



**University  
of Victoria**

**UNIVERSITY OF VICTORIA  
BOARD OF GOVERNORS  
Monday, June 23, 2014, 2:30 p.m.  
Administrative Services Building, Boardroom 120**

**OPEN BOARD**

**MINUTES**

**Present:** Dr. Erich Mohr (Chair), Mr. Nav Bassi, Ms. Jane Butler McGregor, Prof. Jamie Cassels, Ms. Ida Chong, Dr. Peter Driessen, Mr. Murray Farmer, Ms. Lucia Heffelfinger Orser, Mr. Michael Kennedy, Ms. Lindsay LeBlanc, Ms. Isobel Mackenzie, Ms. Tracy Redies, Ms. Emily Rogers, Ms. Beverly Van Ruyven, Prof. Barbara Whittington, Dr. Julia Eastman (Secretary)

**By Invitation:** Dr. Howard Brunt, Ms. Carmen Charette, Ms. Gayle Gorrill, Ms. Samantha Watkins

**1. Approval of Agenda**

The agenda was approved as circulated.

**2. Minutes**

**a) Minutes of Regular Meeting of May 27, 2014**

**MOTION (B. Whittington/N. Bassi):**

*THAT the minutes of the open session of the regular meeting of May 27, 2014 be approved.*

**CARRIED**

**3. Business Arising**

There was none.

**4. Remarks from the Chair**

There were none.

**5. Correspondence**

There was none.

**CONSENT**

**6. Operations and Facilities Committee (M. Kennedy)**

- a. **Status Report on Capital Projects BOG-June24/14-12**
- b. **Due Diligence Reports 2013 BOG-June24/14-14**

**7. Finance Committee (L. LeBlanc)**

- a. **Tuition Schedule Update BOG-June24/14-28**

***MOTION:***

*THAT the Board of Governors approve the revised Tuition Schedule for 2014-15.*

- b. **University of Victoria Staff Pension Plan Investment Performance Report for the period ended March 31, 2014 BOG-June24/14-04**
- c. **University of Victoria Staff Pension Plan Financial Statements for the year ended December 31, 2013 BOG-June24/14-05**
- d. **University of Victoria Staff Pension Plan Compliance Report for the Year Ended December 31, 2013 from the Pension Plan Governance Committee BOG June24/14-06**
- e. **University of Victoria Staff Pension Plan Amendments to Statement of Investment Policies and Goals BOG-June24/14-03**

***MOTION:***

*THAT the Board of Governors approve the following amendments to the University of Victoria Staff Pension Plan Statement of Investment Policies and Goals (the SIP&G) effective immediately:*

*That the benchmark for Fixed Income be amended from 'DEX Universe Bond Index' to 'FTSE TMX Canada Universe Bond Index.'*

- f. **Revision to University of Victoria Staff Pension Plan, Amendment No. 28 BOG- June24/14-15**

**MOTION:**

*THAT the Board of Governors approve of the following revision to Amendment No. 28 and that the effective date of the revision be October 1, 2011:*

*Under SECTION 4 – MEMBER CONTRIBUTIONS*

*Add as Subsection (9):*

*(9) A Member's required contributions under Subsections (1) to (5) of this Section 4 shall not exceed the limits in subparagraph 8503(4)(a)(i) of the Income Tax Regulations under the Income Tax Act.*

**Pro Forma Motion (B. Van Ruyven/L. LeBlanc):**

*That the above items be approved by the Board of Governors by consent.*

**CARRIED**

**REGULAR**

**8. Operations and Facilities Committee (M. Kennedy)**

**a. 2014/15 Five Year Capital Plan BOG-June24/14-13**

Mr. Kennedy reviewed the Five Year Capital Plan. He provided a summary of the discussions that took place at the committee meeting regarding the nature of the plan and sources of funding. He said there had also been a discussion regarding buildings and facilities and that an update would be provided in September.

**MOTION (M. Kennedy/T. Redies):**

*THAT the Board of Governors approve the 2014/15 Five Year Capital Plan and submit capital priorities to the Ministry on the basis of the Capital Plan.*

**CARRIED**

**b. University of Victoria Institutional Accountability Plan BOG-June24/14-20**

Mr. Kennedy reported that the University of Victoria Institutional Accountability Plan was now brought to the Board for approval as a result of the examination on board governance conducted by the Office of the Auditor General earlier in the year. He thought the plan was a good summary of the university's mission and operations.

**MOTION:**

*THAT the Board of Governors that the Board of Governors approve the University of Victoria Institutional Accountability Plan and Report.*

*and*

*That the Board of Governors authorize the President and the Board Chair to make any final adjustments to the Institutional Accountability Plan and Report.*

**CARRIED**

**c. Sustainability Action Plan: Campus Operations 2014-2019 BOG-June24/14-19**

Mr. Kennedy said the committee had reviewed and discussed the Sustainability Action Plan. Committee members had agreed that, by all measures, the university was in a very good state with respect to sustainability on campus.

