



Board and Board Committee Meetings
Monday, May 28 & Tuesday, May 29, 2018

University
of Victoria

Open Session

Tuesday May 29, 2018, 11:00 am

Michael Williams Building, Boardroom 120

SUMMARY RECORD

Present: Ms. Beverly Van Ruyven (Acting Chair), Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Prof. Jamie Cassels, Ms. Ida Chong, Dr. Peter Driessen, Mr. David Eso, Ms. Cathy McIntyre, Mr. Michael Mitchell, Ms. Shelagh Rogers, Dr. David Zussman, Dr. Julia Eastman (Secretary)

By Invitation: Dr. David Castle, Ms. Carmen Charette, Ms. Gayle Gorrill, Dr. Sybil Seitzinger (for part), Dr. Nancy Wright (Interim Vice-President Academic and Provost), Ms. Kimberley Kennard, Board Coordinator

Regrets: Mr. Merle Alexander, Ms. Daphne Corbett, Ms. Kate Fairley, Ms. Kasari Govender

1. Approval of Agenda

MOTION: (C. McIntyre/I. Chong)

THAT the agenda of the open session of the regular meeting of May 29, 2018 be approved.

CARRIED

2. Approval of Summary Record of the Meeting of March 27, 2018

MOTION: (I. Chong/M. Mitchell)

THAT the summary record of the open session of the regular meeting of March 27, 2018 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks/Correspondence

There were none.

5. Correspondence

There was none.

6. President's Report

President Cassels introduced Dr. Sybil Seitzinger, Executive Director Pacific Institute for Climate Solutions (PICS) who would be providing a presentation.

Prof. Cassels noted that Federal Minister of Science and Minister of Sport & Persons with Disabilities Kirsty Duncan had been at UVic to announce a \$42 million investment from the Canada Foundation for Innovation (CFI) which would support 186 projects at universities across the country, including a \$355,000 investment at UVic. Researchers Dr. Heather Buckley and Dr. Leigh Anne Swayne had received CFI support for their projects and attended the announcement to speak about their research.

Prof. Cassels had attended the British Columbia Federal Council annual meeting. The Council, composed of 45 of the most senior federal bureaucrats in Western Canada discussed how universities are and should be contributing to reconciliation through horizontal collaboration. This was a good opportunity to profile UVic.

Prof. Cassels had hosted a visit by the Australian High Commissioner to Canada in May and he hosted a visit by 15 members of the European Parliament who met with the Centre for Global Students, the Office of Student Recruitment and Global Engagement and toured Ocean Networks Canada.

Prof. Cassels had attended the BC Tech Summit where Premier Horgan had made an announcement on graduate student funding. There had been good representation by UVic at the summit and lots of media attention for UVic faculty members.

Spring Convocation was scheduled for June 11 – 15. Chancellor Rogers would preside over nine ceremonies, conferring degrees upon five honorary degree recipients. 3776 degrees and certificates were expected to be granted during Spring Convocation.

Prof. Cassels provided an update on the search for a new University Secretary. A consultant had been hired and the appointment committee had met. The committee provided input to the selection criteria and the position profile would be posted soon. The consultant would work to identify candidates over the summer and the committee would be conducting interviews in October.

Prof. Cassels recognized Dr. Cecelia Benoit for being awarded the Governor General's Award for gender equality and the Confederation of University Faculty Associations of British Columbia (CUFA BC) Paz Buttedahl Career Achievement Award.

He also recognized Dr. Julia Baum who was awarded the Natural Sciences and Engineering Research Council of Canada (NSERC) E. W. R. Steacie Memorial Fellowship.

Prof. Cassels spoke about the 3M National Student Fellowships. Ten awards are presented annually across Canada and three students from UVic's Faculty of Social Science, Michael Graham from Anthropology and Environmental Studies, Maxwell Nicholson from Economics and Cara Samuel from Psychology received awards. In response to a question regarding UVic recognition for the award recipients, Prof. Cassels indicated that all three were being provided with funding to attend a conference.

Additionally in May, the REACH Awards to recognize excellence in research and teaching and the President's Extraordinary Service Awards were presented.

