



Board and Board Committee Meetings
Monday September 24 and Tuesday September 25, 2018

University
of Victoria

Open Session
Tuesday September 25 2018, 1:00 pm
Senate and Board Chambers

SUMMARY RECORD

Present: Ms. Daphne Corbett (Acting Chair), Mr. Merle Alexander, Mr. Pierre-Paul Angelblazer, Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Prof. Jamie Cassels, Ms. Ida Chong, Ms. Kasari Govender, Ms. Andrea Mellor, Mr. Michael Mitchell, Ms. Shelagh Rogers, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

By Invitation: Ms. Carmen Charette, Dr. Valerie Kuehne, Ms. Kristi Simpson, Ms. Kimberley Kennard, Board Coordinator

Regrets: Dr. David Castle, Dr. Peter Driessen, Ms. Cathy McIntyre, Ms. Beverly Van Ruyven

1. Approval of Agenda

MOTION: (I. Chong/D. Zussman)

THAT the agenda of the open session of the regular meeting of September 25, 2018 be approved.

CARRIED

2. Approval of Summary Record of the Meeting of June 25, 2018

MOTION: (S. Rogers/R. Bashir)

THAT the summary record of the open session of the regular meeting of June 25, 2018 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

Ms. Corbett expressed her appreciation to all involved in the organization of the launch of the joint degree program in Canadian Common Law (JD) and Indigenous Legal Orders (JID). She thanked Mr. Alexander for his comments to Board members prior to the event, which emphasized the significance of this program.

5. Correspondence

There was none.

6. President's Report

President Cassels thanked Ms. Corbett for chairing the meeting on behalf of the Board Chair.

President Cassels commented on the launch of the JD/JID program and thanked Board members for their participation at the event. He highlighted other new and expanded programs of study at the university.

President Cassels commented on his recent tours of the upgraded Science labs and Queenswood, noting that he was impressed with the quality of renovations and the Science facilities now available to students.

President Cassels noted the budget for 2018-19 is balanced. He thanked the Board for their support of the 2018-19 Planning and Budget Framework, noting that it had enabled new faculty to be hired, new classrooms set up and new course sections to be assigned.

President Cassels said that enrolments for this academic year were stable both for domestic and international students and noted that applications numbers were up. He reported that over 3000 new students had attended the welcome event for new undergraduate students.

President Cassels provided an update on work being undertaken on the new student housing project. He also provided an update on other capital priorities, including an expansion to support Engineering and Computer Science Programs and the Indigenous Legal Lodge.

President Cassels mentioned the new provincial scholarship funding of \$2.25 million that will support UVic graduate students with a research focus on science, technology, engineering and mathematics.

2018-19 is a collective bargaining year for faculty and staff at UVic. President Cassels stated that 6 bargaining units would be at the table. People are the heart and soul of UVic and success in bargaining is critical.

President Cassels spoke about the reputational advancement project and the impact on attracting students, faculty and staff, as well as those interested in investing in UVic. He also spoke about the official launch of the Strategic Framework at the President's Campus Update and said the next step is to embed the framework into the UVic planning processes.

There were no questions for President Cassels.

7. External Relations Update

BOG-Sept25/18-23

Ms. Carmen Charette, Vice-President External Relations reviewed the report received by the Board. She noted that September 25 was the launch of year three of the communications and marketing campaign targeted at leaders and prospective undergraduate students. The campaign is an essential part of UVic's goal of building awareness of what UVic is about and how it differentiates itself from other institutions. Ms. Charette provided information on how the success of the campaign to date has been measured. She informed the Board that this year's themes were built around two research strengths – Indigenous law, languages and economic development, as well as oceans and climate. The student campaign has been developed around the priorities of student recruitment and is targeted to leverage the school visits of recruitment teams. Ms. Charette informed the Board that the Legacy Gallery is hosting *Testify: Indigenous Laws + the Arts* from September 29 to December 22, 2018. This is a celebration of Indigenous laws as expressed through art.

Ms. Rogers congratulated the University Communications and Marketing team for the media activity that was coordinated during the summer. Ms. Charette confirmed that the team is building successful relationships with the media. There were no questions for Ms. Charette.

