



**Board and Board Committee Meetings
Monday March 29 and Tuesday March 30, 2021**

University
of Victoria

Open Session

Tuesday March 30, 2021 11:00 a.m.

Via Videoconference

SUMMARY RECORD

Present: Ms. Cathy McIntyre (Chair), Mr. Merle Alexander, Mr. Keith Barbon, Dr. Shailoo Bedi, Dr. Marilyn Callahan, Ms. Katherine Fairley, Dr. Kevin Hall, Dr. Adam Monahan, Dr. Monica Prendergast, Mr. Paul Ramsey, Ms. Carolyn Thoms, Ms. Beverly Van Ruyven, Ms. Juliet Watts, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

By Invitation: Mr. Chris Horbachewski, Dr. Lisa Kalynchuk, Ms. Kimberley Kennard, Dr. Valerie Kuehne, Ms. Kristi Simpson

Regrets: Ms. Shelagh Rogers

1. Approval of Agenda

MOTION: (M. Prendergast/D. Zussman)

THAT the agenda of the open session of the regular meeting of March 30, 2021 be approved.

CARRIED

2. Approval of Summary Record of the Meeting held January 26, 2021 (attached)

MOTION: (A. Monahan/C. Thoms)

THAT the summary record of the open session of the regular meeting held January 26, 2021 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

Ms. McIntyre began the meeting with a territorial acknowledgement.

5. Correspondence

a. Divest UVic and UVSS

b. UVSS – International Student Relations

Ms. McIntyre stated that two pieces of correspondence had been received and discussed in detail at the Finance Committee meeting.

6. President's Report

Dr. Hall spoke of the statement provided ahead of International Day for the Elimination of Racial Discrimination on March 21, 2021. As President of the university, he called on all to fight racism and stand up against intolerance and affirm commitment to practices of equity, diversity and inclusion.

Dr. Hall provided a senior administration update. Robina Thomas (Qwul'sih'yah'maht) has agreed to be the founding Associate Vice-President Indigenous starting April 1, 2021.

COVID-19 Update

Dr. Hall noted the stronger province wide restrictions until April 19 and their implications for university operations.

Good News

Dr. Hall stated that since the Board last met, John Burrows, CRC in Indigenous Law and co-founder of the JID/JD program received the Canadian Bar Association President's award. Randall Sobie from the Department of Physics and Astronomy was elected as the new Chair of the New Digital Research Infrastructure Organization Research Council. Anna Höstman, UVic composition instructor and alumni, received a June nomination for Classical Composition of the Year for her album, 'Harbour'.

Dr. Hall spoke of the Living Lands event held in February, a conversation on Indigenous approaches to climate solutions, sustainability and well-being with a panel of Indigenous knowledge holders.

Dr. Hall informed the Board that in March UVic was named one of Canada's Best Diversity Employers for 2021 for the tenth consecutive year. Also in March, UVic celebrated International Women's Day. The university joined with people around the globe raising their hands high to show commitment to choose, to challenge and to call out inequality.

In closing, Dr. Hall announced one time funding from the Ministry of Advanced Education and Skills Training to support graduate scholarships.

Ms. McIntyre thanked Dr. Hall for his report. There were no questions for Dr. Hall.

7. External Relations Update

BOG-Mar30/21-16

Chris Horbachewski, Vice-President External Relations introduced his report. He highlighted the staff at the Legacy Art Gallery who have expanded the accessibility of collections by utilizing windows and the sidewalk for displays.

Mr. Horbachewski noted Chancellor Shelagh Rogers would be *In Conversation* with Ry Moran virtually on April 13, discussing how the university is helping lead a new era of understanding, of healing and furthering truth, respect and reconciliation.

There were no questions for Mr. Horbachewski.

CONSENT

8. Finance Committee (Ms. Carolyn Thoms)

a. Collection & Remission of Student Fees for the University of Victoria Students' Society (UVSS) BOG-Mar3-/21-07

MOTION:

THAT the Board of Governors collect and remit the fees as approved by the UVSS members and as outlined in the letter of March 04, 2021 from the Director of Finance and Operations of the UVSS to Jim Dunsdon, Associate Vice-President Student Affairs.

b. Collection & Remission of Student Fees for the Graduate Students' Society (GSS) BOG-Mar30/21-08

MOTION:

THAT the Board of Governors collect and remit fees for the GSS in 2020/21 as outlined in the letter of March 05, 2021 from the Executive Director of the GSS to Kristi Simpson, Acting Vice-President Finance and Operations, subject to confirmation of approval of the fees at the GSS Semi-Annual General Meeting on March 23rd, 2021.

