



Board and Board Committee Meetings
Monday June 24, 2019

University
of Victoria

Open Session

Monday June 24, 2019 3:30 p.m.

Senate and Board Chambers, University Centre

SUMMARY RECORD

Present: Ms. Beverly Van Ruyven (Chair), Mr. Merle Alexander, Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Dr. Marilyn Callahan, Prof. Jamie Cassels, Ms. Ida Chong, Ms. Daphne Corbett, Dr. Peter Driessen, Ms. Kasari Govender, Ms. Cathy McIntyre, Ms. Andrea Mellor, Ms. Shelagh Rogers, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

By Invitation: Ms. Carmen Charette, Dr. Valerie Kuehne, Ms. Gayle Gorrill, Ms. Ada Saab

Regrets: Mr. Pierre-Paul Angelblazer

1. Approval of Agenda

MOTION: (D. Corbett/D. Zussman)

THAT the agenda of the open session of the regular meeting of June 24, 2019 be approved.

CARRIED

2. Approval of Summary Record of the Meeting held May 28, 2019

MOTION: (C. McIntyre/D. Zussman)

THAT the summary record of the open session of the regular meeting held May 28, 2019 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

There were no Chair's remarks.

5. Correspondence

There was no correspondence.

6. President's Report

President Cassels thanked the Board members for their service, support and advice over the past year. He acknowledged Ida Chong, Pierre-Paul Angelblazer, Andrea Mellor, and Kasari Govender, whose terms on the Board of Governors were ending.

Prof. Cassels also recognized the hard work of Chancellor Shelagh Rogers, who presided over the last Convocation consisting of 10 ceremonies with 3700 graduating students and 6 honorary degrees.

He welcomed the incoming Vice-President Research, Dr. Lisa Kalynchuk, a two time CRC holder who came to the university two years ago from the University of Saskatchewan as the Associate Vice-President Research.

Prof. Cassels reported on two announcements made recently on campus, the announcement of a Canada Research Chairs pilot program, “Dimensions: Equity, Diversity and Inclusion” and that UVic was selected by the province to be the lead institution for distributing over \$9 million in Work Integrated Learning pilot projects in BC to give students meaningful workplace-based learning opportunities.

Finally, Prof. Cassels congratulated Dr. John Borrows for winning the Molson Prize for Research in Social Science and Humanities for his leadership in Indigenous Law and Indigenous legal research.

7. External Relations Update

Carmen Charette, Vice-President External Relations provided highlights of the report.

CONSENT

8. Finance Committee (Dr. David Zussman)

a. Collection and Remission of Student Fees for the Graduate Students’ Society (GSS) – Health and Dental Referendum Results BOG-Jun24/19-06

MOTION: (D. Corbett/D. Zussman)

THAT the Board of Governors collect and remit health and dental fees for the GSS in 2019/20 as outlined in the letter of June 10, 2019 from the Executive Director of the GSS to Gayle Gorrill, Vice-President Finance and Operations.

CARRIED

b. University of Victoria Staff Pension Plan 2018 report to Members and Financial Statements BOG-Jun24/19-01

c. University of Victoria Staff Pension Plan Strategic Plan, Triennial Plan Assessment, and Compliance Report BOG-Jun24/19-02

d. University of Victoria Staff Pension Plan Investment BOG-Jun24/19-03

Performance Report for the Period Ending March 31, 2019

9. Operations and Facilities Committee (Ms. Daphne Corbett)

- a. **Annual Report for Research Centres** BOG-Jun24/19-13
- b. **Status Report on Capital Projects** BOG-Jun24/19-07a
- c. **Due Diligence Reports 2018** BOG-Jun24/19-08

Pro Forma Motion: (D. Corbett/D. Zussman)

THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Finance Committee (Dr. David Zussman)

- a. **2018/19 Year End Management Statements and Budget Review** BOG-Jun24/19-04

Dr. Zussman introduced the year-end statements and budget review. He commented on the committee's productive conversation regarding the structural deficit and costs of insurance claims going forward.

Gayle Gorrill, Vice-President Finance and Operations provided a presentation. She provided an overview of fund statements and schedules, and reviewed the overall financial results. Ms. Gorrill reported on the general operating fund results, and endowment principal funds. She discussed the general operating budget and budget variance highlights. Ms. Gorrill also summarized central and departmental budget highlights.

- b. **Statement of Financial Information for the year ended March 31, 2019** BOG-Jun24/19-05

Dr. Zussman introduced the item.

MOTION: (D. Zussman/ M. Callahan)

THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2019 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.

CARRIED

11. Operations and Facilities Committee (Ms. Daphne Corbett)

a. 2019/20 Five Year Capital Plan

BOG-Jun24/19-09

Ms. Corbett introduced the capital plan and noted that it is submitted to the Ministry on an annual basis.

MOTION: (D. Corbett/M. Alexander)

THAT the Board of Governors approve the 2019/20 Five Year Capital Plan and submit capital priorities to the Ministry on the basis of the Capital Plan.

CARRIED

b. 2018/2019 University of Victoria Institutional Accountability Plan and Report

BOG-Jun24/19-12

Ms. Corbett introduced the accountability plan and report to the Ministry showing an alignment between the University of Victoria's high achievements and the Ministry's service plan and mandate letter.

MOTION: (D. Corbett/C. McIntyre)

THAT the Board of Governors approve the 2018/19 University of Victoria Institutional Accountability Plan and Report

And

THAT the Board of Governors authorize the Board Chair and the President to make any final edits to the 2018/19 University of Victoria Institutional Accountability Plan and Report prior to its submission to the Ministry.

CARRIED

12. Executive and Governance Committee (Ms. Beverly Van Ruyven)

a. Board Governance Checklist

Ms. Van Ruyven reported on the editorial changes made to the checklist in response to recent University Act amendments.

MOTION: (C. McIntyre/D. Zussman)

THAT the Board of Governors approve the posting of the updated Board governance checklist, as circulated, on the university's website for 2019/2020 as part of UVic's accountability framework.

CARRIED

13. Other Business

- a) Review of action items identified
There were no action items.

Adjournment

There being no other business, the meeting adjourned at 3:56 p.m.

Originals signed by Beverly Van Ruyven, Board Chair and Carrie Andersen,
University Secretary