



University
of Victoria

Board and Board Committee Meetings Monday September 27 and Tuesday September 28, 2021

Open Session

Tuesday September 28, 2021 12:30 p.m.

Via Livestream from Senate and Board Chambers, Jamie Cassels Centre

SUMMARY RECORD

- Present:** David Zussman (Chair), Shailoo Bedi, Josh Blair, David Foster, Jonathan Granirer, Kevin Hall, Adam Monahan, Paul Ramsey, Carolyn Thoms, Beverly Van Ruyven, Carrie Andersen (Secretary)
- By Invitation:** Chris Horbachewski, Lisa Kalynchuk, Kimberley Kennard, Valerie Kuehne, Kristi Simpson
- Regrets:** Merle Alexander, Marilyn Callahan, Keith Barbon, Monica Prendergast, Shelagh Rogers
- 1. Approval of Agenda**
MOTION: (C. Thoms/J. Blair)
THAT the agenda of the open session of the regular meeting of September 28, 2021 be approved.

CARRIED
 - 2. Approval of Summary Record of the Meeting held June 28, 2021**
MOTION: (P. Ramsey/C. Thoms)
THAT the summary record of the open session of the regular meeting held June 28, 2021 be approved.

CARRIED
 - 3. Business Arising from the Summary Record**
There was none.
 - 4. Chair's Remarks**
D. Zussman welcomed the new members to the Board of Governors and thanked the Board members for their participation at the committee meetings. He acknowledged the upcoming National Day for Truth and Reconciliation and Orange Shirt Day and commented on the President's Installation that took place on September 8, 2021.
 - 5. Correspondence**
There was no correspondence.

6. President's Report

Kevin Hall, President and Vice-Chancellor added his welcome to the new members of the Board of Governors.

K. Hall acknowledged the anniversary of the Bamfield accident and said he had reached out to the families and the students involved.

Return to Campus

K. Hall reported on public health guidelines in place to report a safe return to campus. He provided information on the self-declaration of vaccination program in place for all students, faculty and staff, including providing information on the results of self-declaration to date. K. Hall provided information about steps required for non-vaccinated individuals and about the roll out of the vaccine passport requirements on campus.

K. Hall provided preliminary enrolment numbers, reporting an increase in enrolment from the previous academic year.

With respect to infrastructure, K. Hall reported that 114 classrooms have had their technology upgrades and 2 classrooms are now hybrid learning facilities.

K. Hall reported that he had participated in seven faculty orientations with both first and second year students. He also reported on the Indigenous Welcome to Campus event that took place on September 9, 2021.

President's Installation

K. Hall thanked the university for the event on September 8, 2021 during which he had formally requested permission to work on the territory prior to being installed as UVic's eighth president and vice-chancellor. The installation followed Coast Salish protocol.

Orange Shirt Day

K. Hall noted the Orange Shirt Day events that would take place on September 29, 2021 and encouraged the Board members, alongside all the students, staff and faculty, to participate in the events.

Reputation and Rankings

K. Hall said that UVic has moved up to the 301-350 range in the Times Higher Education World Academic rankings and is striving to be in the top 200 placement.

There were no questions for K. Hall.

- 7. External Relations Update** BOG-Sep28/21-24
Chris Horbachewski, Vice-President External Relations introduced his report. He highlighted the plans for Fall Convocation.

There were no questions for C. Horbachewski.

CONSENT

- 8. Operations and Facilities Committee (Paul Ramsey)**

- a. Status Report on Capital Projects** BOG-Sep28/21-09a

REGULAR

- 10. Finance Committee (Carolyn Thoms)**

- a. 2021/22 Budget Expenditure Allocation Report** BOG-Sep28/21-04
C. Thoms introduced the report, which was prepared to provide more detailed information on the implementation of the 2022-2024 Planning and Budget Framework.

- b. Working Capital Investments Report – to June 30, 2021** BOG-Sep28/21-06
C. Thoms stated that the university has a working capital investment policy, which provides guidance to management. A report comes to the Board of Governors semi-annually outlining available cash for investment, current investments as compared to policy, performance of the investments and commentary on the market. This report is for the period ended June 30, 2021.

