



Board and Board Committee Meetings
Monday May 27 and Tuesday May 28, 2019

University
of Victoria

Open Session

Tuesday May 28, 2019 11:00 a.m.

University Centre Farquhar Auditorium

SUMMARY RECORD

Present: Ms. Beverly Van Ruyven (Chair), Mr. Merle Alexander, Mr. Pierre-Paul Angelblazer, Mr. Rizwan Bashir, Dr. Marilyn Callahan, Prof. Jamie Cassels, Ms. Ida Chong, Ms. Daphne Corbett, Dr. Peter Driessen, Ms. Kasari Govender, Ms. Cathy McIntyre, Ms. Andrea Mellor, Ms. Carrie Andersen (Secretary)

By Invitation: Dr. David Castle, Ms. Carmen Charette, Dr. Valerie Kuehne, Ms. Gayle Gorrill, Ms. Kimberley Kennard, Board Coordinator

Regrets: Dr. Elizabeth Borycki, Ms. Shelagh Rogers, Dr. David Zussman

1. Approval of Agenda

MOTION: (C. McIntyre/I. Chong)

THAT the agenda of the open session of the regular meeting of May 28, 2019 be approved.

CARRIED

2. Approval of Summary Record of the Meeting held March 26, 2019

MOTION: (C. McIntyre/D. Corbett)

THAT the summary record of the open session of the regular meeting held March 26, 2019 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

The Chair welcomed students and others in the gallery and thanked them for attending the Open session.

5. Correspondence

The Chair acknowledged that the Board had received correspondence from a student expressing concern about the university's response to requests that the university make a statement of support of the Unist'ot'en and Wet'suet'en. The Board was informed that the university has been in direct correspondence with the Native Students' Union regarding these requests. A response was also sent to the student.

The Board received correspondence from a community member regarding international tuition fees. A response was sent by the university.

Following the March Board meetings, the Board received correspondence from a group of students. The correspondence was regarding international tuition fees, divestment and responsible investing, and student engagement and representation. The correspondence was discussed by members of the Board. Ms. Van Ruyven noted the university's commitment to attracting, supporting and developing a diverse group of students. She said the Board will continue to engage management in discussions regarding international tuition fees and support for international students at both the graduate and undergraduate level. Ms. Van Ruyven said the university is committed to being a global leader in environmental, social and institutional sustainability. The Board has been informed that management is actively engaged in discussions with students regarding responsible investment. The Finance Committee also engaged in a discussion regarding responsible investment.

The Board received correspondence and a report from Divest UVic. Because it was received after the agenda deadline, the document was not included in the Open Board package, but was distributed to Board members. A preliminary review of the document took place at the Finance Committee meeting.

The Board received correspondence from 11 faculty members regarding administrative initiatives. Board members discussed the correspondence and were provided information from management regarding institutional initiatives and investments. Ms. Van Ruyven said the Board of Governors is keenly aware of the critical role our faculty members play in achieving research excellence, delivering quality education and support services to students, and contributing to the university's strategic mission.

6. President's Report

Provincial Budget

President Cassels reported that the draft budget letter had been received from the Ministry of Advanced Education, Skills and Training.

Community Engagement

President Cassels reported on the first meeting of the Indigenous Community Engagement Council. He commented on a number of other meetings that had taken place, include the executive retreat, the academic leadership retreat, and the management retreat. Many of these events had focused on implementation of the Strategic Framework and goal setting for the coming year. Prof. Cassels reported on the ConnectU Conference that had taken place.

He provided information on the upcoming Bike-To-Work-Week, taking the opportunity to note that the campus cycling plan had won the 2019 award for planning excellence merit from the Canadian Institute of Planners. Prof. Cassels reported that UVic had also won the United Way Post Secondary Challenge

Faculty

Dr. Lin Cai (Electrical and Computer Engineering) was awarded a Steacie Fellowship, an award for scientists showing tremendous promise.

Canada Research Councils

President Cassels stated that UVic is one of only ten universities to meet the “fully satisfies” standard for the new diversity requirements for applicants to NSERC Canada Research Chairs.

Spring Convocation

Ten ceremonies will take place between June 10 and June 14.

7. External Relations Update

There were no questions for Carmen Charette, Vice-President External Relations.

CONSENT

8. Operations and Facilities Committee (Ms. Daphne Corbett)

a. New and Revised Awards

BOG-May28/19-15

MOTION:

THAT the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached documents and listed below:

- Budvitch Award in Holocaust Studies (new)
- Hoy Sun Benevolent Association Scholarship (revised)*
- CFUW Victoria Diana Morgan Scholarship in Humanities (new)*
- Boehm-Hesser Graduate Research Excellence in Astronomy Award (new)*
- Dr. Lorene Kennedy Environmental Studies (Graduate) Award (revised)*
- Dr. Lorene Kennedy Graduate Award (revised)*
- Sheila Ryan and Eileen Ryan Award in Child and Youth Care (new)*
- Sheila Ryan and Eileen Ryan Award in Health Information Science (new)*
- Howlers Rugby Award (revised)*
- Sheila Ryan and Eileen Ryan Undergraduate Award in Nursing (new)*
- Sheila Ryan and Eileen Ryan Graduate Award in Nursing (new)*
- Rob and Tammy Lipson Research Scholarship (revised)*
- Silberberg Family Memorial Award (new)*
- Frances Trapp (Brown) Cameron Memorial Bursary in Visual Arts (revised)*
- Hazel T. Knox Memorial Bursary (revised)*