CONSENT

8. Finance Committee (Mr. David Zussman)

**a. PSAS Budget Approval and Government Reporting
Entity Quarterly Reports – Period Ending June 30, 2018**

BOG-Sept25/18-14

MOTION:

That the Board of Governors approve the budget prepared for inclusion in the reporting on the 2018/19 University of Victoria Consolidated financial statements in accordance with the Public Sector Accounting Standards, as per Schedule A.

b. Short Term Investment Report – To June 30, 2018

BOG-Sept25/18-06

c. Long Term Disability Trust Financial Statements

BOG-Sept25/18-08

Pro Forma Motion: (E. Borycki/I. Chong)

THAT the above items be approved by the Board of Governors by consent.

9. Finance Committee (Dr. David Zussman)

a. 2018/19 Budget Expenditure Allocation Report BOG-Sept25/18-04

Dr. Zussman reported that Dr. Valerie Kuehne, Vice-President Academic and Provost and Ms. Kristi Simpson, Acting Vice-President Finance and Operations had presented the report to the Finance Committee. He said the report provides detailed information on the 2018/19 budget framework, which was approved by the Board in March 2018.

10. Operations and Facilities Committee (Mr. Michael Mitchell)

a. Annual Academic Staffing, Recruitment and Vacancies Report BOG-Sept25/18-20

Mr. Mitchell noted that the Operations and Facilities Committee had reviewed and discussed this annual report. There were no unusual observations in the current cycle.

b. Student Housing and Dining Project – Approval of Schematic Design BOG-Sept25/18-09

Mr. Mitchell reported on the progress of the Student Housing and Dining Project to date. Approval of the schematic design would allow the team to develop the more detailed design.

MOTION: (M. Mitchell/D. Zussman)

THAT the Board of Governors approve the schematic design for the Student Housing and Dining Project.

CARRIED

c. 2018/19 Five Year Capital Plan BOG-Sept25/18-12

Mr. Mitchell introduced the report and stated that the top priorities identified include student housing, an addition to the Engineering and Computer Science building, the Indigenous Legal Lodge, an addition to the Business and Economics building and the Campus Renewal Program.

MOTION: (M. Mitchell/S. Rogers)

THAT the Board of Governors approve the 2018/19 Five Year Capital Plan and submit capital priorities to the Ministry on the basis of the Capital Plan.

CARRIED

d. Revised Policy on Appointment of Non-Academic Associate Vice-Presidents (GV0345)

BOG-Sept25/18-13

Mr. Mitchell noted that the revisions in policy GV0345 were to align the policy with current appointment practices for Associate Vice-Presidents.

MOTION: (M. Mitchell/K. Govender)

THAT the Board of Governors approve the revised policy GV0345 – Appointment of Non-Academic Associate Vice-Presidents, effective immediately.

CARRIED

e. Legalization of Non-Medical Cannabis Update

BOG-Sept25/18-10

Mr. Mitchell stated that the committee received an update on the development of policy for the smoking/vaping of non-medical cannabis on campus. Additional information will be provided to the campus community prior to October 17, 2018.

11. Executive and Governance (Ms. Daphne Corbett for Ms. Beverly Van Ruyven)

a. Proposed Changes in Procedures of the Board 2018/19

BOG-Sept25/18-21

Ms. Corbett noted that on a regular basis, the Procedures of the Board are reviewed by the University Secretary's office. The only revision noted from the current review is a revision to the title of one of the committees to be consistent with the known name of the committee.

MOTION: (D. Corbett/D. Zussman)

THAT the Board of Governors approve the revised Board Procedures, as attached, for the year 2018/19 and the Statement of Responsibilities of the Board of Governors and its Members.

CARRIED

12. Other Business

a) Review of action items identified

There were no action items.

b) Any other business

There was no other business to report.

13. Adjournment

There being no other action items and no other business, the meeting adjourned at 1:30 pm.

Originals signed by Daphne Corbett, Acting Board Chair and Carrie Andersen, Acting University Secretary