Prof. Cassels noted that planning was underway for the Building Reconciliation Forum in November with an exciting program being developed by Dr. Nancy Wright and Dr. Robina Thomas in collaboration with Universities Canada.

a. Presentation on Pacific Institute for Climate Solutions (PICS)

Dr. Sybil Seitzinger presented on PICS. She explained that Canada is warming at twice the global average and this means drier, hotter summers and wetter, warmer winters in British Columbia. Global warming has implications for the economy through its impact on tourism, agriculture and forestry. Dr. Seitzinger provided background information on the establishment of PICS. There are five areas of focus for PICS – Forest Carbon Management, BC Natural Gas Development, Low-Carbon Pathways to 2060, Transportation Futures and Energy Efficiency in the Built Environment. Dr. Seitzinger provided a brief overview of each project. She spoke of student fellowships in energy systems and renewables; ecosystem resilience, urban heat, agriculture and policy. 100 PhD students have been funded to date. In 2017, the mandate for PICS was revised to highlight providing research that is actively used by decision makers.

In response to a question about impact on policies, Dr. Seitzinger said that there was engagement with the City of Vancouver and the City of Victoria. She also cited an example involving the Ministry of Forest, Lands and Natural Resources Operations. A question was raised about changes being made on campus. Dr. Seitzinger stated that one example was addressing travel and reducing emissions from air traffic. The University of British Columbia (UBC) had developed some best practices, which would be shared with other BC universities.

Prof. Cassels added that UVic had a sustainability plan and was looking at new forms of energy use.

In response to a question, Dr. Seitzinger commented on her choice to come to PICS and UVic.

Ms. Van Ruyven thanked Dr. Seitzinger for her presentation to the Board.

7. External Relations Update BOG-May29/18-21

Vice-President External Relations Carmen Charette introduced her report and provided highlights. She stated that the Communications Plan for the next three years was linked to the Strategic Framework 2018-2023. The UVic website would be redesigned with input sought from staff. A renewed advertising and reputational advancement campaign would be launched. Results from the previous campaign would be provided to Board members in June.

Ms. Charette informed the Board that the 2017-18 fundraising goal had been exceeded.

Ms. Charette mentioned the following celebrations of success and excellence: the Vikes Celebration of Champions and Hall of Fame Banquet, the President's Extraordinary Service Awards, the Retirees Recognition Dinner, the REACH Awards and Convocation.

Ms. Charette provided information about the Speakers Bureau program, which had delivered 602 speaking engagements to 208 schools and community organizations which used this service during the 2017-18.

Ms. Van Ruyven thanked Ms. Charette for her report.

CONSENT

8. Operations and Facilities Committee (Ms. Cathy McIntyre)

a. New and Revised Awards

BOG-May29/18-14

MOTION:

THAT the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached document and listed below:

- Holocaust Studies Graduate Travel Award (new)
- Dr. Elisabeth Dixon Scholarship in Chemistry (new)*
- Motion Picture Technicians Union Local 891 Bursary (revised)
- David Stanonik Pacific Northern Gas Scholarship (revised)*
- Faculty of Engineering: Dean's Entrance Scholarship (revised)

- Royal Jubilee Hospital School of Nursing Alumnae Association Student Award (revised)*
- Hart Will Graduate Fellowship in Indigenous Governance & Leadership (new)*
- Richard and Margaret Beck Student Research Travel Award (revised)*
- Chair in Transgender Studies Doctoral Degree Research Scholarship for Trans, Non-Binary, and Two-Spirit Students (revised)
- Chair in Transgender Studies Doctoral Degree Research Scholarship (revised)
- Chair in Transgender Studies Master's Degree Research Scholarship for Trans, Non-Binary, and Two-Spirit Students (revised)
- Chair in Transgender Studies Master's Degree Research Scholarship (revised)
- Chair in Transgender Studies Research Fellowship for Community-Based Scholars (revised)
- Chair in Transgender Studies Research Fellowship for Visiting University-Based Scholars and Professionals (revised)
- Tectoria Video Game Industry Award for Developers (revised)
- Black Press Business Scholarships (revised)
- Kathleen G. Collis Art Therapy Scholarship (new)*
- Constance E. Hoyte Bursary in Music Education (revised)*
- Haji Charania Family Bursary (new)
- James H.C. Walker Memorial Award (new)
- Hazel Partridge Smith Bursary in Creative Writing (revised)*
- Roger J. Bishop Writing Prize (new)*
- Boehm Family Award for Excellence in Science (revised)*
- W.E. Cowie Innovation Award (revised)*
- Kedar Shrikhande Memorial Scholarship for Students with a Disability (new)
- Martlet Chapter, Iode Graduate Scholarship for Women (revised)*
- Donna Trenholm Staff Award in Humanities (revised)*
- UVic Residence and Meal Plan Bursary (revised)
- CIBC Scholarship in the Peter B. Gustavson School of Business (revised)
- Didier Bergeret Scholarship (new)*
- JFK Law Corporation Indigenous Legal Orders Scholarship (new)
- Chaney Fund (revised)*
- Dr. and Mrs. W. Clarke Horning Memorial Prize in Music (revised)*
- Horning Memorial Scholarship in Music (revised)*
- Art and Music Education Bursary (revised)
- Don Wright Scholarship in Music Education (revised)*
- Don Wright Scholarship in Music Education (Instrumental Music) (revised)*
- Don Wright Scholarship in Music Education (Vocal & Choral Music) (revised)*
- Howard & Donna Denike Memorial Bursary (revised)*
- Noel & Margaret Gantly Scholarship (revised)*
- Joseph Patrick Cunningham Memorial Scholarship (revised)*
- W.A.C. Bennett Scholarship (revised)*
- Lorene Kennedy Graduate Student "Writing-Up" Award (new)*
- Frances Theron Spirit of the Phoenix Award (new)