- L.E. Frances Druce Award in Science (revised)*
- Elizabeth Buckley School Award (new)
- Anthony Legdon Education Award (new)
- Alfred Joseph Memorial Award (new)*
- Victoria B4B Entrepreneurship Award (new)
- Dr. Marion Porath Legacy Scholarship in Education (new)
- Joyce Clearihue Graduate Co-op Scholarship (revised)*
- Chemistry Honours Scholarship (new)
- Health Information Science Scholarship (new)
- UVic Retirees Association Award (new)*
- EX-MLAS of B.C. Student Scholarship (new)*
- Corrina Ewan Memorial Scholarship (new)*
- Avis Rasmussen Award (new)*
- STÓ:LŌ Legacy Scholarship (revised)
- Ron C. Wells Geological Award (new)
- David F. & Mary J. Norton Indigenous Leadership Fellowship (revised)*

* Administered by the University of Victoria Foundation

b. Proposal to Change the Name of the Professional Specialization Certificate in Special Education to Professional Specialization Certificate in Special and Inclusive Education

BOG-May28/19-19

MOTION:

THAT the Board of Governors approve the proposal to change the name of the Professional Specialization Certificate in Special Education to Professional Specialization Certificate in Special and Inclusive Education, as described in the memorandum dated January 11, 2019.

c. Proposal to Change the Name of the Diploma in Special Education to Diploma in Special and Inclusive Education

BOG-May28/19-20

MOTION:

THAT the Board of Governors approve the proposal to change the name of the Diploma in Special Education to Diploma in Special and Inclusive Education, as described in the memorandum dated January 11, 2019.

d. Proposal to Change the Name of the Physics and Ocean Sciences (Ocean-Atmosphere Dynamics) program to Physics and Ocean-Atmosphere Sciences

BOG-May28/19-21

MOTION:

THAT the Board of Governors approve the proposal to change the name of the Physics and Ocean Sciences (Ocean-Atmosphere Dynamics) program to Physics and Ocean-Atmosphere Sciences, as described in the memorandum dated January 8, 2019.

e. Proposal to Establish New Honours and Major within the Existing Chemistry and Earth and Ocean Sciences Combined Program

BOG-May28/19-22

MOTION:

THAT the Board of Governors approve, subject to funding, the proposal to establish new honours and major within the existing Chemistry and Earth and Ocean Sciences combined program, as described in the document "Honours in Chemistry and Ocean Sciences/Major in Chemistry and Ocean Sciences", and that this approval be withdrawn should the programs not be offered within five years of the granting of approval.

f. Proposal to Establish an Honours program within the existing Chemistry for Medical Sciences (ChemMedSci) Program

BOG-May28/19-23

MOTION:

THAT the Board of Governors approve the proposal to establish an honours program within the existing Chemistry for Medical Sciences (ChemMedSci) program, as described in the document "Honours within the Existing Chemistry for Medical Sciences (ChemMedSci) Program", and that this approval be withdrawn should the program not be offered within five years of the granting of approval.

g. Proposal to Change the Name of the Bachelor of Music Major in History and Literature to Bachelor of Music Major in Musicology and Sound Studies

BOG-May28/19-24

MOTION:

THAT the Board of Governors approve the proposal to change the name of the Bachelor of Music Major in History and Literature to the Bachelor of Music Major in Musicology and Sound Studies, as described in the memorandum dated February 13, 2019.

h. Proposal to Add a Cultural, Social and Political Thought (CSPT) Option to the Master of Arts in French

BOG-May28/19-25

MOTION:

THAT the Board of Governors approve the proposal for the addition of a Cultural, Social and Political Thought (CSPT) Option within the Master of Arts in French, as described in the document "Addition of a CSPT Option within the French Graduate Program", and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

i. Proposal to Establish a Major in Recreation and Health Education in the Bachelor of Physical and Health Education Program

BOG-May28/19-26

MOTION:

THAT the Board of Governors approve the establishment of a major in Physical and Health Education in the Bachelor of Recreation and Health Education program, as described in the document "New Major in Physical and Health Education in the Recreation and Health Program", and that this approval be withdrawn should the program not be offered within five years of the granting of approval.

j. Proposal to Discontinue the Master of Arts in Dispute Resolution Program

BOG-May28/19-29

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Master of Arts in Dispute Resolution Program, as described in the memorandum dated December 19, 2018.

k. Proposal to Discontinue the Graduate Certificate in Digital Humanities

BOG-May28/19-30

MOTION:

THAT the Board of Governors approve the proposal to discontinue the Graduate Certificate in Digital Humanities, as described in the memorandum dated February 14, 2019.

l. Proposal to Change the Name of the Master of Arts in Indigenous Communities Counselling to the Master of Arts in Indigenous Communities Counselling Psychology

