CONFIDENTIAL

University of Victoria

Board and Board Committee Meetings
Monday May 25 and Tuesday May 26, 2020

Open Session
Tuesday May 26, 2020 11:00 a.m.
Via Videoconference

SUMMARY RECORD

Present: Ms. Beverly Van Ruyven (Chair), Mr. Merle Alexander, Mr. Keith Barbon, Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Dr. Marilyn Callahan, Prof. Jamie Cassels, Ms. Daphne Corbett, Dr. Peter Driessen, Ms. Isabella Lee, Ms. Cathy McIntyre, Ms. Eslam Mehina, Ms. Shelagh Rogers, Ms. Carolyn Thoms, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

By Invitation: Mr. Tony Eder (for part), Ms. Gayle Gorrill, Mr. Chris Horbachewski, Dr. Lisa Kalynchuk, Ms. Kimberley Kennard, Dr. Valerie Kuehne

1. Approval of Agenda
MOTION: (D. Corbett/M. Alexander)
THAT the agenda of the open session of the regular meeting of May 26, 2020 be approved.

CARRIED

2. Approval of Summary Record of the Meeting held March 30, 2020
MOTION: (C. McIntyre/S. Rogers)
THAT the summary record of the closed session of the regular meeting held March 30, 2020 be approved.

CARRIED

3. Business Arising from the Summary Record
There was no business arising.

4. Chair's Remarks
There were none.

5. Correspondence
a. C. Bobbie
Ms. Van Ruyven introduced the correspondence and commented on plans to respond.

6. President's Report

COVID-19

Prof. Cassels provided an update on the university's ongoing response to COVID-19. He thanked members of the university community for their commitment and adaptability during this period of change and uncertainty. In response to the BC Restart Plan announced on May 6, 2020, Prof. Cassels said the university was working towards a careful and phased approach to resume on-campus activities. He commented on the plans in development to guide the resumption of teaching, research and operations. Prof. Cassels provided information regarding planning for fall term, noting that courses would be predominantly delivered online with some opportunities for in-person instruction to support experiential learning, student research and graduate education. Prof. Cassels said the university's goal was always to provide a high quality learning experience for students. He commented on the significant investments being made to enhance online teaching and student supports. Prof. Cassels also commented on supports being put in place for instructors as they transition their courses to online platforms.

Prof. Cassels acknowledged the resilience and adaptability of students. He commented on supports put in place for students who are struggling because of COVID-19, including implementation of an emergency bursary program. With respect to incoming students, Prof. Cassels provided information about information and supports that would be available.

Prof. Cassels provided information regarding the university's future planning, including moving from an emergency operations model back to the university's normal planning and operational processes. He commented on the need for ongoing communication and co-ordination. Prof. Cassels thanked members of the university's Emergency Operations Centre for their extraordinary work over the past several months.

In response to a question, Prof. Cassels commented on how universities across the province are collaborating and sharing best practices.

Awards

Prof. Cassels reported on a number of awards received by members of the university community. Dr. Charlotte Loppie has been awarded $3.5 million over five years from CIHR to create the BC Network Environment for Indigenous Health Research. Jasmine Dionne, PhD candidate has been awarded a Pierre Elliot Trudeau Fellowship. Dr. Cecilia Benoit has been awarded one of five Killam Prizes.

Hanna Jacobsen, a student studying Sociology and Gender Studies, and Madeleine Kenyon, a student studying Philosophy have been chosen as two of ten students to receive the 2020 3M National Student Fellowship Award.

Rankings and Reputation

Prof. Cassels reported on the results of the Times Higher Education Impact Rankings, which evaluates the university against the United Nations Sustainable Development Goals. UVic ranked #82 overall out of 768 participating institutions worldwide. UVic's results when measured against specific SDGs included ranking #4 in climate action and #25 in responsible consumption and production, among other achievements.

7. External Relations Update BOG-May26/20-29

Chris Horbachewski, Vice-President External Relations provided some highlights from the report. He provided information on year-end fundraising results, and commented on funds raised to support the COVID-19 emergency bursary.

Mr. Horbachewski reported that, due to ongoing public health restrictions, it was not possible to proceed with the Spring 2020 Convocation ceremonies. He provided information regarding plans to recognize graduates and honour them at a future ceremony.

Mr. Horbachewski noted the live-streamed One Man Star Wars performance on May 4 by alumnus Charlie Roth to raise funds for the emergency bursary.

There were no questions for Mr. Horbachewski.

CONSENT

8. Finance Committee (Dr. David Zussman)

a. 2019 Annual Reports and Financial Statements University of Victoria Combination Pension Plan and University of Victoria Money Purchase Pension Plan BOG-May26/20-19

9. Operations and Facilities Committee (Ms. Daphne Corbett)

a. New and Revised Awards BOG-May26/20-24 BOG-May26/20-24

MOTION:

THAT the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached documents and listed below:

• Wayne Robertson, QC Access to Justice Bursary (New-UG)
• Carl Trygve Carlsen Remembrance Award* (New-UG)
• Albert Hung Chao Hong Scholarship in International Business and Entrepreneurship* (Revised-UG)
• Marion (Watson) MacLeod Memorial Scholarship* (Revised-UG)
• L. & G. Butler Scholarship for Students with a Disability* (Revised-UG)
• G. Morley Neal Memorial Bursary* (Revised-UG)
• Costco Canada Undergraduate Bursary* (Revised-UG)
• Wendy Copeland Cooper Award* (New-UG)
• Bit Quill Technologies Scholarship for Women in Computer Science & Software Engineering* (Revised-UG)
• Professor Jim Ellis Memorial Prize in International Law* (Revised-UG)
• Joan Murphy Memorial Bursary* (Revised-UG)
• UVic Graduate Bursary (New-GS)
• Victoria B4B Entrepreneurship Award (Revised-UG)
• Dr. Marion Porath Bursary in Education (New-GS)
• Professor Jim Ellis Memorial Prize in Advanced Taxation* (Revised-UG)
• Professor Jim Ellis Memorial Prize in International Business* (Revised-UG)
• PBC Health Benefits Society Scholarship in Digital Health (New-GS)
• T’łat’laḵuł Dr. Trish Rosborough Memorial Scholarship in Indigenous Language Revitalization* (New-GS)
• Mrs. Annie Greskiw Scholarship in Pre-Medical Studies* (Revised-UG)
• David Ritchie Business Grant* (Revised-UG/GS)
• Hutchinson Graduate Scholarship* (New-GS)
• Graeme Jackson Award (New-UG)
• Erich Schwandt Undergraduate Scholarship in Music* (New-UG)
• Erich Schwandt Graduate Scholarship in Music* (New-GS)
• Gildardo & Lucia Garcia-Alvarez Award (New-UG)
• James R. Bullick Memorial Scholarships* (Revised-UG)
• Paulette Lacroix Nursing Informatics Leadership Scholarship (New-GS)
• Sybil Verch Greater Victoria Sports Hall of Fame Award (New-UG)
• Lucy and Margaret Corbet Scholarship* (Revised-UG)
• Joyce Family Foundation Award for Indigenous Students* (Revised-UG)

**Administered by the University of Victoria Foundation*

b. Proposal to Establish a Master of Engineering in Biomedical Systems (Professional, M. Eng.) BOG-May26/20-20

MOTION:

THAT the Board of Governors approve the proposal to establish a Master of Engineering in Biomedical Systems (Professional, M.Eng.), as described in the document "Master of Engineering in Biomedical Systems", and that this approval be withdrawn should the program not be offered within five years of the granting of approval. Once Senate and the Board of Governors have approved the proposal, the proposal must be approved by the Secretariat of the Ministry of Advanced Education, Skills and Training.

c. Proposal to Discontinue the Major and Minor in Italian BOG-May26/20-21 Studies and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian BOG-May26/20-21

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Major in Italian Studies, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian", effective immediately.

THAT the Board of Governors approve the proposal to discontinue the Minor in Italian Studies, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian", effective immediately.

THAT the Board of Governors approve the proposal to discontinue the Undergraduate Certificate in Language and Cultural Proficiency: Italian, as described in the document "Discontinuance of the Major and Minor in Italian and of the Undergraduate Certificate in Language and Cultural Proficiency: Italian", effective immediately.

d. Proposal to Discontinue the Course-only Option in the Master of Arts in English BOG-May26/20-22

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Course-only Master of Arts in English, as described in the document "ENGL MA – Deletion of the Course-only MA", effective immediately.

e. Proposal to Discontinue the Non-CSPT Thesis-based Master of Arts in English BOG-May26/20-23

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Non-CSPT Thesis-based Master of Arts in English, as described in the document "ENGL – Deletion of the Non-CSPT Thesis-based MA", effective immediately.

f. Status Report on Capital Projects BOG-May26/20-17a

Pro Forma Motion: (I. Lee/D. Zussman)
THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Audit Committee (Ms. Cathy McIntyre)

a. 2019/20 Financial Statements BOG-May26/20-14

Ms. McIntyre introduced the 2019/20 financial statements. She described the process undertaken by the Audit Committee to review the statements, and the regulations around preparation of the statements. Ms. McIntyre reported that overall financial results were as expected and reflected institutional priorities and plans. She reviewed some highlights of the report and explained how investment losses were reflected on the financial statements. Ms. McIntyre expressed her thanks to the team within Financial Services for meeting the timelines and maintaining the high quality of financial reporting despite the challenges of working remotely.

MOTION: (C. McIntyre/C. Thoms)
THAT the Board of Governors approve the 2019/20 Audited Financial Statements and the appropriations as set out in the attached schedule; and

THAT the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign the statements on behalf of the Board of Governors.

CARRIED

11. Operations and Facilities Committee (Ms. Daphne Corbett)

a. Annual Report on Non-Academic Misconduct Allegations and Resolutions BOG-May26/20-26

Ms. Corbett noted the report was received by the Operations and Facilities Committee for information.

b. Enrolment Projections for 2020/21 BOG-May26/20-25

Ms. Corbett introduced the report, which had been presented to Senate earlier in the year. She provided some preliminary information regarding summer session enrolments and described planning underway with respect to possible scenarios for fall enrolment.

MOTION: (D. Corbett/M. Callahan)
THAT the Board of Governors approve a recommended enrolment level of 18,320 FTE for the 2020/21 academic year, subject to revisions in the event of new information regarding mandated growth, funding levels, application rates, and current world events, consistent with the motion approved by Senate at its meeting on February 7, 2020 and subsequent information from the Ministry of Advanced Education, Skills and Training.
CARRIED

c. Annual Report on Research Centres BOG-May26/20-28
Ms. Corbett noted the report was received by the Operations and Facilities Committee for information.

d. Health Sciences Initiative Update BOG-May26/20-27
Tony Eder, Executive Director Academic Resource Planning joined the meeting.

Ms. Corbett introduced Lisa Kalynchuk, Vice-President Research who provided an informative presentation on the current state of the Health Sciences Initiative and next steps.

12. Other Business

a) Review of action items identified
There were no action items.

Adjournment
There being no other business, the meeting adjourned at 11:30 a.m.

Originals signed by Beverly Van Ruyven, Board Chair and Carrie Andersen, University Secretary.