9. Operations and Facilities Committee (Mr. Merle Alexander)

a. New and Revised Awards BOG-Mar30/21-13

MOTION:

THAT the Board of Governors approve new and revised undergraduate and graduate awards set out in the attached document and listed below:

- Judy Zhu & James Thom Business & Entrepreneurship Award (New – UG)
- Faculty of Engineering Equity, Diversity and Inclusion Leadership Award (New – UG)
- Alexander and Mary Mackenzie Entrance Scholarship (Revised – UG)
- Gildardo and Lucia Garcia-Alvarez Award (Revised – UG)
- Nancy Margaret South Memorial Award (New – UG)
- Barkley Sound Field School Student Award (New – UG)
- Jeto Sangara Award in Nursing* (New – UG)
- Morag MacNeil Scholarship* (New – UG)
- Hugh and Lilian Salmond Engineering Scholarship* (Revised – UG)
- Lafarge Canada Scholarship in Civil Engineering (Revised – UG)

- E. L. Pasin Memorial Scholarship* (New – GS)
- Athenic Entrepreneurship Award (New – UG/GS)
- TANSI Scholarship (New – UG)
- Henry, Annie and Harry Cathcart Award* (Revised – UG/GS)
- Paul Parizeau Graduate Scholarship* (New – GS)
- Carmanah Prize in Eco-Technology* (Revised – UG)
- Wuitchik Family Marine Sciences Undergraduate Award (New – UG)
- Wuitchik Family Marine Sciences Graduate Scholarship (New – GS)
- Evelyn Adu-Febiri International Business Scholarship (Revised – UG)
- Faculty of Education Emergency Bursary (Revised – UG/GS)
- William and Gladys Partridge Award in Child Care* (Revised – UG)
- National Entrance Scholarship* (Revised – UG)
- Dr. Marion Porath Memorial Graduate Scholarship in Voice (New – GS)
- Jeffrey Rubinoff Scholar in Art as a Source of Knowledge Scholarship* (Revised – GS)
- Cora Arenas and Carol Artemiw Award for Second Year Women in Engineering (New – UG)
- A. Hugh Salmond Memorial Scholarship in Elementary Science Education (Revised – UG)
- Mrs. Matilda M. Schill Scholarship* (Revised – UG)
- Hugh and Lilian Salmond Scholarship in Secondary Education* (Revised – UG)
- A. Hugh Salmond Memorial Scholarship in Secondary Science Education* (Revised – UG)
- John Boom Graduate Scholarship* (Revised – GS)
- Jeremy and Carolyn Webber Award in Law (New – UG)
- Joseph Arvay Social Justice Award (New – UG)

**Administered by the University of Victoria Foundation*

b. Proposal to Establish an Undergraduate Certificate in Gender Studies

BOG-Mar30/21-20

MOTION:

THAT the Board of Governors approve the proposal to establish an Undergraduate Certificate in Gender Studies, as described in the document “Gender Studies Undergraduate Certificate”, effective immediately, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

c. Proposal to Discontinue the Humanities/Continuing Studies Diploma Program in the Faculty of Humanities BOG-Mar30/21-22

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Humanities/Continuing Studies Diploma Program in the Faculty of Humanities, as described in the document "Discontinuance of the Humanities/Continuing Studies Diploma Program", effective immediately.

d. Proposal to add a Master of Music Performance-Conducting Stream in the School of Music BOG-Mar30/21-23

MOTION:

THAT the Board of Governors approve the proposal to add a new stream in the Master of Music Performance-Conducting in the School of Music, as described in the document "MMusic Performance-Conducting", effective immediately.

e. Proposal to Discontinue the Master of Arts in Hispanic Studies in the Faculty of Humanities BOG-Mar30/21-24

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Master of Arts in Hispanic Studies in the Faculty of Humanities, as described in the document "Discontinuance of the Hispanic Studies (Master of Arts)", effective immediately.

f. Proposal to Discontinue the Master of Arts in Hispanic and Italian Studies in the Faculty of Humanities BOG-Mar30/21-25

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Master of Arts in Hispanic and Italian Studies in the Faculty of Humanities, as described in the document "Discontinuance of the Hispanic and Italian Studies (Master of Arts)", effective immediately.

g. Proposal to Discontinue the Business Option in all Undergraduate Programs in the Department of Economics BOG-Mar30/21-04

MOTION:

THAT the Board of Governors approve the proposal to discontinue the business option in all undergraduate programs in the Department of Economics, as described in the document "Discontinuance of Business Option", effective immediately.

h. 2020 Policy Annual Report BOG-Mar30/21-02

Pro Forma Motion: (M. Alexander/D. Zussman)

THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Finance Committee (Ms. Carolyn Thoms)

a. Planning and Budget Framework 2022-2024

BOG-Mar30/21-06

Ms. Thoms introduced the Planning and Budget Framework. She stated that President Hall, Valerie Kuehne, Vice-President Academic and Provost and Kristi Simpson, Acting Vice-President Finance and Operations would provide a brief verbal update including some investment highlights.