BOG-May28/19-31

MOTION:

THAT the Board of Governors approve the name change of the Master of Arts in Indigenous Communities Counselling to the Master of Arts in Indigenous Communities Counselling Psychology, as described in the memorandum dated December 4, 2018.

m. Proposal to Establish a Master of Engineering (MEng) Program in Industrial Ecology

BOG-May28/19-33

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of a Master of Engineering (MEng) program in Industrial Ecology, as described in the document "Master of Engineering (MEng) Program in Industrial Ecology", and that this approval be withdrawn should the program not be offered within five years of the granting of approval. Once Senate and the Board of Governors have approved the proposal, the proposal must be approved by the Secretariat of the Ministry of Advanced Education.

n. Status Report on Capital Projects

BOG-May28/19-10a

9. Finance Committee (Ms. Beverly Van Ruyven for Dr. David Zussman)

**a. 2018 Annual Reports and Financial Statements:
University of Victoria Combination Pension Plan and
University of Victoria Money Purchase Pension Plan**

BOG-May28/19-08

Pro Forma Motion: (D. Corbett/I. Chong)

THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Audit Committee (Ms. Cathy McIntyre)

a. 2018/19 Financial Statements

BOG-May28/19-05a

Ms. McIntyre reported that the Audit Committee received a presentation on the financial statements of the University for the year ended March 31, 2019. She provided an overview of the statements. With respect to the consolidated excess of revenues over expenditures, Ms. McIntyre commented on one time events that contributed to this excess, including reduction of benefits expense as result of no longer including the LTD Trust from the financial statements, surplus within ancillary areas to ensure there is funding to address future capital requirements, and transactions that do not increase the resources available to the university and operating investments in capital. Ms. McIntyre further explained that each year the University is required to invest in capital expenditures. While these expenditures are made each year, for accounting purposes the expenditures are amortized over the future life of the asset. As a result, there appears to be surplus in the year as capital expenditures are not included. Previously, the university has received approval to restrict a portion of its provincial grant for capital purposes, but approval was not granted this year.

Ms. McIntyre said the auditors had provided their report. They will be providing a qualified audit opinion on a fair presentation basis consistent with the last three years, as the presentation requirements set out by the Province differ from Public Sector Accounting Standards with respect to the treatment of funding received for capital investments.

Ms. McIntyre said that, at the June meeting, the Board will receive a report on the financial statements on a fund accounting basis. This is the accounting basis on which the University budgets and manages. At that time, there will be a more fulsome reporting on the results including comparison to budget.

MOTION: (C. McIntyre/I. Chong)

THAT the Board of Governors approve the 2018/2019 Audited Financial Statements and the appropriations as set out in the attached schedule; and

THAT the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign the statements on behalf of the Board of Governors.

CARRIED

11. Operations and Facilities Committee (Ms. Daphne Corbett)

a. Relocation Assistance Policy Update (HR6405)

BOG-May28/19-01

Ms. Corbett introduced the proposal and reviewed the revisions.

MOTION: (D. Corbett/C. McIntyre)

THAT the Board of Governors approve the revisions to policy HR6405 Relocation Assistance (formerly Relocation Grant Policy), effective June 1, 2019; and

THAT the Board of Governors rescind policy HR6415 Travel Allowance for Visiting and Sessional Appointments, effective June 1, 2019.

CARRIED

b. Revisions to the Procedures for the Appointment of the Chancellor (GV0295)

BOG-May28/19-18

Ms. Corbett introduced the proposal and reviewed the revisions.

MOTION: (D. Corbett/K. Govender)

THAT the Board of Governors approve the revised Procedures for the Appointment of the Chancellor (GV0295), effective June 1, 2019.

CARRIED

**c. Annual Report on Non-Academic Misconduct
Allegations and Resolutions**

BOG-May28/19-16

The annual report was received by the Board for information.

12. Finance Committee (Ms. Beverly Van Ruyven for Dr. David Zussman)

a. Responsible Investment Update

Ms. Van Ruyven stated that the Finance Committee had received a report from management with respect to Responsible Investment as well as correspondence, including a report, prepared by Divest UVic, a student group on campus. Ms. Van Ruyven said the committee received information regarding the legal relationship between the UVic Board of Governors and the Foundation Board, and actions taken by other Canadian universities with respect to responsible investment and divestment. The committee also heard about the meetings that had occurred between management and students representing Divest UVic.

Ms. Van Ruyven said the committee had a preliminary discussion and there was agreement that this is a very important matter that is directly aligned with the commitment of the university to promote sustainable futures. She said the committee expressed their desire to receive more information and education so that they can be better informed on the matter. Ms. Van Ruyven noted that the committee looks forward to hearing about the joint work of Divest UVic and management and is committed to opening dialogue with the Foundation while continuing to respect its role and jurisdiction.

Other Business

- a) Review of action items identified
There were no action items.

- b) Any other business
There was no other business to report.

Adjournment

There being no other business, the meeting adjourned at 11:24 a.m.

Originals signed by Beverly Van Ruyven, Board Chair and Carrie Andersen, University Secretary