C. Thoms highlighted that the Board had approved an internal loan from the working capital fund to support the Student Housing and Dining Project. The total budget for the project was \$228.8M, of which \$56.6M was to be funded from the working capital fund.

C. Thoms directed members to the working capital investments webpage on the university website.

11. Operations and Facilities Committee (Paul Ramsey)

a. 2022/23 Five Year Capital Plan BOG-Sep28/21-17

P. Ramsey said the committee had received a presentation by Mike Wilson, Director of Campus Planning. This is an annual update to the Board. Highlights of the presentation included updates on the Fraser Building, Business and Economics Building, Mearns Centre for Learning, the Farquhar Auditorium and Petch Building; the Active Transportation Improvement Program; and Student Housing.

MOTION: (P. Ramsey/C. Thoms)

THAT the Board of Governors approve the 2022/23 Five Year Capital Plan.

CARRIED

b. Information Security Policy IM7800 Revised BOG-Sep28/21-13

P. Ramsey introduced the policy. He stated a draft was provided to the Operations and Facilities Committee in May 2021 and since then there had been broad consultation with the university community on the policy and associated procedures. The goal of the revisions to this policy were to better align the policy to UVic's risk management framework.

MOTION: (P. Ramsey/S. Bedi)

THAT the Board of Governors approve the revised policy IM7800 Information Security, effective immediately.

CARRIED

c. Annual Academic Staffing, Recruitment and Vacancies Report BOG-Sep28/21-22

P. Ramsey stated that this is an annual report that comes to the Board of Governors and provides an overview of all continuing faculty and librarian appointments. He provided an overview of the report.

In response to a request from a member to be more inclusive in hiring employees with disabilities, V. Kuehne said that it is important to consider employees with disabilities in all faculty recruitments. There is an equity plan for the university being rolled out. Preferential searches are taking place for a variety of roles.

12. Audit Committee (David Zussman for Merle Alexander)

a. PSAS Budget Approval and Government Reporting Entity Quarterly Report period ending June 30, 2021 BOG-Sep28/21-16

D. Zussman introduced the report. He noted that there was a reported net deficit, which was not unexpected for this reporting period.

He also noted that the report contained a financial forecast, which is the current year forecast plus projections for the next three years. He provided a brief overview of the forecasts.

MOTION: (D. Zussman/B. Van Ruyven)

THAT the Board of Governors approve the budget and associated forecast prepared for inclusion in the reporting on the 2021/22 University of Victoria Consolidated financial statements in accordance with the Public Sector Accounting Standards, as per Schedule A.

CARRIED

13. Executive and Governance Committee (David Zussman)

a. Procedures of the Board 2021/22

BOG-Sep28/21-25

D. Zussman noted that the Executive and Governance Committee reviews the Procedures of the Board annually. Currently, there is a recommendation to remove an outdated item – section 3.17, which refers to a question period being scheduled at the end of each closed session of Board.

In response to a request from a member to review section 4.2 which states, ‘Any member, once appointed or elected, must function as a member of the Board and not as a spokesperson for a constituency’, D. Zussman indicated this would be reflected in the summary record and brought forward for discussion by the Executive and Governance Committee.

MOTION: (D. Zussman/C. Thoms)

THAT the Board of Governors approve the Board Procedures, as attached for the year 2021/22 and the Statement of Responsibilities of the Board of Governors and its Members.

CARRIED

b. Review and Approval of Board Governance Checklist

BOG-Sep28/21-26

D. Zussman stated that the Board Governance Checklist is reviewed annually and there are no revisions recommended at this time.

MOTION: (D. Zussman/B. Van Ruyven)

THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2021/22 as part of UVic's accountability framework.

CARRIED

15. Other Business

- a) Review of action items identified
 - i. A discussion of section 4.2 of the Procedures of the Board will be brought to the Executive and Governance Committee.

- b) Any other business
 - There being no other business, the meeting adjourned at 12:57 p.m.

Originals signed by David Zussman, Board Chair and Carrie Andersen, University Secretary.