Prof. Whittington reminded Board members that the university had received the gold star in the Sustainability Tracking, Assessment & Rating System (STARS).

**9. Finance Committee (L. LeBlanc)**

**a. 2013/14 Year End Management Statements and Budget Review BOG-June24/14-08**

Ms. LeBlanc reported that the committee had received a lengthy presentation with respect to this item.

**b. 2013-14 Year End Financial Reports BOG-June24/14-07**

Ms. LeBlanc said the Financial Reports had been brought to the Committee and approved following discussion.

**MOTION (L. LeBlanc/T. Redies):**

*THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2014 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.*

**CARRIED**

## 10. Executive and Governance Committee (E. Mohr)

Dr. Mohr reviewed the Board Governance Checklist. He said the proposed changes were a result of the recommendations made by the Office of the Auditor General during their examination of board governance.

### a. Review of Board Governance Checklist (attached)

#### **MOTION (E. Mohr/B. Whittington):**

*THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2014/15 as part of UVic's accountability framework.*

**CARRIED**

## 11. President's Report

### a. Update on the UVic Difference Project

Ms. Carmen Charette, Vice-President External Relations and Mr. Bruce Kilpatrick, Director, University Communications and Marketing provided an update on the UVic Difference Project.

Ms. Charette reported that further work had been done on a UVic narrative since the last Board discussion. Since mid-May 21 consultation sessions had been held with faculty and staff. Ms. Charette said the conversation at these sessions had focused on the narrative and how it would be brought to life. Ms. Charette explained there had been lots of discussion about the narrative being true and authentic to what the university is now and what it aspires to be. She reviewed the narrative and changes that had been made since the last meeting, and discussed key positioning building blocks.

In response to a question by Ms. Redies, Ms. Charette said that cooperative relationships were covered under hands on learning. Prof. Whittington noted that included practicums.

Mr. Kilpatrick provided an update on the creative brief. He reported that the university would be making use of existing institutional assets including the logo, the UVic motto, martlets and flag. He said a communications and marketing plan was being developed and reviewed next steps.

Ms. Charette discussed the possibility of adopting a tagline and shared examples from other universities. She asked Board members for input on the use of taglines; what qualities they thought a UVic tagline should have; and what steps they thought should be taken in the next 6-9 months to ensure a successful implementation of the new

positioning. In response to a question from Prof. Whittington, Ms. Charette said that they had received some tagline proposals but it was too early to share at this time.

In response to a question from Ms. Redies, Ms. Charette said they were working with a consulting firm on this project. With respect to a tagline, Mr. Kilpatrick said one would only be used if it contributed to achieving the goals of the project.

Ms. Chong asked whether the university was prepared to spend the money to develop a tagline. In response, Mr. Kilpatrick said development of a tagline had been factored into the parameters of the current budget.

Mr. Kilpatrick reviewed the next steps.

In response to a comment by Dr. Driessen, Ms. Charette said the UVic Difference Project would not set priorities. Instead, the project built on initiatives that have taken place or are underway. She cited a connection to the Senate approved learning outcomes.

#### **b. President's report**

National:

Prof. Cassels reported that he had attended the Association of Universities and Colleges of Canada (AUCC) annual general meeting. He said the AUCC was giving attention to the new Canada First Research Excellence Fund with funding of \$1.5 billion over the next ten years for research.

Provincial:

Prof. Cassels reported on the status of the Core Review. He said the government had not yet announced any next steps.

Prof. Cassels provided an update on the work of the Research Universities' Council of British Columbia (RUCBC).

Prof. Cassels reported on a number of events on campus including:

- Community university conference
- CAUBO conference
- Event to announce our new Chancellor, Shelagh Rogers
- President's circle dinner
- Retirees dinner
- Craigdarroch Research Awards
- Distinguished Entrepreneur of the Year event
- Spring Convocation Ceremonies
- Emergency response exercise for the Executive regarding a fire in residence

With respect to other matters at the university Prof. Cassels announced:

- applications for the university had increased by 12%
- Vice-President External Relations Carmen Charette had won a prestigious Walter Hirschfeld award in recognition of her contributions to Canada's research community
- UVic ranked fourth overall in Canada in the Leiden Rankings for scientific impact
- UVic ranked fourth in Canada in U-Multirank
- UVic won the "Most Entrepreneurial Post-Secondary Institution of the Year" award from Startup Canada Awards for BC

## **12. Other Business**

Prof. Cassels announced that this was Dr. Brunt's last Board meeting and last week as Vice-President Research. He said that Dr. Brunt was known for his ethic of service, his collegiality and his optimism.

Dr. Brunt thanked the Board for its support.

Dr. Mohr thanked Dr. Brunt and retiring Board members, Ms. Jane Butler McGregor, Dr. Peter Driessen, Ms. Lucia Heffelfinger Orser, Ms. Emily Rogers and Prof. Barbara Whittington for their contribution to the Board.

## **13. Adjournment**

There being no other business, the meeting adjourned at 3:35 p.m.

Original signed by Erich Mohr, Board Chair  
and Julia Eastman, University Secretary