:30 p.m. on Tuesday, February 15, 2022.

Candidates may purchase advertisements on social media sites. Facebook advertisements are considered akin to posters and may be posted during the period set out for posters and banners – 9:00 a.m. Wednesday, January 26, 2022 and end at 4:30 p.m. on Tuesday, February 15, 2022.

General Information			
Description:	Election of 2 Student Representatives (1 undergraduate, 1 graduate) to the Board of Governors for term July 1, 2022 – June 30, 2023		
For:	All students that are members of the student societies (UVSS or GSS)		
Submission Deadline:	Friday, January 21, 2021 4:30pm (PST)	Submit via email or in-person to:	Email: usec@uvic.ca In-person: University Secretary, MWB A138
<ul style="list-style-type: none"> An email confirming receipt of nomination form will be sent. Please contact the Office of the University Secretary if you do not receive confirmation. Electronic signatures are accepted. If a signatory is unable to sign the nomination form, an email from their UVic account confirming their agreement as a nominee or a nominator will be accepted if received by the deadline. 			

Nominee Information & Declaration			
First and Last Name:		V#:	
Faculty:		Study Level:	Undergraduate Graduate
Email:		Cell Number:	
Declaration: (All boxes must be checked)	I agree to allow my name to stand in this election.		
	I declare that I am a student* (eligibility requirements listed below) and will maintain this status during my term in office.		
	I have submitted a 300 word-or-less biographical sketch, election platform , and a passport-sized headshot colour photo (jpeg) for publication purposes.		
	I agree to follow the Rules to Govern Elections to the Board of Governors and the Senate , the Poster and Banner Regulations , and the Campaign Guidelines.		
	I understand I must participate in an all-candidates information session scheduled for Tuesday, January 25, 2022 at 12:30 pm		
	I understand the rules of eligibility (as outlined below), the term of office, the voting procedures, and the candidate documentation that I must provide.		
Signature:		Date:	

Nominator's Information			
We, the undersigned, nominate			
The nominee and three (3) nominators must all be students from the same student society . Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the University Secretary.			
	First and Last Name	V#	Signature
1			
2			
3			

*STUDENT ELIGIBILITY: For the purposes of election to the Board of Governors a student is an undergraduate or graduate student who meets the definition of "student" in the academic calendar as being a person enrolled at this University in at least one credit course, and is registered in the current term. Persons eligible to make nominations and to vote shall be students who are members of the student societies (the University of Victoria Students' Society (UVSS) or the Graduate Students' Society (GSS) of the University of Victoria). A student elected to the Board must be registered in two of three academic terms during their term of office in order to be eligible to continue to serve on the Board.

ELECTION AND VOTING PROCEDURES: WebVote (<https://webvote.uvic.ca>) is a secure online system, accessed using a Netlink ID and password, used to administer elections. The election will begin at 9:00 a.m. on Wednesday, February 16, 2022 and will close at 4:00 p.m. on Friday, February 18, 2022. One undergraduate student is elected by and from the undergraduate students, and 1 graduate student is elected by and from the graduate students. Election results will be available no later than Tuesday, February 22, 2022.

General Information			
Description:	Election of 16 Student Representatives to Senate for term July 1, 2022 – June 30, 2023		
For:	All students that are members of the student societies (UVSS or GSS)		
Submission Deadline:	Friday, January 21, 2021 4:30pm (PST)	Submit via email or in-person to:	Email: usec@uvic.ca In-person: University Secretary, MWB A138
<ul style="list-style-type: none"> An email confirming receipt of nomination form will be sent. Please contact the Office of the University Secretary if you do not receive confirmation. Electronic signatures are accepted. If a signatory is unable to sign the nomination form, an email from their UVic account confirming their agreement as a nominee or a nominator will be accepted if received by the deadline. 			

Nominee Information & Declaration			
First and Last Name:			V#:
Faculty:			Study Level: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
Email:			Cell Number:
Declaration: (All boxes must be checked)	<input type="checkbox"/>	I agree to allow my name to stand in this election.	
	<input type="checkbox"/>	I declare that I am a student* (eligibility requirements listed below) and will maintain this status during my term in office.	
	<input type="checkbox"/>	I have submitted a 300 word-or-less biographical sketch, election platform, and a passport-sized headshot colour photo (jpeg) for publication purposes.	
	<input type="checkbox"/>	I agree to follow the Rules to Govern Elections to the Board of Governors and the Senate , the Poster and Banner Regulations , and the Campaign Guidelines.	
	<input type="checkbox"/>	I understand I must participate in an all-candidates information session scheduled for Tuesday, January 25, 2022 at 12:30 pm	
	<input type="checkbox"/>	I understand the rules of eligibility (as outlined below), the term of office, the voting procedures, and the candidate documentation that I must provide.	
Signature:			Date:

Nominator's Information			
We, the undersigned, nominate			
The nominee and three (3) nominators must all be students from the same student society . Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the University Secretary.			
	First and Last Name	V#	Signature
1			
2			
3			

***STUDENT ELIGIBILITY:** For the purposes of election to the Senate a student is an undergraduate or graduate student who meets the definition of "student" in the academic calendar as being a person enrolled at this University in at least one credit course, and is registered in the current term. Persons eligible to make nominations and to vote shall be students who are members of the student societies (the University of Victoria Students' Society (UVSS) or the Graduate Students' Society (GSS) of the University of Victoria). A student elected to the Senate must be registered in two of three academic terms during their term of office in order to be eligible to continue to serve on the Senate.

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