- Stephen & Eunice Lowe Legacy Scholarship (revised)*
- Lorne Loomer Rowing Award (new)*
- Hugh Campbell & Marion Alice Small Graduate Scholarship for Scottish Studies (revised)*
- Canet Foundation Scholarship (new)*
- Henriette Ann Schmidt Scholarship (revised)
- Hightech U Award (new)
- Leslie & Terry Farmer Nursing Scholarship (new)*
- Franc R. Joubin Entrance Scholarship (revised)*
- Dr. Charlotte Loppie Award (new)*
- Jeffrey Rubinoff Scholar in Art as a Source of Knowledge Travel Award (revised)*
- Department of Computer Science Graduation Medal (revised)
- Department of Computer Science Honours Graduation Medal (new)
- Thea Vakil Scholarship (new)*
- Physics Red Scholarship (revised)*
- Eric Leblanc Memorial Scholarship (new)
- Dr. Lorene Kennedy Environmental Studies Undergraduate Award (revised)*
- Dr. Lorene Kennedy Undergraduate Award (revised)*
- Dr. Lorene Kennedy Environmental Studies Graduate Award (revised)*
- Dr. Lorene Kennedy Graduate Award (revised)*

* Administered by the University of Victoria Foundation

b. Proposal to Establish a Master of Management (MM) Degree

BOG-May29/18-15

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of a Master of Management (MM), as described in the document “Master of Management Degree”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval. Once the Board of Governors has approved the proposal, the proposal must be approved by the Secretariat of the Ministry of Advanced Education, Skills and Training.

c. Proposal to establish a Research Option in Master of Nursing and Master of Science in Health Informatics: Double Degree Program

BOG-May29/18-16

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of a Research Option in Master of Nursing and Master of Science in Health Informatics: Double Degree Program, as described in the document “Proposal to Offer Research Project Option in Master of Nursing and Master of Science in Health Informatics: Double Degree Program”, and that this approval be

withdrawn if the program should not be offered within five years of the granting of approval.

d. Proposal to Establish a Master of Engineering in Applied Data Science BOG-May29/18-17

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of a Master of Engineering in Applied Data Science, as described in the document “Master of Engineering in Applied Data Science”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval. Once the Board of Governors has approved the proposal, the proposal must be approved by the Secretariat of the Ministry of Advanced Education, Skills and Training.

e. Proposal to Change the Name of the “Certificate in Aboriginal Language Revitalization (CALR)” to the “Certificate in Indigenous Language Revitalization (CILR)” BOG-May29/18-18

MOTION:

THAT the Board of Governors approve the change of the name of the “Certificate in Aboriginal Language Revitalization (CALR)” to the “Certificate in Indigenous Language Revitalization (CILR)”, as described in the memo dated February 18, 2018, effective immediately.

f. Change the name “Theatre History” to “Theatre Studies” for the Department of Theatre’s MA program BOG-May29/18-27

MOTION:

THAT the Board of Governors approve the change of the name “Theatre History” to “Theatre Studies” for the Department of Theatre’s MA program, as described in the memo dated December 5, 2017, effective immediately.

g. Change the name “PhD in Theatre in History” to “PhD in Theatre” BOG-May29/18-28

MOTION:

THAT the Board of Governors approve the change of the name “PhD in Theatre History” to “PhD in Theatre”, as described in the memo dated December 5, 2017, effective immediately.

h. Existing curriculum for the PhD in Theatre History will become a stream identified as a “Theatre Studies Stream” within the PhD in Theatre BOG-May29/18-29

MOTION:

THAT the Board of Governors approve that the existing curriculum for the PhD in Theatre History become a stream identified as a “Theatre Studies Stream” within the PhD in Theatre.

i. Proposal to add a stream in Applied Theatre to the newly named PhD in Theatre BOG-May29/18-30

MOTION:

THAT the Board of Governors approve, subject to funding, the addition of a stream in Applied Theatre to the newly named PhD in Theatre, as described in the document “PhD in Applied Theatre”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

j. Status Report on Capital Projects BOG-May29/18-01

9. Finance Committee (Ms. Ida Chong)

a. 2017 Annual Reports and Financial Statements: University of Victoria Combination Pension Plan and University of Victoria Money Purchase Pension Plan BOG-May29/18-03

b. University of Victoria Staff Pension Plan Policy on Delegating Signing Authorities BOG-May29/18-02

MOTION:

THAT the Board of Governors approve the attached University of Victoria Staff Pension Plan Policy on Delegated Signing Authorities effective May 29, 2018.

c. Collection and Remission of Student Fees for the Graduate Students’ Society (GSS) BOG-May29/18-31

MOTION:

THAT the Board of Governors collect and remit fees for the GSS in 2018/19 as outlined in the letter of May 14, 2018 from the Executive Director of the GSS to Gayle Gorrill, Vice-President Finance and Operation.

d. Revision to 2018-19 to 2020-21 Planning and Budget Framework BOG-May29/18-13

MOTION:

THAT the Board of Governors approve the attached revision to the 2018-19 to 2020-21 Planning & Budget Framework, effective immediately.

Pro Forma Motion: THAT the above items be approved by the Board of Governors by consent. (C. McIntyre/D. Eso)

CARRIED

REGULAR

10. Audit Committee (Ms. Beverly Van Ruyven)

a. 2017/18 Financial Statements

BOG-May29/18-08a

Ms. Van Ruyven said that the Audit Committee had reviewed the consolidated statements. The external audit report was positive.

Vice-President Finance and Operations Gayle Gorrill informed the Board that a detailed report would be provided in June. She gave a concise overview of the report and encouraged Board members to review the Management Discussion Analysis that was included with the report.

MOTION: (S. Rogers/D. Zussman)

THAT the Audit Committee recommend to the Board of Governors that the Board of Governors approve the 2017/2018 Audited Financial Statements and the appropriations as set out in the attached schedule; and

THAT the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign the statements on behalf of the Board of Governors.

CARRIED

11. Operations and Facilities Committee (Ms. Cathy McIntyre)

a. Final Draft of the University of Victoria Strategic Framework 2018-2023

BOG-May29-18-22

Ms. McIntyre stated that the Operations and Facilities Committee had reviewed the final draft of the University of Victoria Strategic Framework 2018-2023 and the accompanying engagement report. She noted the Strategic Framework 2018-2023 had been presented at Senate and unanimously approved to be brought to the Board of Governors for approval. Ms. McIntyre complimented the work done by UVic in developing the Strategic Framework 2018-2023.

Prof. Cassels added that the Strategic Framework was already being used and that an annual report would be prepared and shared with the Board, Senate and the UVic community, starting in September 2019.

Implementation would be coordinated through the Integrated and Planning process led by the Provost.

MOTION: (C. McIntyre/R. Bashir)

THAT the Board of Governors approve the University of Victoria Strategic Framework 2018-2023 upon the recommendation of Senate, effective immediately.

CARRIED

b. Equity and Human Rights Annual Report

BOG-May29/18-25

Ms. McIntyre said that the Committee had received the Equity and Human Rights Annual Report. Cassbreea Dewis, Acting Director of Equity and Human Rights had provided highlights from the report to the Committee. Ms. McIntyre complimented Ms. Dewis and her team on accomplishments during the year.

c. Annual Report on Non-Academic Misconduct Allegations and Resolutions

BOG-May29/18-19

Ms. McIntyre said that the Committee had received the Annual Report on Non-Academic Misconduct Allegations and Resolutions. Associate Vice-President Student Affairs Jim Dunsdon had provided an overview of the report to the Committee.

12. Executive and Governance Committee (Ms. Beverly Van Ruyven)

a. Presidential Appointment Procedures

BOG-May29/18-24

Ms. Van Ruyven stated that the proposed revisions were being recommended by Senate.

MOTION: (I. Chong/M. Mitchell)

THAT the Board of Governors approve the revisions to the Procedures for the Search, Appointment and Reappointment of the President and Vice-Chancellor (Policy GV0300) outlined in the attached document, as recommended by the Senate.

CARRIED

13. Other Business

- a) Review of action items identified
There were no action items.
- b) Any other business
There was no other business to report.

14. Adjournment

There being no other action items and no other business, the meeting adjourned at 11:56 am.

Originals signed by Beverly Van Ruyven, Acting Board Chair and Julia Eastman, Secretary