



University  
of Victoria

# NOMINATION PACKAGE

## ELECTION OF STUDENT REPRESENTATIVES: SENATE

### **Nomination Submission:**

- The deadline for nominations is **4:30 pm, Monday, September 21, 2022**
- Completed nominations may be submitted either:
  - By email: [usec@uvic.ca](mailto:usec@uvic.ca)
  - In-person: University Secretary Office, MWB A138

### **Enclosed:**

- Nomination form for student representative on the Senate
- Campaign Guidelines
- [Rules to Govern Elections to the Board of Governors and the Senate](#)
- [Poster, Banner, and Handbill Policy \(BP3145\)](#)
- [University Act](#)

### **Additional information:**

- [Senate Handbook](#)

### **Copies of the full Nomination Package are also available by request:**

- Please submit your request for a paper copy of this package to UVSS, GSS or [usec@uvic.ca](mailto:usec@uvic.ca)

### **All-candidates meeting:**

A mandatory all-candidates information session will be held on Monday, September 26 2022 from 9:30-10:30 am. This meeting will outline the policies and procedures for the election.

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UVIC!

### Campaign Period

The period for campaigning will start at 9:00 a.m. (PST) on Monday, September 26, 2022 and end at 4:30 p.m. (PST) on Wednesday, October 5, 2022.

### Campaign Spending Limit

The following campaign spending limits are per position a student is nominated for:

- \$25.00 credit established at ZAP! Copy Centre
- Up to \$75.00 of a candidate's own money may be spent to support a campaign

Candidates are required to provide **receipts only** for expenses. Receipts must be submitted to the Office of the University Secretary, no later than 4:30 p.m. on Wednesday, October 5, 2022 at [usec@uvic.ca](mailto:usec@uvic.ca).

**Individual candidates are responsible for submitting their own receipts. Combined submissions or submissions by campaign managers are not permitted.**

### Guidelines for Campaigning

Students are required to adhere to the campaign rules and procedures as defined by the *Rules to Govern Elections to the Board of Governors and the Senate* and the Poster, Banner, and Handbill Policy (BP3145).

### Posters, Banners and Handbills

Posters and banners can be displayed starting at 9:00 a.m. on Monday, September 26, 2022, however, they must be removed before 4:30 p.m. on Wednesday, October 5, 2022.

**IMPORTANT:** Posters and banners may not be posted in the residences. Any poster that references Board of Governors and/or Senate counts towards the poster limit for that election.

### Electronic Campaigning

Electronic campaigning is not directly addressed in the relevant university policies and procedures. To guide your electronic campaign please refer to the information below, which has been established in accordance with the *Rules to Govern Elections to the Board of Governors and the Senate* and the Poster, Banner, and Handbill Policy (BP3145).

Candidates may create static websites for the purposes of campaigning. Websites are considered akin to posters and are governed by the *Student Election Poster and Banner Procedures*. Websites may be active during the period set out for posters and banners – from 9:00 a.m. Monday, September 26, 2022 to 4:30 p.m. on Wednesday, October 5, 2022.

Electronic communications (including email) and social media (including Facebook, Twitter or blogging) that push information to constituents or allow for interaction (e.g., commenting, updates, messaging) are considered active campaigning. These forms of campaigning are allowed during the campaign period – from 9:00 a.m. Monday, September 26, 2022 to 4:30 p.m. on Wednesday October 5, 2022.

Candidates may purchase advertisements on social media sites. Facebook advertisements are considered akin to posters and may be posted during the period set out for posters and banners – 9:00 a.m. Monday, September 26, 2022 and end at 4:30 p.m. on Wednesday, October 5, 2022.

General Information			
<b>Description:</b>	Election of 5 Student Representatives from the below faculties to Senate from October 2022 – June 30, 2023: Law (1), Humanities (1), Graduate Studies (2) and Member-at-Large (1)		
<b>For:</b>	All students who are members of the student societies (UVSS or GSS)		
<b>Submission Deadline:</b>	<b>Wednesday, September 21, 2022 4:30pm (PST)</b>	<b>Submit via email or in-person to:</b>	Email: <a href="mailto:usec@uvic.ca">usec@uvic.ca</a> In-person: University Secretary, MWB A138
<ul style="list-style-type: none"> <li>An email confirming receipt of nomination form will be sent. Please contact the Office of the University Secretary if you do not receive confirmation.</li> <li>Electronic signatures are accepted. If a signatory is unable to sign the nomination form, an email from their UVic account confirming their agreement as a nominee or a nominator will be accepted if received by the deadline at usec@uvic.ca</li> </ul>			

Nominee Information & Declaration			
<b>First and Last Name:</b>		<b>V#:</b>	
<b>Faculty:</b>		<b>Study Level:</b>	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
<b>Email:</b>		<b>Cell Number:</b>	
<b>Declaration:</b>  <b>(All boxes must be checked)</b>	<input type="checkbox"/>	I agree to allow my name to stand in this election.	
	<input type="checkbox"/>	I declare that I am a student* (eligibility requirements listed below) and will maintain this status during my term in office.	
	<input type="checkbox"/>	I have submitted a <b>300 word-or-less biographical sketch, election platform</b> , and a passport-sized headshot colour photo (jpeg) for publication purposes.	
	<input type="checkbox"/>	I agree to follow the <a href="#">Rules to Govern Elections to the Board of Governors and the Senate</a> , the <a href="#">Poster and Banner Regulations</a> , and the Campaign Guidelines.	
	<input type="checkbox"/>	I understand I must participate in an all-candidates information session scheduled for 9:30am Monday, September 26, 2022	
	<input type="checkbox"/>	I understand the rules of eligibility (as outlined below), the term of office, the voting procedures, and the candidate documentation that I must provide.	
<b>Signature:</b>		<b>Date:</b>	

Nominator's Information			
We, the undersigned, nominate			
The nominee and three (3) nominators <b>must all be students from the same student society</b> . Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the University Secretary.			
	<b>First and Last Name</b>	<b>V#</b>	<b>Signature</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			

\*STUDENT ELIGIBILITY: For the purposes of election to the Senate a student is an undergraduate or graduate student who meets the definition of "student" in the academic calendar as being a person enrolled at this University in at least one credit course, and is registered in the current term. Persons eligible to make nominations and to vote shall be students who are members of the student societies (the University of Victoria Students' Society (UVSS) or the Graduate Students' Society (GSS) of the University of Victoria). A student elected to the Senate must be registered in two of three academic terms during their term of office in order to be eligible to continue to serve on the Senate.

**ELECTION AND VOTING PROCEDURES:** WebVote (<https://webvote.uvic.ca>) is a secure online system, accessed using a Netlink ID and password, used to administer elections. The election will begin at 9:00 a.m. on Monday, October 3, 2022 and will close at 4:00 p.m. on Wednesday, October 5, 2022. Election results will be available no later than Thursday, October 6, 2022.