



University
of Victoria

UNIVERSITY OF VICTORIA
BOARD OF GOVERNORS
Tuesday, June 27, 2017, 11:00 a.m.
Michael Williams Building Boardroom 120

OPEN SESSION

SUMMARY RECORD

Present: Ms. Daphne Corbett (Chair), Mr. Nav Bassi, Prof. Jamie Cassels, Ms. Sara Maya Bhandar, Dr. H el ene Cazes, Ms. Ida Chong, Ms. Lindsay LeBlanc, Mr. Ben Lukenchuk (via telephone), Ms. Cathy McIntyre, Mr. Michael Mitchell, Ms. Shelagh Rogers, Ms. Beverly Van Ruyven, Dr. David Zussman, Dr. Julia Eastman (Secretary)

Regrets: Dr. Ana Maria Peredo, Dr. David Castle, Ms. Carmen Charette, Ms. Gayle Gorrill

Invitation: Dr. Valerie Kuehne, Mr. Murray Griffith and Ms. Teresa Watson

1. Approval of Agenda

MOTION: (C. McIntyre/N. Bassi)

THAT the agenda of the open session of the regular meeting of June 27, 2017 be approved.

CARRIED

2. Summary Record

a. Regular Meeting of May 30, 2017

MOTION: (C. McIntyre/B. Van Ruyven)

THAT the summary record of the open session of the regular meeting of May 30, 2017 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Remarks from the Chair

There were none.

5. Correspondence

There was none.

6. President's Report

Prof. Cassels expressed thanks on behalf of UVic's executive to departing Board members for their outstanding service and participation.

Prof. Cassels advised Board members of the passing of former Board Chair, Mr. Ian Stewart. He spoke about Mr. Stewart's immense contributions and said that a celebration of Mr. Stewart's life would be held at the University Club on July 31st.

Prof. Cassels noted that Convocation week had been a huge success and more than 3600 students had graduated. He acknowledged Chancellor Rogers for her central role in such a positive week. Ms. Rogers spoke about the joys of Convocation and of celebrating our students and their achievements. She thanked members of the Ceremonies and Events Office and, in particular, Convocation and Events Manager Jeanie Gunn, for all their excellent work in organizing the ceremonies.

Prof. Cassels advised that the renewal of the Equity and Human Rights Office was well underway and a search has been launched for a new director. He also noted that the new Sexualized Violence Education and Prevention Coordinator position had been filled.

Prof. Cassels spoke about his recent visit to Mexico and the work being done to reestablish connections with Mexico including Exchange Agreements and co-op opportunities.

The President reported briefly on recent developments at the federal level.

CONSENT

7. Operations and Facilities (Ms. Cathy McIntyre)

- a. **Due Diligence Reports 2016** BOG-Jun27/17-05

8. Finance Committee (Ms. Ida Chong)

- a. **University of Victoria Staff Pension Plan Financial Statements for the Year Ended December 31, 2016** BOG-Jun27/17-10
- b. **University of Victoria Staff Pension Plan Compliance Report for the Year Ended December 31, 2016 from Staff Pension Plan Governance Committee** BOG-Jun27/17-11

- c. **University of Victoria Staff Pension Plan Investment Performance Report for the Period Ended March 31, 2017** BOG-Jun27/17-12
- d. **Graduate Students' Society Referendum Re Extended Health and Dental Plans** BOG-Jun27/17-23

MOTION:

THAT the Board of Governors approve changes to the Graduate Students' Society (GSS) extended health and dental plans subject to the GSS referendum of June 28 and 29, 2017, as outlined in the letter of June 12, 2017 from the Executive Director of the GSS to Gayle Gorrill, Vice-President Finance and Operations.

Pro Forma Motion: (N. Bassi/H. Cazes)

That the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

9. Operations and Facilities Committee (Ms. Cathy McIntyre)

Ms. McIntyre advised that the Committee had received two updates under Business Arising.

- (i) She reported an editorial change to the Sexualized Violence Prevention and Response Policy to reflect the fact that a successor policy to the Violence and Threatening Behavior Policy was not yet ready for approval. She said the Committee had been briefed on the development of the successor policy.
- (ii) Ms. McIntyre provided an update on the Child Care After School Care Program. She said the Committee was very supportive of the initiative to expand the number of full-day care spaces on campus. Arrangements had been made to accommodate children affected by the closure of Centre 6 in order to make this expansion possible, including a temporary program to be offered at the Family Centre in 2017/18. It was noted that it will not be possible for the temporary program to include winter and spring break After School Care, as was previously the case. Ms. McIntyre advised that an expression of concern had been received from a parent and that the Committee recognized and commended the efforts made by Student Affairs and Child Care Services to accommodate those affected.

- a. **2017-18 University of Victoria Institutional Accountability Plan and Report** BOG-Jun27/17-07

Ms. McIntyre advised that a detailed report and presentation on the annual report, to the Ministry of Education, had been received and reviewed by the Committee.

MOTION: (C. McIntyre/M. Mitchell)

THAT the Board of Governors approve the University of Victoria Institutional Accountability Plan and Report.

and

That the Board of Governors authorize the President and the Board Chair to make any final adjustments to the Institutional Accountability Plan and Report.

CARRIED

b. Status Report on Capital Projects BOG-Jun27/17-04

Ms. McIntyre advised that the Status Report on Capital Projects had been provided to the Committee with updates on progress related to the District Energy Plant and the Queenswood Property.

10. Finance Committee (Ms. Ida Chong)

**a. 2016/17 Year End Management Statements and Budget Review
BOG-Jun27/17-13**

Ms. Chong advised that the 2016/17 Year End Management Statements and Budget Review had been received and reviewed by the Committee.

**b. Statement of Financial Information for the Year Ended March 31, 2017
BOG-Jun27/17-15**

Ms. Chong advised that the Statement of Financial Information for the Year Ended March 31, 2017 had been received and reviewed by the Committee. Mr. Murray Griffith Executive Director Financial Services, then provided a PowerPoint presentation to Board members highlighting the key points of the report.

MOTION: (I. Chong/C. McIntyre)
THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2017 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.

CARRIED

c. Purchasing Policy (FM5105) BOG-Jun27/17-08

Ms. Chong stated that the updated and revised policy had been received and reviewed by the Committee. She said the new policy reflected the current environment and standards and would reduce the amount of administrative work.

MOTION: (I. Chong/S. Rogers)
THAT the Board of Governors approve the revised Purchasing Policy (FM5105).

CARRIED

11. Executive and Governance Committee (Ms. Daphne Corbett)

a. Review of Board Governance Checklist

MOTION: (D. Corbett/B. Van Ruyven)
THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2017/18 as part off UVic's accountability framework.

CARRIED

12. External Relations Update BOG-Jun27/17-17

Ms. Jennifer Vornbrock, Director Community and Government Relations, provided the Board with a summary of the External Relations update highlighting the ongoing activities within the division.

13. Other Business

There was none.

14. Adjournment

There being no other business the meeting adjourned at 11:28 a.m.

Originals signed by Daphne Corbett, Board Chair
and Julia Eastman, Secretary