Dr. Hall stated that the university is in good financial shape. In March 2020, the university responded quickly to pandemic needs while ensuring financial stability. Dr. Hall emphasized that the budget process was open and transparent. He said that upcoming provincial and federal budgets will not be growth budgets but will focus on keeping the economy steady.

Dr. Kuehne began by saying that despite the challenges of the pandemic, there was \$18M for investment in areas of strategic focus in the coming year such as student scholarships, bursaries and student supports, faculty research supports and start-up funding, the Strategic Research and Creative Works Plan and the UVic Health Initiative. She highlighted additional investments in Strategic Framework areas of intensifying dynamic learning, advancing respect and reconciliation and promoting sustainable futures.

Ms. Simpson provided an overview of general operating revenue, tuition sources, and general operating expenditures stating that the budget is a balanced one. She noted that the budget, once approved, would be posted on the university's website.

Ms. Watts spoke to the correspondence received from the UVSS. She stated that she could not support tuition increases in a pandemic and would be opposing the motion to approve the budget.

MOTION: (C. Thoms/D. Zussman)

THAT the Board of Governors approve the Planning and Budget Framework 2022–2024, including the tuition and fee increases contained therein, and authorize the President to develop and implement the detailed operating budget for the 2021/22 fiscal year.

The vote was called and with two opposed, the motion was carried.

CARRIED

11. Operations and Facilities Committee (Mr. Merle Alexander)

a. Enrolment Projections for 2021/22

BOG-Mar30/21-14

Mr. Alexander introduced the enrolment projections as an annual memo to Board on UVic's expected enrolment levels for the year, along with a recommendation for next year's enrolments. Despite the challenges of the current pandemic, UVic continues to meet targets set by the Ministry of Advanced Education and Skills Training, as well as internal targets.

MOTION: (M. Alexander/M. Prendergast)

THAT the Board of Governors approve a recommended enrolment level of 18,475 FTE for the 2021/22 academic year, subject to revisions in the event of new information regarding mandated growth, funding levels, application rates, and current world events, consistent with the motion approved by Senate at its meeting on February 5, 2021 and subsequent information from the Ministry of Advanced Education and Skills Training.

CARRIED

b. Rescinding the Policy on Conflict of Interest in Employment Practices (HR6200)

BOG-Mar30/21-26

Mr. Alexander introduced the proposal, noting that this outdated policy had been replaced by update policies, rules and practices.

MOTION: (M. Alexander/A. Monahan)

THAT the Board of Governors rescind the Policy on Conflict of Interest in Employment Practices (HR6200) effective immediately.

CARRIED

c. Revisions to Environmental Health and Safety Policy (SS9200)

BOG-Mar30/21-17

Mr. Alexander introduced the proposal, noting that the proposed revisions reflected recent changes with WorkSafe BC.

MOTION: (M. Alexander/D. Zussman)

THAT the Board of Governors approve the revisions to the Environmental Health and Safety Policy (SS9200) effective immediately.

CARRIED

d. Revisions to the Use of Vehicles and Parking Policy (BP3200) BOG-Mar30/21-19

Mr. Alexander stated this is a long overdue policy update which now reflects current standards and practice.

MOTION: (M. Alexander/A. Monahan)

THAT the Board of Governors approve the revisions to the Use of Vehicles and Parking Policy (BP3200), effective immediately.

CARRIED

12. Strategic Enrolment Management

Jim Dunsdon, Associate Vice-President Student Affairs provided an update on the progress of the strategic enrolment management plan goals.

Board members engaged in a discussion regarding the presentation, commenting on matters related to student retention, support and success.

13. Other Business

a) Review of action items identified

Mr. Dunsdon will be invited to attend the next Board meeting to continue the discussion on strategic enrolment management.

b) Any other business

There was none.

Adjournment

There being no other business, the meeting was adjourned at 11:59 a.m.

Originals signed by Cathy McIntyre, Board Chair and Carrie Andersen, University Secretary.