



University  
of Victoria

## Board and Board Committee Meetings Monday June 24 and Tuesday June 25, 2024

---

Open Session

Tuesday June 25, 2024 11:00 a.m.

Via Videoconference

### SUMMARY RECORD

**Present:** Erinn Pinkerton (Acting Chair), Chekwube Anyaegbunam, Marion Buller, Roshan Danesh, Kevin Hall, Val Napoleon, Paul Ramsey, Kyle Risby, Laylee Rohani, Ivan Watson, Carrie Andersen (Secretary)

**By Invitation:** Elizabeth Croft, Chris Horbachewski, Lisa Kalynchuk, Kristi Simpson, Robina Thomas

**Regrets:** Erin Campbell, Brian Cant, Christina Clarke, Jyoti Stephens

**1. Approval of Agenda**

**MOTION:** (C. Anyaegbunam/P. Ramsey)

*THAT the agenda of the open session of the regular meeting of June 25, 2024 be approved.*

**CARRIED**

**2. Approval of Summary Record of the Meeting held May 28, 2024 (attached)**

**MOTION:** (K. Hall/L. Rohani)

*THAT the summary record of the open session of the regular meeting held May 28, 2024 be approved.*

**CARRIED**

**3. Business Arising from the Summary Record**

There was none.

**4. Chair's Remarks**

The Acting Chair gave a territorial acknowledgement.

**5. Correspondence**

There was none.

**6. President's Report**

To begin his report, Kevin Hall, President and Vice-Chancellor shared the university's results in the 2024 Times Higher Education Impact Rankings.

K. Hall provided an update on the Spring Convocation, congratulating the over 4300 degree, diploma and certificate recipients, and thanking the Chancellor for presiding over the ceremonies. He acknowledged the work of staff, faculty and volunteers at Convocation.

K. Hall reported that award-winning Tlicho [te-lih-choh] Dene author, Richard Van Camp, will return to UVic as Indigenous Storyteller-in-Residence for 2024-25. He stated that Audry Looby, in Biology, has received a 2024 Banting Fellowship. Dr. Francis Juanes has won the 2024 Timothy R. Parsons Medal.

K. Hall shared that UVic is also celebrating four Vanier Canada Graduate Scholars for 2024 - Nancy Henderson in Nursing; Aren Beagley in Mechanical Engineering; Andrea Custer in Education; and Lydia Toorenburgh in Anthropology.

There were no questions for K. Hall.

- 7. External Relations Update** BOG-Jun25/24-23  
Chris Horbachewski, Vice-President External Relations presented his report.

There were no questions for C. Horbachewski.

## **CONSENT**

- 8. Finance Committee (Jyoti Stephens)**
- a. Statement of Financial Information for the year ended March 31, 2024** BOG-Jun25/24-08  
**MOTION:**  
*THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2024 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.*
- b. University of Victoria Staff Pension Plan 2023 Report to Members and Financial Statements** BOG-Jun25/24-03
- c. University of Victoria Staff Pension Plan Compliance Report** BOG-Jun25/24-04
- d. University of Victoria Staff Pension Plan (the Plan) – Investment Performance Report for the Period Ended March 31, 2024** BOG-Jun25/24-05

**e. 2023 Annual Reports and Financial Statements – University of Victoria Combination Pension Plan and University of Victoria Money Purchase Pension Plan** BOG-Jun25/24-06

**f. Collection and Remission of Student Fees for the Graduate Students’ Society (GSS)** BOG-Jun25/24-02

**MOTION:**

*THAT the Board of Governors collect and remit GSS health and dental fees for the GSS in 2024/25 as outlined in the letter of June 12, 2024 from the Executive Director of the GSS to the Vice-President Finance and Operations.*

**9. Operations and Facilities Committee (Brian Cant)**

**a. New and Revised Awards** BOG-Jun25/24-13

**MOTION:**

*THAT the Board of Governors approve new and revised undergraduate and graduate awards set out in the attached document and listed below:*

- *BME Elevate Award (New)*
- *CPA Education Foundation Diversity Award (New)*
- *CPA Education Foundation Inclusion Award (New)*
- *Florence Women’s Scholarship\* (New)*
- *Marg Eastman Undergraduate Award in Nursing (New)*

*\*Administered by the University of Victoria Foundation*

**b. Due Diligence Reports 2023** BOG-Jun25/24-11

**-Financial Services**

**-Occupational Health, Safety and Environment**

**c. Status Report on Capital Projects** BOG-Jun25/24-10a

***Pro Forma Motion:*** (E. Pinkerton/M. Buller)

*THAT the above items be approved by the Board of Governors by consent.*

**CARRIED**

**REGULAR**

**10. Finance Committee (Erinn Pinkerton for Jyoti Stephens)**

**a. International Undergraduate Tuition Fee Setting Approach** BOG-Jun25/24-27

E. Pinkerton introduced the proposal for a revised process for setting international tuition fees. She provided a brief overview of proposed changes to the process and international tuition fees for the coming year.

**MOTION:** (E. Pinkerton/I. Watson)

*THAT the Board of Governors approve the Revised International Undergraduate Tuition Fee Setting Process effective for the 2025/26 academic year.*

*And*

*THAT the Board of Governors approve the International Undergraduate Tuition Fee Increases outlined in Appendix 1, to be effective May 1, 2025.*

**CARRIED**

**b. 2023/24 Year End Management Statements and Budget Review**

BOG-Jun25/24-07

E. Pinkerton noted that the university manages its operations on a fund accounting basis which is consistent with how other universities manage resources. This report provides management and the Board with information to assess operating results and performance against budget which includes the operating fund and ancillary fund.

**11. Operations and Facilities Committee (E. Pinkerton for Brian Cant)**

**a. University of Victoria Institutional Accountability Plan and Report**

BOG-Jun25/24-17

E. Pinkerton introduced the annual report, which is prepared for submission to the Ministry of Post-Secondary Education and Future Skills.

**MOTION:** (E. Pinkerton/V. Napoleon)

*THAT the Board of Governors approve the 2023/24 University of Victoria Institutional Accountability Plan and Report.*

*and*

*THAT the Board of Governors authorize the Board Chair and the President to make additional edits to the 2023/24 University of Victoria Institutional Accountability Plan and Report prior to its submission to the Ministry on July 12, 2024.*

**CARRIED**

**b. 2025/26 Five Year Capital Plan**

BOG-Jun25/24-09

E. Pinkerton introduced the Capital Plan, commenting on the priorities outlined in the plan.

**MOTION:** (E. Pinkerton/K. Hall)

*THAT the Board of Governors approve the 2025/26 Five Year Capital Plan.*

**CARRIED**

**c. Annual Research Report to the Board of Governors**

BOG-Jun25/24-18

E. Pinkerton introduced the report and commented on successes achieved over the past year.

**d. Discrimination and Harassment Prevention and Response Policy (GV0205)**

BOG-Jun25/24-01

E. Pinkerton congratulated the Office of Equity and Human Rights on the development of this institutional policy. She provided an overview of the new and revised policy sections.

**MOTION:** (E. Pinkerton/V. Napoleon)

*THAT the Board of Governors approve the Discrimination and Harassment Prevention and Response Policy (GV0205) effective September 1, 2024.*

**CARRIED**

**12. Other Business**

There being no other business, the meeting adjourned at 11:20 a.m.

Originals signed by Paul Ramsey, Chair and Carrie Andersen, University Secretary.